

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence January 17, 1979 8:00
 Meeting called to order by Yost, chairman at 8:15 P.M.
 Present: Yost, Elliott and Rohan
 Absent: Stump and Colton
 Minutes of previous meeting to be accepted at the 2/21 meeting pending a correction on Motion #690.

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Financial Report:run date 1-2-79

Balance A/o 11-30-78-----	\$9,794.23
Current Receipts-----	6,401.27
(water revenue 432.27 - election 20.00 tax monies 5,949.00)	
Current Disbursements-----	2,319.60
Balance a/o 12-31-78-----	\$13,875.90

EDA Grant:run date 1-2-79

Balance a/o 11-30-78-----	\$37.13
no receipts,no disbursements-----	-0-
Balance a/o 12-31-78-----	\$37.13

Bills Submitted For Payment:

Click Pickens, wages -----	\$803.75
Click Pickens, reimbursement for Kaiser Plan-----	25.36
Hazel Melo, wages-----	114.00
Hazel Melo, expenses (postage 25.18-photo copies11.66- mileage 1.20- reimbursement for advance payment to Pac Tel for coin service at Community Center 44.75)	82.79
Albert Bender, Inc.-commercial package(insurance)-----	5,944.00
Pacific Telephone, signal channel-----	6.00
Treasurer,Co.Marin, radio service 9/26-----	22.80
replace Q8 transistor, check operation	
Northern Marin County Water District, Bacterial Analysis 10/23, 11/29	12.00
P.G.&E.-pumphouse 11/17-12/19-----	191.11
Community Center-----	30.30
State Comp. Ins. Fund 1/5/78-1/5/79 -----	506.19
Varneys Hardware, adapters, ells, phenoseal-----	9.96
Evelyn Pervier, rental fee-----	10.00
Rafael Floor Covering, Balance of bill for community center-----	417.50
Total-----	\$8,175.76

Motion #692 By Elliott to pay the bills.
 Seconded: By Rohan
 Ayes: Unanimous

Reports:

Manager: Pickens reported he has been cleaning culverts and ditches on all roads. Hauling trash. Cleaning and fixing leaks at pump house. Checking clock and chlorinator. Put rock gravel on Pacific and Charlotte's Way. Repaired a broken water line at Charlotte's Way. Working at storage shed. Back flushed the hydrants.

Fire Chief: Sward was absent.

Community Center: Mirian Smith reported there had been no meeting of Committee. Gave the Financial report of no receipts, disbursement of \$5.66 for bookkeeping material, leaving a balance of \$42.72. The stove project still has to be organized. The carpet has been installed.

Correspondence:

Rohan reported on a letter from Marin County Comprehensive Planning Department dated 12-26-78 Re:the County of Marin preparing it's Local Coastal Program for the Coastal Zone of the County.

A working meeting was held on January 10, 1979. (A)Land area Water Allocation program for vistor-serving users: (Vistor-serving facilities are defined as service stations, restaurants and coffee shops, hotels and motels .) (B)Current Situation-Land Use:At Muir Beach approximately 44 building sites remain vacant;they are all zoned for single-family residential use. The Pelican Inn, at Pacific Way and Highway 1 is the only existing vistor-serving use in the community. (C)Current Situation-Water and Sewer: Because there is no potential for additional vistor-serving uses in Muir Beach, additional water use will be limited to the 40-odd additional units noted above. The CSD will be able to serve these additional units from it's existing systems.

Business:

Art Tracey G.G.N.R.A. Park Ranger asked if there was any feed-back
design plans for beach area as explained at the Sept. 20th meeting
by Dick Hardin, Unit Manager and Steve Perkins, Y.A.C.C. If any resident
has suggestions or questions, please contact any member of the Board
of Directors or Art Tracey. This will be on the agenda for the Feb.
21st meeting.
2. Job description of District Manager will also be discussed at the
next meeting.

New Business: None

Announcements and Community Information:

Yost asked Paul Rosebloom of the Zen Center to give a report of their
plans. They are planting on 2/10-2/12 buckeye, black cottonwood, basket
willows along the valley down in the fields. Finally there will be 80
variety of trees. There is a shelter on the Zen property for hikers.
Way station reservations can be made ahead of time for \$1.00 per person
a night. The firewood for \$1.50.

There being no further business,
Motion #693: By Rohan to ajourn the meeting
Seconded: By Elliott
Ayes: Unanimous

Meeting was adjourned at 9.38 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, District Secretary

Steve Yost, Chairman

Next Meeting Will Held on February 21, 1979. Pervier Residence
(due to cold weather) 8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence February 21, 1979 8:00 P.M.

Meeting called to order by Yost, Chairman at 8:20 P.M.

Present: Yost, Colton, Elliott and Rohan

Absent: Stump

Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 2-1-79

Balance a/o 12-31-78 -----	\$13,875.90
Current receipts -----	2,672.55
(SS repmt. 10.00-road repair 25.00-fireplace donation 10.00- Mini-Park Grant fund balance 87.50- State Comp. overpm't 32.03- water revenue 568.22- prop. and homeowner's taxes 1,939.80)	
Current disbursements -----	8,309.70
Balance a/o 1-31 -----	\$8,238.75

EDA Grant report not received.

Bills submitted for payment:

Click Pickens, wages -----	\$803.75
Click Pickens, reimbursement Kaiser medical plan -----	25.36
Hazel Melo, wages -----	114.00
Hazel Melo, expenses -----	42.04
(postage 22.50, photocopies of minutes 13.25, envelopes 6.29)	
Pacific Telephone, signal channel -----	6.00
Community Center coin box -----	6.22
P.G. & E. Co, svc. 12/19-1/19 pump house -----	63.83
Community Center -----	18.68
Martin Bros. Supply, 17 tons 3/4" rock for Pacific Way -----	189.21
North Marin County Water Dist., 2 Bacterial analysis -----	6.00
Henry's Service, Community Center-December -----	10.50
Evelyn Pervier, rental fee -----	10.00
A-1 Auto Parts, 1 case oil, bolts, washers, batteries, shoes, core charges, plugs, gaskets -----	72.58
TOTAL	\$1,368.17

Motion # 694: By Colton to pay the bills.

