

MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive . Muir Beach, CA 94965 . 415-388-7804 . www.muirbeachcsd.com



**Wed, December 5, 2012
7:00 PM – Regular Meeting**

**Board of Directors
Community Center
19 Seacape Drive
Muir Beach, CA 94965**

TIMING OF ITEMS ON AGENDA

The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.

SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.

AGENDA

Item 1 CALL TO ORDER

Steve Shaffer, Board President
Scott Bender, Director
Dan Fitzpatrick, Director
Peter Lambert, Director
Peter Rudnick, Director

Leighton Hills, District Manager
Sharry Mullin, Meeting Secretary

Item 2 MOTION TO APPROVE CONSENT CALENDAR

All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under items removed from the Consent Calendar).

- A. **Financial Reports** – As attached: Income statement, balance sheet and transactions for current fiscal year to date (July 1, 2012 through Oct 31, 2012), as well as for the prior fiscal year July 1, 2011 through June 30, 2012.

Item 3 NATIONAL PARK SERVICE REPORT

Representatives of the National Park Service may be present to update the community on various ongoing NPS projects.

Item 4 FIRE DEPARTMENT

Report by Fire Chief – Steve Wynn will be available to report on the activities of the fire department.

Item 5 DISTRICT MANAGER REPORT

Approval of Budget – Attached as an exhibit. The budget contains last year's budget compared with actual results, and then a column for the current year budget. It is largely a conservative projection of last year's actual results.

Pool Table – As many of us know, Gerry Pearlman decades ago arranged for donation of a pool table which has been housed in the fire station. There are some changes proposed by Gerry Pearlman as well as some proposed by Steve Wynn. They will be on hand to discuss.

Workers Comp Carrier Change – The District has changed carriers from State Fund to the Special District Risk Management Authority, effective Dec 1, 2012. We expect a significant savings in premiums.

Group Health Coverage for Firefighters - In the last couple of months the District has made changes with our health insurance provider, CALPERS, to be able to offer group health coverage to all volunteer firefighters and their families at the District's cost for the coverage.

Water Administration – We have two recommended changes. One, more than a year ago we changed to bi-monthly water billing in order to save on administrative costs on a trial basis – it's been a great success. During this time we continued to read meters monthly even though the billings took place only every other month. At this point we recommend reading every other month consistent with the billings. We have a very lenient leak policy so the benefit of catching a few leaks isn't worth the extra expense and major leaks are on the District side anyway and all significant leaks are visible at the surface and are not first noticed via meter readings.

Two, oftentimes homeowners transfer their water accounts into their tenant's names, and that causes a measurable expense for the district. Typically renters do not pay their final bills and it takes some effort to recover the charges. Since water bills become a lien against the homeowners' homes, it's somewhat of a false sense that the bill is truly the responsibility of the renters. While it's up to the homeowner as to how to treat it, we recommend having an account name transfer fee of \$45 to and from the renter's name so we capture the administrative costs of making the change. Hopefully with the fee more homeowners will simply rebill their renters for the costs of the water the renters incur.

Water Department Cleanup – As many of you saw, we made a pitch to the neighborhood via Nextdoor for help with culling through the years of accumulated supplies and rusty parts down at the containers at the pumphouse. Ralph Frey kindly offered his services and we've already shipped off a mounded full trailer of stuff to the dump (thanks to Chris Gove), and the remaining items are getting organized in new plastic bins with labels. We even found a 3'x9' workbench under cans of paint and white buckets that can again be a useful place to fix things. Our thanks to Ralph, Chris and Harvey.

Item 6 RECREATION ITEMS

Comments or updates from members of the audience.

Item 7 ITEMS REMOVED FROM THE CONSENT CALENDAR

Discussion and action on items, if any, removed from the Consent Calendar to the Regular Agenda.

