

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 Community Center January 19, 1983 7:30 P.M.

Present: Freebairn-Smith, Collier, Nelson, Burke

Absent: Myers

Meeting called to order by Burke, Chairperson, at 7:45 P.M.

Freebairn-Smith moved, seconded by Collier to approve Agenda. Ayes were unanimous.

Minutes of previous meeting December 15, 1982 were approved as submitted. Freebairn-Smith moved, seconded by Collier for approval. Ayes unanimous.

FINANCIAL REPORT: run date 01-04-83

<u>Fund 105166 CSD</u>	Balance a/o 11-30-82 -----	\$5,107.16
	Current receipts -----	1,995.58
(water revenue 1,925.58 2 deposits @ 20.00 election fee 30.00)	Transfer for Kaiser Plan payment -----	135.82
	Current disbursements -----	2,579.82
	Balance a/o 12-31-82 -----	4,387.00
	Minus Spec. Acct. 3,188 leaves a balance	\$1,199.00

Fund 105168 Rec & Com Center

Balance a/o 11-30-82 -----	\$148.41
Current receipts -----	-0-
Current disbursements -----	74.16
Balance a/o 12-31-82 -----	\$74.25

Fund 105169 Fire Svc.

Balance a/o 11-30-82 -----	\$74.07
Current receipts -----	-0-
Current disbursements -----	-0-
Balance a/o 12-31-82 -----	\$74.07

No tax monies received. Will reflect in January receipts to be reported at February 16th meeting.

Freebairn-Smith moved, seconded by Collier to accept the Financial Report. Ayes were unanimous.

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
Hazel Melo, expenses Postage 30.88 photo copies 17.54 receipt book record of payments 5.41 envelopes 10.54	
Total expenses -----	64.37
Kaiser Plan, January premium for Pickens -----	135.92
Pacific Telephone, signal channel -----	15.17
Community Center coin box -----	14.44
P.G. & E. Co; svc to 12-21-82, pump house -----	256.42
Community Center -----	65.50
State Fund Compensation Ins., additional prem. deposit -----	41.00
J.G. MacPhee Co; Pvc pipe, couplings, adapters -----	19.22
North Marin Water Dist., October samples \$30.00, November samples \$10.00 and December samples \$10.00 -----	50.00
Shoreline Disposal, Inc. Community Center 1/1-3/31 3 cans ---	57.00
Martin Bros. Supply, 12 sks asphalt, 8.49 tons rip-rap rock --	254.41
Robert Scott, 1/2 balance deposit refund -----	10.00
TOTAL -----	\$2,344.31

Collier moved, seconded by Freebairn-Smith to pay the bills. Ayes were unanimous.

Consideration of Weeks Drilling & Pump Co. billing:

The payment of the balance due for \$10,344.17 has been delayed until such time as the CSD receives monies from FEMA. The Board directs the Secretary upon receipt of such monies to pay the outstanding balance. Collier moved seconded by Freebairn-Smith. Ayes were unanimous.

REPORTS:

Manager Pickens reported asphalt has been used for patching on Sunset Wa. Jack Moldenhour's request for road maintenance was discussed by the Board. Nelson moved, that Collier drafts a policy update on road maintenance. Seconded by Freebairn-Smith. Ayes were unanimous.

Fire Chief Sward reported things are moving along real fine. Discussion emergency planning followed. Nelson and Sward are co-ordinating emergency planning. The Board requests that people who have moved to Muir Beach within the last two years to call Sharon Pickens at 383-1517 if they find their number is not on the emergency telephone directory and wish to be included. The Board requests that individuals who feel they could be a resource people during an emergency (ham radios, medical help, etc.) call John Nelson 383-6138 or John Sward 383-6762.

Community Center Report: Kathy Sward reported the doors will be painted for weather protection. A meeting with the Child Care Center will take place 2-9-83 at 7:30 PM to discuss the continued space use of the Center. Interested residents are invited to attend. The floor covering of the Com. Center is exhibiting signs of wear at the seams. Interested individuals who have experience in this area and might wish to bid on correcting this problem should call her at 383-6762.

Child Care Center has reported that the plantings have been damaged. It has also been requested that people seeing larger children using pre-school equipment should admonish them not to use the equipment.

Recreation Committee: John Nelson reported the recreation committee deferred seeding of the lawn because of the cold weather. Sometime in February the field should be seeded. A Casino night and an opening festival are planned as fund raisers. He has met with a representative from CalTrans to discuss safe pedestrian access to the field and such entrances as will be needed.

OLD BUSINESS:

ASSESSMENT. Collier reported he has drafted a letter on the tax assessment but that a 15 day lag has occurred in the mailing date. The letter was read by the Board. Freebairn-Smith moved to accept the letter as corrected by the Board to accompany the tax bill to be approved and sent with the due date to be moved to March 1, 1983. Seconded by Nelson. Ayes were unanimous.

Parking and Ticketing:

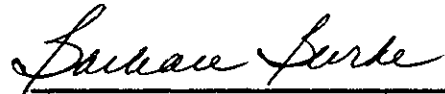
Letters were discussed received from the County Counsel raising concerns regarding our volunteer fire department issuing tickets. Discussion followed regarding our ability to in fact issue citations. The GGNRA will be contacted regarding this matter and other concerns at Muir Beach.

CORRESPONDENCE:

The Board discussed a letter from County Counsel regarding the Brown Act. Announcement from the EOC regarding emergency services with new telephone number was read.

The Board adjourned at 9:20 in memory of Hazel's son Ted.

Respectfull submitted,



Barbara Burke, Chairperson

SHARON PICKENS
Acting Secretary

THE NEXT CSD MEETING WILL BE HELD ON FEBRUARY 16, 1983
COMMUNITY CENTER 7:30 P.M.
AGENDA WILL BE POSTED ON THE BULLETIN BOARD

Regular Meeting of the Muir Beach Community Services District

Community Center February 16, 1983 7:30 P.M.

