



MUIR BEACH COMMUNITY SERVICES DISTRICT

BOX 221 • STAR ROUTE • SAUSALITO, CALIFORNIA • 94965

BOARD OF DIRECTORS

Warren Myers, Chair Bryce Browning
Barbara Burke Sharon Savage Arlene Robertson

REGULAR BOARD OF DIRECTORS MEETING MBCSD

COMMUNITY CENTER

September 18, 1985

7:30 P.M.

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of July 17 and July 27th meeting minutes *
4. FINANCIAL REPORTS:
 - A. Fund #105166 Muir Beach CSD
 - B. Fund #105168 CSD Comm Svc & Rec.
 - C. Fund #105169 CSD Fire Svc.
5. BILLS SUBMITTED FOR PAYMENT
6. REPORTS:
 - A. Contract Manager Sward
 - B. Community Center Committee
 - C. Child Care Center Committee
 - D. Fire Chief Sward
 - E. Emergency Preparedness
7. OLD BUSINESS: *C*
 - A. Street and Roads Update: Sward
 - B. Parking on Sunset Way: Savage
 - C. *Scheduling evaluation of map*
 - D.
8. NEW BUSINESS:
 - A. Appointment of the Chair
 - B. *Blky. Controls in community*
9. CORRESPONDENCE
10. ANNOUNCEMENTS **
11. ADJOURN

* Two corrections were already taken care of.

** Science has got its hands on poison ivy, oak and sumac: N.White

*C. Where these sinks are going.
Seen the falcons? Perigor that were released -*

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 COMMUNITY CENTER OCTOBER 16, 1985 7:30 P.M.

Present: Browning and Myers
 Absent: Burke, Robertson and Savage
 Due to lack of quorum no meeting was held.

RESCHEDULED MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 COMMUNITY CENTER NOVEMBER 19, 1985 7:30 P.M.

Present: Burke, Savage, Browning, Myers, and Robertson
 Absent: None
 Meeting called to order by Savage, Chair at 7:50 P.M.
 M/S Robertson - Myers to approve the Agenda. Unanimously approved.
 M/S Robertson - Browning to approve the September 18th meeting minutes.
 Unanimously approved.

GUESTS:

1. Emily Siskin, High school senior, spoke on making Muir Beach a nuclear weapons free zone. She presented a resolution that no person, business or corporate entity within our jurisdiction shall engage in the applied research, testing, production, maintenance, disposal, storage or transportation of nuclear weapons or their components within the Community limits.
 M/S Myers - Burke to adopt the resolution as read. Unanimously approved.
 2. David Schwartz, Cove Lane resident, spoke on the Sunset Way entrance from Highway One being a hazard; a simple solution would be to install "fish eye" mirrors. He will check with CalTrans.
 M/S Burke - Browning to have Schwartz pursue and do further research on the mirrors and to reply back at next meeting. Ayes unanimous.
 Browning requested signs to protect Community be posted, that people using the road is at their own risk. Schwartz will also pursue the signs and he will report back at next meeting.

FINANCIAL REPORTS: run date 10/01/85

Fund #105166 MBCSD

Balance a/o 8/30	-----	\$47,177.53
Current receipts	-----	3,380.45
(water revenue 3,347.97 suppl. tax 32.48)		
Current disbursements	-----	2,971.19
Balance a/o 9/30	-----	\$47,586.79

Fund #105168 MBCSD Recr. & Com. Svc.

Balance a/o 8/30	-----	\$64.84
Current receipts	-----	0.00
Current disbursements	-----	34.64
Balance a/o 9/30	-----	\$30.20

Fund #105169 MBCSD Fire Svc.