Item 8 PUBLIC OPEN TIME

1. *Topics should be within the jurisdiction of the CSD (water, roads, fire & public recreation).*
2. *The topic should not be elsewhere on the agenda.*
3. *The Board and staff may only briefly respond to statements and questions (legal requirement for items not posted on an agenda which lets members of the community know a topic is up for discussion).*
4. *Public comments are limited to 3 minutes per speaker, unless waived by the Board.*
5. *The period for public open time is limited to 15 minutes, unless waived by the Board.*

Item 9 SELECTION OF DATE FOR NEXT MEETING

Item 10 ADJOURNMENT

Budget July 1, 2011 - June 30, 2012
Muir Beach Community Services District, excluding Muir Beach Volunteer Fire Dept, approved separately

Line	Items	2011-2012 Budget	2011-2012 Actuals	2012-2013 Budget	Gov't Allocation	Water Allocation	Notes
1	Revenues						
2	Water Revenues						
3	Water Service Income	\$ 85,000	\$ 84,472	\$ 85,000		85,000	
4	Capital Impr Fees	52,000	48,119	48,000		48,000	\$300/yr residential
5	Capital Impr Allocation of Revs	20,000	21,053	20,000		20,000	25% of water revs to capital improvements
6	Connection Fees	-	-	-			one new connection likely (\$6,500)
7	Total Water Revenues	157,000	153,644	153,000			
8	Tax Revenues						
9	Fire Tax Revenues	30,000	31,440	31,000	31,000		\$200 per household per year
10	Property Tax Revenues	70,000	77,555	77,000	77,000		Property taxes revenues given by County
11	Educational Tax Refunds	40,000	58,845	40,000	40,000		Low estimate - not able to project
12	Total Tax Revenues	140,000	167,840	148,000			
13	Recreational Activities Income						
14	Rental Income	9,000	11,435	9,000	9,000		
15	Community Functions Income	1,000	1,696	1,000	1,000		
16	Total Recreational Activities Income	10,000	13,131	10,000			
17	Donations	150,000	221,119				From anonymous donor
18	West Marin Grant	8,400	16,800	8,400	8,400		Annual grant (two pmts received last year)
19	Interest Income	800	796	700	700		
20	Other Income	-	3,651	-			Sale of squad truck
21	Total Revenues	\$ 466,200	\$ 576,981	\$ 320,100			
22	Expenditures						
23	Audit	\$ 30,000	\$ -	\$ 15,000	7,500	7,500	
24	Bookkeeping	20,000	16,065	18,000	9,000	9,000	
25	Community Classes & Functions	3,200	3,763	3,800	3,800		
26	Dues & Memberships	900	303	600	300	300	Water and special district associations
27	Insurance-Fire, P&L, Umbrella	9,000	11,897	13,000	10,000	3,000	
28	Legal Fees	1,000	446	1,000	500	500	
29	Permits & Fees	2,500	4,844	3,500	1,750	1,750	Fire tax election, misc other
30	Misc Operating Expenses	2,000	3,045	3,000	1,500	1,500	
31	Office and Postage	1,000	1,081	1,200	600	600	
32	Payroll Expenses						
33	Employer PR Taxes	5,700	5,195	6,000	3,000	3,000	
34	Payroll Service	2,400	2,374	2,400	1,200	1,200	
35	Wages	70,000	66,308	78,000	39,000	39,000	district mgr, water mgr, com ctr, road maint
36	Workers Comp	6,000	4,391	4,000	2,000	2,000	reduced due to new carrier 12/1/2012
37	Total Payroll Expenses	84,100	78,268	90,400			
38	Health Insurance	15,000	11,761	14,000	7,000	7,000	for district mgr and water mgr
39	Repair & Maintenance	25,000	2,835	10,000	5,000	5,000	allowance
40	Supplies	5,000	4,254	5,000	5,000		
41	Vehicle Expense	1,800	1,800	1,800		1,800	harvey \$150/mo vehicle allowance
42	Utilities						
43	Electric	9,000	7,726	9,000	1,000	8,000	pumping
44	Propane	800	570	800	800		
45	Refuse Service	1,000	721	1,000	1,000		
46	Telephone	3,000	2,433	1,500	750	750	
47	Total Utilities	13,800	11,450	12,300			
48	Water Enterprise						
49	Water Dept. Expense	20,000	9,202	20,000		20,000	mostly allowance for leak repairs
50	Water Testing	4,000	2,341	4,000		4,000	
51	Water Treatment	12,000	2,513	4,000		4,000	silica and chlorine
52	Total Water Enterprise	36,000	14,056	28,000			
53	Total Expenditures	\$ 250,300	\$ 165,868	\$ 220,600			
54							
55	Revenues less Expenditures	\$ 215,900	\$ 411,113	\$ 99,500			
56							
57	Water Capital Improvements (see below)			50,000			
58				50,000			
59	Replenishment of Capital Reserves			\$ 49,500			
60							
61	Water Capital Improvements: Upgrades to Sunset Way water main; miscellaneous projects as determined by District Manager						

