

A special budget session workshop was held on July 13th. called to order by Wine, Chair, at 9:20 am.

Present: Geis, Myers, Browning, and Wine

Absent: Schwartz

M/S Geis - Myers to accept the submitted Fiscal Budget 1986-87 of \$121,408. Ayes unanimous.

Session adjourned 12:32 pm.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center July 16, 1986 7:30 P.M.

Present: Myers, Wine, Geis and Browning

Absent: Schwartz (arrived 9:40 pm)

Meeting called to order by Wine, Chair, at 7:38 P.M.

M/S Myers - Geis to approve the agenda. Ayes unanimous

M/S Browning - Geis to approve the June 18th meeting minutes as submitted. Ayes unanimous.

FINANCIAL REPORT: run date 07-03-86

Fund #105166 CSD

Balance a/o 5-23 ----- \$38,117.70

Current receipts, water revenue ----- 3,162.39

Current transfers -Taxes ----- 11,199.76

(\$8,810 special assessment, \$2,389.76 property taxes)

Current disbursements ----- 6,813.67

Balance a/o 6-30 ----- \$45,666.18

Fund #105168 CSD Recr. & Com Svc.

Balance a/o 5-23 ----- \$503.14

Current receipts and transfers ----- 0.00

Current disbursements ----- 237.46

Balance a/o 6-30 ----- \$265.68

Fund #105169 CSD Fire Svc.

Balance a/o 5-23 ----- \$223.74

Current receipts, transfers, disbursements ----- 0.00

Balance a/o 6-30 ----- \$223.74

BILLS SUBMITTED FOR PAYMENT:

John Sward, Contract Mgr. 6/1-6/28 102 Hrs. at \$12.00 -- \$1,224.00

Hazel Melo, wages ----- 434.60

expenses, postage 49.50, photo copies 53.82-- 103.32

No. Marin Water Dist. 2 potable samples tested @ 5.00 ea.,

title 22 organics 153.00, travel fee 15.00 ----- 178.00

Shoreline Disposal, Inc. garbage, Comm Center ----- 78.00

John Sward, speed bump materials for Sunset Way ----- 47.92

Kaiser Foundation, medical plan for Sward ----- 182.82

Martin Bros. Supply, 40 ft 5/8 steel, 1 sack cement ---- 17.91

P.G. & E. electric svc to 6/20, pump house ----- 411.05

Comm Center ----- 57.41

Goodman Bldg, Supply, 18ft chain 18.89, solid core door

for Comm Center, caulk gun, seal & primer 68.93-- 87.82

Big 4 Rents, Arc weldwe to repair water tank 22.61 hrs. 80.56

Pacific Bell, Comm Center coin box ----- 27.31

Signal channel ----- 21.85

Manager's telephone ----- 15.73

TOTAL ----- \$2,968.30

M/S Myers - Geis to pay the bills. Ayes unanimous

OLD BUSINESS:

A. Update on insurance: Melo reported there has been no response as yet regarding the dental insurance for Sward. Had received correspondence from CITO Insurance Agency, Thousand Oaks. They are willing to undertake placing coverage on our risk, after a 12 page list of information required to accompany our application is returned. (This will be done) Also received was an Insurance proposal from Special District Insurance Authority (SDIA) stating the insurance coverages to be provided our district and the premium due \$7,549 for the first year. Wine will pursue this offer.

B. Update on Pacific Bell's project: Browning read a letter from M.J. Pacheco for R.W. Cline, Manager-Engineering. They had hired a consultant to do an environmental impact study to assist them in deciding whether or not to relocate the digital equipment. Based on their calculations the water surface of the Redwood Creek upstream from their facilities would be approximately 3 inches higher as a result of the new facilities. Based on these findings, they have decided to remain at the present site. A copy of the letter to be sent to the residents having property along the creek side. This will be on the agenda for the CSD August 20th meeting.

C. Update on getting monies for tank replacement: Gerry Pearlman spoke re: money being available for tank replacement and repair, having contacted both Boxer and Filante's offices. He was willing to investigate and work on the project. Discussion followed on the Board considering to reinstate an amount equal to the special tax assessment

imposed by the voters of the district in 1982.

M/S Myers - Geis that we approach the County to place on the November ballot a measure to assess each household in Muir Beach to repair, replace, and recover the water system. Ayes unanimous.

NEW BUSINESS:

A. Pelican Inn: Myers spoke on the water usage of the Inn in comparison to other residents usage. Their leach field is in question, the Inn is on filled ground and they are in a flood plain

M/S Myers - Browning that a Board member (Myers) and a resident (Laatsch) be authorized to go to the County Counsel with evidence of possible violations of codes and agreement with Muir Beach so that Muir Beach can pursue what perceives to be it's rights and to report back to next CSD meeting.

Ayes: Myers, Browning, Wine

Noes: Geis

Absent: Schwartz (He arrived after motion made)

Motion Passed.

B. Sward's health plan: Nothing to report at this time.

C. Car alert enclosures: Wine commended Laatsch on the forms sent to residents.

D. Personnel discussion. (Hire another person to assist Sward)

In the submitted budget for 1986-87 there was allocated the sum of \$4,826.00 for an Administrator, or extra hire to help Sward. The question was asked do we need an administrator? Pearlman spoke on his ideas of accepting the position. After a lengthy discussion Schwartz suggested it needing input from the community, job has to be advertised with Ads posted. Wine asked for a job description and it be advertised, it being on a part time basis and open up for bids.