Balance a/o 8/30	-----	\$49.82
Current receipts, disbursements	-----	0.00
Balance a/o 9/30	-----	\$49.82

BILLS SUBMITTED FOR PAYMENT-- October

John Sward, Contract Manager 9/8-10/5 90 Hours @ 12.00--		\$1080.00
Hazel Melo, wages	-----	434.60
expenses: postage 35.59, photo copies 42.83, envelopes 6.28 No Pkng. signs 4.30----		89.000
A-1 Auto Parts, stalube & trans. funnel	-----	9.25
Shoreline Disposal, Comm Center garbage pickup	-----	87.50
No. Marin Water Dist. 2 potable samples tested @ 5.00---		10.00
P.G. & E. Co; svc to 9/19 pump house	-----	398.63
Comm Center	-----	11.02
Pacific Bell, Comm Center coin box	-----	28.55
Manager's phone	-----	21.71
Signal channel	-----	21.86
Big 4 Rents, test pump Hydro/pressure	-----	65.28 *
Drill-Kango Bit Carbide Core	-----	76.85 *
Collins Marlow Supply, equipment, Comm Center	-----	981.35 *
* Sprinkler system		
	TOTAL	\$3,313.60

M/S Burke - Browning to pay the bills. Unanimously approved.

FINANCIAL REPORTS: run date 11/04/85

Fund #105166 MBCSD

Balance a/o 9/30	-----	\$47,586.79
Current receipts	-----	2,661.13
(water revenue 2,601.13 3 deposits @20.00=60.00)		
Current transfers tax monies	-----	831.16
Current disbursements	-----	18,550.93
Balance a/o 10/31	-----	\$32,528.15

Fund #105168 MBCSD Recr. & Com Svc

Balance a/o 9/30	-----	\$30.20
Current disbursements	-----	201.93
Balance a/o 10/31	-----	\$171.73

Fund #105169 MBCSD Fire Svc.

Balance a/o 9/30	-----	\$49.82
Balance a/o 10/31	-----	\$49.82

Bills submitted for payment :November

John Sward, Contract Manager 10/6-11/2 140 Hrs. @ 12.00	-----	\$1,680.00
Hazel Melo, wages	-----	434.60
expenses: postage 40.01, photo copies 11.04	-----	51.05
Pacific Bell, svc to 11/11 Signal channel	-----	21.86
Manager's telephone	-----	16.64
Comm Center coin box	-----	27.81
P.G.& E., Svc to 10/21 Pump house	-----	396.27
Comm Center	-----	27.13
Andrea Taber, deposit refund	-----	20.00
A-1 Auto Parts, Valvoline oil, sta-lub oil & pump	-----	37.05
Jackson's Hardware, 2 tubes Latex caulk (Comm Center)	-----	5.53
J.R.Orr Electric, install fire alarm (Comm Center)	-----	87.00
Brooks Alarm Locksmithing, 1 Fire Bell (Comm Center)	-----	42.40
Martin Bros. Supply, 50# Rye Grass seed (Comm Center)	-----	21.52
Kathy Sward, reimbursement Kaiser Plan for 1 month	-----	163.83
McPhail's, 3 V-1 Lids and boxes	-----	84.75
Public Employee's Retirement System, Social Security	-----	40.00
Nute Engineering, Field survey (parcel by Pelican Inn)	-----	598.00
Martin Bros. Supply, 1 pole tree trimmer	-----	42.35
Master Protection Ent., 2 smoke detectors (Comm Center)	-----	46.64
No. Marin Water Dist. 2 potable water samples tested	-----	10.00
Larsen's Plumbing, 41 Hrs. labor & 2½ Hrs. threader rental with a drive unit (Comm Center)	-----	2,200.00
Jim White Construction, 6 sacks concrete delivered to Comm Center	-----	49.73
Emily Novak, deposit refund	-----	20.00
Mission Quarry, Road paving Sunset Way & Cove Ln. 1/3rd dn.	8,974.00	
Wildcat Construction, retaining wall on Pacific Way ½ dn.	8,160.00	
Collins Marlow Supply, materials for sprinkler system at Comm Center	-----	920.05

TOTAL \$24,178.21

M/S Burke - Myers to approve the bills.

Ayes unanimous

REPORTS:

A. Contract Manager Sward reported ditches will be cleaned next month; checked 2 meters that had been reported by residents having received huge water bills; will be installing lane-dots at several locations on Sunset Way.

B. Community Center Committee :Kathy Sward spoke on their meeting of 11/13. The entire meeting was devoted to one subject, licensing for Child Care but it was not resolved. The question of capacity be listed as 11 or 19. They now have 9 children. More facts are needed and she will report back to the next CSD meeting.

