

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT  
 Pervier Residence January 15, 1975 8:00 P.M.  
 Present: Moore, Miller, Hall, Mrs. Clark and Mrs. Stump  
 Absent: None  
 Meeting called to order by Moore, Chairman at 8:15 P.M.  
 Minutes of previous meeting approved as submitted.

Financial Report: run date 1-6-75  
 Balance a/o 11-30-74 -----\$4,202.14  
 Current receipts ----- 6,671.44  
 Current expenditures ----- 2,641.84  
 Balance a/o 12-31-74-----\$8,231.74

Bills submitted for payment:  
 Gordon Mosteller, wages -----\$603.75  
 Hazel Melo, wages ----- 86.25  
 Hazel Melo, expenses ----- 30.00  
 Peter Smith, wages (3 weeks) ----- 345.60  
 Evelyn Pervier, rental fee ----- 10.00  
 Borges & Mahoney, Inc; pump materials ----- 40.66  
 Great Western Chemical Co., 100# drum Pittchlor --- 59.31  
 Tamalpais Lumber Co; tank roof lumber----- 270.94  
 Valley Hardware, 1 saw blade ----- 1.22  
 P.G.& E.; service 11/19 to 12/19 ----- 81.11  
 P.T.& T.; signal channel ----- 6.00  
 Phillips Petroleum, 55 gals. gasoline 1/14----- 27.42  
 Jas. A. Dalton, two oil filters ----- 6.00  
 TOTAL \$1,568.26

Motion # 520:By Mrs. Stump to pay bills.  
 Seconded: By Miller  
 Ayes: Unanimous

MANAGER'S REPORT: Mosteller reported the residue tester had been delivered and is now installed; is in process of putting up the fence around the big tank; spoke on carbon filtering of water and he will investigate and report back next meeting with costs, etc; concerned re: gradual silting in the creek, could cause flooding; had contacted Mr. Schulte of Stinson Beach on the usage of their tractor and backhoe. We need only the truck and trailer to get them here;suggested putting the roof over tanks,one at a time.Discussion followed with,  
 Motion # 521: By Mrs. Stump that Mosteller be authorized to spend up to and not exceed \$500 for materials to put one lid on tank.  
 Seconded: By Miller  
 Ayes: Unanimous

FIRE CHIEF'S REPORT: None, due to Sward being absent.  
 At this time Tony Pacchelli donated to the District a 5x6 box trailer.

CORRESPONDENCE:  
 Notice dated 12-17-74 from Marin County Manpower Program Director, re: of possible additional PEP (public employment program) positions.Asked that we submit a request,the nature of our needs and the anticipated costs.

OLD BUSINESS:  
 A.- District status re: Emergency Manpower Program.. Moore reported his having sent to Walter Maher, Director, Marin County Manpower Program on Dec. 27th a job title, description, experience required, salary and the fringe costs for a maintenance person to assist the district manager, a local resident preferred. Mosteller reported being the interviewer for the District.After 2 days, 68 applicants (only 2 applied from the Muir Beach area) Peter Smith was picked as employee..full time, 40 hour week, one year only, \$500 a month, 2 weeks vacation. He will start on January 13th.  
 Motion # 522: By Miller to pay Peter Smith \$345.60 for this 3 weeks wages.  
 Seconded: By Mrs. Clark  
 Ayes: Unanimous

B. -Update on Actions regarding road control and building code violations: Mrs. Stump spoke on road ordinances; she is waiting for a copy of the present Stinson Beach ordinances and citation tickets, then she will contact County Counsel and the Clerk's office..we will then draft our own ordinances re: public and private roads..will report again next meeting.

Miller reported having spoken to the Public Works Dept.,County Counsel, and County Engineering Dept. on building code violations; a letter is to be sent each violator asking they respond with their intentions of the repairing the road damage, etc; results to be reported at next meeting.

A committee of Miller, Mosteller, and Mrs. Stump was formed to check proposed culverts dumping from one street to another, and to form guide lines under community planning and get Giacomini's guidance on such matters.

NEW BUSINESS: Report on and approval for joint action with other West Marin communities regarding funding request under Housing and Community Development Act of 1974. Moore reported M.B.C.S.D. has requested money for items such as backhoe, dump truck, paving of Sunset and Pacific Ways, Community Center and necessary items to up-grade operation of volunteer fire department...a total of \$67,380. After discussion, Motion # 523: By Miller to approve the letter of joining in with Stinson Beach and Bolinas, be sent in requesting for the funds. Seconded: By Mrs. Clark Ayes: Unanimous

Marilyn Laatsch presented a letter to the Board of Directors asking for their consideration on a high water bill due to a broken water pipe from the inside of water meter to her house.. after discussion the appeal was turned down by the Board as the break was inside of owner's property and is therefore not the responsibility of the District.

Tony Pacchelli spoke on his proposed intentions of improving the present snack coach and would like to have from the residents, any suggestions of improvement of park... any ideas would be appreciated and please call him at 883-5790

Mrs. Clark reported the disaster relief payment of \$3,780.70 from the office of Emergency Services for the January- February 1973 floods will be received within 10-14 days.

There being no further business, Motion # 524: By Mrs. Stump to adjourn the meeting. Seconded: By Mrs. Clark Ayes: Unanimous

Meeting adjourned 10:25 P.M.

Respectfully submitted,

Hazel M. Melo  
Hazel M. Melo, Dist. Secty.

Richard O. Moore, Chairperson

Next meeting will be held on February 19, 1975  
Pervier Residence.....8:00 P.M.



\*\*\*\*\* REMINDER \*\*\*\*\*



Please check your "old" service lines from inside of your meter to the house----does it need repair or replacement????? GO LOOK--- it may save you \$\$\$\$\$\$ in water bills.

Regular Meeting of the Muir Beach Community Services District

Pervier Residence February 19, 1975 8:00 P.M.  
 Present: Moore, Miller, Hall, and Mrs. Stump  
 Absent: Mrs. Clark  
 Meeting called to order by Moore, Chairman at 8:18 P.M.  
 Minutes of previous meeting approved as submitted.

Financial Report: run date 2-6-75  
 Balance a/o 12/31 -----\$8,231.74  
 Current receipts ----- 5,281.22  
 Current expenditures ----- 1,575.21  
 Balance a/o 1/31 -----\$11,937.75

Bills submitted for payment:  
 Gordon Mosteller, wages -----\$603.75  
 Peter Smith, wages ----- 500.00  
 Hazel Melo, wages ----- 86.25  
 Hazel Melo, expenses ----- 30.00  
 Evelyn Pervier, rental fee----- 10.00  
 L.N.Curtis & Sons.,survivair packs(fire dept.)----- 770.92  
 A.Daigger & CO.,residule tester(to be challenged)----- 228.06  
 Valley Hardware, screws, rubber gloves ----- 10.80  
 Malugani Tire Center, 2 tires,casings,balance----- 59.46  
 State Comp. Ins. Fund,1/5/74-1/1/75 ----- 70.90  
 P.G.&E. Co.,service 12/19-1/21 ----- 91.53  
 P.T.& T., signal channel----- 6.00  
 Phillips Petroleum Co., 56 gals. gas ----- 24.52  
 Dan Skaling, deposit refund ----- 20.00  
 Gordon Mosteller,tail gate hinge ----- 1.17  
 TOTAL \$2,513.36

Motion #525 By Hall to pay the bills  
 Seconded: By Mrs. Stump  
 Ayes: Unanimous

MANAGER'S REPORT: Mosteller reported the need of pavement in front of mail boxes and discussion followed re: the corner of road at entrance to Sunset Way being too high for cars to turn onto Sunset from top side of highway.Mike Miller to telephone Calif. Transportation Dept.for their help to widen the radius for turning from and to highway.; a new trail had been cleared from bottom of Cove Lane easement up to Sunset Way; the fence posts that were to be used around water tank at top of Seacape had been stolen and the old pipes are being used to make posts; as yet no bid received on the cost of carbon filtering of water; the pipeline through the Havastad property at Alderwoods has to be extended before the water connections can be installed; a potential hazard exists due to water flowing down hillside from Seacape near the Avanzino property on Sunset Way, already caused a slide on his property;requests the Board of Directors contact the County Parks Dept. to have them extend the fence by the overlook near Scott's residence;--(at this time Chas. Hall spoke on the Seacape residents objections to fence around water tank being unsightly. Their review board have suggestions.) Mosteller suggested money should be spent on firehouse instead of a recreation center.

