

**Mr. Bill Hansell
District Manager
MBCSD
19 Seacape Drive
Muir Beach, CA 94965**

Re: Deck Enhancement

Dear Mr. Hansell

Thank-you for meeting with us to discuss the current proposal of enhancements to the MBCC deck. The Muir Beach Quilters (MBQ) are very interested in this project. it is our understanding that the deck enhancement project will enclose portions of the deck with glass to allow for increased use of the deck and community center during inclement weather as well as take advantage of the view.

Several years ago the MBQ offered \$5,000. toward replacing the big window at the community center (over looking the fountain). This project has not come to fruition , and therefore the MBQ has voted to support the deck enhancement project instead. We are willing to donate up to \$10,000. toward this project , as specified by you, as long as it is completed by November 1, 2016.

If the project is not completed in this time frame we will withdraw our support and look at other options.

Please let the Quilters know if this is acceptable to the MBCSD Board.

Thank-you for your consideration.

Sincerely,

The Muir Beach Quilters

5/18/16

Dear Bill,

I'd like to add my support for the glass enclosure of the deck and my understanding of the history of the attempts to make the deck user friendly.

When I arrived 9 years ago the deck was enclosed by a visqueen/canvas sectional curtain vaguely similar to the one currently being used. It was in terrible condition and each time anyone wanted to open up for the view, each panel had to be removed and then re-hung.

It was imperative that a replacement be found. Approximately 3 years ago the District Manager took responsibility for the project. A bid was accepted from North Bay Awnings for \$12,554 on 8/12/13 (attached) and work was begun with a deposit paid on 8/20/13 for \$4,184. Unfortunately, the product didn't work as promised and actually flipped up in the wind and caused the glass roof to crack. They didn't have any ideas to complete project in a manner that solved the problems. Eventually the company just stopped coming, abandoning the project in its unfinished state.

So, I believe that CSD approval for this project is already in place and \$8,370 remains unspent from the 2013 estimate. A glass enclosure represents the best solution to solve the needs of the Center. I also think there is an additional asset for this solution... when the glass windows are closed they will help mitigate the sound issues that are always an issue for our neighbors.

Laurie Piel



North Bay Awnings

15 ROOSEVELT, SUITE 'B'
SAN RAFAEL, CA 94903

INSTALLATION CONTRACTOR SUNSHADE AWNING CO

tel. 415 507 0562 fax 415 479 3966

SALES
CONTRACT NO
0130855
CONTRACTORS
LICENSE# 478197

AWNING QUOTATION

Date 8/12/2013

page 1 of 3

TO Muir Beach Community Services District / attn.: Leighton Hills

re.: 19 Seacape Dr., Muir Beach

Telephone 415 383 7102

Fabrication of 9 rope & pulley shade systems/install between posts of deck trellis; units mount inside beam space, drop down on outside of railing, to be secured on bottoms for wind safety; larger units will have 3 black ropes, to be cleated off to the side of posts; weightbars to be of galvanized steel pipe; when stored into beam recess, small portion of bottom may or may not be visible; there will be a small gap between fabric edge & post; separate solid fabric panels to be provided, attached manually, to connect drops/close gaps; left end of deck will have 2 panels mounted on outside horizontal beam, hand crank operation; guide wires on far end; deck hinges for wind safety to be provided, not installed; - - continued page 2 - -

MATERIALS PRICE \$	
GRAPHICS	
SALES TAX inc	
LABOR inc.	
PERMIT by owner	
TOTAL	
DOWN PAYMENT	
DEFERRED BALANCE	

Deferred Balance to be paid in full upon completion.

Quote expires in 30 days

All of the above work to be completed in a substantial and workmanlike manner. - installation to start approximately 3 weeks after approval

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. Awnings shall remain property of North Bay Awnings until paid in full/claims will be enforced.

Respectfully submitted,

By S. Klonda

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, 9835 Goethe Road, Sacramento, CA 95827. Mailing Address: P.O. Box 26000, Sacramento, CA 95826.

<p>NOTICE TO OWNER (Section 7019 - Contractor License Law)</p> <p>Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, materialman or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property.</p> <p>Under the law, you may protect yourself against such claims by filing, before commencing such work or improvements, an original contract for the work or improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be substituted for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.</p>	<p>NOTICE</p> <p>"Under the Mechanics' Lien Law (California Code of Civil Procedure, Section 1181 et seq), any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or services, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remains unpaid. A service charge of 2% per month will be charged on all accounts 30 days past due.</p>
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ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, and I acknowledge that the balance due is to be paid in full upon final completion of the above mentioned work.

ACCEPTED

X Leighton Hills for MBS CSO

Date 8/19/13 19

Please sign (X) and return white copy with deposit.

SONOMA - MARIN



SOLANO - NAPA

North Bay Awnings.

15 ROOSEVELT, SUITE "B", SAN RAFAEL, CA 94903 TEL: 415-507-0562

fax 415 479 3966

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- - continued from page 1 - -

contract 0130855 to Muir Beach Community Center / Leighton Hills

Fabrics: all units Sunbrella forest green 4637
upper sections: above railing to have 'borders' on top 6" and each vertical side 4" wide; clear vinyl 'windows' approx. 40" tall
fabrics below railing to be solid Sunbrella forest green.
'door units' can have larger vinyl window, max. height 50"; for larger height a horizontal seam will be made. This is subject to field measuring & your preference.

Estimated cost fabrication, installation, incl. tax . . .	\$ 12,554.00 +/- 3%
Payment schedule:	
deposit due now . . .	\$ 4,184.00
progress payment due 9/20/13 . . .	\$ 4,185.00
balance due 10/20/13: . . .	\$ 4,185.00 +/-

please sign on page 1 and initial here JR for MBCCO date 8/19/13

Upon field measuring next week I will keep you updated on minor changes, if any, or details as deemed necessary.
Installation will be done over several days, not necessarily consecutive.

Re. existing hooks & hardware: please do not yet remove - in the event we can use some of it; will let you know asap.
Please do remove the plywood at the 'door side' as this small section will be integrated into the unit,
'Door' unit: deck measures about 9' from building to railing corner; propose a 6' section semi-stationary, and use 3' space by building for actual walk-thru door; both can crank up/down separately; a small gap may be needed between fabric panels.

Page 3: invoice for deposit payment

Thank you for your order
Eddie

INVOICE 0130855 - D

Date: 8/12/2013

attn.: Leighton Hills
& accts. payable

North Bay Awnings
15 Roosevelt, Suite B,
San Rafael, CA. 94903
Phone: 415-507-0562

For
CCtr.

Invoice To: Muir Beach Community Services District

Installation Location: 19 Seacape Dr., Muir Beach

Terms: upon receipt

Description:
deposit payment for deck enclosure curtains

Total Amount of Contract: \$ _____
Deposit amount received: \$ _____
Total amount due this invoice \$ 4,184.00

Thank you in advance for your prompt payment

Please pay
12858