Meeting called to order by Burke, Chairperson at 7:40 P.M.

Present: Burke, Collier and Nelson

Absent: Freebairn-Smith and Myers (with approval)

Collier moved, seconded by Nelson, the minutes of the January 19th meeting be approved as submitted. Ayes were unanimous

The current Agenda for this meeting was also approved.

Financial Report: run date 2-1-83

Fund 105166 CSD

Balance a/o 12-31-82 -----	\$4,387.00
Current receipts -----	1,792.58
(water revenue 1,675.09 time certified interest 117.49)	
Current disbursements -----	2,156.40
Current transfers -----	424.39 *
Balance a/o 1-31-83 -----	3,598.79
Minus Spec. Acct. of 3,188 -----	\$410.79

* Transfer to cover: 2 bad checks = \$20.20, 127.27

Kaiser Plan \$135.92 and \$141.00 to fund #105168 to cover their expenses.

Fund 105168 Rec & Com Center

Balance a/o 12-31-82 -----	\$74.25
Current receipts -----	0.00
Current transfer from fund 105166 -----	141.00
Current disbursements -----	151.50
Balance a/o 1-31-83 -----	\$63.75

Fund 105169 Fire Service

Balance a/o 12-31-82 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 1-31-83 -----	\$74.07

Bills submitted for payment:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
Hazel Melo, expenses postage 63.61, photo copies 31.79 300 envelopes 2.13 -----	97.53
Kaiser Plan, February premium for Pickens -----	135.92
Pacific Telephone, Signal channel -----	15.17
Community Center coin box -----	14.56
P.G.& E. Co; svc to 1-18-83 pump house -----	235.11
Community Center -----	32.61
Martin Bros., 5 sacks asphalt -----	25.71
A-1 Auto Parts, cap, rotor, pts., plugs for pickup truck -----	22.36
State Fund, 1/5/82-1/5/83 Comp. Ins. premium -----	682.20
Varney's Hardware, bulbs, switch, extension cord (CC) -----	10.79
Jardine Ins. Brokers Inc., renewal premium on account --	1,000.00
(Leaving a balance of \$3,950.00)	
TOTAL	<u>\$3,539.91</u>

Collier moved, seconded by Nelson, to pay the bills. Ayes were unanimous.

REPORTS:

Manager Pickens reported he had purchased 3 100lb. drums of Pitchlor for the water system. Changed the light switch at bottom of lower steps on Sunset Way. A fallen tree on community easement, between 209-211 Sunset Way will be cut and cleared away. The roads are getting worse from the rains. Has been putting asphalt in chuck holes on Sunset Way. A lengthy discussion on road conditions, parking of cars, and the costs of asphalt and gravel was held. Had taken water samples from 211 Sunset Way, parking lot fountain, and lower tanks to the lab in Novato for testing. All were of satisfactory results.

Fire Chief Sward reported on getting a hydrant to be installed 100 ft. inside Jemeneth Whale Way. Will come back to next meeting with estimate of cost. The County Fire Dept. is measuring the width of roads, cars that are parking to cause problems and they will notify the residents' property in violation. A specific proposal will be brought back to next meeting. Plans have begun for the 12th annual Firemen's Barbeque.

Community Center Committee: Kathy Sward reported they had not met on 2/9 but had a special meeting on 2/14 getting reports from various sides of issue of the Child Care lease agreement, everything was presented. Will have a special community meeting on 3/3 at 7:30 P.M. and if anyone has ideas, plans, suggestions please give them to either the Community Center Committee, CSD, or the Child Care Center Committee. All problems should

be presented before the 3/3 meeting. A lengthy discussion on lease, based on the community input, to develop alternatives of space improvement of center. Will set up another meeting, date to be posted.

Child Care Center: A letter dated 1/26 to the CSD from Mitchell, County Auditor-Controller re: the annual audit of the CSD's financial statements as required under Sec. 26909 of the Gov't Code they are required under mandatory auditing standards to express an opinion on the financial impact of the child care operation upon the District's financial position.

A letter to Mitchell from Lorna Cunkle, Treasurer of the Muir Beach Child Care Center dated 2/3 was read. She wrote that since the Child Care Center did not begin operating a preschool at the center until Sept. 1982 the request was unwarranted. However, in the spirit of cooperation, a copy of the lease agreement, a year one budget and a copy of financial contributions were submitted.

Cunkle presented copies of the special meeting of members of Muir Beach community to discuss their lease agreement. She reported a smaller program is in existence and there is no need for added space. Now have 10 children part time, 5 hours a day.

Recreation Committee: Nelson reported they had a meeting and decided on a general fund raising appeal; on April 1st a "Casino Night" to raise funds. On 2/19 they will seed the field and plant willows. The access to field will be located 50-60 yards down Franks Valley road. Had applied to the County to endow parkland & recreation funds. Had started a bank account.

OLD BUSINESS:

Assessment: Melo reported the Spec. Tax payments are coming in rather well and so far, \$4,500 have been received and deposited.

Parking & ticketing: A meeting is being scheduled with Bryon O'Neal, Jack Davis, GGNRA re: damage to Pacific Way and parking and ticketing conditions.

Roads: Collier presented a Proposed MBCSD Road Maintenance Policy. Nelson moved, seconded by Collier, to accept the Policy statement for general distribution as needed. Ayes were unanimous.

Emergency Plan: Burke reported the Seniors' Lunch Bunch wish to participate and help. Sward and Nelson eagerly endorsed their consideration for the assistance.

Correspondence:

A letter dated 2-13-83 from David Colman was read re: his profound dissatisfaction with the Special Assessment Tax in view of the present policies of the MBCSD. His payment was enclosed.