Seconded: By Elliott

Ayes: Unanimous

REPORTS:

A. MANAGER -- Pickens reported he had repaired a broken line on the O'Connell property. Put rock on roads. Installed new garbage cans at the Community Center. Cleaning ditches and culverts. Working on pump house fixing roof leaks.

B. FIRE CHIEF -- Sward was absent. Melo read a copy of letter to Charlie Hopper, Marketing Consultant, Pacific Telephone from Richard Pedroli, the Marin County Fire Chief requesting the emergency number, 488-4321, be listed immediately for the Muir Beach Fire Dept. because of the recent confusion incurred with the Colton fire. This number is especially crucial during the summer fire season. Listing will be: Muir Beach Fire calls only 488-4321.

Melo will mail out red stickers to be placed on your telephone area for your use in reporting all emergency calls.

C. Community Center -- Judy Yamamoto reported the committee had held two meetings. A work party was set up for March 4th starting at 1:00 P.M. for projects of getting the stove ready for use and the planting of grass and flower seeds around the grounds; shelf building inside for storage in the bathroom and kitchen; the cleaning schedules set up was for the CSD on 3rd Wednesday of each month, MBIA 2nd Wednesday of each month and the Quilting Bee on the 1st and last Monday of each month; spoke on the parking problem on lower Seacape and Ahab Dr.

Her full report will be in the Beachcomber which will be delivered before these minutes are mailed.

The telephone number of the coin box at the Center is 383-9969 and it will posted on box for local use.

Regarding the parking problem the CC committee will pursue the matter.

CORRESPONDENCE:

1. Letter to the Board from Tink Pervier dated 2-21-79 re: plans for the Ocean Riders' Arena and the Muir Beach District barbeque area this year. June 2nd/3rd NATRC Ride and Test; June 9th/10th No Host Ride from Pt. Reyes to Golden Gate Bridge. Overnight stop. Ocean Riders plan to hold 2 shows, one probably in May and one in September, no firm dates as yet.

Motion # 695: By Rohan the schedule be accepted.

Seconded: By Colton

Ayes: Unanimous

2. The results of samples for Microbiological examination of drinking water collected on 1-23-79 at 59 Seacape Dr. and the lower tanks were both satisfactory.

OLD BUSINESS:

1. The Manager's Job Description had one sentence under the item "General" changed to read "this job will require approximately 100 to 120 hours per month" instead of 100 to 160.
2. Miriam Smith asked for some progress on the easement from Sunset Way down to Cove Lane along side of the Burn-Callander property. Pickens will work on it with time.

NEW BUSINESS:

Rohan reported having a request from Mrs. Silver of Ahab Dr. the CSD help on the problem of school busing. After discussion, it was decided to send a letter to Peter Palches of the Mill Valley School Board to advise him our Board has no powers or the authority to make assessments for such a project, or sponsor school busing in any way. Individual members of the Board and residents expressed their desire to have bus service provided for Muir Beach children and would appreciate it if he could make every effort to seek out all avenues which might be available.

There being no further business,
Motion # 696: By Elliott to adjourn the meeting.
Seconded: By Rohan
Ayes: Unanimous

Meeting was adjourned 9:30 P.M.

Respectfully submitted,

Hazel Melo
Hazel Melo, Dist. Secty.

Steve Yost, Chairman

The next meeting will be held on March 21, 1979 at the Pervier residence

Regular Meeting of the Muir Beach Community Services District

Community Center

June 20, 1979

8:00 P.M.

Present: Colton, Elliott, Yost and Rohan

Absent: Stump

Meeting called to order by Yost, Chairman at 8:11 P.M.

Minutes of previous meeting approved as submitted.

GUESTS:

1. Mrs. Gail Lorentz of 88 Seacape Dr. reported on the problems of the overnight campers, their debris, the dust and stones which are kicked up with people driving through the parking lot too fast. She is having a serious problem with dust at her residence. She asked the parking lot at the Overlook be paved to eliminate the dust problem.

2. Steve Holder of the G.G.N.R.A. reported their policy was not to pave the area until they get the C.S.D.'s opinion and if no negative impact from the community, they are ready to go ahead paving the Overlook road area with blacktop.

After a brief discussion the Board of Directors meeting with no objection, were in favor of paving the lot and a note of approval will be sent to G.G.N.R.A. (If any one in the community has any objection please attend next meeting or write a letter directed to the Board.)

Holder presented plans drawn up by Steve Perkins, Landscape Architect, for the parking lot at the State Beach. The drawings are on display at the Community Center for the next 2 weeks or so for your review.

3. Roy Flatt, State Ranger spoke briefly on their Mt. Tamalpais plans. There is a planning division in Sacramento where the community can express their input on disapproval or approval plans. A meeting has been postponed to a later date. (The M.B.I.A. has drafted a letter to be sent to them.)

FINANCIAL REPORTS: run date 6-4-79

Balance a/o 4-30 -----	\$10,417.56
Current receipts (water revenue 752.91, SB 31 grant funds 5,000, taxes 1,262.35) -----	7,015.26
Current disbursements -----	2,053.68
Balance a/o 5-31 -----	\$15,379.14

EDA Grant Fund run date 6-4-79 Balance ----- \$37.13

Bills submitted for payment:

Click Pickens, wages -----	\$803.75
Click Pickens, reimbursement for Kaiser medical plan -----	25.36
Hazel Melo, wages -----	114.00
Hazel Melo, expenses postage 22.50, minute photo copies 11.13, 100 envelopes 1.89, mileage 46 miles @15¢ 6.90 -----	42.42
Purchase of 4 four drawer steel file cabinets @59.97 plus tax -----	254.27
P.G. & E. Co. service 4/19-5/21 pump house -----	177.89
community center -----	13.12
P.T. & T. , signal channel float switch -----	6.00
coin box at center -----	6.60
Malugani Tire Co., 2 tires for company truck -----	68.79
Martin Bros., 8 tons 3/8 ac blacktop for road repairs -----	212.00
Big 4 Rents, purchase of a Com-A-Long, rental Vibratory plate --	90.05
Bell Industries, dresser couplings, 6 conc boxes/lids, adaptors, 40' PVC pipe -----	177.10
Tamalpais Lumber Co., 133' 2x4, plyboard, 1 bundle laths -----	125.22
Henry's Service, May svc. community center pickups -----	6.00
Varney's Hardware, PVC cement, misc. items -----	4.92
TOTAL	\$2,127.49

Motion # 704: By Colton to pay the bills.

