

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors meeting held on
3 Wednesday, November 2, 2016
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6 **OFFICIAL MINUTES ONLY UPON APPROVAL**
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8 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are draft
9 only and subject to change. Upon approval by the Board, these minutes become the Official Minutes of
10 the meeting.
11

12 **Item 1 Call to Order:**
13

14 Gary Friedman called the meeting of the Muir Beach Community Services District Board of Directors to
15 order at approximately 7:15 PM.
16

17 Directors present: Gary Friedman, Victoria Hamilton-Rivers, Lynda Grose, Peter Lambert
18

19 Directors absent: Paul Jeschke
20

21 Staff present: Bill Hansell, District Manager; Steve Wynn, Fire Chief; Harvey Pearlman,
22 Water Manager
23

24 **Item 2 Adoption of Agenda:**
25

26 MOTION: To adopt the agenda with the following amendment: To move Public
27 Open Time forward to take place upon the arrival of certain persons.

28 Moved: Hamilton-Rivers, seconded by Gross

29 Vote: AYES: Unanimous
30

31 **Item 3 Approval of Consent Calendar:**
32

33 Friedman made the following correction to the Draft Minutes: Item 12, Line 41-43 to read "an advisory
34 legal opinion is going to be provided" in place of "a legal decision is being made."
35

36 A. Draft Minutes from the Regular Meeting of 10/5/16, as corrected.

37 B. Financial Report dated 9/30/16, as submitted.
38

39 MOTION: To approve Items A and B above.

40 Moved: Hamilton-Rivers, seconded by Gross

41 Vote: AYES: Friedman, Hamilton-Rivers, Gross

42 ABSTAINED: Lambert

43 ABSENT: Jeschke
44

45 **Item 4 District Manager's Report:**
46

47 The District Manager's Report can be found on the website. Hansell offered comments on several of the
48 items in the report.
49

50 **Item 5 Fire Chief's Report:**
51

52 Chief Wynn reported. The Fire Department received their trailer for the Marin County Disaster Counsel.
53 They are working with GGF, the NPS and the OES on an emergency siren. Leighton said it could
54 probably be hooked up to the LAN to be activated via the internet. In 2018, it will be possible to attach it
55 to the MIRA system. There have been no meetings on the firehouse project, but they are moving forward
56 on possible fundraising. Nine hydrants earmarked for Sunset Way have been moved from the

1 Throckmorton station to the volleyball court. Richard Dillon of West Marin Disaster is ready to move the
2 equipment for an antenna on the water tank that communicates with Bolinas.

3
4 **Item 6 Discussion of a Strategic Plan for the District:**

5
6 John Lavine talked about getting people engaged with the issues of water, roads, natural disasters, the
7 fire station, the community center and securing adequate funding for all of them. He suggested starting
8 with this list with the option of adding to it.

9
10 Board and public discussion brought up varied opinions – that formulating a plan would be simple, that it
11 would not, that the CSD could borrow money for the projects, that the CSD has never borrowed money,
12 the possibility of obtaining grants, and whether there was any benefit to having a strategic plan.

13
14 **Item 7 Request for old Upper Tank wood donation:**

15
16 Leighton is on the Board of Slide Ranch and reported. 10,000 kids visit Slide Ranch each year to learn
17 about gardening and farm livestock. A new building is being constructed and Slide Ranch would like to
18 acquire some of the redwood lumber that is left from the CSD water tank that was dismantled some time
19 ago. Leighton suggested giving them half. The remaining half would be enough to use at the new
20 firehouse.

21
22 MOTION: To donate 1/2 of the redwood to Slide Ranch and retain half, with the
23 stipulation that Slide Ranch mill half of the lumber that the CSD is
24 retaining.
25 Moved: Lambert, seconded by Hamilton-Rivers
26 Vote: AYES: Unanimous
27 ABSENT: Jeschke
28

29 **Item 8 Fuel Abatement Policy:**

30
31 Continued to next meeting. Hansell suggested that Chief Wynn use the Marin County Fire Department
32 policy on fuel abatement as a starting draft, make appropriate changes, and present it to the Board next
33 meeting.