Announcements: Burke reported that on 2/8 a hearing was held with Stephen Hill, Hearing Officer of the Marin County Animal Services re: Dog "Bear" of Ahab Drive. "Bear" must be leashed or on a chain when off his property. Collier moved, seconded by Nelson, giving sanction for Burke's having written a letter to Hill stating that the MBCSD is pleased that the Marin County Animal Services is taking action in this matter. Ayes were unanimous.

There being no further business, Burke adjourned the meeting at 10:22 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Barbara Burke

Barbara Burke, Chairperson

Next regular meeting of the CSD will be on March 16, 1983

Community Center 7:30 P.M.

Look for Agenda on bulletin board previous to meeting night.

Regular Meeting of the Muir Beach Community Services District

Community Center March 16, 1983 7:30 P.M.

Meeting called to order by Collier, for Burke, at 7:42P.M.

Present: Collier, Myers, Nelson, Freebairn-Smith, and Burke

Absent: None

Freebairn-Smith moved, seconded by Nelson, the Agenda for this meeting and the minutes of the Feb. 16th meeting be approved as submitted. Ayes were unanimous.

FINANCIAL REPORT: run date 3-1-83

<u>Fund #105166 CSD</u>	
Balance a/o 1-31 -----	\$3,598.79
Minus State Disaster Relief Fund -----	3,188.00
	Balance 410.79
Current receipts -----	7,575.44
(tax assessment 5,925.00 water revenue 1,650.44)	
Current disbursements -----	3,566.90
Balance a/o 2-28 -----	\$4,419.33
<u>Fund #105168 Rec. and Com Center</u>	
Balance a/o 1-31 -----	\$63.75
Current receipts -----	0.00
Current disbursements -----	43.40
Balance a/o 2-28 -----	\$20.35
<u>Fund #105169 Fire Svc.</u>	
Balance a/o 1-31 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 2-28 -----	\$74.07

Bills Submitted for payment:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
Hazel Melo, expenses: photo copies 16.85, postage 36.32, 800 envelopes 6.36, mileage - Civic Center re: audit 9.25 -----	68.78
Robt. Perkins, refund balance of deposit -----	2.00
P.G.& E. Co; svc to 2-18 pump house -----	178.40
Community Center -----	50.14
Martin Bros., 50 ft. pipe, grate for picnic ground -----	22.79
Treasurer, Co. of Marin, audit of books, fiscal year 81/82- -----	1,404.00
Jackson's Hardware, 3way switch, duct tape for center ----	15.13
No. Marin Co. Water Dist. 4 samples tested, January -----	20.00
P.T.& T. Co; signal channel -----	15.17
Community Center coin box -----	14.56
Great Western Chemical Co; 3 100# drums Pitchlor -----	459.01
Varneys Hardware, 3 pkgs. light bulbs, gray spray paint and Phensealer for Community Center -----	22.22
Jardine Ins. Brokers, on account for policy renewal -----	1,000.00
(leaves a balance of \$2,950.00)	<u>\$4,540.15</u>

Collier moved, seconded by Freebairn-Smith, to pay the bills. Ayes were unanimous

REPORTS:

Manager Pickens reported he has not cleared the fallen tree on easement between 209-211 Sunset Way as yet; has been digging ditches and has been answering calls.

Discussion followed on the major hillslide at 310 Sunset Way. Gerry Pearlman reported on the 270 Pacific Way road slide getting worse, it not being safe for fire vehicles and other cars.

Collier moved that the Board declare the 270 Pacific Way road slide an emergency and to authorize Burke to contact the necessary agencies for help. Seconded by Myers. Ayes were unanimous.

Burke reported the concerns of residents living on Starbuck in the response of P.G.&E. during power shortages. Suggestion that individual letters be written to P.G.& E. was made.

COMMUNITY CENTER COMMITTEE: Nancy Knox reported briefly on their meeting with Child Care Center committee. A new Community Center lease as proposed by Child Care Center Board of Directors was presented. Collier also reported at the meeting Kathy Sward, Nancy Knox, Harvey Pearlman, and Julian Knox had spoken on a balcony being built above the bath rooms and storage room for a separate space to be used by Child Care Center. Julian Knox will draw the plans and with Jim White to meet with the Center Committee; will also get a concrete price of costs. Some alternatives for Community Center and Child Care Center are plans going ahead for a cloth curtain to provide a visual barrier to provide

a smaller meeting space. At the April meeting they will present a final report.

Discussion followed on the use of the center.

Charles Visser, a member of the Board of Directors of the Child Care Center reported re: water system in Kent Canyon and the new Hostel set to open in Muir Woods this June.

Freebairn-Smith will check into their water source and usage.

CHILD CARE CENTER:

Open discussion on the new lease.

RECREATION COMMITTEE:

Nelson reported he was concerned about the recent seeding and perhaps loss caused by the heavy rains. So far they have received \$350 in contributions. A sincere "thanks" to John Buttress, Russ Fuller, and Beatrice Johnston for their nice donations, it being appreciated and the committee hopes more will be coming into their fund. If any resident wishes to contribute to the playing field costs, their donation can be put in the "water bill" box # 221.

The proposed Casino Night has been postponed until a later date.

COMMUNITY EMERGENCY PLAN:

Burke reported the Lunch Bunch Group had agreed to the plan. A committee had been formed. Margery Halliwell as Chairperson with Mary Collier and Jim Moore. A thank you to them for taking on the job.

OLD BUSINESS:

Burke reported she had received notice from FEMA the district will receive \$12,847.00 towards storm damage to pump and well costs; the Board accepts it with gratitude. Freebairn-Smith moved we accept the \$12,847.00 and we for the \$2600.00 disallowed and follow up on other monies for the roads. Myers seconded, Ayes were unanimous.

Burke will write to the San Francisco Foundation to get remainder of the money.