Muir Beach Community Services District
Statement of Revenues and Expenditures
July through October 2012

Accrual Basis

	<u>Jul 12</u>	<u>Aug 12</u>	<u>Sep 12</u>	<u>Oct 12</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
Water Operations Income	8,354	9,057	9,338	8,416	35,166
Water Capital Improvement Revs	2,464	2,627	2,727	2,460	10,278
Grant Revenues	0	0	0	7,000	7,000
Recreational Activities Income	723	979	573	319	2,593
Other Income	337	0	1,350	0	1,687
Fire Parcel Tax (102168)	560	0	0	0	560
Prop Tax Revenues	474	13	4	0	491
Interest Income	85	83	88	115	370
Total Income	<u>12,996</u>	<u>12,758</u>	<u>14,080</u>	<u>18,310</u>	<u>58,144</u>
Expense					
Payroll Expenses	6,771	5,032	5,502	4,770	22,075
Water Expenses	178	1,720	1,936	2,402	6,237
Accounting & Bookkeeping	1,479	978	1,369	1,598	5,423
Utilities	1,080	926	1,189	1,271	4,466
Health Ins	774	774	794	774	3,117
Firefighting Exp	571	48	143	508	1,270
Community Classes & Functions	386	90	85	437	997
Misc Operating Expenses	501	45	343	40	929
Supplies (non-water)	153	27	308	251	739
Vehicle Expense	150	150	150	150	600
Repair & Maint (non-water)	275	21	9	33	338
Licenses, Permits & Fees	155	0	60	0	215
Office Expense	54	36	54	29	172
Uncategorized Exp	0	0	0	0	0
Total Expense	<u>12,527</u>	<u>9,846</u>	<u>11,941</u>	<u>12,263</u>	<u>46,578</u>
Net Ordinary Income	<u>469</u>	<u>2,912</u>	<u>2,138</u>	<u>6,047</u>	<u>11,566</u>
Net Income	<u><u>469</u></u>	<u><u>2,912</u></u>	<u><u>2,138</u></u>	<u><u>6,047</u></u>	<u><u>11,566</u></u>

Muir Beach Community Services District

Balance Sheet

As of October 31, 2012

Accrual Basis

	Oct 31, 12
ASSETS	
Current Assets	
Checking/Savings	
First National Bank Gen'l Fund	633,956
Morgan Stanley	
Government Dept. Cash	
Fire Dept Cash	96,040
General Fund Cash	34,744
Total Government Dept. Cash	130,785
Water Cap Impr Fund Cash	(63,418)
Total Morgan Stanley	67,367
Cash Clearing	(150)
Total Checking/Savings	701,172
Accounts Receivable	
Receivables	13,249
Total Accounts Receivable	13,249
Other Current Assets	
Deposits	
State Fund Deposit	1,639
Total Deposits	1,639
Undeposited Funds	1,370
Total Other Current Assets	3,009
Total Current Assets	717,429
Fixed Assets	
Water System	
Water System-Cost	
Upper Tank Replacement	653,893
Land	546,323
Water Mains & Valves	152,776
Water Equipment & Controls	29,381
Water Well	21,620
Other Water System Cost	7,474
Total Water System-Cost	1,411,467
Water System Accum Depr	(345,401)
Total Water System	1,066,066
Building	
Building-Cost	384,335
Shed -Cost	52,103
Glass Roof-cost	13,134
Building Accum Depr	(185,142)
Total Building	264,430
Fire Station	
Land	156,583
Total Fire Station	156,583
Fire Truck-cost	103,871
Land	74,673
Equipment	
Equipment-Cost	138,872
Equipment Accum Depr	(93,194)