34
35 **Item 9 Proposal to upgrade the Water Pumping and Monitoring Control System:**

36
37 The proposals referenced can be found on the Muir Beach CSD website.

38
39 Hansell made a case for upgrading to a new automated control system. He believes the current system
40 relies too much on manual entry and that the system isn't functioning at its highest level.

41
42 The spirited discussion that followed included the following opinions: That the new system would be too
43 costly, that an inexpensive module was available that could provide Hansell certain readings that he's not
44 getting with the current system, that a new water manager should be hired before any changes are made
45 to the system.

46
47 Friedman suggested that the RFPs for a new water manager be sent out and that this issue can be
48 revisited once a water manager has been hired.

49
50 **Item 10 Security Issues:**

51
52 Continued to next meeting.

53
54 **Item 11 Update of Water Policy and Regulations:**

55
56 Continued to next meeting. Water rights attorney, Peter Kiel, will attend to answer questions.

1 **Item 12 Committee Reports:**

2
3 Ad Hoc Committee on Sunset Way Project - Chair Matt Silva. Hamilton-Rivers has been fielding
4 questions from community members. She thinks formation of the grant committee is a prerequisite to
5 getting the project going.

6
7 Ad Hoc Committee on Water Education Day - Chair Grose. Grose reported that the Committee has
8 learned a lot and expressed appreciation for the members of the Committee, whom she named. A last-
9 minute opportunity for a Proposition 1 grant arose and was applied for. Community Water Education Day
10 is expected to take place on November 12 from 10:00 – 1:00.

11
12 Ad Hoc Committee on Audits - Chair Lambert. Hansell reported that the first two years of audits have
13 been completed and the auditor is working on the third year.

14
15 Ad Hoc Committee on Grants & Financing - formation status. Hansell has gathered some people with
16 grant writing experience to be on the Committee. The next step will be to meet and talk about strategy.
17 Friedman will be the Board member that serves on the Committee.

18
19 **Item 13 Public Open Time:**

20
21 Resident Don Cohon reported on an all-day hearing by the California Coastal Commission that he
22 attended in Half Moon Bay. A video of the meeting is available online.

23
24 **Item 14 Recognitions and Board Member Items of Interest:**

25
26 Friedman thanked Hansell, Leighton, Chris, Steve, Joey and Eric for their efforts with his daughter's
27 wedding.

28
29 Lambert thanked Mary Halley for educating the Board on Coastal Commission issues, and Don for taking
30 the time to go to Half Moon Bay.

31
32 Hansell announced that the Day of the Dead celebration is scheduled for Saturday and that a flamenco
33 performance that he has arranged is scheduled for December 9. It's a group that he's worked with at
34 other venues. He also thanked the Garden Club for their work.

35
36 Grose congratulated Mia Monroe for receiving a Lifetime Achievement Award from the Sierra Club.

37
38 Hamilton-Rivers thanked the Garden Club and announced that MBAG has a meeting scheduled on
39 November 15. She wanted to encourage all to attend, including the Board.

40
41 Grose commented that the Community Water Education Day will have to be rescheduled in light of the
42 MBAG meeting being scheduled for November 15.

43
44 **Item 15 Request for Future Meeting Agenda Items:**

45
46 There was a request for the Marin County Plan issue to be agendized.

47
48 **Item 16 Items Removed from Consent Calendar:**

49
50 No items were removed from the Consent Calendar.

51
52 **Item 17 Adjournment:**

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54 MOTION: To adjourn the meeting.
55 Moved: Hamilton-Rivers, seconded by Grose
56 Vote: AYES: Unanimous

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- ABSENT: Jeschke
- The meeting was adjourned at approximately 9:15 PM.