FIRECHIEF'S REPORT: Sward reported the volunteers had been called out on a resuscitator call and is now in progress of trying to get a resuscitator for the department; has been taking advanced first-aid courses; nothing new to report on firebarn.

CORRESPONDENCE:  
 A request from Douglas de La Fontaine, President of the Richardson Bay Sanitary District, Mill Valley for a letter from the M.B.C.S.D. to the chairman of the Local Agency Formation Commission (LAFC) as favoring the expansion of the present LAFC Board by two members representing special districts.  
 A letter dated 2-14-75 from Bryce Browning, 20 Cove Lane in answer to a letter from the Board of Directors to the property owners re: building code violations on roadways. A discussion followed on road maintenance, repairs, with suggestions for collective job of repairing, etc. Mike Miller will pursue the problem.

OLD BUSINESS:  
 A. Parking and road control ordinances: Mrs. Stump reported having received the Stinson Beach ordinances.( Miller took over the chairperson of meeting at 9:32 P.M. due to the sudden illness of Moore, who had to leave the meeting).. discussion on the ordinances followed. Mrs. Stump will draft the ordinances for Muir Beach and present to County Counsel for advise.

B. Planning for Community Center: Mrs. Stump reported at recent M.B.I.A. meeting they have decided to form a committee to form new plans and costs estimates on the building of community center; a survey be taken of the community feeling on the project.

C. Status of District request for funding under Housing and Community Development Act of 1974: Mrs. Stump reported for Moore that the District is not included in the first year's funding.

NEW BUSINESS:

A. Easement question regarding Dr. Schwarz's property: Mrs. Stump reported Dr. Schwarz was upset because he had not been notified when the work on the easement fronting his property was done; trees had been cut and path put through his property. Moore will contact Dr. Schwarz to resolve matter.

B. Maintenance in mailbox area: after discussion,

MOTION #526: By Hall that Mosteller be authorized to order up to 6 yards of gravel as needed.

Seconded: By Mrs. Stump

Ayes. Unanimous

C. Planning for future District projects: Mosteller listed items such as road patching, gate and bench building, trimming trees on easements, logs for steps, cleaning up creek, firehouse work, barbecue pit in recreation area, pipeline to Havstad property, and reclaiming old pipes for posts being on his agenda, since he now has the assistance of Peter Smith... if the local residents can think of any projects for the District, they should notify him for consideration.

Announcements and community information: Hall to pursue the problem of the jeeps, track bikes and motorcycles riding the hillsides.

There being no further business,

MOTION # 527: By Hall to adjourn the meeting.

Seconded: By Mrs. Stump

Ayes: Unanimous

Meeting adjourned 10:25 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Richard O. Moore, Chairman

NEXT M.B.S.C.D. MEETING WILL BE HELD MARCH 19, 1975

PERVIER RESIDENCE

8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence March 19, 1975 8:00 P.M.  
 Present: Stump, Miller, Moore, and Clark  
 Absent: Hall  
 Meeting called to order by Moore, Chairman at 8:20 P.M.  
 Minutes of previous meeting approved as submitted

Financial Report: run date of 3-6-75  
 Balance a/o 1-31 -----\$11,937.75  
 Current receipts ----- 368.60  
 Current expenditures ----- 2,535.21  
 Balance a/o 2-28 ----- \$9,771.14

Bills submitted for payment:  
 Gordon Mosteller, wages ----- \$603.75  
 Peter Smith, wages ----- 354.20  
 Hazel Melo, wages ----- 86.25  
 Hazel Melo, expenses ----- 30.00  
 Valley Hardware, hose washers, cutoff, blades ---- 8.72  
 Martin Bros. Supply, 7.7 tons IAB ----- 64.48  
 Albert Bender Co., additional premium, insurance-- 124.00  
 P.G.&.E.Co., electric service 1/21-2/20 ----- 84.98  
 P.T.& T. Co. signal channel, 2 months ----- 12.00  
 Evelyn Pervier, rental fee ----- 10.00  
 Gordon Mosteller, telephone calls----- 3.70  
 TOTAL \$1,382.08

Motion # 528: By Miller to pay bills.  
 Seconded: By Mrs. Stump  
 Ayes: Unanimous

GENERAL MANAGER'S REPORT: Mosteller reported a pump shaft had been replaced ; has built 6 benches and wants to cover them with 2x12s for seats and back rests; Kenneth Frost will survey the Smith/Schwarz property on Saturday 3-22 due to the recently cleared easement; the large water tank has a leak and will be repaired, after draining.

FIRE CHIEF'S REPORT: Sward reported on the advanced first-aid course being given by the American Red Cross. Bill Hybert, Bill Sward and he are going two nights a week; he is holding a meeting on fire protection, the guest speaker to be Al Coddington, fire consultant. This will be held on 3/24 at the R.O. Moore residence at 7:00 P.M.

OLD BUSINESS:

Community Center, M.B.I.A. Report. Guest, H. Bragdon of the County Planning Center was invited to give the audience advise and wisdom on the building. After a question and answer session with discussion, Mr Bragdon asked that a design review of building and use permit be submitted to the County Planning Department. Suggested we contact the County Counsel due to the legal limitations a C.S.D. can do with their funds. After discussion, Motion # 529: By Miller to agree to match funds with the M.I.B.A. to start building of Community Center once design plans are approved and contingent upon approval of County Counsel.

Seconded: By Mrs. Stump  
 Ayes: Unanimous  
 Parking and road control ordinance: Mrs. Stump read the following draft of proposed ordinance which will be passed at next meeting.

ORDINANCE # 7

The Board of Directors of the Muir Beach Community Services District do ordain as follows:

SECTION 1. To administer the State, County and District fire laws, rules, regulations and ordinances there is hereby created in the Muir Beach Community Services District a department to be known as the Muir Beach Volunteer Fire Department.

SECTION 2. The Muir Beach Volunteer Fire Department and the Directors of the M.B.C.S.D. shall have administrative jurisdiction for the control and prevention of fire on all lands within this District.

SECTION 3. The Muir Beach Volunteer Fire Department shall be administered by a fit and proper person to be known as the Chief of the Department who shall be appointed by, and serve at the pleasure of the Board of Directors of the M.B.C.S.D.

SECTION 4. It shall be unlawful for any person to do any of the following acts in the Muir Beach Community Services District:

- (a) It shall be unlawful for any person to interfere with or obstruct any fire organization or its members while in the lawful discharge of its or their duties under this ordinance pertaining to the control of fires.
- (b) It shall be unlawful for any person to start or maintain an open

fire anywhere out-of-doors within this District except that this shall not apply to a Fire Officer of the District setting a fire for training purposes or for the abatement of a fire hazard. This section shall not apply to enclosed barbecue fires used for cooking purposes only provided such barbecue fires are not located within ten feet of any combustible material.

(c) It shall be unlawful at any time for any person to park or place any vehicle or object within six feet of the center of any roadway or in such a manner as to obstruct the free passage of fire apparatus and equipment.

(d) It shall be unlawful at any time for any person to park or place any vehicle or object alongside the entrance to any structure or fire hydrant and or in front of any driveway so as to obstruct the free passage of fire equipment and firemen to such structure or hydrant. Any vehicle or object shall not be placed within 15 feet of any existing fire hydrant.

SECTION 5. Any person violating the provisions of this ordinance is guilty of a misdemeanor and upon conviction thereof, is punishable by a fine of not less than \$10.00 or more than \$500.00 or by imprisonment in the County Jail for not more than six months, or by both such fine and imprisonment.

(a) Any vehicle found in violation of Section 4 (c) and (d) may, after having been cited for violation of this Section, be towed away to the nearest public garage having such facilities and such costs of towing shall be paid by the violator. Such charges shall constitute a lien against the vehicle and must be paid before the vehicle is released.

(b) The Board of Directors of the M.B.C.S.D. shall appoint the General Manager of the M.B.C.S.D. or any member of the Muir Beach Volunteer Fire Department to issue citations for violations of Section 4 (c) and (d) and to initiate towaway procedures as outlined in Section 5 (a).

SECTION 6. This Ordinance shall go into effect 30 days from its final passage. It shall be published at least once in a newspaper of general circulation within the County of Marin, State of California prior to the expiration of 15 days after its passage.