ANNOUNCEMENTS:

Nelson reported on an article in the 3-15 edition of the San Francisco Examiner written by Guy Wright re: a brochure entitled #477. This gives 477 ways to cut costs, utilization of tax dollars breakdown and dollars allocated to districts, etc.

Annexation with neighboring districts was discussed. No action taken.

Burke reported re: Property Tax Refund Claims article in the February 18th Independent Journal. Claims for taxes paid for fiscal year 1978/79 must be filed by April 11, 1983.

There being no further business, Burke adjourned the meeting at 9:20 PM

Respectfully submitted,

Hazel M. Melo
Hazel M. Melo, Dist Secty.

Barbara Burke
Barbara Burke, Chairperson

NEXT MEETING OF THE MBCSD WILL BE HELD ON APRIL 20, 1983

COMMUNITY CENTER

7:30 PM

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center April 20, 1983 7:30 P.M.

Present: Collier, Myers, Nelson, Burke, and Freebairn-Smith

Absent: None

Meeting called to order by Collier for Burke, Chair, at 7:37 P.M.

Freebairn-Smith moved, seconded by Myers, the agenda be approved. Unanimously approved.

Approval of Regular meeting minutes, March 16, 1983

M/S Freebairn-Smith - Myers to approve the minutes as written.

Unanimously approved.

Financial Report: run date 04-01-83

<u>Fund # 105166 CSD</u>	Balance a/o 2-28-83 -----	\$7,607.33
	Minus State Disaster Relief Fund -----	3,188.00 -
		<u>4,419.33</u>
	Current receipts -----	5,664.43
	(tax assessment 3,875.00 water revenue 1,564.43)	
	Current transfers -----	635.92
	(135.92 Kaiser Plan, 100 bad check, 400 to fund 105168)	
	Current disbursements -----	4,523.05
	Balance a/o 3-31 -----	\$4,924.79

Fund # 105168 Rec. & Com. Cen.

Balance a/o 2-28 -----	\$20.35
Current receipts -----	0.00
Transfer from Fund #105166 -----	400.00
Current disbursements -----	102.05
Balance a/o 3-31 -----	\$318.30

Fund # 105169 Fire Svc.

Balance a/o 2-28 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 3-31 -----	\$74.07

Bills submitted for payment:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
expenses postage 26.71, photo copies 17.97 and Cal-Tax 477 ideas brochure 2.50 -----	47.18
P.G. & E. Co. svc to 3-22 pump house -----	204.61
Community Center -----	40.18
Pacific Telephone, signal channel -----	15.17
coin box, Community Center -----	14.54
Martin Bros., 7 sacks asphalt -----	35.99
Shoreline Disposal, 4/1-5/31 Community Center -----	57.00
North Marin Co. Water Dist., 1 lab test Feb. 2 tests Mar. -----	15.00
Fran Burkell, refund balance of deposit -----	10.00
Jardine Insurance Co; 1/2 balance of premium -----	1,475.00
Vian Collier, for labor on Muir Beach projects with Pickens -----	135.00
	<u>Total</u>
	\$3,317.62

M/s Freebairn-Smith - Myers to pay the bills with amendment of paying Jardine 1/2 of balance instead of bill in full.

Unanimously approved.

ROADSIDE

Ralph Frey of 75 Seacape Dr. spoke on the hazardous condition of the access road to his property, asking what could the District do to alleviate the problem, it being passable but full of pot holes and land slippage. Collier reported that the road maintenance policy of the MBCSD is limited by the availability of funds. Residents who wish improvements beyond minor repair, or live on the roads not heavily used by the community, may join with other residents adjoining their road to cooperatively finance and undertake the improvements, with advice and supervision of the MBCSD if they desire, but no funding.

It was decided that Frey contact paving contractors for 2 estimates of costs and get in touch with the other 3 property owners on the access road and is to report back at the next CSD meeting.

REPORTS:

Manager Pickens reported he has been working with Vian Collier's help in cutting trees and putting blacktop on roads. Digging ditches. Discussion followed on the mud piles at picnic area and their removal. No action taken. Nelson reported on the major project for Richard Galland on the land slide at 310 Sunset Way.

FIRE CHIEF:

Kathy Sward spoke for John-John regarding the annual Bar-Be-Que to be held on May 29th. They need volunteers and anyone interested to please telephone

either Sharon Pickens at 383-1517 or Kathy Sward at 383-6762. There is a need for someone to call merchants, etc. for raffle prizes. The tickets are being printed.

COMMUNITY CENTER AND CHILD CARE CENTER:

After a lengthy discussion with disagreements from both committee members Nelson suggested the committees meet together before coming to the CSD meeting in May and bring the final lease points that all agree upon and let the CSD Board act on the lease.

M/S Freebairn-Smith - Myers a sub-committee of 2 directors be given the responsibility to check the leases with 2 proposals and outlines of differences. The sub-committee to be Collier and Freebairn-Smith for the joint meeting. Unanimously approved.

Collier then reported on the alternative space, Julian Knox had drawn up the plans and had a tentative cost of estimates.

Kathy Sward reported on some points. They move ahead as soon as possible on the project; find need for alternative space; what are the needs; if need for child care and if long term; research all possible funding and list all requirements; develop the drawings and costs; initiate the fund raising drive; begin the Grant writing proposals.

RECREATION COMMITTEE:

Nelson reported the baseball team has started playing and have had two games so far. Stinson Community has shown interest in use of the field. Almost all the seeded grass has died due to flooding. Perhaps a "Community Day" will be scheduled in May or June. Also may have a volley ball net installed.

COMMUNITY EMERGENCY PLAN:

Margery Halliwell reported she had gotten a community map from John-John and is in the process of locating houses on map from a mailing list; plans on setting up a telephone tree.