M/S Geis - Browning that the CSD hire Pearlman for one (1) month at a stipend of \$500 to work with Sward to evaluate the problem caused by the rupture in the water tank, and to pursue funding to solve that problem. A written report will be made to the Board at the August meeting. Ayes Unanimous.

REPORTS:

A. Contract Manager Sward reported "Bumps" are installed on Sunset Way, the warning signs are coming; he had spoken to Marin Muni Water District re: the plyboard for tank repair.

B. Community Center Committee: Kathy Sward reported the committee's 1968-87 budget was reviewed; the feasibility study is being worked on. A walk-athon to be held on August 2nd, intended to raise money for the child care center expansion project. There will be a senior clinic at the Comm. Center on 8/13.

C. Child Care Committee: Browning read the report left by Savage. They had cleared \$292 on the bake sale. Their insurance goes into effect 7/17, and a copy of policy will be sent to CSD Board or Comm. Center Committee as soon as they receive the policy. 33 people went to the Giants vs Cubs game on July 9th. 19 went on 7/16 to San Francisco on Larkspur ferry. There will be a Labor-Day-Fund-Raiser on September 1st. 12 noon to 6pm. Arts, crafts, games and donated baked food would be appreciated. They plan to have a rummage sale at the Comm. Center in October for a fund raiser towards expansion area for child care room. Next meeting is scheduled for August 11th at which time a new Board will be elected.

D. Fire Chief Sward reported there will be fire extinguishers serviced on Saturday August 23rd. 9:30 am at fire barn. Extinguishers, fire alarms, smoke detectors, and earthquake safety valves for propane tanks will be on sale. He has been holding 1st aid classes on Mondays for firemen. Their recent barbeque was a huge success.

CORRESPONDENCE:

A. A request from the Registrar of Voters to use the Comm Center premises as a polling place for the General election on November 4, 1986.

B. A notice from Chas. T. Prandi, Sheriff re: the reduction in the Sheriff Dept. budget which would eliminate 26 positions in his department. The major impact will be in the Patrol & Investigations Divisions. He felt obligated to advise us of the reductions in services which may affect us directly.

C. A letter of resignation from the CSD Board of Directors from David Schwartz effective 7-16-86.

There being no further business, meeting was adjourned 10:44 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

Leba Wine

Leba Wine, Chair.

NEXT CSD MEETING WILL BE HELD ON AUGUST 20, 1986 7:30pm
Community Center.

WE NEED SOMEONE TO REPLACE SCHWARTZ... ANYONE INTERESTED PLEASE CONTACT MELO OR ANY DIRECTOR BEFORE NEXT MEETING

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center August 20, 1986 7:30 P.M.
Present: Wine, Browning and Geis
Absent: Myers, 1 Vacancy
Meeting called to order by Wine, Chair at 7:30 P.M.
M/S Geis - Browning to approve the Agenda. Ayes unanimous
M/S Geis - Browning to approve the July 16th meeting minutes. Ayes unanimous.

FINANCIAL REPORT: run date 08-02-86

Fund #105166 MBCSD
Balance a/o 6-30 ----- \$47,612.93
Current receipts ----- 2,847.63
(water revenue 2,822.63-deposit 20.00 -reconn fee 5.00)
Current transfers ----- 2,524.60
(spec assmt-delinq 1,900 - property txs 624.60)
Current disbursements ----- 3,610.78
Balance a/o 7-31 ----- \$49,374.38
Fund #105168 MBCSD Recr.&Comm Svc.
Balance a/o 6-30 ----- \$265.68
Current receipts and transfers ----- 0.00
Current disbursements ----- 1,195.86
(State Comp 1,106.66 - Coin box 27.31 - PG&E 61.89)
Balance a/o 7-31 ----- \$930.18 (-)
Fund #105169 MBCSD Fire Svc.
Balance a/o 6-30 ----- \$223.74
Current receipts, transfers, disbursements ----- 0.00
Balance a/o 7-31 ----- \$223.74
BILLS SUBMITTED FOR PAYMENT:
John Sward, Contract Manager-6/29-7/26 100 hours @12.00-- \$1200.00
Hazel Melo, wages ----- 494.22
expenses, Postage 44.00, Photo copies 45.04,
Envelopes 5.00 ----- 94.04
All American Drilling, Sunset Way slide repair----- 800.00
Pacific Bell, Signal channel svc to 7/11 ----- 21.85
Comm Center coin box svc to 7/19 ---- 27.31
Manager's telephone svc to 8/7----- 22.33
Hawkins Co.Inc, Traffic warning "slow" & "bump" signs 65.67
No. Marin Water Dist., 2 potable tests @5.00 ea.June 10.00
Organic fee bill correction ----- 27.00
State Comp.Ins.Fund, Comm Center fee -balance due --- 1,106.66
P.G.&E., svc to 7/22 pump house ----- 453.54
Comm Center ----- 61.89
R.V.Stich Constuction, tractor fee @75.00 per hour 2.5
hrs.Charlotte Way, .5 hr on Pacific Way 225.00
Big 4 Rents, Compactor vib/plate for "Bumps" ----- 58.30
Kaiser Foundation, medical plan for Sward ----- 182.82
Penwalt Corp., materials for chlorinator ----- 75.70
Gerry Pearlman, Temporary Administrator fees----- 500.00

