

MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com



Regular Meeting of the Board of Directors
Wednesday, June 1, 2016, 7:15 PM
Muir Beach Community Center
19 Seacape Drive
Muir Beach, CA 94965

TIMING OF AGENDA ITEMS: *The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.*

SPECIAL NEEDS: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

AGENDA

Item:	Description:	Board Action:
01	Call To Order: Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager) Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager), Sharry Mullin (Meeting Secretary)	
<i>7:15pm</i>		
02	Agenda	Adopt
<i>7:16pm</i>		
03	Consent Calendar: <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i>	Consider Approval
<i>7:18pm</i>	A. Approval of Draft Minutes from the Regular Meeting of May 4 th , 2016. B. Approval of the Financial Report dated 04/30/16, as attached.	

04	District Manager's Report: Please see the <i>District Manager's Report</i> in the full Board Packet (PDF available at http://www.muirbeachcsd.com/meetings.html or hardcopy upon request) for an update on activities since the last board meeting. The District Manager will be available to briefly answer any questions on the Report.	Review
<i>7:23pm</i>		
05	Draft MOU w/the National Park Service For Provision of Water Service to NPS Tract 03-104: The Board will consider approval of the draft MOU for a water service connection to NPS Tract 03-104, aka the former Banducci Flower Farm. If approved, the board will direct the District Manager to authorize the agreement.	Consider Approval
<i>7:33pm</i>		
06	Ad-Hoc Committee on Audits recommendation: Director Lambert will report on the result of the Audit RFP's that were received and make a recommendation to the Board authorizing the District Manager to hire the preferred firm.	Consider Approval
<i>7:48pm</i>		
07	Quilters Donation for Enhancements to the CC Deck: The Quilters will present a proposal to donate \$10,000 to the MBCSD for the purpose of replacing the vinyl coverings on the deck that have been insufficient in protecting users from wind and rain. The proposal is to install operable and fixed glass panels, previously estimated to cost +/- \$20,000, toward which the Quilters will donate \$10,000 if the project is approved and completed prior to November 1 st , 2016. The Board will consider approving the project and paying for the remainder of the cost from the general fund.	Consider Approval
<i>7:53pm</i>		
08	Community Center Rental Policy revision: Due to persistent parking problems for neighbors and noise control during rentals at the Community Center, the District Manager and volunteer admin staff recommend that the rental policy be revised to state: " <i>Muir Beach residents must have a facilitator for any evening event serving alcohol with 25 people (or more) and amplified music.</i> " The Board will consider approval of the policy amendment.	Consider Approval
<i>8:03pm</i>		
09	Formation of Ad-Hoc Committee for Fire Department Facilities: The Board will consider approving the formation of an ad-hoc committee to study and make recommendations on the Fire Department's current and future facilities.	Consider Approval
<i>8:08pm</i>		
10	Ad-Hoc Committee on Sunset Way Project Recommendations: Directors Hamilton-Rivers and Jeschke will report on the result of the Committee's work and present recommendations to the Board. The detailed report will be published as part of the Board Packet. The Board will consider accepting all or some of the committee's recommendations to move the project forward and authorize the District Manager to proceed.	Consider Approval
<i>8:10pm</i>		

11	Committee Reports: The following is a list of committees that may give progress updates for the Board as noted: <i>Ad Hoc Committee on Current Personnel Matters – Chair John Lavine</i>	Review
8:45pm	<i>Ad Hoc Committee on Capital Projects & Facilities – Chair Jeschke</i> <i>Ad Hoc Committee on Spindrift Neighbor Issues – Co-Chairs Grose/Friedman</i> <i>Ad Hoc Committee on Community Skills Inventory – Chair Grose</i> <i>Ad Hoc Committee on Water Education Day – Chair Grose</i>	
12	Public Open Time: <i>Please note:</i> <i>1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire & Recreation).</i> <i>2. The topic should not be elsewhere on the agenda.</i> <i>3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)</i> <i>4. Public comments are limited to 3 minutes per speaker, unless waived by the Board.</i> <i>5. The period for public open time is limited to 10 minutes, unless waived by the Board.</i>	Brief Response As Allowed
9:00pm		
13	Recognitions And Board Member Items of Interest: Board recognitions and pending events of interest to the community.	Review
9:10pm		
14	Request for Future Meeting Agenda Items: Requests to the District Manager for future agenda items by the board and/or the public.	Review
9:12pm		
15	Items Removed from Consent Calendar: Items moved from the Consent Calendar to the Regular Agenda, if any.	Review
9:14pm		
16	Adjournment	Approve
9:15pm		