Seconded: By Rohan

Ayes: Unanimous

REPORTS:

1. Manager Pickens reported he has been checking the pump, chlorinator, and the clock. Had ordered the meter for the pumphouse from Bell Industries and it has not been sent. Was advised by No. Marin County Water Dist. lab the CSD should have a filtering system which would cost approximately \$380 for strainer. The sample for Microbiological examination taken at lower tanks and 211 Sunset Way were satisfactory. The Recycling Center is now closed at the pumphouse location. There is a depot in Mill Valley located behind the Middle School on Camino Alto. Had received a complaint from John Lowe, Sunset Way, of too many cars along Sunset on the Memorial Day weekend. Peter Smith will relieve him for vacation scheduled for 8/1 - 8/15.

Has been closing the gate at entrance to Sunset Way on busy days. Had repaired a water leak on Seacape Dr. and back flushed hydrants. Due to the valve still leaking, the system will have to be shut down again for a short time. Residents should keep a bottle of water in refrigerator at all times for drinking if and when the system is down for any period of time.

2. Fire Chief Sward reported everything is fine. They had responded to 2 or 3 accident calls, false alarms. Proceeds from Bar-B-Que approximately \$3000.00

3 Community Center; Judy Yamamoto spoke on their priorities having been discussed at their last Vol. Committee meeting.

A. Use of place: accessible to all residents in community.

B. Fees: if no money is collected then there should be no fee, but if any money is charged, then a fee should be collected from the user of center. The movie people pay 12 sessions either \$5.00 rental for each showing or \$50.00 plus a cleaning fee in one lump sum.

C. State of center: smoking burns in carpet and telephone book has been noted. Care of the center is an evergoing project and each group using the building must clean up after their meetings, etc.

OLD BUSINESS: None

NEW BUSINESS and CORRESPONDENCE:

1. Rod Freebairn-Smith had sent a draft report summarizing preliminary recommendations, based upon wind records collected last Fall and Winter to each Board member asking if they had time and the interest to return written comments by June 30.

The Board will invite Freebairn-Smith to come to the next meeting to discuss the project.

2. Department of Public Works letter of 5-29 re: Undergrounding of overhead utility lines asking for a field review of the areas the Board proposed last year of undergrounding a portion of overhead lines in the Muir Beach area. They are scheduling a meeting for next month and the Board will be notified. Colton will attend the meeting and report back with results.

3. A letter from Senators Alan Roberts and Bill Campbell to urge the district for support of SB 217 bill. (Robbins Anti-Forced Busing Constitutional Amendment and the Gann "Spirit of 13" spending limit.)

4. Sward spoke on the possibility to charge a fee for the use of picnic ground area due to the many outside horsemen organizations coming into Muir Beach for their horse shows and overnight stay. They cause traffic jams with trucks and trailers. The horse-jumps are damaged. The lease use of rink, which belongs to the State, and insurance is being paid for by Tink Pervier. The Board decided to invite Tink to the next meeting for discussion.

5. A preliminary budget work session will be held on July 9, 1979 at the Community Center at 7:30 P.M. with the final and approval to adopt budget at next regular meeting on July 18, 1979.

6. A letter from Tamalpais Fire Protection District re: standarization of access and water requirements for new building within the County of Marin. Sward will pursue and report back at next meeting.

There being no further business,

Motion #705: By Colton to adjourn the meeting.

Seconded: By Elliott

Ayes: Unanimous

Meeting adjourned 10:32 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Steve Yost, Chairman

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center July 18, 1979 8:00 P.M.
 Present: Stump, Colton and Rohan
 Absent: Yost and Elliott
 Meeting called to order by Stump, Acting Chairperson at 8:18 P.M.
 Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 7-3-79

Balance a/o 5-31 -----	\$15,379.14
Current receipts: water revenue 820.30,	
SS repmt. 10.00, tax transfers 1,053.67 ---	1,883.97
Current disbursements -----	2,185.75
Balance a/o 6-29 -----	\$15,077.36
(includes Grant Funds of \$4,745.73 Bal.)	
<u>EDA Grant: Balance a/o 6-29 -----</u>	-0-
<u>Bills submitted for payment:</u>	
Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Hazel Melo, expenses: postage 22.50, photo copies of minutes	
11.03, record book for revenue received reports	
4.88, sheets for minutes book 7.42, routine mileage	
84 miles @ 17¢ 14.28 -----	60.11
Martin Bros., 5 sacks MK asphalt -----	18.02
Henry's Service, June Community Center pickups -----	10.50
Great Western Chemical Co; 3 drums Pittchlor -----	286.20
P.T. & T. Co., signal channel -----	6.00
Community Center coin box -----	6.60
P.G. & E. Co; Franks Valley Rd. pump house svc. 5/21-6/20-----	240.80
Community Center -----	14.80
J & B Ford Sales, CSD truck repair-----	163.60
Bells Industries, curb stops-----	95.13
A-1 Auto Parts, lens and lamp -----	2.68
Paul Stein, deposit refund -----	20.00
Big 4 Rents, pick-up trunk rental -----	30.78
John Sward, 300 used brick and labor for base of stove at	
Community Center -----	244.00
Bell Industries, meter, strainer, tee, nipple, flanges-----	1,368.43 *
Henris, 3000 used brick -----	908.40 *
Martin Bros; brick, steel, studs, cement, lime, dampers and the	
hauling of brick from Henris deposit there---	1,181.82 *
Jim White, lumber 563.32, cabinets 425.00, hardware 86.16,	
delivery and installation 100.52-----	1,175.00 *
TOTAL	\$6,962.97

* Monies from Grant Fund
 Motion # 706: By Colton to pay the submitted bills.
 Seconded: By Rohan
 Ayes: Unanimous

Guest Art Tracey, Park Ranger, reported Dean Dibble had received several complaints from some residents regarding the garbage cans on the beach and the trucks being driven on beach to empty the cans. There are six cans presently on the beach and sixteen in the parking lot. The cans will be there during the summer. They find by driving the trucks to pick up the refuse is the easiest way and the practice will continue. Dean Dibble can be called at Muir Woods, telephone # 388-2595. After a short discussion, it was decided Rohan will call Dibble to try to do without having the cans on the beach.