Muir Beach Community Services District

Balance Sheet

As of October 31, 2012

Accrual Basis

	Oct 31, 12
Total Equipment	45,678
Roads & Easements	
CC Steps & Walls	31,854
Total Roads & Easements	31,854
Total Fixed Assets	1,743,155
TOTAL ASSETS	2,460,585
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Water Security Deposits	11,300
Rental Security Deposits	1,950
Vehicle Expense Reserve	330
Total Other Current Liabilities	13,580
Accounts Payable	
Accounts Payable	2,308
Total Accounts Payable	2,308
Credit Cards	
Chase VISA 5153	958
Total Credit Cards	958
Total Current Liabilities	16,846
Total Liabilities	16,846
Equity	
Retained Earnings	2,432,173
Net Income	11,566
Total Equity	2,443,739
TOTAL LIABILITIES & EQUITY	2,460,585

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July through October 2012

Date	Name	Memo	Amount
Accounting & Bookkeeping			
8/31/2012	Mullin, Sharon	August bookkeeping	765
8/31/2012	Mullin, Sharon	August bookkeeping	213
7/31/2012	Mullin, Sharon	July bookkeeping	986
7/31/2012	Mullin, Sharon	July bookkeeping	493
10/31/2012	Mullin, Sharon	October bookkeeping	1,284
10/31/2012	Mullin, Sharon	October bookkeeping	315
9/30/2012	Mullin, Sharon	September bookkeeping	910
9/30/2012	Mullin, Sharon	September bookkeeping	459
Total Accounting & Bookkeeping			5,423
Community Classes & Functions			
Event Costs			
10/9/2012	Pearlman, Harvey - V	CC supplies; Kid's Faire	86
7/1/2012	Piel, Laurie	Costco	19
10/12/2012	Fedex	Day of the Dead expenses	41
10/26/2012	Fedex	Day of the Dead expenses	13
10/29/2012	Fedex	Day of the Dead expenses	4
7/1/2012	Piel, Laurie	Dollar Tree	27
7/1/2012	Piel, Laurie	Juana Gonzales	150
10/6/2012	Rite Aid	Kid's Faire supplies	16
7/1/2012	Piel, Laurie	Saylor's Landing	100
Total Event Costs			455
Tai Chi Expense			
7/31/2012	Wang, Emiko	Tai Chi instruction	90
8/29/2012	Wang, Emiko	Tai Chi instruction	90
9/30/2012	Wang, Emiko	Tai Chi instruction	85
10/30/2012	Wang, Emiko	Tai Chi instruction	277
Total Tai Chi Expense			542
Total Community Classes & Functions			997
Health Ins			
Hills Health Ins			
7/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
7/15/2012	CalPers	Emp'ee health; Empr Code 7467	1
8/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
8/15/2012	CalPers	Emp'ee health; Empr Code 7467	1
9/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
9/15/2012	CalPers	Emp'ee health; Empr Code 7467	1
10/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
10/15/2012	CalPers	Emp'ee health; Empr Code 7467	1
Total Hills Health Ins			2,302
Pearlman Health Ins			
9/14/2012	Pearlman, Harvey - V	Kaiser copay differential 2x\$10	20
7/1/2012	Pearlman, Harvey - V	Kaiser premium	99
8/1/2012	Pearlman, Harvey - V	Kaiser premium	99
9/1/2012	Pearlman, Harvey - V	Kaiser premium	99
10/1/2012	Pearlman, Harvey - V	Kaiser premium	99
7/1/2012	Pearlman, Harvey - V	Medicare premium	100
8/1/2012	Pearlman, Harvey - V	Medicare premium	100
9/1/2012	Pearlman, Harvey - V	Medicare premium	100
10/1/2012	Pearlman, Harvey - V	Medicare premium	100
Total Pearlman Health Ins			816
Total Health Ins			3,117
Licenses, Permits & Fees			
9/30/2012	Mullin, Sharon	Mill Valley parking permit	60
7/2/2012	Pearlman, Harvey - V	Reimb for CC supplies	55
7/31/2012	Shaffer, Steven	Reimb for election fee	100
Total Licenses, Permits & Fees			215
Misc Operating Expenses			
Bank & Merchant Fees			
7/2/2012	KINGSBURY, Charles (1113)	Fee for NSF check	-40