M/S Geis - Browning to pay bills. TOTAL \$5,426.33
Ayes unanimous

REPORTS:

A. Contract Manager Sward reported he went over the system with both Pearlman and Howard Tinker; had gotten prices for replacement and the repair of tanks; we should go ahead quickly on upper tank and replace bands with galvanized hoops. 26 hoops at \$250 each would cost \$6500.00
Estimates on 50M tank, H.D. galvanized hoops, chime joists, flat cover, mineral surface, inside ladder, erection, engineering and earthquake restrainers, including tax would be \$31,561.00 (21'6"x20')
100 M gal.(30'x20') redwood tank with same work would be \$50,068.00
If we went for "in house" could cut cost in half. Has prices on connecting system omitting lower tank - \$3,000.00.
Normal water usage going ahead smoothly.

B. Temporary Administrator Gerry Pearlman reported on his project; A great deal of information was presented with his recommendation the CSD take immediate steps to repair leaks and maintain current tanks; continue to seek funding thru State sources, follow recommendations of County and State analysts.
Input from the audience was considerable. Leba Wine spoke on having Michael Phelan, General Manager of Stinson Beach Water District come to a Special Meeting on Tuesday, Aug. 26th, 6:30 P.M. to review our water system and any input on insurance that he could give us.

C. Community Center Committee: Kathy Sward spoke on having invited the Child Care Board to their meeting to discuss a lease. Main concern being how it will make the center available to all Muir Beach residents, seek out low fee participation, a self contained program and provide their own insurance. The Senior Clinic took place and it was a success, they hope to have another next year. The child care lease will be available soon.

Yamamoto spoke on the Grant update. The Walkathon raised about \$500. Their feasibility study is underway; Knox estimates the site survey at \$800. Has set up a meeting date for Sept. 6th with Savage and Knox to discuss the design of the proposed remodeling. They did receive the additional \$1000 they had requested for the feasibility study, so that entire cost of \$2500 will be covered.

D. Fire Chief Sward reminded the audience of the 8/23 schedule to service fire extinguishers, etc. at the fire barn.

E. Business - from the Board not on the agenda: Wine reported on her recent visit to Stinson Beach water district. Suggested we join the West Marin Alliance organization, average dues of \$25.00 per year. Pearlman volunteered to attend their next meeting and report back at next meeting.

OLD BUSINESS:

A. Update on insurance: Melo reported having had an answer re: Sward's dental plan. We are not eligible. The County of Marin is apparently more firm than ever in its desire to avoid any new sub-groups. The response from Citarella and Associates Insurance Agency suggested we take another agency because their rates would be too high for our district.

B. Sward's health plan: Kathy Sward reported she had an application from Blue Cross to be sent in for a 30 day short term policy at \$63.00, until further information is obtained as to Sward's health records.

C. Hoops for tank: A discussion on hoops for tanks followed and its being urgent.

M/S Geis - Browning to authorize Sward to spend up to \$15,000.00 for galvanized hoops and the roofing on the tanks. Sward is to pursue options to save money. Ayes unanimous.

D. Special Tax Assessment: Measure "P" which will appear on the November 4th, 1986 ballot will be discussed in full at the next CSD meetings in September and October. The Board welcomes your help and suggestions.

NEW BUSINESS:

A. Appointment of chairperson:

M/S Geis - Browning to change term of chair to be six months and Wine was unanimously appointed chair for another four months. Motion passed.

CORRESPONDENCE:

1. Letter from Tink Pervier for Ocean Riders asking permission to hold a fund-raising horse show on 8/31 at the Bar-B-Que area for their lunch. Unanimously approved by the Board.

2. A notice from Charles Prandi, County Sheriff reporting the proposed cuts in service in his department will not take place, as mentioned in his letter of 7/3.

3. A note from Howard Tinker re: his recent visit to Muir Beach and his looking over our water system, giving an objective report of his findings and recommendations.

ANNOUNCEMENTS:

1. Wm Wilson, Park Ranger brought up the fact regarding our current permit on the recreation field with GGNRA and we should check into it as it expires in 1987.

There being no further business, the meeting adjourned at 10:47 P.M.

Respectfully submitted,

Hazel Melo
Hazel Melo, Dist. Secty.

Leba Wine
Leba Wine, Chair

Next CSD meeting will be held on September 17, 1986
Community Center 19 Seacape Dr. 7:30 P.M.

SPECIAL MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center August 26, 1986 6:30 P.M.

Present: Geis, Wine, Browning

Absent: Myers 1 Vacancy

Meeting called to order by Wine, Chair, at 6:44 P.M.

Guest Michael Phelan, General Manager for Stinson Beach County Water Dist. had been asked to come on a consulting basis.

He was asked to give a brief definition of his job.

Phelan spoke on the Stinson Beach water system. Their two primary responsibilities are water and on sight waste water management program septic tanks, to keep them from causing problems, plus having the garbage franchise. The Board of Directors is elected by the citizens, General Manager appointed by the Board. All employees report to him. (a water foreman and 2 person crew) There are 900-1200 residents. 586 water connections. A treatment plant, 2/3rd of water supply is surface and water from hillside.