OLD BUSINESS:

Hostel water supply: Freebairn-Smith reported on our concerns about how the hostel will obtain needed water; had called the manager of Marin Municipal Water District and was informed their water would never go to Muir Woods. She read a letter from Marjorie Macris, Planning Director to Ms. Hallett, Director of State of Calif. Dept. of Parks and Recreation re: the hostel and the concern of how it will obtain needed water; the potential problem related to the hostel is traffic and summer traffic jams being a major problem.

Block Grants:

Burke reported we will be getting \$6,391.00 within the next two weeks from the San Francisco Foundation. Also spoke with the people at FEMA and the monies are coming soon.

CORRESPONDENCE:

Burke read a letter from Malcolm Litwiller to document the slow and consistently inactive responses of the Marin Co. Animal Services regarding the dog "Bear".

There being no further business, Burke adjourned the meeting at 9:47 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Barbara Burke

Barbara Burke, Chair.

NEXT MEETING OF THE CSD WILL BE HELD ON MAY 18, 1983

Community Center 7:30 P.M.

Agenda will be posted on bulletin board.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
Community Center May 18, 1983 7:30 P.M.

Present: Nelson, Myers, Burke, Freebairn-Smith, and Collier

Absent: None

Meeting called to order by Freebairn-Smith for Burke, Chairperson, at 7:45 PM
Collier moved, seconded by Myers, the agenda be approved. Unanimously approved.
Collier moved, seconded by Nelson, to approve the minutes as submitted.
Unanimously approved.

FINANCIAL REPORT: run date 05-02-83

<u>Fund # 105166 CSD</u>	Balance a/o 3-31 -----	\$8,112.79
	Minus State Disaster Relief Fund -----	3,188.00 -
		<u>4,924.79</u>
	Current receipts -----	2,291.73
(water revenue 1,778.85	2 deposits 40.00	tax assessment 472.88)
	Current transfer-----	135.92
(Kaiser Plan for May)		
	Current disbursements -----	3,290.85
	Balance a/o 4-30 -----	\$3,789.75
<u>Fund #105168</u>	<u>Recr. & Com Center</u>	
	Balance a/o 3-31 -----	\$318.30
	Current receipts -----	0.00
	Current disbursements -----	111.74
	Balance a/o 4-30 -----	\$206.56
<u>Fund # 105169</u>	<u>Fire Svc.</u>	
	Balance a/o 3-31 -----	\$74.07
	Current receipts -----	0.00
	Current disbursements -----	0.00
	Balance a/o 4-30 -----	\$74.00

BILLS SUBMITTED:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
Hazel Melo, expenses: postage 30.88, billing cards 7.05, photo copies of minutes & misc. 18.24 ----	56.17
Pacific Telephone, signal channel -----	15.17
coin box, Community Center -----	14.54
P.G.& E. Co. svc to 4-21 pump house -----	220.92
Community Center -----	33.74
Martin Bros. Supply, 18.84 tons 3/8 AC blacktop, 2 shovels--	767.52
31.8 tons AB rock -----	485.38
Big Four Rents, rental of vibrating plate -----	58.30
Jacksons Hardware, 1 outdoor electric cord, 4 hacksaw blades, 1 battery -----	20.69
Jardine Insurance, balance of bill -----	1,475.00
Pickens Kaiser Medical Plan, May coverage -----	135.92
	<u>TOTAL \$4,551.30</u>

Collier moved, seconded by Freebairn-Smith to pay the bills.
Ayes were unanimous.

Manager Pickens reported he had been cutting weeds; needs tires for the
Dickup truck; blacktop is needed for Sunset Way patching.

Guest Jack Hadley introduced himself and briefly spoke on his family
coming to Muir Beach in 1931 and their having the first Muir Beach water
company. He still owns the A-frame house at Cove Lane and Sunset Way which
is rented to Richard Mainenti. Wished to express his appreciation and to
commend everyone on the Board and past Board members for their good work
over the years and to thank the Board on their efforts to curb the nudity
on Little Beach. Congatulated Melo for her many years of good service. Also
thanked and commended Collier for his efforts on keeping Cove Lane access
open to Little Beach, the easements and roads.

The purpose of his appearing at this meeting was to represent his tenant
re: the dog situation as to running loose, unattended and barking noisely
at night, disturbing the peace. The noise being major concern. A copy of
Mainenti's letter to the Marin Co. Animal Control was received on 5-16 for
our file. Discussion from Board and audience was heard. No action taken.
Another comment re: the gravel dumped on his driveway from house being
built across the road earlier and recently, the dirt from the Sunset Way
slide dumped on his property which covered the decorative rock. He would
like the dirt removed, when possible.

The Board apologized for the dumping but it was due to the emergency, and
Burke reported money from FEMA would be used for removing the dirt.

Fire Chief Sward reported on the up-coming Barbecue on May 29th. A work party
to be held on May 21st at picnic grounds. We will be getting the yearly

RE-SCHEDULED MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center June 29, 1983 7:30 P.M.

Present: Freebairn-Smith, Myers, Collier, and Nelson

Absent: Burke

Meeting called to order by Freebairn-Smith, Acting Chair, at 7:35 P.M.

M/S Collier-Myers the agenda be approved. Ayes unanimous.

M/S Collier-Myers the minutes of previous meeting be approved as submitted.

Ayes unanimous.

FINANCIAL REPORT: run date 06-03-83

<u>Fund # 105166 CSD</u>	Balance a/o 4-30 -----	\$6,977.57
	Current receipts -----	2,434.59
(water revenue 1,813.12, tax assessment 75.00, 2 deposits 40.00		
tax secured 642.39) -----		
	Current transfer Kaiser Plan for June ----	135.92
	Current disbursements -----	4,478.00
	Balance a/o 5-31 -----	4,934.34
Minus State Disaster Relief Fund	-----	3,188.00 -
	Balance total -----	\$1,746.34

Fund # 105168 Rec. & Com. Center

Balance a/o 4-30 -----	\$206.56
Current receipts -----	0.00
Current disbursements -----	48.28
Balance a/o 5-31 -----	\$158.28

Fund #105169 Fire Svc.