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July through October 2012

Date	Name	Memo	Amount
7/19/2012		Fee ID=902532175	303
7/20/2012		Fee ID=902622117	4
8/1/2012		Fee ID=903188259	5
7/31/2012		Fee ID=903300309	189
7/31/2012		Fee ID=903520963	10
8/8/2012		Fee ID=904212604	5
8/23/2012		Fee ID=905482786	4
8/31/2012		Fee ID=906420482	8
8/31/2012		Fee ID=906960566	10
8/31/2012		Fee ID=907483200	3
9/30/2012		Fee ID=911811618	6
9/28/2012		Fee ID=912228258	201
10/7/2012		Fee ID=912869276	3
10/12/2012		Fee ID=913463466	5
9/30/2012		Fee ID=914107532	117
9/30/2012		Fee ID=914698474	10
10/31/2012		Fee ID=916900106	1
10/31/2012		Fee ID=917448590	10
10/31/2012		Fee ID=918036722	11
7/2/2012	Smith Barney Citigroup	NSF check: Kingsbury	25
7/31/2012		Service Charge	10
8/31/2012		Service Charge	10
9/30/2012		Service Charge	10
10/31/2012		Service Charge	10
Total Bank & Merchant Fees			929
Total Misc Operating Expenses			929
Office Expense			
Office Supply			
8/30/2012	Morgan Stanley Smith Barney	Check order	36
Total Office Supply			36
Postage & Delivery			
7/31/2012	Mullin, Sharon	July bookkeeping	54
10/31/2012	Mullin, Sharon	October bookkeeping	29
9/30/2012	Mullin, Sharon	September bookkeeping	54
Total Postage & Delivery			137
Total Office Expense			172
Payroll Expenses			
Payroll Service			
7/13/2012	Paychex, Inc.	Payroll processing service	93
7/27/2012	Paychex, Inc.	Payroll processing service	88
8/24/2012	Paychex, Inc.	Payroll processing service	93
8/10/2012	Paychex, Inc.	Payroll processing service	93
9/7/2012	Paychex, Inc.	Payroll processing service	88
9/21/2012	Paychex, Inc.	Payroll processing service	88
10/5/2012	Paychex, Inc.	Payroll processing service	93
10/19/2012	Paychex, Inc.	Payroll processing service	78
Total Payroll Service			712
Workers Comp			
7/6/2012	State Compensation Insurance Fund	Qtrly workers comp ins 225711-12	1,067
10/5/2012	State Compensation Insurance Fund	Qtrly workers comp ins 225711-12	1,067
Total Workers Comp			2,134
Total Payroll Expenses			2,846
Repair & Maint (non-water)			
8/14/2012	Shoreline Cleaners	Launder CC dish cloths	21
9/27/2012	Shoreline Cleaners	Launder CC dish cloths	9
7/5/2012	United Site Services, Inc.	Portable Restroom - Pumphouse	33
7/18/2012	United Site Services, Inc.	Portable Restroom - Pumphouse	33
10/1/2012	United Site Services, Inc.	Portable Restroom - Pumphouse	33
7/23/2012	Alcala, Jose - V	Retaining wall blocks for CC	209