Then followed a question and answer session with summation of our main problems. Not having seen our system he suggested we shut off the small tank, get the big tank solid and in shape. Evaluate peak period flows, then evaluate what will be gained by meeting fire requirements. If peak flow is 60,000 gallons the 150,000 gallon tank may be adequate and we may want something else for a back-up. If it were his decision he wouldn't want to sit on one tank but it is basically a community judgement. For a first class system all hydrants need to be replaced, larger pipes in lower section, have two tanks, separated pressure reducing valves; additional valving to divide system in case of repairs are needed at intervals. If water quality is an issue infiltration and purification should be improved. Also suggested we get professional help to get funding.

Meeting adjourned at 8:47 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center September 17, 1986 7:30 P.M.

Present: Wine, Browning, Geis and Myers

Absent: 1 Vacancy

Meeting called to order by Wine, Chair, at 7:36 P.M.

M/S Geis - Browning to approve the Agenda as revised. Ayes unanimous.

FINANCIAL REPORT: Ledger printout not received in time for this report.

BILLS SUBMITTED FOR PAYMENT:

| | |
|--|-----------|
| Contract Manager Sward, 7/27-8/23 100 hours @ 12.00 ----- | \$1200.00 |
| Hazel Melo, wages ----- | 553.84 |
| expenses: postage 41.50, photo copies 37.33, copies | |
| of two casset tapes 2.93 ----- | 81.76 |
| Michael Phelan, consulting services 8/26 special meeting --- | 135.00 |
| Bell Industries Plumbing Sply, 2 repair clamps----- | 93.16 |
| Pennwalt Corp., body pump, valve, valve seat ----- | 191.20 |
| Kaiser Foundation, medical plan for Sward ----- | 182.82 |
| Gerry Pearlman, reimbursement telephone calls----- | 11.42 |
| P.G.&E. Co; pump house, svc. to 8/20 ----- | 380.57 |
| Community Center, svc. to 8/20 ----- | 59.44 |
| Pacific Bell, Coin box, Community Center ----- | 27.31 |
| Signal channel ----- | 21.85 |
| Manager's telephone ----- | 37.08 |
| Blue Cross, application coverage for Sward, 30 days ----- | 63.00 |
| No. Marin Water Dist., 2 samples tested, July ----- | 10.00 |
| Ca. Special Dist. Assn. (SDIA), insurance premium ----- | 7,549.00 |
| SDIA, membership annual dues ----- | 66.00 |
| application, association fee ----- | 200.00 |
| Goodman Bldg. Supply, carriage bolts, etc. for Comm. center- | |
| hornet spray, flood light, rope, etc.-- | 4.23 |
| ----- | 40.86 |
| Martin Bros. Supply, railing steel for Comm. center----- | 42.19 |
| John Sward, reimbursement 85 copies fire extinguisher notice | 4.51 |

TOTAL ----- \$10,955.24

M/S Myers - Geis to pay the bills. Ayes unanimous

Measure "P"---Terry Onorato questioned why should he vote for the measure and gave his version of why we don't need it. The roads are unattended, why no funds for Lagoon Road? Browning reported the road was not repaired due to misinformation and to gravel the road only. At this point Onorato asked that the Board budget some money for Lagoon Road! Myers asked that Onorato come to the next CSD meeting with his concrete proposal regarding Pacific Bell's digital equipment recently placed along Pacific Way.

NEW BUSINESS:

A. Barry Stack, General Manager of the Pelican Inn, spoke on their wanting the school bus shelter at Pacific Way & Hwy 1 moved across the road, at their expense, due to it being a safety hazard and eyesore. He was asked to bring more studies and a proposal by Pelican Inn; then the Board of Directors will decide and vote on their decision. This will be on next month's agenda.

B. A "Funding Committee" was appointed by Wine. Peter Geis to chair, and to work with Onorato and Aaron Collier.

OLD BUSINESS:

Special tax assessment Measure "P".. Geis reported on our financial situation and we may not need "P". It will need a majority vote to pass. This will be on next CSD meeting agenda.

Sward spoke up with his opinion our water system has to be shaken up! He has gone through a training program and there is much to be done. A long discussion followed. 1st step a Civil Engineer be hired to analyze the CSD system and then if problems, levy a tax or revenue bond, etc be considered. Wine reported on the "Water Committee" meeting of 9/8 and their recommendations.

COMMUNITY CENTER janitorial maintenance: Sharon Savage spoke on the usual cleanup she does on Mondays. There are dirty dishes, garbage, dirty floors; all this should be done on a regular basis. Requested the Comm. Center Committee pay someone do these duties.

Yamamoto will put this problem on their next agenda and come up with a \$ amount for building maintenance

PELICAN INN WATER USAGE: Myers reported he had met with Giacomini and had discussed the difference of in and out water used by the Inn, a severe discrepancy. The meter was examined and found not to be functioning correct by not registering the total amount of water the Inn was using. It will be taken out and tested, when replaced by a new meter now on order. The dial had been changed, not the actual flow register.

WEST MARIN ALLIANCE: Wine reported we need someone to volunteer to go four times a year to their meetings and we should send the \$25.00 dues.