Balance a/o 4-30 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 5-31 -----	\$74.07

Bills submitted:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	169.50
expenses, postage 30.37, 1500 billing cards 24.12,	
photo copies 8.07 -----	62.56
Pacific Telephone, signal channel -----	15.17
Community Center coin box -----	14.54
Pacific Gas & Electric svc to 5-21 pump house -----	278.39
Community Center -----	25.19
Pickens' Kaiser Medical Plan, June coverage -----	135.92
John Cunha, 279 gallons gasoline -----	348.97
Ed. Raquet, balance of deposit refund -----	5.86
Beth Binder, refund of share of deposit -----	13.34
Weeks Drilling & Pump Co. Inc. on account -----	4,282.00
	TOTAL
	\$6,449.89

M/S Collier- Myers bills be paid. Ayes unanimous.

REPORTS:

Manager Pickens reported everything is fine. Has been clearing easements. The four samples tested for Coliform taken at lower tanks, 19 Seacape, 37 Ahab Dr. and 150 Sunset Way were all satisfactory. He is planning on his vacation being the last two weeks of July and the first week of August.

FIRE DEPT: Myers reported on the allocation from West Marin Emergency Svcs. Funds; our share of the \$95,000 available for local Marin agencies will be \$4,500. The tentative allocation was for \$10,000. A bill will be sent to John Barrows, County Administrator, for the additional \$5,500 needed for another payment on the fire truck, per original agreement with Giacomini. Kathy Sward reported the barbecue was successful. They are preparing folders to be distributed to committee and helpers, and plan ways to improve next years barbecue.

COMMUNITY CENTER: Kathy Sward reported Doris Clark has a memorial plaque in memory of her late husband and son, which will be placed on the wall near the fireplace. Shelley Dunnegan had offered a new stereo in lieu of her rent and Charles Visser had offered curtains for the store room and a \$150 vacuum cleaner in lieu of rent. These offers were turned down due to them not being priority items. Due to Shelley no longer having classes on Tuesday and Thursdays at 8-9:30 A.M. these hours are open to anyone wishing classes. Committee members will help in arranging and they also discussed on getting more activities here.

Myers will contact Terry Onorato re: to repair the corner of deck which is leaning and have it raised.

CHILD CARE COMMITTEE:

Sward briefly reported there are openings for summer school. Block Grant money is not allocated for school age children.

RECREATION COMMITTEE: Nelson presented a Muir Beach Use Policy which will be sent to G.G.N.R.A. to renew the Special Use Permit for period from July 1, 1983 to June 30, 1984. If anyone questions the use of field they can read the Use Policy. Contact the recreation committee members for schedules and reservations. They are planning a "POT LUCK" for July 4th, games and informal fun. Watch for the poster on bulletin board for schedule. M/S Collier-Myers to adopt the Muir Beach Use Policy. Ayes unanimous. M/S Freebairn-Smith - Collier to accept the Special Use Permit, sign the 8 copies and return to the G.G.N.R.A. Ayes were unanimous. The field will be named "The Joe and Mary Rodrigues Field".

OLD BUSINESS:

A. Roads: Myers reported any road be recognized as a road irregardless of amount of travel and should be taken into consideration for repair. Collier said when the 1983-84 budget is discussed a set amount to be spent on roads should be a line item; monies spent equally then into a special assessment for funds if needed; a zone for each road.

B. Property tax formulas: Nelson reported having met with Paul Eliopoulos, Auditor's office, the county gets 1% of the tax base \$14,000,000. The district's percentage is .0003% which results in \$11,659. Due to the Jarvis-Gann act, it is adjusted upon rates of growth. We are not eligible to get sales tax \$.

C. Money received from S.F. Foundation: a total of five checks for different Grant Numbers was \$6,931.00 .. FEMA money for water pump/well is expected any day, \$14,937.

DOG PROBLEMS: Art Tracey referred to his January 11, 1982 letter re: the dog situation at Muir Beach. The G.G.N.R.A. Park Policy is to continue. All dogs should be leashed or otherwise under physical restrictive control at all times. The Humane Society is patrolling Muir Beach area at times and dogs will be picked up , if not under control.

ANNOUNCEMENTS:

PARKING: At the request of the California Highway Patrol the Board of Supervisors boosted the fine for illegally parking on Highway One in Muir Beach and Stinson Beach from \$12 to \$25. Illegal parkers have blocked passage of emergency vehicles in the villages.

BUDGET: A public hearing on the budget will be held on July 7th at 7:30 P.M. at the Community Center. The final budget is expected to be adopted at the July 20th CSD meeting.

ELECTION FILING: Candidates seeking posts in Muir Beach election in November can file their nomination papers beginning July 18. Deadline for candidacy papers is August 18 unless an incumbent declines to seek re-election which would result in a five-day extension. There will be 2 vacancies on the CSD Board of Directors.

There being no further business,

M/S Collier-Nelson to adjourn the meeting. Ayes were unanimous.

Meeting adjourned 8:55 P.M.

Respectfully submitted



Martha Freebairn-Smith,
Acting Chair.

Hazel Melo
Hazel Melo, Dist. Secty.

The Board of Directors wished to express their thanks to Doris Clark for her donation of the memorial plaque.

+++++

Next regular meeting of the CSD will be held on July 20, 1983
Community Center 7:30 P.M. Agenda will be posted on bulletin board.