#### NEW BUSINESS:

Request from Ocean Riders re: barbecue pit; A letter dated March 4th was read and a hand drawn map of area was passed among the audience. They requested permission to build a permanent Bar-B-Q facility on M.B.C.S.D. owned land located near the pump house and recycle station across the creek adjoining their field, leased from State of California. It could be used by the community. The cost will be borne by the Ocean Riders of Marin. After discussion,

Motion # 530: By Mrs. Stump we accept the Ocean Riders proposal and grant them permission to build the pit in designated area.

Seconded: By Miller

Ayes: Unanimous

Re: Mosteller's request for bench coverings & lug screws,

Motion # 531: By Mrs. Clark we authorize Mosteller to purchase the lumber and screws necessary for bench coverings, approve expenditure up to \$85.00

Seconded: By Miller

Ayes: Unanimous

After discussion on the Havstad pipeline replacement, a committee of Mosteller, Sward, and Miller appointed to investigate substandard pipeline situation, propose recommendations on Board movement and report back next meeting.

Re: Sward's request for purchase of approximately \$8,000 worth of equipment needed to upgrade the department, to be purchased as money permits, was reviewed from an itemized list he presented. After discussion,

Motion # 532: By Mrs. Stump we authorize Sward to purchase 500 feet of 1½" hose, one 24ft ladder, a oxygen cylinder for resucitator, and fittings to replumb Studebaker fire truck.

Seconded: By Mrs. Clark

Ayes: Unanimous

#### ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Felix hearing postponed, not to be held on 3/26. No new date has been set. Mr. Felix has agreed to have an engineer come out to check where ground level water is located.

There being no further business,

Motion # 533: By Mrs. Clark to adjourn meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 10:40 P.M.

Respectfully submitted,

*Hazel Melo*

Hazel Melo, Dist. Secty.

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Richard O. Moore, Chairman

REGULAR MEETING of the MUIR BEACH COMMUNITY SERVICES DISTRICT  
Pervier Residence April 16, 1975 8:00 P.M.

Present: Moore, Miller Mrs. Stump, and Mrs. Clark

Absent: Hall

Meeting called to order by Moore, Chairman at 8:15 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 3-5-75

Balance a/o 2-28 -----	\$9,771.14
Current receipts -----	2,046.30
Current expenditures-----	1,528.03
Balance a/o 3-31 -----	\$10,289.41

Bills submitted for payment:

Gordon Mosteller, wages -----	\$603.75
Peter Smith, wages -----	442.40 *
Hazel Melo, wages -----	86.25
Hazel Melo, expenses -----	30.00
Evelyn Pervier, rental fee-----	10.00
Carlo's Transmission Svc., replace shift lever-----	55.97
Duffy Bros., 10lbs. 1/8" electrodes -----	10.60
Jackson's Hardware, two 8" metal blades, wire brush and one pr. gloves -----	14.88
Valley Hardware, two pipe cutting wheels, one can thread cutting oil -----	6.79
Phillips Petroleum, 54 gallons gasoline -----	23.67
L.N.Curtis, 500ft. 1 1/2" hose- fire trucks -----	690.33
Treasurer, Co. of Marin, audit of District for fiscal year 73-74 -----	323.00
P.G. and E., svc. 2/20-3/21 -----	99.24
P.T. and T., signal channel -----	6.00
TOTAL-----	\$2,402.88

Motion # 534: By Mrs. Stump to pay bills

Seconded: By Miller

Ayes: Unanimous

\*- These wages may change, depending on time worked.

FIRE CHIEF'S REPORT: Sward reported they are continuing with the first-aid course; had taken the fire truck to the recent horse show; administered first aid to a young girl with a dislocated knee and made her comfortable until she got medical attention; the new 500 ft. of hose has been installed on trucks; would like more first-aid supplies and equipment, such as back board, bandages, splints..for example he used \$5 to \$10 material on the young injured girl; there is an unsafe situation of our present way of the gasoline storage and recommends the District should go into a permanent underground tank for storage of gasoline. A cost estimate and review on a under-ground tank to be made.

MANAGER'S REPORT: Mosteller reported the survey on the Schwarz easement had been made and at upper edge they did infringe on his property. Could the Directors ask him to consider leaving it as is, if possible. Moore said Dr. Schwarz will come out this weekend to look over the situation, but he seems to be quite content and no trouble forseen. Mosteller then put in his resignation verbally (signed form to be submitted). They are leaving the area to live in Seattle and would like to have a trainee before he leaves, approximately June 1st.; the connection of two upper tanks, to increase volume for better fire protection, has to be completed.

CORRESPONDENCE:

1. Copy of letter sent to Board of Supervisors from Wm. J. Finane, Jr., Administrative Analyst of County Administrator's office dated 3-28-75 re: choice of contingency projects for the Housing and Community Development Act Program. A list of possible contingency projects for first year; the Priority-Setting Committee ranked M.B.C.S.D. 4th in rank.
2. Letter from Robt. H. San Chez, Deputy County Counsel dated 4-8-75 re: having received and noted the referenced ordinance introduced and read at the meeting of 3-19-75.
3. From Michael Mitchell, Auditor-Controller dated 4-9-75 a notice of the budget being due in his office by August 1, 1975.
4. From Marin County Fire Dept. 3-27-75 information update re: effective April 4th the new emergency telephone # will be 488-4321 and the business # will be 488-0123. (BE SURE TO NOTE NEW#)
5. Notice from Office of Treasurer-Tax Collector dated 4-28-75 a list of tax deeded property to be sold at public auction and by sealed bid within the next few months. ( none in this area )

OLD BUSINESS:

Action on proposed Ordinance #7: after discussion on resident's problem of parking where roads are too narrow near hydrants and the powers of ticketing violators,

MOTION # 535: By Mrs. Clark to adopt the ordinance #7. (notice to be put in local newspaper and posted in neighborhood)

Seconded: By Mrs. Stump

Ayes: Stump, Clark and Moore

Noes: Miller

Absent: Hall

Committee recommendation re: substandard pipelines...action delayed until next meeting, when more investigation has been completed and Mosteller will report back with the information.

NEW BUSINESS:

Discussion on the relocating of fire hydrant at 300 Sunset Way for better fire protection in area.

MOTION # 536: By Mrs. Stump the Board of Directors recommends that every attempt be made to relocate the fire hydrant for better fire protection.

Seconded: By Miller

Ayes: Unanimous

Due to Sward's request for necessary first-aid supplies,

MOTION # 537: By Mrs. Stump the Board approve first-aid supplies and the extricating tools be purchased, cost up to and not to exceed \$150.

Seconded: By Mrs. Clark

Ayes: Unanimous

Report on visit to Muir Beach by Supervisor Giacomini: Mrs. Stump read a letter she had drafted and to be sent to Giacomini; a summary of items needing attention within the District.

Re: the connection between the two tanks: after all necessary valves, fittings and adapters are purchased,

MOTION # 538: By Moore that the items be installed on tanks.

Seconded: By Mrs. Stump

Ayes: Unanimous

A notice is to be posted on bulletin board for anyone in the area that is interested to apply for the job of full time manager. Your resume with qualifications should be presented by May 1st. Applications will be reviewed by Board of Directors. The interviews will be scheduled.

There being no further business,

MOTION # 539: By Mrs. Clark to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 10:10 P.M.

Respectfully submitted,

*Hazel M. Melo*

Hazel M. Melo, Dist. Secty.

Richard O. Moore, Chairman

Next meeting to be held May 21, 1975 8:00 PM. Pervier residence

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REMEMBER THE NEW MARIN COUNTY FIRE DEPARTMENT EMERGENCY TELEPHONE  
# IS 488-4321  
THE BUSINESS NUMBER IS 488-0123

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REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence May 21, 1975 8:00 P.M.