M/s Myers- Geis to send the \$25.00 participation fee. Ayes Myers, Geis. Browning abstained.

CHILD CARE COMMITTEE REPORT: Susan Kennen reported the Summer Program very successful. Had total of 18 children in program; 32 people attended S.F. Giants game. The evaluation result of things most liked were the baseball game, trip to Slide Ranch, over nights and back pack trip. The child care will not be sponsoring a summer program next year. There is a crisis for child care as only 3 children left, leaving an \$1100.00 a month deficit in their budget. Need to recruit more children, they need volunteer help one hour a day 9:30-10:30am and afternoon to relieve teacher who works alone. Needs sponsorship from community members to help finances until more children attend.. get aid from CSD or Comm Center Committee?

The Child Care Committee report will be removed from "Reports" on agendas. Tinker Pervier spoke on the hazardous conditions at the Dairy because of activities and fire trucks and traffic caused by firemen, the horses and riders. She had met with her landlord Wm. Caddell and Sward regarding the lease. Spoke on legal problems and being so vulnerable. The fire at horse rink during the recent barbeque, she had only insurance and now a basic agreement. Caddell had requested to be listed on the CSD's insurance policy to protect him of any potential lawsuits. A certificate of insurance will be issued upon receipt of the lease agreement.

FIRE CHIEF REPORT: Sward reported he had a meeting with Bill Sterling at the Dairy re: a 10 year lease, year to year basis. There is a possibility to get a different site for firebarn, build a fire station not in the Dairy area.

Peter Geis reported the recommendations of Water Committee regarding water tanks.

M/S Geis - Browning to authorize Sward to spend \$3000.00 for material, \$2000.00 for labor to connect pipes from big tank directly to "Old Town" by passing the old tanks and reconnecting the system. Ayes: Geis & Browning. Noes: Myers

M/S Myers - Browning to retain the old tanks in $\frac{1}{2}$ full condition for only emergency use, after the inter connection is made. Ayes: Myers, Browning

Noes: Geis

Geis further spoke on to continue meetings to prepare recommendations regarding additional water storage; size and location of a new tank. Start long range plans for distribution system and water conditioning (filtration and purification). Start preparing written diagrams of the system and keep a file of all work and modifications done by Contract Manager.

COMMUNITY CENTER COMMITTEE: Kathy Sward reported on October 31st Halloween night they will have a \$1.00 "Chile Dog" supper--5pm to 7pm. Watch bulletin board and in the Beachcomber for details. Wear costumes if you like.

They will not have a rummage sale at this time.

Yamamoto spoke on the lease, the important item being the Child Care run a self-contained program/multi purpose room use. The user agreement will show "licensing and insurance"

There being no further business, meeting adjourned 12:22am

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Leba Wine

Leba Wine, Chair

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center October 15, 1986 7:30 P.M.

Present: Wine, Browning, Geis

Absent: Myers 1 Vacancy

Meeting called to order by Wine at 7:42 P.M.

M/S Browning to approve the Agenda, Seconded by Geis. Ayes unanimous.

M/S Browning - Geis to approve the September 17th meeting minutes.

Ayes unanimous.

APPOINTMENT OF DIRECTOR TO FILL VACANCY:

Terry Onorato was unanimously appointed to fill the vacancy, term to expire 11-27-87. (Myers' absentee ballot also in favor of Onorato's appointment to the Board of Directors)

FINANCIAL REPORTS: September -- run date 09-03-86

Fund #105166 MBCSD

| | |
|---|-------------|
| Balance a/o 7-31 ----- | \$49,374.38 |
| Current receipts, water revenue ----- | 3,293.91 |
| Current transfers out, a check that bounced ----- | 18.01 |
| Current disbursements ----- | 11,886.90 |
| Balance a/o 8-30 ----- | \$40,763.38 |

Fund #105168 MBCSD Recr. & Comm Svc.

| | |
|--------------------------------------|-------------|
| Balance a/o 7-31 ----- | \$930.18 |
| Current receipts and transfers ----- | 0.00 |
| Current disbursements ----- | 0.00 |
| Balance a/o 8-30 ----- | \$930.18(-) |

Fund #105169 MBCSD Fire Svc.

| | |
|--|----------|
| Balance a/o 7-31 ----- | \$223.74 |
| Current receipts, transfers, disbursements ----- | 0.00 |
| Balance a/o 8-30 ----- | \$223.74 |

FINANCIAL REPORTS: OCTOBER -- run date 10-02-86

Fund #105166 MBCSD

| | |
|--|-------------|
| Balance a/o 8-30 ----- | \$40,763.38 |
| Current receipts, water revenue ----- | 3,763.79 |
| Current transfers, Taxes--prop current unsec ----- | 837.26 |
| Current disbursements ----- | 3,822.02 |
| Balance a/o 9-26 ----- | \$40,864.41 |

Fund #105168 CSD Recr. & Comm Svc.

| | |
|--------------------------------------|---------------|
| Balance a/o 8-30 ----- | \$930.18(-) |
| Current receipts and transfers ----- | 0.00 |
| Balance a/o 9-26 ----- | \$1,149.64(-) |

Fund #105169 CSD Fire Svc.