The paving up on the Overlook is going to be done. The Park Planner was supposed to come to the meeting but did not show up. Concern was expressed about water drainage during the winter months after paving of Overlook.

REPORTS:

1. Manager Pickens reported he has been checking the pump house. Clearing weeds. Working on easements. Put some asphalt in chuck holes in road. Has been building shelves at the storage shed. Picked up items ordered at Bells Industries in Santa Rosa. Fixed a water line break on Sunset Way.
2. Fire Chief Sward reported they had answered some accident false alarms. Will start spending money made at Bar-b-Que on radios and miscellaneous items. Rebuilt the volley ball court. Will pursue getting a date for the recharge of fire extinguishers and further information as to your cost will be posted in the September Beachcomber with a notice posted on the bulletin board as to dates, etc.

3. Community Center: Miriam Smith reported there had been no meeting. They had a problem with last rental of center ie: breakage and damages. There is a balance of \$67.65 in the fund.

OLD BUSINESS:

1. Re: Paving of Muir Beach Overlook.

A letter dated 7-13 from Gail Lorentz was read stating they were unable to attend the 7-18 meeting to hear if there were any objections from the local residents as to the paving of the overlook. They hope there will be no objections and a letter of approval can be sent to the G.G.N.R.A.

2. Tink Pervier spoke on the use of picnic ground fees for horse riders. When Ocean Riders was formed the agreement with the State was to share the rink with other horsemen. They, the Ocean Riders, originally built the bar-b-que area for their and community residents use. After discussion it was decided for overnight use a fee of \$3.00 per person plus a returnable deposit would be charged. Tink will supervise the usage.

3. The Department of Public Works meeting re: undergrounding of overhead utility lines has not been held as yet. Hence no report from Colton.

4. Sward had no report on the Tamalpais Fire Protection meeting re: the standarization of access and water requirements for new building within the County of Marin.

NEW BUSINESS:

1. Letter to Yost from M. Smith dated 7/9 re: a drainage pipe that is located at end of Cove Lane. The pipe has rusted through and twice in the past several winters a serious subsidence problem has developed near the path to the beach and corner of her house. She would appreciate the Board to authorize the repair of the pipe. This problem could also worsen because of increased runoff which will occur from paving of the Overlook parking area and constuction of driveways and new homes in the watershed.

After discussion Smith will report back next meeting regarding the costs and Sharon Pickens offered to try for funding for such projects, if any grants are available.

2. Resolution #707 re: ordering special election to fill two short term vacancies (Fleming and Garnett) on the Board of Directors.

Resolution # 708 re: requesting the Marin County Board of Supervisors to authorize the County Clerk to render services regarding the Special Election to be held on 11-6-79.

Resolution # 709 re: requesting the Board of Supervisors to consolidate the General and/or Special District Elections set for 11-6-79, with the Special Statewide Elections set for the same day.

Moved by Colton to pass the resolutions. Seconded by Rohan. Ayes unanimous.

3. A brief discussion on how the State Park Plan shows 240 campsites in Franks Valley could endanger our water supply. The M.B.I.A. is sending a letter. Stump will contact Judy Yamamoto to get a preview of their letter and will report back next meeting on the CSD's letter to be sent.

4. The District Budget for Fiscal Year 1979-1980 was reviewed with no changes made.

Motion #710: By Colton the budget be adopted.

Seconded: By Rohan

Ayes: Unanimous

There being no further business,

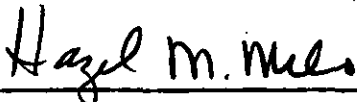
Motion # 711: By Colton to adjourn the meeting.

Seconded: By Rohan

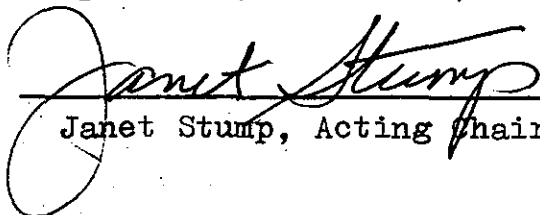
Ayes: Unanimous

Meeting was adjourned at 9:55 P.M.

Respectfully submitted,



Hazel M. Melo, Dist Secty.



Janet Stump, Acting Chairperson

Regular Meeting of the Muir Beach Community Services District
 Community Center August 15, 1979 8:00 P.M.

Present: Colton, Stump, Elliott and Rohan

Absent: Yost

Meeting called to order by Stump, Acting Chairman at 8:14 P.M.