Present: Moore, Miller, Hall, Mrs. Clark and Mrs. Stump

Absent: None

Meeting called to order by Moore, Chairman at 8:20 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 5-5-75

Balance a/o 3-31	-----	\$10,289.41
Current receipts	-----	4,427.51
Current expenditures	-----	2,443.25
Balance a/o 4-30	-----	\$12,273.67

Bills submitted for payment:

Gordon Mosteller, wages	-----	\$603.75
Peter Smith, wages	-----	494.24
Hazel Melo, wages	-----	86.25
Hazel Melo, expenses.. stamps, copies, envelopes, etc.	-----	30.00
P.G. and E. Co; service 3/21-4/21	-----	102.52
P.T.& T. Co; signal channel	-----	6.00
Evelyn Pervier, rental fee	-----	10.00
Edw. Elliott, renewal beach lease, 1 year	-----	1.00
Western Fire Equip. Co; 2 section ladder, fire dept.	-----	202.73
L.Thomas Grading, 9/73 job on Sunset Way	-----	459.10
Frost & Meglio, easement survey	-----	105.00
Phillips Petroleum, 72 gallons gasoline	-----	33.81
Independent-Journal, publishing of Ordinance #7	-----	33.75
Pump Repair Service Co; remove, repair pump	-----	829.66
Jackson's Hardware, Inc; carriage bolts, battery, blades	-----	18.99
Martin Bros. Supply; 500ft rebars steel(easement steps)	-----	95.40
Tamalpais Lumber Co; 168ft 2x12 for benches	-----	62.33
A-1 Auto Parts, items to rebuild truck head	-----	137.16
J.G MacPhee Co; adapters, ells, cement, gate valves	-----	198.76
Valley Hardware, weed cutter & blade	-----	8.16
Mac's Saw Service, 1 chain	-----	29.84
James Dalton, 6 gallons oil for trucks	-----	15.84

TOTAL \$3,564.29

Motion # 540: By Miller to pay bills.

Seconded: By Mrs. Clark

Ayes: Unanimous

MANAGER'S REPORT:

Mosteller reported the big tank leak has been repaired; valve from M.M. W.D. has been received and will start work on that project; had a valve job done on the company truck; someone has been using the upper tank as a shooting target; is waiting for information from Mr. Chan, Dept. of Environmental Control regarding a proposed bill before the State Dept. of Health to certify persons as to their qualifications to supervise or operate water treatment plants.

FIRE CHIEF'S REPORT:

Sward reported having started a series of drills which will continue for a year at 2 week intervals, but during summer months every week; he has applied for assistance (grant) from Division of Forestry, Rural Development Act of 1972..funds requested for technical assistance, training and equipment; the district will have to match allocated funds, if possible; has been attending meetings with G.G.N.R.A. and there is a possibility of getting funds from "Uncle Sam" for emergency items; had received a memo from Comprehensive Health Planning, Council of Marin Co; re: emergency medical services(both paid and volunteer) recommending minimum standards for training of fire personnel.

CORRESPONDENCE:

1. From Board of Supervisors dated 5-12-75 re: acknowledge receipt of the M.B.I.A. letter to them dated 5-8-75, requesting the sum of \$20,000 to be allocated for the construction of a community center at Muir Beach. The request will be considered by the Board of Supervisors at it's budget hearings in June.
2. From Robt. H. San Chez, Deputy County Counsel dated 5-14-75 re: Muir Beach Community Services District Ordinance #7. Also requested a current list of daytime telephone numbers of Board members and Secretary.
3. From June C. Black, Chief Deputy Clerk Municipal Court of Calif., County of Marin dated 5-19-75 stating the judges of the Municipal Court have set bail for parking citations under provisions of Ordinance #7, Section 5 at \$10.00

4. From Dennis Brown, Manpower Director, of Marin County Manpower Program dated 5-15-75 re: during the next few months the Staff will be monitoring all Public Employment Program sub-agents. The examination will require that both PEP participants and work site supervisor be interviewed, enrollee record, personnel procedures and related materials will be examined.

OLD BUSINESS:

Recommendations of Committee on sub-standard pipelines: Mosteller reported he had applied for an encroachment permit to the Dept. of Transportation. Had not had any response from Mrs. Havstad. Discussion followed and Mosteller will report back next meeting with cost estimates of project. Manager's replacement: due to a change in plans Mosteller's departure has been delayed until further notice; applicants will be notified in delay of interviews. Only those interested in job that submit written applications will be considered for an interview with Directors. Short discussions on underground gas tank, relocation of hydrant on Sunset Way, first-aid supplies and slide on Ahab Drive.

NEW BUSINESS:

Mrs. Stump gave a summary of Supervisor Giacomini's meeting with the Community held May 19th.

Discussion followed on the location of fence around the big tank and the overlook problems.

Motion # 541: By Hall to place a fence inside the berm, with a gate for easy access if necessary to drive truck inside for tank repairs.

Seconded: By Miller

Ayes: Unanimous

A letter to be sent Ray Foreaker, Dept. of Public Works to thank him for his offer, during the recent dialogue, to look into the problem of Pacific and Sunset Way road maintenance and our looking forward to hear from him further on this matter.

COMMUNITY CENTER:

Richard Beckman spoke briefly on the current progress of project; Moore will pursue questions of liability, insurance rates on casual labor. Brief discussion on flood control of Redwood Creek and the problems to be pursued as to the clearing of debris for better flow of water. Chas. Hall will pursue into the problems at Overlook. With summer coming, a request to be made for maintenance and policing re: fires, overnight camping, litter, etc.

There being no further business,

Motion # 542: By Mrs. Stump to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 10:20 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

\_\_\_\_\_  
Richard O. Moore, Chairman

NEXT WATER BOARD MEETING WILL BE ON JUNE 18th. PERVIER RESIDENCE 8:00 P.M.

MUIR BEACH COMMUNITY SERVICES DISTRICT REGULAR MEETING

Pervier Residence July 16, 1975 8:00 P.M.

Present: Mrs. Stump, Mrs. Clark, Hall, Miller, and Moore

Absent: None

Meeting called to order by Moore, Chairman at 8:08 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: not available due to County Auditor's office closing books for fiscal year.

Bills submitted for payment:

Gordon Mosteller, 2 weeks vacation pay -----	\$301.88
Click Pickens, wages ( one month plus 1 week)-----	754.69
Peter Smith, wages -----	475.52
Hazel Melo, wages -----	86.25
Hazel Melo, expenses -----	30.00
Evelyn Pervier, rental fee -----	10.00
Martin Bros. Supply, pick handle, mattock -----	17.38
P.G.& E. Co; service 5/21-6/20-----	136.88
Ambrosini & Chalmers, Inc. svcs. of field engineer on 6/27--repair blow fuse -----	74.73
Jackson's Hardware, bolts, washers, blade -----	17.23
Western Fire Equip. Co., one Pry Axe 6/26 -----	53.00
Valley Hardware, pipe, tees, bushings, tester, rivet tool, cement, washers, galv. nipple-----	29.51
Great Western Chemical Co., one 100# Pittchlor -----	62.22
Phillips Petroleum, 56 gals. gasoline 6/09 -----	
51 gals. gasoline 6/25 -----	52.34
American Asbestos Co., 25 lbs. asbestos rope -----	60.66
P.T.& T. Co., signal channel -----	6.00
Ayers Locksmithing, padlock for tool box -----	5.94
TOTAL	<u>\$2174.23</u>

Motion # 546: By Miller to pay bills.

Seconded: By Mrs. Stump

Ayes: Unanimous

MANAGER'S REPORT: Pickens reported he has been working on the big tank; tightened all bolts, and the main band; caulked where leaking and now tank is filling up; tank is not settling; is working on roads filling the chuck holes with black top.

FIRE CHIEF'S REPORT: Sward reported they are working on drills; needs a tire for Studebaker truck; when the fire season is over, Throckmorton Ridge men will work together with volunteers on drills; signed up to be involved in heart association for testing local residents blood pressure; Authorization was given to purchase a new tire for fire truck with attempt to get a recap.

CORRESPONDENCE:

1. A copy of letter to Pierre Joske, Marin County Parks & Recreation Commission dated 7-3-75 from Dr. Robt. Scott was read re: problems at Muir Beach Overlook that he and his neighbors are concerned about at the present time.

Mrs. Stump asked that a letter be sent Joske, with cc: to Giacomini and Dr. Scott, that the District supports his letter.

2. Letter from Michael Mitchell, County Auditor- Controller re: the annual audit, the estimated charge for next fiscal year will be \$600., if the District desires his office to perform our audit.

3. Notice from Dennis Brown, Manpower Director dated 7-10-75 re: PEP employee (Peter Smith) will be supported with Federal Funds until April 30, 1976. New agreements will be sent soon for signatures.

4. Doris Clark submitted her resignation as Director to become effective 8-15-75. She later withdrew resignation when urged to stay on until the November election.