| | |
|--------------------------------------|----------|
| Balance a/o 8-30 ----- | \$223.74 |
| Current receipts and transfers ----- | 0.00 |
| Current disbursements ----- | 4.51 |
| Balance a/o 9-26 ----- | \$219.23 |

BILLS SUBMITTED FOR PAYMENT:

| | |
|--|-------------------|
| Contract Manager Sward, 8/24-9/20 102 hours @ \$12.00 -- | \$1,224.00 |
| Hazel Melo, wages ----- | 553.84 |
| expenses: postage 40.70 and photo copies 41.43 -- | 82.13 |
| Kathy Sward, reimbursement pmt to Blue Cross ----- | 63.00 |
| Kaiser Foundation, medical plan for Sward thru Nov. --- | 182.82 |
| Pacific Bell, signal channel ----- | 21.85 |
| Community Center coin box ----- | 27.31 |
| Martin Bros. Supply, 1 yd. base rock for pump house ---- | 19.04 |
| Goodman Bldg. Supply, fuses, covers, 1 roller for CSD -- | 24.78 |
| 60 house numbers for fire dept. ----- | 12.72 |
| Bell Industries, 1½ cu ft meter, gaskets, freight chg. ---- | 252.26 |
| West Marin Alliance, contribution and participation ---- | 25.00 |
| Ambrosini & Chalmers, Inc., field engineer svcs, toll, 3½ hrs. | |
| @55.00/hr, travel 88mi@40¢/mile ----- | 288.70 |
| P.G.&.E., svc to 9/19 pump house ----- | 389.64 |
| Community Center ----- | 58.98 |
| No. Marin Water Dist. 2 potable sample tests @\$5, August | |
| and 1 Langlier Index @ \$18 ----- | 28.00 |
| Marin County Revenue, mailing labels ----- | 10.00 |
| Shoreline Disposal, Inc; garbage svc. 10/1-12/31 comm. center | 78.00 |
| Pennwalt Corp., clamps, screws arm etc. for chlorinator --- | 89.08 |
| Pacific Bell, manager's telephone, pump house ----- | 19.61 |
| TOTAL--- | <u>\$3,450.76</u> |

M/S Geis - Browning to pay the bills. Ayes unanimous.

UNFINISHED BUSINESS:

MEASURE "P" - Geis spoke briefly on the special assessment tax, it needing interpretation, he will get final opinions from County Auditor and the County Counsel, since they are in conflict.

REPORTS:

A. Contract Manager Sward reported being unable to get status re: hoops, they are still on order. Worked on Starbuck Dr. extension and is cleaning

ditches on Sunset Way, having hired Tyler Knox for 2 days a week. Will gravel Charlotte's Way, Lagoon Rd. and Jiminuth Way. Parts for the chlorinator have arrived and he will put it all together. Installed the Pelican Inn's new meter The railing at Community Center will be completed before election time. The samples for chemical analysis are all O.K. His top priority is getting tank repaired, possibly in 2½ weeks, as we are going for fire protection.

Wine questioned the "Bumps" on Sunset Way being painted; asked Sward that he keep a log of work done and all projects to be reported. She also reported the flashing lights on the road barriers at Hyman's building project on Ahab not flashing and is a safety hazard.

Regarding the dirt being dumped in Felix's lot, there is no permit at present to dump.

B. COMMUNITY CENTER COMMITTEE: Kathy Sward questioned as to whose responsibility of the sidewalks and lights around the center. The maintenance of cleaning the center would cost the CSD approximately \$60 per month, 3 hours every other week at \$10 per hour. They plan to advertise locally for a cleaner.

M/S Geis - Browning to spend up to \$60.00 per month for the cleaning / maintenance of center. Motion passed.

Laatsch reported on the replacing all the floor with parquetry would be, with new estimates, between \$4000 - 5000. This will be discussed further at a future special meeting.

Yamamoto requested that the CSD consider paying Anrig Doyle \$700 to furnish a complete survey of the Community Center property. No action taken at this time. The User Agreement was postponed over to next mtg.

C. FIRE CHIEF: Sward reported he is working on a schedule for a 1st-aid course from Southern Marin Paramedics for 9 or 10 volunteer firemen; needs funding of approximately \$2000. Also CPR courses will be given. Fran Coney will pursue on the CPR courses.

D. WEST MARIN ALLIANCE: Gerry Pearlman reported a regular meeting of their directors will take place on 10/22 at Pt. Reyes Fire House. Wine thanked Ann Browning for the delicious chicken pot pie and salad dinner served before the meeting.

NEW BUSINESS:

A. Starbuck Drive extension repair: Wine read a letter to the CSD from Jack Moldenhour re: asking the CSD contribute one sixth share of the repair expenses for gravel, oil and asphalt, justification being our access to water tanks. After a brief discussion, and due to Sward having participated in helping doing road work, the request from Jack Moldenhour was turned down. Wine will write a letter explaining our rejection for payment.

B. SUPERVISOR'S AGENDA:

M/S Browning - Geis we apply to the Board of Supervisors to be on their mailing list for Agendas and Meeting Minutes. The cost for agendas \$15, and the minutes \$18. (The \$33 a year fee will be sent.) Motion passed.

C. CRIME PREVENTION: Nina White will schedule an officer from the Sheriff's Office to come to a CSD meeting to speak on "Crime Watch".