Minutes of previous meeting approved as submitted with correction of total bills submitted for July being \$6,750.62

FINANCIAL REPORT: run date 8-2-79

Beg. Balance a/o July 30 -----	\$15,077.36
Current receipts -----	582.84
(S.S. repm't 10.00, water revenue 572.84)	
Current disbursements -----	6,828.91
Balance a/o July 31 -----	\$8,831.29
<u>Bills submitted for payment:</u>	
Click Pickens, wages -----	\$964.50
" " retroactive wages 7/1-7/31 -----	160.75
Hazel Melo, wages -----	136.80
" " retroactive wages 7/1-7/31 -----	22.80
Hazel Melo, expenses--photo copies 11.13, envelopes 5.25, 150 postage stamps 22.50, routine mileage 1.35 -----	40.24
Peter Smith, vacation relief for Pickens -----	450.00
P.G.& E.Co. svc.6/20-7/20 pump house -----	236.79
Community Center -----	17.87
Pacific Telephone ,signal channel -----	6.00
Community Center coin box -----	6.60
Ayers Locksmithing, 1 padlock -----	5.54
A-1 Auto Parts, 1 case valvoline oil -----	15.87
Royal Petroleum Co., 119 gallons gasoline -----	106.21
Malugani Tire Center, 1 recap -----	42.56
No. Marin County Water Dist., 8 Lab tests -----	15.00
Big 4 Rents, pick-up truck rental 6/26 -----	26.42
Varney's Hardware, Battery, hinges, eye bolt, washers -----	11.70
J.B. Ford, replace VC gasket, VC valve, repair oil leak -----	112.96
Malugani Tire Co., 1 tire tube -----	10.78
Click Pickens, purchase of kit for truck wheel -----	8.49
TOTAL -----	\$2,397.88

Motion # 712: By Colton to pay the bills.

Seconded: By Elliott

Ayes: Unanimous

REPORTS:

Manager Pickens reported on the samples for microbiological tests taken at the drinking fountain in parking lot State Beach, 150 Sunset Way and the 2 taken at 210 Sunset Way. One of these taken on 7/23 was 2.2 plus but retaken on 7/23 sampled as satisfactory. He checks the pump at night when it is running. Spoke on the high usage of water, hence the overwork of the pump and high cost of electricity at present time. Commended Peter Smith's performance of vacation relief. He will install the meter at pump site to register all water being pumped out into the district to get a total usage.

A discussion on the high water usage by some residents followed.

FIRE CHIEF: Sward was absent. Pickens said there had been one plectron call out for an accident.

Community Center: Judy Yamamoto reported they had a meeting that morning. The rock had been placed, banks were weeded and Mini Park clearing had been done by the CETA employees. The floors had been waxed. Shelves installed on wall and the landscaping was ready to be started. Asked for \$250 for the planting. The \$ figures for playground not available but \$700 may start the plan. Asked for two drinking fountains be installed and lights on stairs from center downhill to Sunset Way needed for safety. \$73.85 had been spent, leaving a balance of \$17.00 in the fund.

A lengthy discussion was held on the center's priorities and the \$1000 amount budgeted for center in the Fiscal Year 1979-1980 is to be spent as the Volunteer Committee sees fit to spend.

OLD BUSINESS:

Regarding the collected signatures on the candidate's behalf a voter may sign only one petition for each office to be filled in the district.

Barbara Rohan reported she had spoken to Dibble regarding the garbage cans on State Beach and he was to speak to his supervisor and report back to her, which he did not do so as of this date.

Jane Colton will atten the meeting on underground utilities and report back next meeting.

Miriam Smith reported on the drainage pipe situation and she will get more information on estimated costs and bids from contractors and will report back to the Directors.

A copy of letter from M.B.I.A. sent to Jas. Doyle, Supervisor, Environmental Review Section dated 8-11-79 re: the Park Plans for Frank Valley development was read. Melo is to send a letter stating the CSD Board of Directors concur in the opinions of the MBIA letter sent to them; and our concern as to the higher water usage in Frank Valley and what effect it may have for the Muir Beach community water supply.

CORRESPONDENCE

1. Notice from Michael Mitchell with their estimated charge for the 1978-79 District Audit being \$710.00 to cover their current costs.
2. Letter dated 7/15 from Charles Brooks commenting on reports of the CSD.
3. A notice on the Twelfth Biennial Conference On Ground Water to be held in Sacramento on September 20-21 was offered to Pickens to attend if he so wished.

ANNOUNCEMENTS:

Jerry Pearlman is interested having a tennis court built in the area. Steve Perkins, Landscape Architect, will be invited to attend the September 15th CSD meeting to speak on the parking lot re: the State Beach Plans. The drawings are still on display at the Community Center.

There being no further business,
Motion #713: By Elliott to adjourn the meeting.

Seconded: By Colton

Ayes: Unanimous

Meeting adjourned 10:08 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Janet Stump, Acting Chairman

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center September 19, 1979 8:00 P.M.

Present: Elliott, Colton and Yost

Absent: Stump and Rohan

Meeting called to order by Yost, Chairman at 8:09 P.M.

Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 9-13-79

Balance a/o 7-31 -----	\$8,831.29
Current receipts -----	1,047.66
(water revenue 864.69, S.S. repmt 10.00, prop. taxes prior sec. del. 199.97)	
Current disbursements -----	2,504.23
Balance a/o 8-31 -----	\$7,401.72

Bills submitted for payment:

Click Pickens, wages -----	\$964.50
Hazel Melo, wages -----	136.80
Hazel Melo, expenses (postage 22.50, photo copies 13.25, routine mileage 12 miles @ 17¢ per mile 2.04) ---	37.79
J.B. Ford, adjust truck kick-down linkage -----	19.00
Henry's Service, July & August pickup svc. Community Center -	14.00
P.T. & T. Co; coin box, Community Center -----	6.60
signal channel -----	6.00
P.G. & E. Co; pump house sv. 7/20-8/20 -----	240.23 ^{214 96}
Community Center -----	15.27
Click Pickens, reimbursement (2 welding sticks, 1 brake handle) -	4.88
Marin Municipal Water Dist., 6 curbscocks -----	46.53
TOTAL	\$1,476.33

Motion #713: By Colton to pay the bills.

Seconded: By Elliott

Ayes: Unanimous

REPORTS:

MANAGER Pickens reported he keeps checking the pump house. There is no increase of water pumping. Has installed 1 drinking fountain at Community Center, needs a bowl to complete the project. Ordered more rip-rap rock for creek bed at picnic grounds. The three water samples taken at 105 Sunset Way on 8/20 and 8/23 were of satisfactory results.

FIRE CHIEF Sward reported they had responded to a fire at Rohan's. Has ordered more pllectrons. Have been working on the fire barn installing shelves and soon the fire place in the fire barn should be done.