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July through October 2012

Date	Name	Memo	Amount
Total Repair & Maint (non-water)			338
Supplies (non-water)			
10/12/2012	Home Depot	Adapters, bulbs	11
10/30/2012	Arc Battery Company	Battery for chipper	83
8/31/2012	Smart n Final	CC Supplies	9
8/31/2012	OSH	CC supplies	19
10/9/2012	Pearlman, Harvey - V	CC supplies; Kid's Faire	46
9/11/2012	Bed, Bath & Beyond	Coffee caraff	16
9/14/2012	Home Depot	Lights, bulbs, towels	84
9/11/2012	Home Depot	Lights, floor finish	121
10/9/2012	Office Depot	Printer paper	108
9/6/2012	Home Depot	Propane tanks	79
7/2/2012	Pearlman, Harvey - V	Reimb for CC supplies	44
9/22/2012	Piel, Laurie	Reimb for CC supplies	7
7/20/2012	Pearlman, Harvey - V	Reimb for microwave purchase	108
10/21/2012	Goodman Building Supply	Small supplies	3
Total Supplies (non-water)			739
Vehicle Expense			
7/31/2012	Pearlman, Harvey - V	Mileage allowance	150
8/31/2012	Pearlman, Harvey - V	Mileage allowance	150
9/30/2012	Pearlman, Harvey - V	Mileage allowance	150
10/31/2012	Pearlman, Harvey - V	Mileage allowance	150
Total Vehicle Expense			600
Uncategorized Exp			
7/18/2012	BENEDICT, Elizabeth (1090)		0
7/18/2012	HYMAN, Ed (1145)		0
7/18/2012	LOVATO, Thierry (1026)		0
7/18/2012	NORTON, Misty (1004)		0
7/18/2012	STEINBACH (1019)		0
7/18/2012	BENEDICT, Elizabeth (1090)		0
7/18/2012	HYMAN, Ed (1145)		0
7/18/2012	LOVATO, Thierry (1026)		0
7/18/2012	NORTON, Misty (1004)		0
7/18/2012	STEINBACH (1019)		0
9/27/2012	PINTO, Erin (1018)		0
9/27/2012	PRASZKER, Ken (1099)		0
9/27/2012	STEINBACH (1019)		0
9/27/2012	WOOD, Peter (1130)		0
9/27/2012	ADAMS, Keith (1128)		0
9/27/2012	NORTON, Misty (1004)		0
Total Uncategorized Exp			0
Utilities			
Electric			
7/16/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	65
9/19/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	115
8/19/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	67
10/17/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	83
7/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
8/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
9/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
10/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
7/16/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	176
9/19/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	182
8/19/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	190
10/17/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	179
7/16/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	452
9/19/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	435
8/19/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	479
10/17/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	464
Total Electric			2,920
Propane			
9/6/2012	Chevron	Propane for CC	15
9/10/2012	Chevron	Propane for CC	41