A lengthy discussion followed combining Child Care/Community Center. Savage said they are operating with 12 children, 8 months to 2½ years of age.

C. Fire Chief Sward reported there is a new Captain up on Throckmorton Ridge fire station; Muir Beach will be having more drills with them. Also has been doing maintenance work on fire trucks.

D. Emergency Preparedness: Burke reported there is a new Director for the Office of Emergency Services.

OLD BUSINESS:

Recreation Committee Bank Account: Melo reported having changed the account from a checking to savings account with \$227.65 in funds.

NEW BUSINESS:

Myers spoke on permanent road division; the County would be responsible for roads, bringing them up to standard and maintain over a period of time. The people specify the width, berms, etc. They would come in and do so, cost to be paid over a period of 10 years. He will pursue and report back.

CORRESPONDENCE:

A letter from Peter Lavallo regarding his October water bill being so high. The meter was checked and found to be 99% accurate.


ANNOUNCEMENTS:

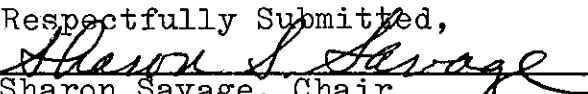
Kathy Sward reported having found a large TV for the Teens, at Macy's in San Francisco. 40" diagonal Mitsubishi floor model, in a wooden cabinet, doors and on casters. A letter is being sent to local residents asking for donations to help pay off the asking price, over what amount that the Teens have raised, etc.

Browning expressed the Board's appreciation for Burke and Robertson's services as Director. Schwartz, Myers, Savage were welcomed as new Board Directors for their coming terms.

Burke thanked the Board saying it was a joy to serve them.

Burke and Robertson as outgoing Directors adjourned the meeting at 10:22P.M.


Hazel Melo, Dist. Secty.

Respectfully Submitted,

Sharon Savage, Chair

NEXT REGULAR MEETING..DECEMBER 18,1985 COMMUNITY CENTER 7:30 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center December 18, 1985 7:30 P.M.

Present: Andersdatter, Schwartz, Myers, Browning

Absent: Savage

Meeting called to order by Schwartz, Chairman pro tem at 7:46 P.M.

M/S Browning - Andersdatter to approve the Agenda. Ayes unanimous.

M/S Andersdatter - Browning to approve the November 19th meeting minutes as submitted. Ayes unanimous.

GUEST

William Wilson, Park Ranger, spoke on his having replaced Chas. Visser and is now living at Muir Beach. He has been in the area since 1979 at Stinson Beach.

FINANCIAL REPORTS: run date 12/03/85

Fund # 105166 MBCSD

Balance a/o 10-31 -----	\$32,528.15
Current receipts -----	2,811.65
(water revenue 2,699.65, State Fund dividend 92.00, 1 deposit 20.00)	
Current Transfers in, Taxes -----	1,521.14
Current disbursements -----	28,173.74
Balance a/o 11-27 -----	\$8,687.20

Fund #105168 MBCSD Recr. and Com Svc.

Balance a/o 10-31 -----	\$171.73-
Current receipts, transfers in -----	0.00
Current disbursements -----	230.90
Balance a/o 11-27 -----	\$402.63-

Fund #105169 MBCSD Fire Svc.

Balance a/o 10-31 -----	\$49.82
Current receipts, transfers, disbursements -----	0.00
Balance a/o 11-27 -----	\$49.82

BILLS SUBMITTED FOR PAYMENT:

John Sward, Contract Manager, 11/3-11/30 90 hours at \$12.00 --	\$1,080.00
Hazel Melo, wages -----	434.60
expenses, postage 42.92, photo copies 31.57 -----	74.49
Pacific Bell, signal channel -----	21.86
Manager's telephone -----	12.70
Comm Center coin box -----	27.33
P.G. & E. CO; pump house -----	305.61
Comm Center -----	52.54
Andy West, deposit refund -----	20.00
Kathryn Todd, deposit refund -----	20.00
Steve Susskind, deposit refund -----	20.00
A-1 Auto Parts, items for company truck -----	17.59
Kaiser Foundation, medical plan for Sward -----	163.83
Marin Co. Revenue, election charges -----	113.00
Jim Brown, repair rear axle, remove and replace pinion bearings and seal, company Dodge truck -----	120.00
Mobile Mechanic, major service on Fire engine (GMC truck) ---	330.64
TOTAL---	\$2,814.19

M/S Browning - Andersdatter to pay bills. Ayes unanimous.