COMMUNITY CENTER: Sward reported when delivering a cabinet to the center a damaged window was noted. Some culprit(s) had thrown rocks, leaving a large hole in one window but unsuccessful in breaking another window. The Volunteer Committee will have the window replaced and bill will be sent to insurance agent. Hereafter the movies will be shown on Friday nights... eleven single features, the start dates and times will be posted on the bulletin board. At their meeting held 9/19 they also discussed having a work party on 10/7 to move the 18 tons of brick for the community center fireplace. Also going to set up a "planting" work party.

OLD BUSINESS:

The Marin County Underground Utilities Committee meeting scheduled for 9/12 was rescheduled for Friday, Oct. 5 at 10:00 am. Colton will attend and report back at next meeting.

CORRESPONDENCE:

- A note from Karla Andersdatter explaining her high water usage for July & August was due to 2 leaks which have been repaired.
- A letter from Albert Bender Insurance Co; dated 9/10 re: people using the Community Services District vehicle for personal use. The coverage provided is intended for CSD business only. Deviation from this policy can bring cancellation of this coverage, severely jeopardizing the payments of any claims in the event of any accident.
- Notice of agreement for legal services renewing the previous agreement (containing an automatic renewal clause) from County Counsel of Marin Co; to be executed and returned.
- A revised Maintenance Contract Agreement between County Communications Department and CSD Fire Department to be renewed. No substantial changes made in the terms of the contract presently held by the district, only the new rate for maintenance is now \$24.04 per hour.
- Notice dated 8/31 from J.F. Barrows, County Administrator, re: allocation of property tax funds as requires under AB 8 (State bailout funds). The amount of money so allocated is referred to in that legislation as a Special

District Augmentation Fund.

Letter dated Sept. 17, 1979 from Michael Mitchell, Auditor-Controller re: his office has completed the new formula applicable to the distribution of property taxes pursuant to AB 8. The computed tax levy (including the Homeowners' and Business Inventory Reimbursements) applicable to our entity, dealing with Secured and Unsecured Taxes for the fiscal year 1979-80 is \$8,585 (100%) \$7,727. After the review of our District Budget he noted our operating deficit this fiscal year would be \$2,699. The County Board of Supervisors will be holding hearings on the allocation of Special Dist. Augmentation Funds on 10/2/79.

Colton and Elliott will attend this hearing.

Notice from Peter Meyer, County Clerk, re: Special Statewide Election 11/6. The following are names of official candidates and their ballot designations in order as they will appear on the ballot:

Regular Term (vote for 2)

Martha Freebairn-Smith
Robert Boyar
Robert Scott
Ted Elliott

Short Term (seat of Dale Fleming
expiring Nov. 1981...
vote for 1)

Gerry Pearlman
Steve Yost (Appointed Incumbent)

Notice of September 7, 1979 re:

Appointment to Short Term Special Statewide Election Nov. 6, 1979:

The following name of candidate is being appointed in lieu of election for our district.

Short Term of Stephen M. Garnett expiring November 1981... Barbara Rohan.

OLD BUSINESS (continued)

Miriam Smith reported having received an estimate of 2 alternate bids from Ed Dorsett, Grading and Excavating Contractor re: the culvert at foot of Cove Ln. (1) 120' of 14 gauge aluminum culvert \$4,133.00 and (2) asphalt coated culvert \$4,326.00.

A lengthy discussion followed re: CSD responsibility and the funds necessary for such a project. More research to be done, the item was tabled to next meeting. Pickens will update the problem.

There being no further business,

Motion # 714: By Colton to adjourn the meeting.

Seconded : By Elliott

Ayes: Unanimous

Meeting adjourned 9:41 P.M.

Respectfully Submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Steve Yost, Chairman

Special Meeting Muir Beach Community Services District

Community Center

October 1, 1979

8:00 P.M.

Present: Yost, Elliott, Rohan, Colton and Stump

Absent: None

The Special Meeting called to order by Yost, Chairman at 8:12 P.M. was due to an error in estimated taxes revenue figured in the district budget Fiscal Year 1979-1980.

Discussed in detail the items listed in a draft of letter to be presented to the Board of Supervisors by Colton on October 2nd for the hearing on the allocation of Special District Augmentation Funds , asking for \$7700. This would cover the deficit in the budget.

Also appointed in ways to raise revenue: Colton on bail-out funds. Yost on increase of water rates. Elliott on special fees or assessments. Stump on raising funds from Community Center use. Rohan on increase of taxes. After these studies are made they will report back with their findings.

Motion # 715: By Colton to adjourn the meeting.

Seconded: By Rohan

Ayes: Unanimous

Meeting was adjourned 9:50 P.M.

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

Steve Yost, Chairman

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Regular Meeting of the Muir Beach Community Services District
 Community Center October 17, 1979 8:00 P.M.
 Present: Yost, Rohan, Stump and Colton
 Absent: Elliott
 Meeting called to order by Yost, Chairman at 8:10 P.M.
 Minutes of previous meetings approved as submitted.

FINANCIAL REPORT: run date 10-1-79
 Balance a/o 8-31-79 ----- \$ 7,401.72
 Current receipts ----- 757.11
 (one \$20 deposit, \$10.00 SS repmt, water revenue
 \$727.11)
 Current disbursements ----- 1,543.84
 Balance a/o 9-30-79 ----- \$ 6,614.99

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$964.50
Hazel Melo, wages -----	136.80
Hazel Melo, expenses: postage \$22.50, photo copies \$13.25--	35.75
Pacific Tel. Co; Community Center coin Box-----	4.23
(normally 6.60 due to CPUC decision 90423 refund amt. of 1.94 and interest amt. 36¢ = the 4.23)	
P.G.& E. Co; svc. 8-20 to 9-19 pump house -----	268.96
Community Center-----	12.37
Malugani Tire Co; 2 recaps, wheel balance -----	90.03
Big 4 Rents, 8/31 acetylene unit \$29.15, 9/17 Green Kango, 2 1" bits \$20.67, 9/19 aly outfit \$68.16 -----	117.98
John F. Cunha, 9/22 545 gals. gasoline -----	530.91
Bell Industries, 9/4 2 coupling flanges -----	41.03
Jackson Hardware, 9/17 red dot bolt, pollen mask, washers--	13.72
Varney's Hardware, 9/10 ells, tees, nipples, valves, reducers, drinking fountain -----	58.16
Ayers Locksmithing, 6 Master locks -----	29.83
Martin Bros, 9/12 four sacks blacktop \$14.42, 9/14 15.70 tons rip-rap rock \$199.70, 9/26 three sacks asphalt & 20' 5/8 steel \$16.75 -----	230.87
Melody Christenson, refund on balance of deposit -----	17.62
Little Beach renewal of yearly leases @ \$1.00 ea. Stump, High, Smith, Garnett and Brooks -----	5.00
TOTAL	<u>\$2,563.76</u>

