



# MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com

## AGENDA

### Regular Meeting of the Board of Directors

Wednesday, Oct 5, 2016, 7:15 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**SPECIAL NEEDS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

Item:	Description:	Board Action:
01	<b>Call To Order:</b> Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager) Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager)	
7:15pm		
02	<b>Agenda</b>	<b>Adopt</b>
7:16pm		
03	<b>Consent Calendar:</b> <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i>	<b>Consider approval</b>
7:18pm	A. Approval of Draft Minutes from the Board Meeting of 09/07/16. B. Approval of the Financial Report dated 08/31/16.	
04	<b>District Manager's Report:</b> The District Manager's Report will be posted with the Board Packet at <a href="http://www.muirbeachcsd.com/meetings.html">http://www.muirbeachcsd.com/meetings.html</a> . The District Manager will be available to briefly answer any questions on the Report.	<b>Review</b>
7:20pm		
05	<b>Fire Chief's Report:</b> The Fire Chief will update the board on any staff activities not covered elsewhere in the meeting.	<b>Review</b>
7:25pm		
06	<b>Personnel Committee Recommendation on DM hours:</b> The Personnel Committee will present a recommendation to continue paying the District Manager on an average of 30hrs/wk up to February 2017.	<b>Consider approval</b>
7:30pm		
07	<b>Draft Budget for Fiscal Year 2016-2017:</b> The Draft Budget for Fiscal Year 2016-2017 will be presented, including revisions since the last board meeting, so questions, comments, and concerns by the board and public may be addressed prior to the final budget adoption hearing on Wednesday, October 12 <sup>th</sup> , 2016.	<b>Discuss budget and provide direction to staff</b>
7:35pm		

<b>08</b>	<b>Committee Reports:</b> The following committees may give progress updates to the Board: <i>Ad Hoc Committee on Sunset Way Project – Chair Matt Silva</i> <i>Ad Hoc Committee on Spindrift Neighbor Issues – Co-Chairs Grose/Friedman</i> <i>Ad Hoc Committee on Community Skills Inventory – Chair Grose</i> <i>Ad Hoc Committee on Water Education Day – Chair Grose</i>	<b>Review</b>
<b>8:30pm</b>	<i>Ad Hoc Committee on Audits – Chair Lambert</i> <i>Ad Hoc Committee on Current Personnel Matters – Chair Lavine</i> <i>Ad Hoc Committee on Fire Facilities – Co-Chairs Rauh/Lambert</i> <i>Ad Hoc Committee on Easements – formation status</i> <i>Ad Hoc Committee on Cove Lane – formation status</i> <i>Ad Hoc Committee on Grants &amp; Financing – formation status</i>	
<b>09</b>	<b>Formation of Ad Hoc Committee on Trails:</b> The board will consider the formation of an Ad Hoc Committee on Trails for volunteers interested in improving the conditions of, and making policy recommendations for, the District’s trails.	<b>Consider approval</b>
<b>8:45pm</b>		
<b>10</b>	<b>MBCSD Response to Grand Jury Report on Website Transparency:</b> The District Manager will present the response to the Grand Jury’s report for discussion and comment by the board and public.	<b>Review</b>
<b>8:50pm</b>		
<b>11</b>	<b>Pooled Insurance Option:</b> The Board will review a proposal to change to a pooled insurance option provided by the California Rural Water Risk Management Authority and offered from Glatfelter Public Practice (the District’s current insurer.)	<b>Discuss and provide direction to staff</b>
<b>8:55pm</b>		
<b>12</b>	<b>Public Open Time:</b> <i>Please note:</i> <i>1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire Protection, &amp; Recreation).</i> <i>2. The topic should <u>not</u> be elsewhere on the agenda.</i> <i>3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)</i>	<b>Brief response as allowed</b>
<b>9:00pm</b>	<i>4. Public comments are limited to 3 minutes per speaker, unless waived by the Board.</i> <i>5. The period for public open time is limited to 10 minutes, unless waived by the Board.</i>	
<b>13</b>	<b>Recognitions And Board Member Items of Interest:</b> Board recognitions and pending events of interest to the community.	<b>Review</b>
<b>9:10pm</b>		
<b>14</b>	<b>Request for Future Meeting Agenda Items:</b> Requests to the District Manager for future agenda items by the board and/or the public.	<b>Review</b>
<b>9:11pm</b>		
<b>15</b>	<b>Items Removed from Consent Calendar:</b> Items moved from the Consent Calendar to the Regular Agenda, if any.	<b>Review</b>
<b>9:13pm</b>		
<b>16</b>	<b>Adjournment</b>	<b>Approve</b>
<b>9:15pm</b>		