Cal Garrison spoke in behalf of Chas. Felix re: his request for the installation of his commercial meter as soon as possible. Another letter will be sent to the Board.

OLD BUSINESS:

A. Approval of job description for District Manager: Moore read the job description ie: responsibilities, skill required, salary and benefits.

Motion # 547: By Mrs Clark to accept the job description.

Seconded: By Mrs. Stump

Ayes: Unanimous

B. Approval of Budget for Fiscal 1975-76:

MUIR BEACH COMMUNITY SERVICES DISTRICT BUDGET--FISCAL YEAR 1975-76

<u>Expenditure classification</u>	<u>Itemized Amounts</u>	<u>Total Amounts</u>
<u>SALARIES</u>		
1003	Manager	\$603.75
	Secretary	86.25
	Vacation relief	302.00
	Social Security	600.00
		<u>\$9182.00</u>
<u>MAINTENANCE</u>		
Services and supplies		
1701	Compensation Insurance	\$300.00
2059	General Insurance	1600.00
2095	Structure & Grounds	3500.00
2096	Building & Plant	7000.00
2133	Office Supplies	500.00
2221	Publication & Legal Notices	100.00
2246	Rent	150.00
2352	Professional Services	800.00
2387	Publicity	100.00
2479	Mileage & Routine Travel	150.00
2534	Telephone	100.00
2535	Power	1200.00
		<u>\$15,500.00</u>
<u>CAPITAL OUTLAY</u>		
4001	Community Center (projection)	\$1368.00
	Community Center (resolution funds)	1300.00
	Equipment-Misc.	1500.00
	Fire Station & Equip. (improvements)	2500.00
		<u>\$6,668.00</u>
6991	RESERVE	-0-
	<u>TOTAL BUDGET</u>	<u>\$31,350.00</u>
	LESS: Estimated Revenue other than current taxes	\$18,682.00
	Total amount to be raised through taxes	12,668.00

District does not desire to reserve the June 30, 1975 balance

Remarks concerning Budget and/or tax rate: Our current level of expenditures does not warrant any increase over the present tax rate of \$1.02 per \$100 of assessed valuation.

Motion # 548: By Hall to accept the submitted budget.

Seconded: By Mrs. Stump

Ayes: Unanimous

C. Report on Parking Ordinances: Mrs. Stump reported a new letter had been sent to Judge Thomas requesting the setting of bail for parking violations be set at \$5.00. No answer has yet been received; has submitted forms for the tickets.

Also reported on the concern re: State spraying along the roadsides-- it will be done from Tam Jct. to Green Gulch, will not affect Redwood Creek or Frank Valley road area.

Re: Nudity--ordinance will be amended 8-12 to include private property open to public use; a citation system will be used; Supervisors issued a request to meet with G.G.N.R.A. to try to locate a area for nude bathers. Also reported that the new managers of the snack bar have been under attack with vandalism--broken windows in residence and automobile.

NEW BUSINESS:

Update on status and possible action regarding Community Center: Received were permit to construct a private sewage disposal system valid for 12 months from date of issuance, 6-24-75; initial summary report and staff comments from North Central Coast Regional Commission 7-2-75; resolution granting application for Coastal Development permit 7-10-75 with 2 copies of permit and notice of completion to be returned when construction of project has been completed. After discussion,

Motion # 549: By Mrs. Stump to accept all submitted material and forms.

Seconded: By Hall

Ayes: Unanimous

A committee was appointed by the Board of Directors to work on the Community Center project.

Mrs. Stump, Board liaison

Sharon Pickens, Chairperson

Gerry Pearlman, Dick Beckman and Judy Yamamoto

Authorized Mrs. Stump to approve expenditures to limited amount of \$1300.00

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Work parties every weekend on center.

There being no further business,

Motion # 550: By Mrs. Stump to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 10:15 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

\_\_\_\_\_  
Richard O. Moore, Chairman

THE NEXT MEETING WILL BE HELD ON AUGUST 20, 1975 8:00 P.M.

Pervier Residence

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence August 20, 1975 8:00 P.M.  
 Present: Mrs. Stump, Mrs. Clark, Miller, Hall and Moore  
 Absent: None  
 Meeting called to order by Moore, Chairman at 8:05 P.M.  
 Minutes of previous meeting approved as submitted.

Financial Report: run date 7-24-75  
 Balance a/o 5-31 -----\$11,744.13  
 Current receipts ----- 695.91  
 Current expenditures ----- 1,610.04  
 Balance a/o 6-30 -----\$10,830.00

" " run date 8-4-75  
 Balance a/o 6-30 -----\$10,830.00  
 Current receipts ----- 1,044.01  
 Current expenditures ----- 2,196.94  
 Balance a/o 7-31 ----- \$10,069.24

Bills submitted for payment:  
 Click Pickens, wages -----\$603.75  
 Peter Smith, wages ----- 384.80  
 Hazel Melo, wages ----- 86.25  
 Hazel Melo, expenses ----- 30.00  
 Evelyn Pervier, rental fee ----- 10.00  
 Larry Cole, refund on balance of deposit ----- 8.73  
 Phillips Petroleum Co., 94 gallons gasoline ----- 48.67  
 Great Western Chemical Co., one 100# drum Pittchlor ----- 57.68  
 P.T. & T. Co., signal channel ----- 6.00  
 J.G. MacPhee Co., ells, plugs, unions, Basin wrench ----- 48.68  
 Martin Bros., rain patch, brick set, sledge hammer,  
 trowel, wheel barrow, 6 tons black-top ---- 208.87  
 Western Fire Equip., full flow line valve ----- 146.17  
 P.G. & E. Co., svc. 6/20 to 7/22 ----- 136.66  
 Jackson's Hardware , pry bar, crescent wrench, all purpose  
 saw, one 72" pry bar ----- 90.37  
 Michael Mitchell, assessment rolls ----- 10.60  
 Malugani Tire Center, 2 truck tires ----- 49.13  
 M.M.W.D., pipe, tees, bushings, ells, brass nipples  
 and flanges ----- 35.07  
 Valley Hardware, bolts, washers, nuts, hose couple,  
 sprinkler, oakum, liquid wrench, rope  
 hooks, one set twist drills ----- 75.40  
 TOTAL -----\$2,036.53

Motion # 551: By Stump to pay bills  
 Seconded: By Miller  
 Ayes: Unanimous

MANAGER'S REPORT: Click reported the big tank still not leaking; broken pipe was found from secondary pump and water had been pouring into creek; the pump is now working only during the night, where before it was pumping day and night which could have been caused by broken pipe; repaired the hydrant on Seacape Drive.

FIRE CHIEF'S REPORT: Sward reported the extinguishers are to be serviced again on August 30th. at recycle station. the telephone tree will notify residents and a notice to be posted on bulletin board; asked for 2 more plctrons.

CORRESPONDENCE:

1. A note of thanks from Robt. Scott dated 8-5 for the support of the District to his letter to Pierre Joske regarding the problems at Muir Beach Overlook.
2. Notice from Peter Meyer, Marin County Clerk re: General District Election..requesting the use of the fire station as a polling place for the 11-4-75 election. Payment for this use will be \$20.00
3. Notice from Auditor-Controller's office certifying that the assessed valuation of the District for the fiscal year 1975-76 reflects an overall increase of 5.8% over the preceding year.
4. Notice from FireMaster, the annual inspection and service of fire protection needs is due in August and their service engineer will be in the area.
5. "Resolution requesting the Marin County Board of Supervisors to authorize the County Clerk to Render Services" for use by the District in preparing for the Nov.4,1975 General District Election..from Peter Meyer, Marin County Clerk.

Motion by Mrs. Clark to adopt Resolution # 552 to permit the County Clerk to render specified services to the District relating to the conduct of the election on a reimburseable basis.

Seconded: By Mrs. Stump

Ayes: Unanimous

6. "Notice of Election" per Election Code Sec. 23521 to be posted in District. (which was done on 8/4 by me on bulletin board)

7. Notice dated 8/8 from Marin County Manpower Program re: a recapitulation of the PEP position presently allocated to our agency. Peter Smith, maintenance worker, termination date is now extended to April 30, 1976..if position becomes vacant it can be refilled until Feb. 9, 1976

#### OLD BUSINESS:

Amendment to parking ordinance: Mrs. Stump reported that before we can set the bail for parking citations under provisions of Ordinance No.7 Sec.5 at \$5.00 the ordinance has to be amended to read "is punishable by a fine of not less than \$5.00 or more than \$500." Another letter to be sent Judges of the Municipal Court to set bail at \$5.00. The minimum order of citation tickets is 2500. After discussion,

Motion #553: By Miller to amend the ordinance.