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July through October 2012

Date	Name	Memo	Amount
10/29/2012	Chevron	Propane for CC	41
Total Propane			97
Refuse Service			
7/1/2012	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	186
10/1/2012	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	186
Total Refuse Service			372
Telephone			
7/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
8/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	37
9/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	44
10/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	39
7/2/2012	AT&T Wireless	Harvey's cell phone	80
8/2/2012	AT&T Wireless	Harvey's cell phone	64
9/2/2012	AT&T Wireless	Harvey's cell phone	97
10/2/2012	AT&T Wireless	Harvey's cell phone	72
8/25/2012	Google	Online storage	5
7/26/2012	AT&T	Phone @ fire barn; 415 380-9627	53
8/26/2012	AT&T	Phone @ fire barn; 415 380-9627	53
9/26/2012	AT&T	Phone @ fire barn; 415 380-9627	61
10/26/2012	AT&T	Phone @ fire barn; 415 380-9627	56
7/26/2012	AT&T	Summary billing services for phone lines	4
8/26/2012	AT&T	Summary billing services for phone lines	4
9/26/2012	AT&T	Summary billing services for phone lines	4
10/26/2012	AT&T	Summary billing services for phone lines	4
7/2/2012	Ooma	Telephone	4
7/3/2012	Ooma	Telephone	4
7/16/2012	Ooma	Telephone	4
8/2/2012	Ooma	Telephone	4
8/3/2012	Ooma	Telephone	4
8/16/2012	Ooma	Telephone	4
9/2/2012	Ooma	Telephone	4
9/3/2012	Ooma	Telephone	4
9/16/2012	Ooma	Telephone	4
10/3/2012	Ooma	Telephone	124
10/2/2012	Ooma	Telephone	4
10/16/2012	Ooma	Telephone	4
9/20/2012	Amazon.com	Telephone equipment	166
7/2/2012	Maxemail	Voicemail Service	9
8/2/2012	Maxemail	Voicemail Service	9
9/2/2012	Maxemail	Voicemail Service	9
10/2/2012	Maxemail	Voicemail Service	9
Total Telephone			1,078
Total Utilities			4,466
Water Expenses			
Water Dept. Expense			
8/31/2012	Rafael Lumber		6
10/12/2012	Home Depot	Adapters, bulbs	7
9/10/2012	Linscott Engineering Contractors, Inc.	Lower tank transfer pump	1,800
7/10/2012	Goodman Building Supply	Lumber	105
9/6/2012	Fedex	Maps	5
8/23/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	218
7/31/2012	Walgreens	Paint brushes	3
8/8/2012	Walgreens	Scissors, tool case	13
8/1/2012	Hach Company	Silica tester	1,375
8/2/2012	Home Depot	Sledge hammer	17
10/6/2012	Goodman Building Supply	Small water system supplies	5
Total Water Dept. Expense			3,554
Water Testing			
7/13/2012	Marin County Public Health Laboratory	Lab tests	40
7/16/2012	Brelje and Race Laboratories, Inc.	Lab tests	98
8/2/2012	Marin County Public Health Laboratory	Lab tests	40
9/7/2012	Marin County Public Health Laboratory	Lab tests	40
9/7/2012	Marin County Public Health Laboratory	Lab tests	40

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July through October 2012

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/4/2012	Marin County Public Health Laboratory	Lab tests	40
10/10/2012	Brelje and Race Laboratories, Inc.	Lab tests	98
Total Water Testing			396
Water Treatment			
7/17/2012	Herb's Pool Service	Chlorine	51
8/22/2012	Herb's Pool Service	Chlorine	51
9/28/2012	Herb's Pool Service	Chlorine	51
7/10/2012	Brenntag Pacific	Return of empty sodium silicate drums	-120
10/2/2012	Brenntag Pacific	Sodium Silicate for Water Treatment	2,253
Total Water Treatment			2,287
Total Water Expenses			6,237
TOTAL			26,080

COMPENSATION REPORT

Name		Current Year Jul-Oct 2012	Prior Year FY 2011-12	Notes
Pearlman	Harvey	\$ 6,550.00	\$ 23,950.00	Hourly rate increased 16% 11/13/2012 to \$29/hr from \$25/hr.
Hills	Leighton	6,461.56	25,000.00	Salary
Gonzales	Juana	1,440.00	4,890.00	Hourly rate increased 20% 11/13/2012 to \$218/hr from \$15/hr.
Gonzales	Salvador	2,091.00	7,123.00	Hourly rate increased 18% 11/13/2012 to \$20/hr from \$17/hr.
Gove	Chris	240.00	60.00	Hourly rate \$30/hr.
Alcala	Jose	780.00	4,000.00	Hourly rate increased 25% 11/13/2012 to \$25/hr from \$20/hr.
Pearlman	Ely	300.00	195.00	Hourly rate \$10/hr.
		<hr/> \$ 17,862.56	<hr/> \$ 65,218.00	

