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MUIR BEACH COMMUNITY SERVICES DISTRICT
Minutes of the Special Meeting of the Board of Directors held on
Wednesday, October 12, 2016

OFFICIAL MINUTES ONLY UPON APPROVAL

Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are draft only and subject to change. Upon approval by the Board, these minutes become the Official Minutes of the meeting.

Item 1 Call to Order:

Gary Friedman called the meeting of the Muir Beach Community Services District Board of Directors to order at approximately 7:16 PM.

Directors present: Gary Friedman, Victoria Hamilton-Rivers, Lynda Grose,
Peter Lambert, Paul Jeschke

Directors absent: None

Staff present: Bill Hansell, District Manager; Steve Wynn, Fire Chief; Harvey Pearlman,
Water Manager

Item 2 Adoption of Agenda:

MOTION: To adopt the agenda as submitted.
Moved: Hamilton-Rivers, seconded by Jeschke
Vote: AYES: Unanimous

Item 3 Discussion of 20-Year Plan for the District:

The previous 20-Year Water Facilities Plan, completed in 1996, is available on the CSD website. The Board considered options for developing a new plan to include all the District's departments that would provide a basis for strategic financial planning for capital needs and programs.

Grose presented an overview noting the limitations of the current 20-year plan, which is now 20 years old. It was suggested that this and other documents be studied by the Board before the November meeting.

Hansell pointed out that the current 20-year plan was developed specifically for the water system - it did not address the other CSD departments of roads, recreation and fire. For financial planning purposes, a 5 or 10-year comprehensive plan would be useful.

Discussion included the possibly hiring a professional firm to help develop it, sending a questionnaire to the community for input and the need for a final document to be produced.

Item 4 Final Budget Hearing for Fiscal 2016-2017:

Hansell presented a revised Draft Budget for Fiscal Year 2016-2017, reviewed the revisions that had been made and answered questions. Considerable time was spent discussing a new water monitoring system that is being considered.

1 MOTION: To adopt the Draft Budget for Fiscal Year 2016-2017, amended to
2 include a line item for trail expense of \$15,000.
3 Moved: Hamilton-Rivers, seconded by Gross
4 Vote: AYES: Unanimous
5

6 **Item 5 Public Open Time:**
7

8 There were no comments made during public open time.
9

10 **Item 6 Adjournment:**
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12 MOTION: To adjourn the meeting.
13 Moved: Hamilton-Rivers, seconded by Grose
14 Vote: AYES: Unanimous
15

16 The meeting was adjourned at approximately 9:15 PM.