Motion # 716: By colton to pay the bills.
 Seconded: By Rohan
 Ayes: Unanimous

RAISING REVENUE REPORTS:

1. Colton gave a report on results of the meeting held by Board of Suprvs. on October 2. She read the letter sent to Supervisors asking for consideration to the district's unique needs and expenditures and to provide us with the amount of \$7,800 for this fiscal year to avoid a deficit and curtailment of vital services. Our request is to be taken up at a later date for review with another hearing to be held for special districts.

The Fiscal Year Budget 1979-80 was adjusted to \$98.64 less on professional services to read the amount of \$901.36. The Capital Outlay items (1) water system improvement \$1000.00, (2) Fire station \$600.00, and (3) Community Center \$1000.00 were reduced to zero, thus leaving the total budget at \$35,947.36 a total of \$2,698.64 less than the original budget of \$38,646.00

2. Yost spoke on having called the County Counsel's office re: water rates increase which can be done in a 60 day period with a motion by directors and a public notice posted for notification to residents. Any revenue raised from water rate increases must be used for water purposes only.

3. Elliott's report on special fees or assessments was given by Yost. Elliott had called Cohen, County Counsel, and was told we could charge special fees and charges for water and the use of Community Center. With some paper work and 2/3 voters approval we could charge fees for fire protection; levy some special taxes; charge for road maintenance along the private roads with an agreement among the homeowners on these private roads.

4. Stump on raising funds from Community Center use: She had not attended a meeting held by the volunteer committee but understands there is a majority and minority opinion on the subject. All the money now being collected is being spent on supplies presently. Gerry Pearlman will guarantee the money needed for the fireplace, then he would investigate for grant funds.

5. Rohan reported on the tax distribution. LAFCO is being contacted and she

will report back with their answer.

Discussion on Community Center fees: whether they should be held by the CSD or volunteer committee. There is a \$54.83 balance in their account. Miriam Smith will report back after review with committee. A general policy of use is being written. Stump will attend their next meeting.

OLD BUSINESS:

1. Les and Miriam Smith presented their drainage problem again. Bids and costs had been submitted. Responsibility of the board in question regarding roads and culverts. Yost said the County Counsel advised "no", the policy is to only maintain roads for emergency vehicles. Rohan had written to Sacramento for amendment and charter of our district. The Board of Directors thinks the CSD does not have the responsibility to repair the drainage problem.

2. Underground utilities report: Colton reported on the meeting held on 10-5-1979. The Muir Beach area was discussed. The planning staff brought out the point that the recently adopted Muir Beach Community Plan makes no reference to undergrounding of utilities. We were not eligible for funds.

3. Frank Valley Campgrounds: Stump reported having read an alarming item in the Independent-Journal regarding the proposed campsites and establishing 50 automobile campsites. She will do some research and write a letter and raise the issue with Cohen, County Counsel to investigate.

There being no further business,

Motion # 717: By Colton to adjourn the meeting.

Seconded: By Stump

Ayes: Unanimous

Meeting was adjourned at 10:35 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

Steve Yost, Chairman

Rescheduled Regular Meeting Of The Muir Beach CSD
 Community Center November 20, 1979 8:00 PM.
 Present; Yost, Colton, Rohan, Elliott and Stump
 Absent: None
 Meeting called to order by Yost, Chairman at 8:12 P.M.
 Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 11-1-79

Balance a/o 9-30 -----	\$6,614.99
Current receipts -----	1,321.59
(3 customer deposits 60.00, water revenue 940.57, and taxes 321.02)	
Current disbursements -----	2,661.30
Balance a/o 10-31 -----	\$5,275.28

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$964.50
Hazel Melo, wages -----	136.80
Hazel Melo, expenses 12.24 photo copies, 22.50 postage, 7.50 envelopes -----	42.24
Treasurer, Co. of Marin, radio service 10/4 fire dept. ----	24.04
P.G.& E. Co. svc. 9/19-10/20 pump house -----	220.67
community center -----	15.18
Public Employees' Retirement (Social Sec.) -----	20.00
Larkspur Glass, one 57½x88¼ window pane, 2 men 1½hrs labor & 1 hour travel time (Community Center) ----	238.72
Sunnyside Nursery, plants for Community Center -----	210.76
No. Marin Co. Water Dist. 6 Coliform tests-----	18.00
Martin Bros. 10/20 one yard Tillo (Community Center) -----	12.72
Pacific Tel. Co. Coin box at Community Center -----	6.60
Signal channel (adjustment because of rate change CPUC Decision 90919 from 10/29 thru 11/10) monthly rate 10.10-----	10.10
TOTAL	<u>\$1,920.33</u>

Motion # 718: By Elliott to pay the bills.
 Seconded: By Stump
 Ayes: Unanimous

Community Center Report:

Miriam Smith reported there had been no meetings of the volunteer committee. No expenditures. Balance of \$153.00 in their fund. They have two rentals for 12/1 and 12/8 with more coming up soon. The Muir Beach Center Library is being assembled and books are being accepted. Paula Norton, Nancy Knox and Sharon Pickens are putting the library together on 11/26 and all donations of books gladly accepted.

UNFINISHED BUSINESS:

Raising of revenue--Colton had nothing to report on future grant funds.

Tax distribution -- Rohan had no response from LAFCO as yet.