REPORTS:

A. Contract Manager Sward presented a chart he has been recording the gals. per hour pumped and gals. per KW hours. He took a meter to West Marin Water Co. to be checked for accuracy. It was one of several he had overhauled and the meter checked out as 100% accurate. He is leaving on vacation starting December 28th. for ten days. Had filled some chuck holes on Lagoon Road and the railing on the Pacific Way slide to be completed with cinder blocks and a 2 foot high board fence. Thanked Michael Kaufman on his work done by the digging part of lateral ditch topside of Sunset Way and Ahab. His major expense coming up is filling gasoline tank.

Schwartz read a list of items needing attention. The ditches need cleaning, the retaining wall on Pacific Way; lights fixed on Community Center paths; color and smell of water being reported and safety of water for drinking; branches and garbage removed from around the Center. This list was given to Sward for his attention.

B. Community Center Committee : Kathy Sward reported no meeting was held this month. A special meeting had been called for the Child Care and she reported on that meeting. A lengthy discussion on licensing, infant care, administrators necessary, and insurance took place. Andersdatter will draft a letter to be sent to Child Care Attorney, Gary Friedman re: conditions that are mandatory and the only way the Board of Directors can approve use of the Center by Child Care. 1. The Child Care Center permit is renewed by the County and when it fails to be renewed, the Child Care program ceases to exist at Muir Beach. 2. Insurance be an effect, and paid by Child Care. 3. The chairperson of Board of Directors (Child Care) attend the CSD meetings monthly to keep the Board of Directors apprised of the Child Care situations.

C. Fire Chief Sward reported the stairs in firebarn are completed; all has been quiet and thinks the department should be shaken up to be more active.

OLD BUSINESS:

A. Myers spoke on permanent road division. A post card election in a three month period of time is all that is needed. The County will be the active contractor. The resident establishes what he wants done, to be financed over a 10 year period; contractor takes care of maintenance. Annual costs per household estimate will be given before job is started. Myers will get more information and Sward will follow through and they will work together on their findings.

B. "Fish Eye" mirrors: Swartz made many inquiries with Traffic Division, County of Marin and will have more information at next CSD meeting.

C. Travel-at-own-risk signs for Muir Beach roads will be looked into by Browning. He will get legal wording and he will report back to the Board at the next CSD meeting.

NEW BUSINESS:

A. Insurance coverage which has not been renewed for the District is being pursued.

B. Unemployment Insurance:

Recent legislation amended the California Unemployment Insurance Code to repeal the Local Public Entity Employees Fund (LPEEF) in effect since Jan 1978.

The District had two options as to methods of financing.

A. Payment of contributions by the Regular Contribution Rate (Tax) method.

B. Pro-rated cost of benefits paid. Direct Reimbursement Method.

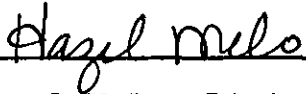
After discussion, the Board opted for method "B". Our election may only be cancelled on January 1 of any year after it has been in effect for two calendar years. All were in favor of method "B".

ANNOUNCEMENTS:

Myers submitted his resignation as Director due to exposure re: liability "Deep Pocket" insurance crisis. To be effective as of this date 12/18/85.

There being no further business, the meeting was adjourned at 9:48 P.M.

RESPECTFULLY SUBMITTED,



Hazel Melo, Dist. Secty.



David Schwartz, Chair pro tem

NOTICE

DUE TO MYERS RESIGNATION THERE IS A VACANCY ON THE BOARD OF DIRECTORS. IF THERE IS ANY ONE INTERESTED, PLEASE CONTACT ME (MELO) OR ANY OF THE REMAINING DIRECTORS. BOX 221 Star Route, Sausalito 94965

NEXT CSD MEETING WILL BE HELD ON JANUARY 15, 1986 7:30 P.M.
