

MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com



Regular Meeting of the Board of Directors
Wednesday, March 02, 2016, 7:00 PM
Muir Beach Community Center
19 Seacape Drive
Muir Beach, CA 94965

TIMING OF AGENDA ITEMS: *The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.*

SPECIAL NEEDS: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

AGENDA

Item:	Description:	Board Action:
01	Call To Order: Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager), Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager), Ciana DeBernardo (Meeting Secretary)	
7:00pm		
02	Agenda	Adopt
7:01pm		
03	Rosenberg's Rules of Order & Principles of Unity: The board will consider adopting <i>Rosenberg's Rules of Order</i> and the <i>Principles of Unity</i> for its meetings as discussed in the previous regular board meeting of 02/03/16.	Consider Approval
7:03pm		
04	Consent Calendar: <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i>	Consider Approval
7:05pm	A. Approval of Draft Minutes from the Regular Meetings of January 28 th , 2016 and February 3 rd , 2016, as attached. B. Approval of the Financial Report dated 01/31/16, as attached.	

05	Selection of Date for Special Meeting on Financial Review: The board will discuss the need for a special meeting to review the District's financial conditions and select a date, tentatively proposed as Saturday, 3/26/16, at 9:30AM.	Review/ Select Date
<i>7:10pm</i>		
06	District Manager's Report: Please see the <i>District Manager's Report</i> in the full Board Packet (PDF available at http://www.muirbeachcsd.com/meetings.html or hardcopy upon request) for an update on activities since the last board meeting. The District Manager will be available to briefly answer any questions on the Report.	Review
<i>7:15pm</i>		
07	Fire Tax Ballot Measure Update: The District Manager will report on the timeline process for a proposition to replace the current Fire Tax which expires on 6/30/16.	Review
<i>7:30pm</i>		
08	Frank(s) Valley Road Name Update: Director Jeschke will report on research into correcting the County's various reference names for the road.	Review
<i>7:40pm</i>		
09	Capital Projects Inventory & Facilities Planning Review: The board will discuss the need to develop a <i>Capital Projects Inventory & Facilities Planning Review</i> list. In addition to various deferred maintenance projects, there are liability issues, suggested renovations, and optimizations of the District's physical assets which need to be reviewed and prioritized. The board will consider forming an ad-hoc committee to support the District Manager in this effort and make recommendations.	Consider Approval
<i>7:45pm</i>		
10	Community Skills Inventory / Survey: Director Grose will make a presentation on surveying the community to capitalize on neighborhood resources and expertise which may be available to support the District's charter. The board will consider forming an ad-hoc committee to assist with the effort and make recommendations to the Board.	Consider Approval
<i>7:55pm</i>		
11	Committee Reports: Brief updates on committee activities will be provided as follows: <i>Sunset Way Ad Hoc Committee:</i> Director Hamilton-Rivers <i>Water Manager Retirement Ad Hoc Committee:</i> Director Lambert <i>Spindrift Ad Hoc Committee:</i> Director Grose	Review
<i>8:10pm</i>		
12	District Personnel Needs & Policies Review: Director Grose will present topics relative to the District's personnel needs and policies for the board to discuss. The board will consider forming an ad-hoc committee to study and make recommendations to the board on these issues.	Review/ Select date
<i>8:35pm</i>		
13	School Bus Pilot Program Support: April Randle will make a brief presentation on a community effort supporting a School Bus Pilot Program. As it relates to the District's charter on Roads and Fire/Life-Safety, the board may consider submitting a letter of support.	Consider Approval
<i>8:40pm</i>		

14	Public Open Time: <i>Please note:</i> 1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire & Recreation). 2. The topic should not be elsewhere on the agenda. 3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)	Brief Response As Allowed
8:45pm	4. Public comments are limited to 3 minutes per speaker, unless waived by the Board. 5. The period for public open time is limited to 10 minutes, unless waived by the Board.	
15	Recognitions And Board Member Items of Interest: Board recognitions and pending events of interest to the community.	Review
8:55pm		
16	Request for Future Meeting Agenda Items: Requests to the District Manager for future agenda items by the board and/or the public.	Review
8:57pm		
17	Items Removed from Consent Calendar: Items moved from the Consent Calendar to the Regular Agenda, if any.	Review
8:59pm		
18	Adjournment	Approve
9:00pm		