D. MISCELLANEOUS ITEMS:

Gerry Pearlman asked re: mosquito abatement in Muir Beach; status of our being in a Nuclear Freeze Zone; Muir Beach being a Sister City to Nicaragua. More on these items in future meetings.

CORRESPONDENCE:

1. A notice from McKeeby & Company, Insurance Brokers, SDIA Risk Mgmt. Office re: certificate of insurance favor of Wm. Caddell. It will be necessary for the CSD to forward a copy of the lease requirement prior to issuance of the Certificate. (This refers to the Real Property Lease on the Fire House).

2. A letter from Wm. Caddell, dated 10-6-86 stating his receipt of CSD communications with McKeeby & Co. re: a lease is requested. He asked for a new lease be drawn updating and incorporation of changes. This will be discussed at a special meeting very soon.

There being no further business, meeting was adjourned 10:30 P.M.

Hazel M. Melo
Hazel M. Melo, Dist. Secty.

Respectfully submitted,

Leba Wine
Leba Wine, Chair

FOR YOUR INFORMATION

NUMBERS TO CALL:

For water problems -- Sward, Contract Manager 381-1663 or 383-6762
Bills, connections, information -- Melo, District Secretary 388-1313

Next regular CSD meeting will be held on November 19, 1986
Community Center 7:30 P.M.

M/S Myers - Geis that the \$2500.00 for the tree removal be added to the \$1500.00, less \$800 incurred for a Topo survey, be made available to the Community Center Committee to purchase a new floor.

Ayes: Myers and Geis. Browning abstained. Motion passed.

M/S Browning - Myers to pay the Topographic survey bill of \$800. Ayes were unanimous.

FIRE CHIEF Sward reported he is ordering a lot of equipment such as turn out gear, lights, radios. The 1st-aid course not started as yet.

FUNDING COMMITTEE: Wine reported two people have been hired by the CSD to help resolve our problems with the water system. The job requires that a detailed monthly report be submitted to the Board before each monthly meeting, and that each person hired call Peter Geis when his or her costs have reached \$500, or fifty (50) hours in any particular month. The stipend will be \$10 an hour plus telephone tolls, with a \$500 fee upon successful completion of raising \$10,000 and/or getting tanks.

Gerry Pearlman will pursue funding from Federal, State, County, and private sources. Erin Pinto will negotiate with appropriate sources to find a tank.

M/S Myers - Geis that Pearlman and Pinto be hired to finding funds. Ayes Myers and Geis. Browning abstained.

Pinto itemized items Sward must present for application to get the funds. Perlman asked the Board's permission to apply to the G.G.N.R.A. for the reimbursement for calls on Federal lands answered by the Volunteer Firemen.

FIRE DEPARTMENT LEASE: Wine reported on the committee of Myers and herself having met with the Perviers and Wm. Caddell, holder of the primary lease from the GGNRA for the stables and dairy. To the purpose of restoring the spirit of cooperation between Tink and the CSD, we agreed (1) to name Tink as an insured on the CSD liability policy, (2) that new Fire Department members will be introduced to Tink, (3) that the Fire Department building will not be used at night, (4) that Tink will receive a Plectron, and (5) that a social event will be planned for the Fire Department and to include the Perviers, Boarders, the CSD, and interested neighbors. The yearly rental fee for the use of the Fire Department building will be \$50.00.

NEW BUSINESS:

Sister city to Nicaragua: Pearlman read a resolution he asked the Board to adopt.

M/S Browning - Myers to adopt the resolution. Ayes Geis, Browning. Myers abstained.

CORRESPONDENCE:

A. Letter from Jack Harris, Sunset Way, re: berms needing attention to direct water flow away from his property.

B. Letter from Donald Cohon re: an accident he had with damages to his bicycle and self. Enclosed a bill for \$99.69 to replace a helmet and the cost of repairing the bicycle. This was incurred due to one of the speed bumps not being clearly visible, and he asked that the bumps be painted.

* A motion was made for payment but failed for lack of a second. County Counsel to be contacted for his views on our payment of claim, if any. * *Browning made but failed.*

There being no further business, meeting adjourned 10:58 P.M.

Respectfully submitted,

Hazel Melo
Hazel Melo, Dist. Secty.

Leba Wine
Leba Wine, Chair

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NEXT REGULAR MEETING OF THE CSD WILL BE HELD ON DECEMBER 17, 1986
COMMUNITY CENTER 7:30 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center December 17, 1986 7:30 P.M.

Present: Wine, Browning, Myers, Onorato

Absent: Geis

Meeting called to order by Wine, Chair, at 7:35 P.M.