Seconded: By Hall

Ayes: Unanimous

Moore gave a information only review of commercial connections and the District rate policy of water rates being the same as the residential rate.

Regarding Sward's request for the two additional plectrons,

Motion # 554: By Hall that Sward be authorized to purchase one plectron.

Seconded: By Miller

Ayes: Moore, Hall, Miller and Mrs. Clark

Abstaining: Mrs Stump

#### NEW BUSINESS:

Policy regarding MBCSD picnic area; Mrs. Stump reported having requests from outside groups to use the area for picnics, fund raising, etc; a proposed set of regulations to be drawn up by Mrs. Stump. For the present time there will be no requests granted to outside groups.

Public safety committee proposal: regarding Jack Moldenhour's proposal and offer to be the safety chairman for one year, the Board of Directors felt it is not within it's jurisdiction as we have no powers in that area; Moore will reply to thank him for his letter and suggest his contacting West Marin Federation, West End Emergency Medical Services and MBIA.

#### Announcements and Community information:

Miller will follow up on Tony Pacchelli's recent presented plans to beautify the area around the trailers, which has not been done.

Miriam Smith read an article from Revisions to Regional Supplement Language to members of the North Central Coast Regional Commission dated 7-18-75 regarding Muir Beach development.

#### Community Center Committee Report:

Mrs. Pickens reported the bulldozer had been used; contributions to the community center are tax deductible; has applied for the CSD to get on mailing lists for surplus material; tile, gravel and leaching lines to be put in with work party on Labor Day weekend.; so far \$675.96 out of quilting bee funds have been used, leaving a balance of \$624.04 in their fund.

There being no further business,

Motion # 555 By Miller to adjourn the meeting.

Seconded: By Hall

Ayes: Unanimous

Meeting adjourned at 10:10 P.M.

Respectfully Submitted,

*Hazel M. Melo*

Hazel Melo, Dist. Secty.

Richard O. Moore, Chairman

NEXT MEETING WILL BE HELD ON SEPTEMBER 17, 1975 PERVIER RESIDENCE 8:00 P.M

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence September 17, 1975 8:00 P.M.  
 Present: Mrs. Clark, Moore, Hall, Miller  
 Absent: Mrs. Stump  
 Meeting called to order by Moore, Chairman at 8:04 P.M.  
 Minutes of previous meeting approved as submitted

Financial Report: run date 9-4-75  
 Balance a/o July 31 ----- \$10,06.24  
 Current receipts ----- 358.06  
 Current expenditures ----- 2,041.88  
 Balance a/o August 31 ----- \$8,885.42

Bills submitted for payment:

Click Pickens, wages -----	\$603.75
Peter Smith, wages -----	500.00
Hazel Melo, wages -----	86.25
Hazel Melo, expenses -----	30.00
Evelyn Pervier, rental fee -----	10.00
Phillips Petroleum Co., 84 gallons gasoline -----	45.06
P.T. & T. Co., channel signal -----	6.00
A-1 Auto Parts, AC plugs, electric tape, titan jack -----	26.13
Martin Bros. Supply, sand, rock, black top -----	93.80
Big 4 Rents, hammer, compressor, hose, cutter, spade, hitch, barricades, flashers -----	60.95
J.G. MacPhee, 150 ft. 4" pipe (for cc) -----	67.87
P.G. & E. CO., svc 7/22-8/20 -----	106.44
Independent-Journal, publication of amendment of Ordinance #7 -----	30.38
TOTAL	\$1,666.63

Motion # 556: By Miller to pay bills.  
 Seconded: By Mrs. Clark  
 Ayes: Unanimous

MANAGER'S REPORT: Click reported he has planted near the big tank 6 trees, which had been donated; is working on the two lower tanks hooking up 2" pipe onto other tank giving the district a fire fighting capacity of 60,000 gallons of water instead of 30,000, and water will circulate at all times in 3 tanks; will move the hydrant near the Davis residence on Sunset Way, if it proves to be feasible and not too costly, will use rock from beach and will buy concrete; will check into the cost of 4" plastic pipe to run along Hwy. 1, needs approximately 800 ft. and intends to lay it 20 ft. at a time..will report back with estimates of project; wants to put 3/4" rock on Pacific Way in section from in front of Oppenheim down to gate, will check for prices also a load of blacktop to patch holes on Sunset and on Pacific Ways to ready roads for winter; may put speed bumps in road at the same time.

FIRE CHIEF'S REPORT: Sward reported they had responded to one grass fire at the south end of the beach, 3 accident call outs; to urge the residents to please use the number on the red stickers previously sent out..# 488-4321; 30 residents took part in the recent fire extinguisher program; is going to try to start a program on getting smoke detectors in every house; was authorized to buy one Plectron but he had ordered two.

COMMUNITY CENTER REPORT: Mrs. Pickens reported 48 tons of gravel had been carried by work party downhill and next to fill leaching line and pipe the septic tank; paid \$328.62 from Quilting Bee funds for sand, balance of \$347.34 in their funds; raised \$99.44 from rummage sale..deposited \$100.00 in Sierra National Bank in a new account for Muir Beach Community Center Committee; the structural engineer plans cost came to \$250.00..have to be taken to the County Planning to have stamped; thus far there have been 7 minor and 5 major work parties involved.

CORRESPONENCE:

1. The five water samples taken by Dept. of Environmental Services on 9/2 from various locations in the district. 3 were unsatisfactory and 2 were of satisfactory bacteriological analysis..those taken on 9/9 were all satisfactory.
2. Notice from Peter Meyer, County Clerk dated 9-5-75 regarding the recent nominating petitions filed for the 11-4-75 District Elections were equal to openings in our district.. the persons qualified and to be appointed to office by the Board of Supervisors are Jane Colton and Richard M. Beckman.. to serve full terms and to take office on November 28th.



3. Marin County Manpower Program dated 9-8-75 a condensation of the most important regulations concerning the Federal Regulations pertaining to the Public Employment Program

4. A.M.Bender Insurance dated 9-15-75 re: the package policy for the district is coming up for renewal 11-12-75 and to update information... they asked for estimated payrolls, receipts, gallons of water pumped for forthcoming year and drivers license numbers of manager.

5. C.M.Garrison, President of Muir Beach Property Owners' Association dated 9-16-75 re: the manner in approval of meeting minutes, concern in the large expenditures approved for payment for unnecessary supplies for the small community; payment of bills and security and safe keeping of supplies; accounting of volunteer fire department funds collected and expenditures should be made.

OLD BUSINESS:

Miller reported having spoken to Tony Pacchelli and he stated he intends to improve the conditions around the snack bar, in time. Mrs. Pickens told of Pacchelli's intention to paint trailers a same color, a skirting and a porch has been added.

The amended ordinance has been published and the Judges and County Counsel have been notified; the citation tickets have been received.

Re: Jack Moldenhour's proposal of Public Safety Committee, Mrs. Clark spoke to him on the District's view on subject.

ANNOUNCEMENTS and Community information:

Mrs. Pickens spoke on a new Telephone Tree is being organized and if there is anyone in the Community that wish to be on the section where they call x number of people, to please volunteer and notify her on 383-1517.

Sward suggested a temporary power connection at site of Community Center be set up for their use.

Mrs. Pickens requested any usable form lumber for foundation would be appreciated.

Mrs. Harris questioned the stoppage of State Engineers work on the recent reinforcement of bridge across creek. (due to lack of permits, the work was stopped)

There being no further business,

Motion # 557: By Hall to adjourn the meeting.

Seconded: By Mrs. Clark

Ayes: Unanimous

Meeting adjourned at 9:42 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel. M. Melo, Dist. Secty.

\_\_\_\_\_  
Richard O. Moore, Chairman

NEXT MEETING WILL BE HELD ON OCTOBER 15, 1975

PERVIER RESIDENCE .....8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence October 15, 1975 8:00 P.M.