+++++

MUIR BEACH COMMUNITY SERVICES DISTRICT FISCAL BUDGET 1092-83

SALARIES & EMPL. BENEFITS	ACCOUNT #	TOTAL AMOUNTS	105166	105168	105169
			CSD 9232	REC & CC 9234	FIRE SVC. 9235
* DISTRICT MANAGER	1003	\$13,289	\$13,289		
* DISTRICT SECRETARY	1003	1,926	1,926		
** VACATION RELIEF	1005	675	675		
SOCIAL SECURITY	1404	1,081	1,081		
MEDICAL PLAN	1506	1,554	1,554		
STATE COMP. INS.	1701	896	896		
UNEMPLOYMENT INS.	1702	18	18		
TOTAL -----		\$19,439	\$19,439		

SERVICE AND SUPPLIES

GENERAL INS.	2059	\$4,906	\$2,336	\$2070	\$500
VEHICLE MNTC.	2086	1,200	700		500
MNTC: STRUCTURE & GROUNDS	2095	1,600	1,200	250	150
MNTC: BUILDINGS & PLANT	2096	6,156	6,156		
POSTAGE	2130	401	401		
OFFICE SUPPLIES	2133	321	321		
PUBLICATION & LEGAL NOTICES	2221	100	100		
GARBAGE	2259	118		118	
PROFESSIONAL SVCS.	2352	1,498	1,498		
MILEAGE (ROUTINE)	2479	50	50		
VEHICLE: GAS, OIL, ETC.	2501	920	920		
TELEPHONE	2534	375	193	182	
POWER	2535	7,265	6,743	522	
TOTALS -----		\$24,910	\$20,618	\$3,142	\$1,150

CAPITAL OUTLAY

WATER SYSTEM Reserve	4001 6991	\$15,000 4,000	\$15,000 4,000		
TOTAL BUDGET		\$63,349	\$59,057	\$3,142	\$1,150

ESTIMATED REVENUE

SPECIAL TAX, ELECTION		\$16,990			
ESTIMATED TAXES		11,659	7,771	2,812	1,076
WATER REVENUE		22,018	22,018		
OPERATING REVENUE		314		314	
AVAILABLE BALANCE (INCLUDES LOANS)		12,368	12,278	16	74
TOTALS -----		\$63,349	\$59,057	\$3,142	\$1,150

Freebairn-Smith moved, seconded by Myers to accept the submitted budget.
Ayes: Unanimous Meeting of August 18, 1982

* MANAGER \$1,107.45 per month SECRETARY \$160.50 per month
** VACATION RELIEF 3 WEEKS

① Regular Meeting of M.B.C.S.F.
July 20, 1983

Community Center 7:30 P.M.

Present: ~~Go~~ ~~Wyers~~, ~~Johnson~~

Absent: Collier, Trebain Smith, Burke

Meeting called to order by ~~Johnson~~, ~~Johnson~~ at 7:58 P.M.

Agenda approval - m/s

Minutes " m/s

Financial Report: Run date 7-5-83

Fund # 105166 - C.S.D.

Balance A/o 5-31 _____ \$ 4934.34

Current receipts: Water revenue 2435.17 + 1 deposit 20.00 +

Assess. Tax 75.00 + Community Center pmt - PGE 45.44 +

S.F. Foundation Grant 6,391.00 _____ 8,966.61

Current disbursements _____ 6,379.19

minus 91.56 transfers

Bal A/o 6-30 _____ 7,430.20

minus 3,188 State disaster relief fund - 3,188.00

4,242.20

minus Bal of S.F. Grant $\frac{6391.00}{-4282.00}$
2,109.00

2,109.00

2,133.20

Fund # 105168 - C.C. + Rec.

Bal A/o 5-31 _____ 158.28

Current Receipts _____ 0.00

Current disbursements _____ 54.27

Bal A/o 6-30 _____ 104.01

Fund # 105169 - Fire Div.

Bal A/o 5-31 _____ 74.07

0.00 receipts, disbursements
1982 A/o 6-30

0.00

0.00

74.07

VI Absent -

VII

OTTT 4 mtgs 20 Jan per Judy 2 in July
draw up budgets, review budget + child care
room - asking for requests for activities -
discussed policy (not a change)
address "any m.s. etc"

~~25 or less~~ ⁸ ~~20~~ ¹⁶
2 in Aug. activities ^{2 mtgs}

Saving money -

M.B. Dance James 9/

Litviller - specific wants.

Meeting turned Bucke - 8²⁰ pm.

that could be done -
Knot repta child care center report be taken off
the monthly agenda? The drawings haven't been
reviewed by C.C.C. directors... ^{use as} Small meeting room +
storage area. \$33,000

Discussion on cc. addition - applying for grant
written by committee of CSD + C.C.C. + Comm Center

apply for \$16,500 1/2 of 33,000 Community will
raise the other half. see budget notes 7/14

Judy spoke on the addition + "structural
improvements"

(\$60 a foot)

Community Center Committee

"Designation" of addition -

C.C. center - Com center committee - C.S.D.

(Trace signed - bring drawings + ^{have a} thorough discussion
& come to a decision at next meeting.

~~more~~ agenda ac: TR to remain + C.S.D.

Julian's plans were enthusiastically ^{reviewed} & reviewed by Board of Directors,
supporting the plans. ^{gives ↓} general support.

use of addition is agreed upon.

I thanked K + J.J. Sward for their work at the
Joe + Mary Rodriguez party at field.

They had a ~~was~~ very good turnout. & lot of fun.
could be July 4th every year.

Chas. July donated beer -

Dan Smith

may have another gathering in fall - state ranges ^{should be} invited.

"Harvest Moon" celebration. Received the park
use permit for this current year

met with Jack Davis & Brian O'Neil.

soft ball team

^{ask for} Contributions for trail project ^{all} assessments -

Call John Nelson - work party -

XI no.

The Special meetings scheduled on July 7 and July 14 for Budget purposes were not held, Present Collier & Myers. Absent Nelson, Burke, Freebairn-Smith at both meetings. No quorum.
Regular meeting of July 20 not held due to no quorum. Present Nelson & Myers. Absent Collier, Burke, and Freebairn-Smith.