Re: Smith drainage problem-- Rohan reported she had received a copy of the District Charter. She had spoken to Cohen, County Counsel and it is his opinion we are not responsible for roads and culverts. The policy is to only maintain the roads for emergency vehicles. After discussion, Rohan moved, seconded by Stump that the Board rejects Miriam Smith's request to help repair the culvert running adjacent to and under the Smith's property located near Cove Lane per advice of County Counsel. On a voice vote, the motion #719 was carried unanimously.

OLD BUSINESS:

Rohan reported on the possibility of combining our insurance with other CSDs in the county for lower insurance rates, and so far had response from Bell Marin-Keyes CSD. Will contact Don McVeigh, Risk Mgm't Consultant, for more information and will report back at next meeting.

The GGNRA Park Ranger will be invited to attend at next meeting for their comment on proposed restroom and shower facilities for visitors to area.

Stump read a draft of letter to be sent to Dept. of Parks and Recreation re: development of campsites and other recreational facilities in Frank Valley and the possible deleterious effects upon our community water supply. Asked they appoint some one person from their agency as liason to our Board and community.

CORRESPONDENCE:

Letter from Elizabeth re: steps up the easement in the Butterfly Trees, asking when the Firechief does put in new ones could he make sure they

are flat because the present ones slant and the pine needles make them very slippery. (Elizabeth Trewilliger)

The 2 Coliform tests taken on 11/13 at 150 Sunset Way and 211 Sunset Way were of satisfactory analysis.

A note from Pat Murphy, mail route carrier, asking to come to a community meeting. She wants to know where the service needs help to improve and will take all comments gladly.

She will be invited to come to the next meeting to discuss the service.

ANNOUNCEMENTS:

The Muir Beach Christmas Party and Quilt raffle will be held on December 16th.....5:00 P.M.Community Center....

There being no further business,

Motion # 720: By Colton to adjourn the meeting.

Seconded: By Elliott

Ayes: Unanimous

Meeting was adjourned 9:10 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Secty.

Steve Yost, Chairman

ROLL CALL

The meeting of the Muir Beach Community Services District was convened at 8:11 pm on Wednesday, December 19, 1979 at the Community Center by Stump, Chairperson.

PRESENT : Stump, Scott, Pearlman, Freebairn-Smith

ABSENT : Rohan

SELECTION OF CHAIRMAN:

Freebairn-Smith moved and seconded by Scott that Stump be appointed the chairman. Stump suggested the chairman be on a rotational basis. It was decided on a three month term for each director.

Stump will be the chairman for months of December, January and February.

GUEST : Star Route mail carrier Pat Murphy reported on the current mail service, asking for any gripes or complaints from the audience. After a brief discussion it was decided a letter be sent to the postmaster at the Sausalito Post Office for the clarification of what type of material can be put in mail boxes by local residents, without postage.

Minutes of previous meeting approved as submitted.

FINANCIAL REPORT : run date 12-3-79

Balance a/o 10-31 -----	\$5,275.28
Current receipts -----	1,511.53
(S.S repmt. 10.00, election 20.00, deposit 20.00, water revenue 1,052.43, prop. taxes current sec. 409.00)	
Current disbursements -----	1,987.84
Balance a/o 11-30 -----	\$4,798.97

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$964.50
Hazel Melo, wages -----	136.80
Hazel Melo, expenses(photo copies 12.24, postage 23.49, office supplies 2.44, mileage 8.82)	46.99
Treasurer, Co. of Marin, radio service (vol. fire dept) -----	31.80
Treasurer, Co. of Marin, District election costs -----	46.35
P.G. & E. Co. svc 10/18-11/17 pump house -----	219.49
Community Center -----	19.67
Shoreline Disposal, Community Center pick-up -----	3.50
Pacific Telephone, signal channel -----	9.00
Community Center coin box -----	6.60
TOTAL	<u>\$1,484.70</u>

Motion # 721 By Freebairn-Smith to pay the bills.

Seconded: By Scott

Ayes: Unanimous

INSURANCE AND SURETY BOND COVERAGE :

This will be on the agenda for the January 16, 1980 meeting because the renewal of the premium being due.

Rohan and Pearlman will report on coverage and costs.

REPORTS:

Manager Pickens reported he has been checking the pumphouse. Working on the storage shed and the steps up the Butterfly Trees easement per Mrs. Elizabeth Terwilliger's request. Checked road condition of Charlottes' Way.

Fire Chief Sward was absent. Pickens reported the department had obtained 3 new plectrons.

Community Center: Sharon Pickens reported on the success of the Christmas party. Doris Clark had donated \$1000, Bob Scott \$500, Quilting Bee \$1000 towards the building of the fire place. The library is in progress and books will be accepted.

OLD BUSINESS:

The GGNRA Park representatives were not present to discuss the proposed facilities for visitors to the beach area.

CORRESPONDENCE:

1. Letter from Department of Parks and Recreation, Sacramento, in reply to the letter sent them with the district's concern re: development of campsites and other recreational facilities in Franks Valley. After a brief discussion a special meeting is being scheduled for January 2nd. Will be posted.

Pearlman will report on his meeting with County Counsel regarding means of stopping the Franks Valley area proposals until further study can be made.

2. A letter to Board of Supervisors from Michael Mitchell dated 11-29-79 re: Appellate Court Decision--Public Utilities Valuations. All taxing entities will be advised of their estimated possible liability applicable to the Appellate Court decision. Mitchell will impound the appropriate amounts prior to the final apportionment of taxes this fiscal year. Muir Beach CSD estimated refund is \$170.

Bob Boyar reported on the latest development of the bus situation. The Board appreciated his efforts on improving the conditions.

There being no further business,

Motion # 722: BY Scott to adjourn the meeting.

Seconded: by Pearlman

Ayes: Unanimous

Meeting was adjourned at 10:12 pm.

Respectfully submitted,

Hazel Melo
Hazel Melo, Dist. Secty.

Janet Stump
Janet Stump, Chairperson

SPECIAL MEETING TO BE HELD ON JANUARY 2, 1980

COMMUNITY CENTER 8:00pm

RE: FRANKS VALLEY