Present: Mrs. Clark, Mrs. Stump and Moore

Absent: Hall and Miller

Meeting called to order by Moore, Chairman at 8:13 P.M.

Minutes of previous meeting accepted as submitted with a correction in the financial report balance a/o July 31st..should have been \$10,069.24 and in Picken's report the size of pipe hooking up the two lower tanks should have been 4".(sorry about that)

Financial Report: run date 10-1-75

Balance a/o August 31st. -----	\$8,885.42
Current receipts -----	705.77
Current expenditures-----	1,671.68
Balance a/o Sept. 30th.-----	\$7,919.51

Bills submitted for payment:

Click Pickens, wages -----	\$603.75
Peter Smith, wages -----(minus 8 days not worked) --	315.68
Hazel Melo, wages -----	86.25
Hazel Melo, expenses-----	30.00
Evelyn Pervier, rental fee -----	10.00
P.T.& T. Co., signal channel -----	6.00
P.G.& E. Co., svc 8/20-9/19 -----	97.65
Firemaster, 3l@ 5# ABC dry chem recharge -----	155.00
M.M.W.D. material purchased -----	23.07
Chas. Brooks, renewal fee on "Little Beach" lease-----	1.00
Miriam Smith, " " " " " " -----	1.00
Lawrence Stump, " " " " " " -----	1.00
Mrs. K. High, " " " " " " -----	1.00
H. Kosovitz, " " " " " " -----	1.00
A-1 Auto Parts, 1 set Wagner relined shoes, points, condenser, turn drums, rotor -----	21.02
Public Employee's retirement system, Soc. Sec.-----	20.00
Valley Hardware, lower jaw for pipe vise, acid brushes, tape, file, contact cement-----	20.03
J.G. MacPhee Co., ells, tees, adapters, 3 meter box lids, 40 ft. pipe, bends -----	76.14 (34.25 CC)
Hazel Melo, 2000 billing cards -----	34.98
Phillips Petroleum, 47 gallons gasoline-----	27.20
Click Pickens, bridge toll 10/15 -----	2.50
TOTAL	\$1,534.27

Motion #558: By Mrs. Clark to pay bills.

Seconded: By Mrs. Stump

Ayes: Unanimous

MANAGER'S REPORT: Pickens reported they have finished connecting the two lower tanks; fixed one leak on the lower tank; put rock on Pacific Way; cleaned ditches and culverts; checked into prices and estimated the job of 800 ft. pipe that has to be placed along highway 1; Phillips Petroleum Co. has closed their San Rafael plant, moving to Petaluma. The District has to make other arrangements to get the gasoline supply, and he will get an estimate on the purchase of a underground tank and supplier, reporting back next meeting, will buy gasoline at commercial rates during interim; has been doing repair work on truck; replacing bearings in pump; did put a speed bump on Sunset Way but someone scraped it off to side of road; reported on the serious condition of road across from Kriegel's parking area, the erosion getting worse.

FIRE CHIEF'S REPORT: Sward reported a recent accident had occurred and no one knew what number to call for help.

\*\*\*\*\* RESIDENTS, PLEASE NOTE.....FOR ANY EMERGENCY SERVICE CALL THE

MARIN COUNTY FIRE DEPARTMENT IMMEDIATELY...USE YOUR RED STICKERS

THAT WERE MAILED OUT TO YOU FOR NUMBERS AND IF YOU HAVE MISPLACED

IT, HERE IT IS AGAIN \*\*\*\*\*

FIRE - 488-4321

SHERIFF

information - 488-0123

479-2311

Sward asked for authorization to purchase another Plectron.

COMMUNITY CENTER REPORT: Mrs. Pickens reported on the balance of funds; quilting bee--1.45, checking account--54.70, of the allocated 1300 fund a balance of 1097.88; there was a successful work party on previous Sunday ending with pot luck dinner at Jane Colton's; there will be a temp. power pole hookup installed; buildings are available on Treasure Isle. which can be purchased and Dick Beckman will pursue to determine if the District can use the lumber.

CORRESPONDENCE:

Notice from State Comp. Insurance Fund dated 9-24-75 re: in order to correctly determine CETA exposure and to properly compute the rate, they requested a complete list of our CETA employees. This was to be completed and returned to them by 10-14-75.

Notice from Phillips Petroleum announcing that effective 10-1-75 their San Rafael plant was to close. Their business name will be Royal Petroleum Co. and they would be located in Petaluma.

Notice from Dept. of Environmental Services, County of Marin dated 9-16-75 re: an extension has been obtained for operators of small water treatment plants and eligible individuals must file before 10-1-75 their application. Letter dated 10-3-75 from June C. Black, Clerk of the Municipal Court re: certified copy of the approval by the judges of the Municipal Court of the request of our District to reduce bail from \$10.00 to \$5.00 for parking violations.

OLD BUSINESS: None

NEW BUSINESS: Grant request to Housing and Community Development:

Mrs. Stump reported on the renewal of request for funds for 1975-76 under the Housing and Community Development Act of 1974. She will send out the necessary letter asking for \$30,000 for community center, \$33,000 for the upgrading of roads and \$2,880 for volunteer fire department...a total of \$65,880 sending a detailed justification for each amount requested.

Motion # 559: By Mrs. Clark that Mrs. Stump submit the request for Housing and Development funds.

Seconded: By Mrs. Stump

Ayes: Unanimous

Motion # 560: By Mrs. Stump to authorize Pickens to purchase the 4" pipe and fittings necessary to bring the pipeline up to standards, with \$1000 being estimated cost.

Seconded: By Mrs. Clark

Ayes: Unanimous

Motion # 561: By Mrs. Stump for Pickens and Sward to locate the gas tank estimated at cost of \$300 for the District's gasoline supply.

Seconded: By Mrs. Clark

Ayes: Unanimous

Motion # 562: By Mrs. Clark for Sward to order the second plectron.

Seconded: By Mrs. Stump

Ayes: Unanimous

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

The M.B.I.A. will be holding a mammoth fund raising at Mill Valley Boy Scout Hall on November 15th...6:00 P.M. on into the night with dinner and games. The quilting bee club has another quilt for sale...price of \$190.

There being no further business,

Motion #563: By Mrs. Clark to adjourn the meeting.

Seconded: By Mrs. Stump

Ayes: Unanimous

Meeting adjourned 9:43 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

Richard O. Moore, Chairman

NEXT MEETING WILL BE HELD ON NOVEMBER 19, 1975

PERVIER RESIDENCE 8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence November 19, 1975 8:00 P.M.  
 Present: Miller, Moore, Mrs. Stump  
 Absent: Mrs. Clark, Hall  
 Meeting called to order by Moore, Chairman at 8:11 P.M.  
 Minutes of previous meeting approved as submitted

FINANCIAL REPORT: run date 11-3-75  
 Balance a/o September 30th. -----\$7,919.51  
 Current receipts, water revenue ----- 560.52  
 " " , CETA VI reimbursement -- 1,150.22  
 Current expenditures----- 1,539.32  
 Balance a/o October 31st. ----- \$8,090.93

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages-----	\$603.75
Peter Smith, wages -----	500.00
Hazel Melo, wages-----	86.25
Hazel Melo, routine expenses -----	30.00
Evelyn Pervier, rental fee -----	10.00
Bearing Specialty Co., one 7309 BYG-SKF bearing-----	29.50
Phillips Petroleum Co., 69 gals. gasoline 10/15 -----	37.75
L.L.Burrer Co., one 40BC02 bearing-----	15.98
Jackson's Hardware, nails posts, wire, rebar cutter rental---	233.41 (*cc)
Martin Bros. 10/3 16.8 tons IAB, Lagoon Rd.-----	153.14
10/6 6.0 tons blacktop, pump house -----	117.66
10/9 16.1 tons IAB, Pacific Way-----	139.94
10/16 7.5 tons IAB, Charlotte Way -----	68.37
10/19 concrete mix, cement, sand, etc. Seacape for community center -----	175.85
Valley Hardware, log bolts, caps, nipples, plug cover-----	6.12
Malugani Tire Center, one 8-ply tire (fire truck)-----	67.76
J.G. MacPhee Co., floor flange, plugs, ells, bushings, cement, water test gauge -----	22.86
Moore Bsns. Forms Inc., 2500 citation tickets -----	77.74
P.G. & E. Co. 9/19-10/20 electric service -----	116.09
P.T. & T. Co, signal channel -----	6.00
M.M.W.D., cost of changing lower bearing on verticle turbine pump -----	147.26
TOTAL	<u>\$2,645.43</u>

Motion # 564: By Mrs. Stump to pay bills  
 Seconded: By Miller  
 Ayes: Unanimous

MANAGER'S REPORT: Pickens reported they have been cleaning ditches, getting ready for the winter rains; everything else is running smoothly, no problems; installed a meter for a new connection in Seacape; the pipe he recently ordered has not been received as yet; checking into gas storage tank which will be installed with a shed to house the tank and to put down a concrete slab; took two barrels to Petaluma for refill on gasoline with no problems.