Special meeting of August 5th. Community Center 7:30 P.M.

Present: Collier, Burke, and Myers.

Absent: Nelson and Freebairn-Smith

Meeting called to order by Burke, Chair, at 7:50 P.M.

The July bills submitted for payment:

Click Pickens, wages -----	\$1,107.45
Gary Smith, wages vacation relief 2 weeks -----	450.00
Hazel Melo, wages -----	160.50
expenses, postage 36.10, envelopes 7.42, photo copies 26.46 -----	69.98
Weeks Drilling & Pump Co; balance due -----	6,062.17
P G & E Co. svc to 6-20, pump house -----	266.94
Community center -----	22.40
Pacific Telephone, signal channel -----	15.17
Community center coin box -----	14.54
North Marin Co. Water District, 3 Coliform tests, June--- 2 Coliform tests, May -----	15.00
-----	10.00
Brandon Tire Supply, Inc. 2 tires, balancing, casing ----	104.26
Pickens' July Kaiser medical plan -----	135.92
M.M.W.D. , items for relocation of Perkin's meter-----	18.14
Shoreline Disposal, Inc. 7/1-9/30 3cans Community center	57.00
Martin Bros. Supply, 15 sacks asphalt, 1 broom handle, 1 broom, 1 pick handle, 1 pair gloves -----	105.79
TOTAL --	<u>\$8,615.26</u>

Collier moved, seconded by Myers to pay the bills. Ayes were unanimous.

BUDGET:

Collier presented a tentative draft of budget projection for 1983-84 with an average of 5% raise on all accounts. Collier moved, seconded by Myers to approve and accept the submitted budget of \$64,318. Ayes were unanimous.

Meeting adjourned at 10:00 P.M. by motion by Myers, seconded by Collier. Ayes were unanimous.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center August 17, 1983 7:30 P.M.

Present: Freebairn-Smith, Nelson, Collier & Burke (arriving at 8:15 P.M.)

Absent: Myers

Meeting called to order by Freebairn-Smith, acting chair, at 7:50 P.M.

M/S Nelson- Collier to approve the agenda. Ayes unanimous

Special Meeting minutes approved. M/S Collier-Nelson. Ayes unanimous.

FINANCIAL REPORT: run date 8-1-83

Fund # 105166 CSD

Balance a/o 6-30 -----	\$7,430.20
Current receipts: water revenue 2,011.74, deposits 33.34, Garbage reimbursement from Child Care Group at \$3.00 per month for 10 months 30.00	2,075.08
FEMA -----	14,937.00
Prop. Sec. tax monies -----	302.39
Total receipts	24,744.67
Current disbursements -----	8,132.01
Balance a/o 7-29 -----	16,612.66
Minus State Fund Disaster Relief -----	3,188.00
Total Balance	\$13,424.66

Fund #105168 Rec. & CC

Balance a/o 6-30 -----	\$104.01
Current receipts -----	0.00
Current disbursements -----	22.40
Balance a/o 7-29 -----	\$81.60

Fund # 105169 Fire Svc.

Balance a/o 6-30 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 7-29 -----	\$74.07

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$1,107.45
Gary Smith, wages for 4 weeks vacation relief-----	900.00
Hazel Melo, wages -----	160.50



MUIR BEACH COMMUNITY SERVICES DISTRICT

BOX 221 • STAR ROUTE • SAUSALITO, CALIFORNIA • 94965

BOARD OF DIRECTORS

MUIR BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY, AUGUST 17, 1983

7:30 PM

MUIR BEACH COMMUNITY CENTER

- I. Call to order
- II. Approval of the agenda
- III. Approval/consideration of minutes of July resched. mtg. August 5, 1983
- IV. Financial reports: A. Fund #105166 CSD
B. Fund #105168 Community Center and Recreation
C. Fund #105169 Volunteer Fire Department
- V. Consideration of bills for payment
- VI. Manager's report: Gary Smith (Click Pickens on vacation)
- VII. Fire Chief Sward's report: Radio receiver purchase (FEMA flood reimbursement \$300)
Other
- VIII. Community Center Committee report
- IX. Child Care Center report
- X. Recreation Committee report
- XI. Community Emergency Plan: Progress Report
- XII. Old Business
- XIII. New Business: 1983 Audit
Addition to Community Center: J. Knox, architect
Child Care Center
Balcony
Office
- XIV. Announcements, correspondence
- XV. Adjourn



MUIR BEACH COMMUNITY SERVICES DISTRICT

BOX 221 • STAR ROUTE • SAUSALITO, CALIFORNIA • 94965

BOARD OF DIRECTORS

MUIR BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 19, 1983

7:30 PM

MUIR BEACH COMMUNITY CENTER

AGENDA

- I. Call to order
- II. Approval of the agenda
- III. Approval of the minutes of September 21, 1983
- IV. Financial reports: A. Fund #104166 CSD
B. Fund #104168 Community Center & Recreation
C. Fund #105169 Volunteer Fire Department
- V. Consideration of bills for payment
- VI. Consideration of request from Kenneth and Christine High for support of emergency application to Coastal Commission for repair of slide at their property on Little Beach. (This includes installation of approximately 2,400,000 pounds of rock and boulders. Approximately 98 trucks would necessarily drive in and out of Sunset and Cove Lane, weighing 50,000 pounds on the inbound trip.) The Board will consider accessibility and esthetics of Little Beach, liability and maintenance of Sunset and Cove Lane, and safety and liability of trucks and equipment both along the roadways and during work, loading, unloading, etc.
- VII. Manager Pickens' report
- VIII. Fire Chief Sward's report
- IX. Community Center Committee report
- X. Child Care Center report
- XI. Recreation Committee report
- XII. Old business (Continued from previous meeting): CC. addition; and Personnel (meter
- XIII. New business
- XIV. Announcements, correspondence
- XV. Adjourn