



# MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com

## AGENDA

### Regular Meeting of the Board of Directors

Wednesday, Nov 2, 2016, 7:15 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**SPECIAL NEEDS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

Item:	Description:	Board Action:
<b>01</b>	<b>Call To Order:</b> Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager), Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager)	
<i>7:15pm</i>		
<b>02</b>	<b>Agenda</b>	<b>Adopt</b>
<i>7:16pm</i>		
<b>03</b>	<b>Consent Calendar:</b> <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i> A. Approval of Draft Minutes from the Board Meeting of 10/05/16. B. Approval of the Financial Report dated 09/30/10.	<b>Consider approval</b>
<i>7:18pm</i>		
<b>04</b>	<b>District Manager's Report:</b> The <i>District Manager's Report</i> will be posted with the Board Packet at <a href="http://www.muirbeachcsd.com/meetings.html">http://www.muirbeachcsd.com/meetings.html</a> . The District Manager will be available to briefly answer any questions on the Report.	<b>Review</b>
<i>7:20pm</i>		
<b>05</b>	<b>Fire Chief's Report:</b> The Fire Chief will update the board on any staff activities not covered elsewhere in the meeting.	<b>Review</b>
<i>7:25pm</i>		
<b>06</b>	<b>Discussion of a Strategic Plan for the District:</b> The Board will continue to discuss options, procedures, and a schedule for developing a strategic plan for the District.	<b>Discuss and direct staff</b>
<i>7:30pm</i>		
<b>07</b>	<b>Request for old Upper Tank wood donation:</b> The Board will consider a request to donate a portion of the old Upper Tank wood to Slide Ranch.	<b>Consider approval</b>
<i>7:50pm</i>		
<b>08</b>	<b>Fuel Abatement:</b> The Board will discuss the issue of fuel abatement and the development of a District policy on this topic.	<b>Discuss and direct staff</b>
<i>7:55pm</i>		

<b>09</b>	<b>Proposal to upgrade the Water Pumping and Monitoring Control System:</b> Proposals from XiO Inc. and Weeks Drilling & Pump Co. to install safety monitoring, controlling, and reporting devices at the pumphouse and water tanks will be considered for approval. As previously presented by the District Manager, this system will provide significant improvements and necessary additional info to properly operate the water system while reducing labor costs and increasing water safety.	<b>Consider approval</b>
<i>8:05pm</i>		
<b>10</b>	<b>Security Issues:</b> Due to recent thefts, the board will discuss security issues for the District and consider options to increase the safety of MBCSD property and related neighborhood concerns.	<b>Discuss and direct staff</b>
<i>8:20pm</i>		
<b>11</b>	<b>Update of Water Policy and Regulations:</b> The board will discuss the status of updating the Water Policy and Regulations.	<b>Discuss and direct staff</b>
<i>8:35pm</i>		
<b>12</b>	<b>Committee Reports:</b> The following committees may give progress updates to the Board: <i>Ad Hoc Committee on Sunset Way Project – Chair Matt Silva</i> <i>Ad Hoc Committee on Spindrift Neighbor Issues – Co-Chairs Grose/Friedman</i> <i>Ad Hoc Committee on Community Skills Inventory – Chair Grose</i> <i>Ad Hoc Committee on Water Education Day – Chair Grose</i> <i>Ad Hoc Committee on Audits – Chair Lambert</i> <i>Ad Hoc Committee on Current Personnel Matters – Chair Lavine</i> <i>Ad Hoc Committee on Fire Facilities – Co-Chairs Rauh/Lambert</i> <i>Ad Hoc Committee on Grants &amp; Financing – Chair Friedman</i> <i>Ad Hoc Committee on Trails – invitation sent and applications pending.</i> <i>Ad Hoc Committee on Easements – approved but not yet formed</i> <i>Ad Hoc Committee on Cove Lane – approved but not yet formed</i>	<b>Review</b>
<i>8:45pm</i>		
<b>13</b>	<b>Public Open Time:</b> <i>Please note:</i> <i>1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire Protection, &amp; Recreation).</i> <i>2. The topic should <u>not</u> be elsewhere on the agenda.</i> <i>3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)</i> <i>4. Public comments are limited to 3 minutes per speaker, unless waived by the Board.</i> <i>5. The period for public open time is limited to 10 minutes, unless waived by the Board.</i>	<b>Brief response as allowed</b>
<i>9:00pm</i>		
<b>14</b>	<b>Recognitions And Board Member Items of Interest:</b> Board recognitions and pending events of interest to the community.	<b>Review</b>
<i>9:10pm</i>		
<b>15</b>	<b>Request for Future Meeting Agenda Items:</b> Requests to the District Manager for future agenda items by the board and/or the public.	<b>Review</b>
<i>9:12pm</i>		
<b>16</b>	<b>Items Removed from Consent Calendar:</b> Items moved from the Consent Calendar to the Regular Agenda, if any.	<b>Review</b>
<i>9:14pm</i>		
<b>17</b>	<b>Adjournment</b>	<b>Approve</b>
<i>9:15pm</i>		