FIRE CHIEF'S REPORT: Sward reported seven of the volunteers attended a practice session at San Quentin Point on a blazing oil fire, part of a two-day flammable liquids training course; the P.G.&E. had a training school on natural gas and electric fires held at Kentfield; the training program is still going on and another drill scheduled the coming weekend.

COMMUNITY CENTER REPORT: Mrs. Pickens reported a balance in the M.B.I.A. fund of \$1.45, M.B.C.S.D. fund balance of \$788.62, a deposit from profits in quilting bee sale of \$183.90 leaving a balance of \$238.75 in that account; the bill for lumber purchased has not been received as yet; work party is planned according to weather.

CORRESPONDENCE:

1. Letter from Marin County Manpower Director Dennis Brown dated 11/7 re: Federal regulations require all information on all PEP participants who terminate from the program. They asked to be notified as soon as we know so an exit conference with Peter Smith can be scheduled. If and when he does terminate before April 30, 1976.
2. Letter from Marin County Manpower Program PEP Director, Samuel Parks dated 11/12 re: Public Employment Program Agreement that must be signed and witnessed (3 copies) and be returned to his office. This will enable Peter Smith to be employed until April, 1976.

\* Community Center

OLD BUSINESS

Mrs. Stump reported she had been questioned regarding water connection fees; for their information the connection fees for water hook-ups are \$400.00 plus \$67.00 for the meter and meter box, excepting for the Seacape residents; they pay for meter and box, price \$67.00 with no connection fee.

Regarding the probationary period of Click Pickens employment, after review,

Motion # 565: By Mrs. Stump that due to Picken's satisfactory performance and all jobs well done, he be considered a permanent employee as manager.

Seconded: By Miller

Ayes: Unanimous

NEW BUSINESS

Mr. Moore reported having had received a telephone call from Mr. Garrison regarding the District's spending too much money at present time; after comparing figures for months of July through September 1974 against same for 1975 and after discussion, the District appears to be in a better financial position this year and there is no cause for alarm.

Judy Yamamoto reported in her findings through LAFCO that the M.B.C.S.D. does not have authority to take on flood control under their powers; it would have to be set up as a separate Zone # under Marin County Flood Control.

There being no further business,

Motion \$ 566: By Mrs. Stump to adjourn the meeting

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned at 9:04 P.M.

Respectfully submitted,

*Hazel M. Melo*

Hazel Melo, Dist. Secty.

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Richard O. Moore, Chairman

NEXT REGULAR MEETING WILL BE HELD ON DECEMBER 17, 1975

Pervier Residence 8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence December 17, 1975 8:00 P.M.  
 Present: Mrs. Stump, Mrs. Colton and Miller  
 Absent: Moore and Beckman  
 Meeting called to order by Mrs. Stump, Acting Chairperson at 8:12 P.M.  
 Minutes of previous meeting approved as submitted.

**FINANCIAL REPORT:** run date 12-1-75

Balance a/o October 31st. -----	\$8,090.93
Current receipts, CETA VI reimbursement ---	885.50
water revenue -----	532.28
tax monies (Oct&Nov.) ----	752.01
water deposit -----	20.00
meters/boxes -----	134.00
TOTAL ----	\$2,329.55
Current expenditures -----	2,620.48
Balance a/o November 30th. -----	\$7,800.00

**BILLS SUBMITTED FOR PAYMENT:**

Click Pickens, wages -----	\$603.75
Peter Smith, wages (7days @\$23.04)-----	161.28
Hazel Melo, wages -----	86.25
Hazel Melo, routine expenses-----	30.00
Evelyn Pervier, rental fee -----	10.00
P.T. & T. Co., signal channel-----	6.00
P.G. & E. Co; Franks Valley svc.10/20-11/19-----	118.62
P.G. & E. Co; temp. svc 19 Seacape (cc) 18/-11/19 -----	2.00
A-1 Auto Parts, filter, gates belt, electric tape, refills ----	11.37
Michael Mitchell, Auditor-Controller, election publications--	34.88
Phillips Petroleum, 115 gallons gasoline -----	58.02
L.N. Curtis & Sons. 2 plectrons @\$175.50 -----	375.26
J.G. MacPhee Co., unions, tees, bushings, gate valve, cement, PVC adapters -----	15.52
Tamalpais Lumber Co; 2x4, 2x8, 2x12 lumber (community center) --	593.92
Martin Bros., lime cement, 1/4 yd oly (community center)-----	10.28
Valley Hardware, 1 can WD40, 2" nipple-----	3.43
Ambrosini & Chalmers, svcs. of field engineer on 6/24 -----	196.22
M.M.W.D., meter boxes, lids, four 4" couplings -----	86.33
TOTAL -----	\$2,403.13

MOTION # 567: By Miller to pay bills.  
 Seconded: By Mrs. Colton  
 Ayes: Unanimous

**MANAGER'S REPORT:** Click reported on his discussion with Low Chan, Senior Sanitarian, Department of Environmental Services regarding putting a chlorinator at the storage site of old tanks. (see correspondence); he will check into the cost of chlorinator and report back next meeting.

**FIRE CHIEF'S REPORT:** Sward reported the fire truck is being repaired; hopes to get an allocation to put a door on firebarn; spoke on resigning as Chief, but it was not accepted as presented.

**COMMUNITY CENTER REPORT:** Mrs. Pickens reported the present status of the District's request for funding made available through the Housing and Community Development Administration Block Grant; the balance in M.B.I.A. funds is \$1.45; net profits from the Arts & Crafts Fair was \$532.94 thus leaving a balance in the bank account \$770.79 and of the M.B.C.S.D. allocation a balance of \$182.42; they are proceeding on the special projects only, weather permitting and with one or two more work parties of 8 people the concrete for the footings can be poured.

**CORRESPONDENCE:**

1. A memo from Marin County Comprehensive Planning Dept. dated 12/8 was requesting our assistance in reviewing and completing a checklist by 12/18 ie: adequate documentation on the need for the project with respect to benefitting low and moderate income families or aid in the prevention or elimination of slums and blight; information on the estimated environmental impacts, other sources of funding, and time estimate for beginning and completing the work.
2. Letter from Chas. Schreil, Claims Investigator with P.G. & E. Co. dated 11/26 re: claim for damage to starter coil, date of loss 6/24. They are currently investigating the events leading upto our damage and will be contacting us with their findings. (The claim was in the amount of 196.22)

3. Letter dated 12/15 from Low Chan, R.S. Senior Sanitarian for Div. of Environmental Health re: water samples taken earlier in the month all showing satisfactory following the unsatisfactory samples results in November. Conclusion is that contamination is getting into the storage tank; advised the District to consider installing another chlorinator at the storage site of the "Old Town", thus cut down the dosage of chlorine at the well and render the water more potable for the Seacape residents from the taste standpoint, and afford an extra margin of safety for the residents of "Old Town" by chlorinating at a point nearer to the consumers.

OLD BUSINESS: None

NEW BUSINESS:

Miriam Smith spoke on easements and discussion followed on a path be made available for the horse riders. Mike Miller will help Tink Pervier establish a route, which will be posted with a sign.

Mrs. Colton spoke on her concern regarding a mud slide still remaining on Ahab Drive.

Mrs. Stump reported for Dick Moore, that if any resident has a complaint or commendation to please put it in writing and mail it to the Board of Directors for action on their meeting.

There being no further business,

Motion # 568: By Miller to adjourn the meeting.

Seconded: By Mrs. Colton

Ayes: Unanimous

Meeting was adjourned at 9:18 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Mrs. Janet Stump, Acting Chair-  
person

NEXT REGULAR MEETING WILL BE HELD ON JANUARY 21, 1976  
Pervier Residence 8:00 P.M.