M/S Browning - Onorato to approve the Agenda. Ayes unanimous

M/S Onorato - Browning to approve the November 19th meeting minutes as corrected under "unfinished business" to show the school bus shelter was well received by all present. It should be more decorative and compatible to the Pelican Inn. Under "correspondence" letter from Cohon re: payment for damages, the motion for payment was made by Browning, but it died for lack of a second. Ayes unanimous. (Corrections requested by Browning)

FINANCIAL REPORTS: run date 12-02-86

Fund # 105166 (9232) M.B.C.S.D.

| | |
|--|-------------|
| Balance a/o 10-30 ----- | \$42,020.17 |
| Current receipts ----- | 3,181.05 |
| (water revenue 2,712.05, connection fee 400.00, meter 69.00) | |
| Current transfers, tax monies ----- | 1,102.57 |
| Current disbursements ----- | 3,120.17 |
| Balance a/o 11-30 ----- | \$43,183.62 |

Fund #105168 (9234) C.S.D. Recr. and Comm. Svc.

| | |
|--------------------------------------|--------------|
| Balance a/o 10-30 ----- | (\$1,302.00) |
| Current receipts ----- | 0.00 |
| Current transfers ----- | 0.00 |
| Current disbursements (survey) ----- | 800.00 |
| Balance a/o 11-30 ----- | (\$2,102.00) |

Fund #105169 (9235) C.S.D Fire Svc.

| | |
|-----------------------------|----------|
| Balance a/o 10-30 ----- | \$206.51 |
| Current receipts ----- | 0.00 |
| Current transfers ----- | 0.00 |
| Current disbursements ----- | 0.00 |
| Balance a/o 11-30 ----- | \$206.51 |

BILLS SUBMITTED FOR PAYMENT:

| | |
|--|-------------------|
| Contract Manager Sward, 10/19-11/15 102 hours @ 12.00 ----- | \$1,224.00 |
| Hazel Melo, wages ----- | 553.84 |
| expenses, postage 43.07, photo copies 33.55 ----- | 76.62 |
| Kaiser Foundation, medical plan for Sward's family ----- | 190.02 |
| Tyler Knox, 17.5 hours ditch cleaning @ 10.00 per hour --- | 175.00 |
| P.G.E.Co; svc to 11/19 pump house ----- | 388.72 |
| Community Center ----- | 64.56 |
| Pacific Bell, Manager's telephone ----- | 16.56 |
| Signal channel ----- | 21.85 |
| Coin Box, Community Center ----- | 27.31 |
| Anrig-Doyle, Topographic Survey, Community Center ----- | 800.00 |
| Martin Bros. Supply, 8 yds. gravel for Lagoon Rd. & pump house | 152.30 |
| Goodman Bldg. Supply, 3 pcs. 4" bender board, Comm. Center --- | 64.45 |
| Great Western Chemical, 200 lbs. Calcium Hypochlorite ----- | 254.51 |
| Holiday Cleaning & Mntce., Comm Center major cleaning ----- | 180.00 |
| Gerry Pearlman, Fund raising expenses; phone 4.74, mileage | |
| 5.00, conferences 10.5 hours @ 10.00 ----- | 114.74 |
| TOTAL ----- | <u>\$4,304.48</u> |

M/S Myers - Browning to pay the bills. Ayes unanimous

REPORTS:

A. Contract Manager Sward reported the upper tank repair was done as of today and the inter-connection also done. He will do the asphalt berm at the Harris driveway. Nothing confirmed on Big Tank, he is waiting for the prices. Had put 2 yards gravel up by tanks and 6 yards on Lagoon Road. M/S Onorato - Myers to put a full load of gravel on Lagoon Road. Ayes unanimous.

B. Community Center Committee: Kathy Sward reported the new floor will be installed after first of year, with Committee to decide on samples of tile. The Bistro to be run by "Penny" Tinker after first of year, 9:30 - 11:00 A.M. \$2.00 for coffee and a croissant. Thursday mornings.

C. Fire Chief Sward reported several volunteers are leaving Muir Beach and he is trying to get recruits. They responded to a call for medical aid in the Seacape area.

DD. Business from the Board not on the Agenda: Wine reported having received a notice from Barrows' office they had \$12,201.00 per agreement between the Board and the County on September 30, 1986, to be deposited in our CSD account # 4001 (Tanks). He requested a letter from the District asking this be done.

Wine thanked Onorato and Pearlman for their getting the funding.

E. Funding Committee: Erin Pinto gave a progress report:

- A. Correspondence summary
- B. Preliminary new reservoirs
- C. Used reservoirs
- D. Miscellaneous items
- E. Conclusions
- F. Recommendations and future plans

Wine thanked Pinto for the well done report.

NEW BUSINESS:

A. Appointment of chairperson for next six months: Wine suggested this be put on Agenda in January due to Geis' absence.

M/S Onorato - Myers the selection be put off until next month. Ayes were unanimous.

B. Fire Department:

A lengthy discussion followed with questions as to the responsibility of fire department. A copy of the ordinance of origin of the department to be presented and the initiative, when the voters passed the ordinance, will be presented at the February 18th CSD meeting.

Jack Moldenhour read a three page letter written by Ed Hyman who could not be present re: the issues confronting the fire department can be aggregated into four categories;

- 1) the nature of service on the department
- 2) the tenure of the Chief
- 3) funds
- 4) improvement of the department services

CORRESPONDENCE :

Report # 9 from the Grand Jury of Marin County re: Special District Tax Assessments.

- 1) Procedure
- 2) Findings
- 3) Recommendations

This will be on the January 21st meeting agenda.

There being no further business, meeting was adjourned at 10:23 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Leba Wine

Leba Wine, Chair

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THE NEXT CSD MEETING WILL BE HELD ON JANUARY 21, 1987
COMMUNITY CENTER 7:30 P.M.