1:37 PM

12/02/12

Accrual Basis

Muir Beach CSD
Capital Asset Expenditures Fiscal YTD
As of October 31, 2012

Date	Num	Name	Memo	Amount
Fire Station				
Land				
7/6/2012	5935	Robertson Engineering, Inc.	Engineering - new Fire Station	543
10/3/2012	6001	Robertson Engineering, Inc.	Engineering - new Fire Station	2,322
Total Land				2,864
Total Fire Station				2,864
Fire Truck-cost				
7/9/2012	37250	Diego Truck Repair, Inc.	Skywalker truck: 1989 International 4800	6,117
8/22/2012	045-4013811	DMV	Refund of transfer fees	(15)
8/29/2012	13623	Barcomm Communications	Skywalker truck	720
9/5/2012		Steve Wynn <v>	Skywalker truck	361
9/20/2012	2706	DMV	Fire Truck - Transfer Fee	18
Total Fire Truck-cost				7,201
TOTAL				10,065

Muir Beach CSD
Profit & Loss
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>
Ordinary Income/Expense	
Income	
Donations	221,119
Prop Tax Revenues	136,400
Water Operations Income	84,472
Water Capital Improvement Revs	69,172
Fire Parcel Tax (102168)	31,440
Grant Revenues	16,800
Recreational Activities Income	13,131
Other Income	3,651
Interest Income	796
Total Income	<u>576,981</u>
Expense	
Payroll Expenses	78,269
Accounting & Bookkeeping	16,065
Firefighting Exp	14,931
Water Expenses	14,056
Insurance - Prop and Liab	11,897
Health Ins	11,761
Utilities	11,450
Licenses, Permits & Fees	4,844
Supplies (non-water)	4,254
Chipper Program	3,770
Community Classes & Functions	3,763
Repair & Maint (non-water)	2,835
Misc Operating Expenses	2,126
Vehicle Expense	1,800
Office Expense	1,081
Document Expense	919
Emergency Preparedness	727
Legal & Professional	446
Dues & Memberships	303
Uncategorized Exp	0
Total Expense	<u>185,297</u>
Net Ordinary Income	391,684
Other Income/Expense	
Other Expense	
Other Expenses	0
Total Other Expense	<u>0</u>
Net Other Income	<u>0</u>
Net Income	<u><u>391,684</u></u>

Muir Beach Community Services District

Balance Sheet

As of June 30, 2012

Accrual Basis

	Jun 30, 12
ASSETS	
Current Assets	
Checking/Savings	
First National Bank Gen'l Fund	474,780
Smith Barney	
Government Dept. Cash	
General Fund Cash	193,014
Fire Dept Cash	107,201
Total Government Dept. Cash	300,214
Water Cap Impr Fund Cash	(94,578)
Total Smith Barney	205,636
Total Checking/Savings	680,416
Accounts Receivable	
Receivables	34,195
Total Accounts Receivable	34,195
Other Current Assets	
Undeposited Funds	13,525
Deposits	
State Fund Deposit	1,639
Total Deposits	1,639
Total Other Current Assets	15,164
Total Current Assets	729,774
Fixed Assets	
Water System	
Water System-Cost	
Upper Tank Replacement	653,893
Land	546,323
Water Mains & Valves	152,776
Water Equipment & Controls	29,381
Water Well	21,620
Other Water System Cost	7,474
Total Water System-Cost	1,411,467
Water System Accum Depr	(345,401)
Total Water System	1,066,066
Building	
Building-Cost	384,335
Shed -Cost	52,103
Glass Roof-cost	13,134
Building Accum Depr	(185,142)
Total Building	264,430
Fire Station	
Land	153,718
Total Fire Station	153,718
Fire Truck-cost	96,670
Land	74,673
Equipment	
Equipment-Cost	138,872
Equipment Accum Depr	(93,194)

Muir Beach Community Services District

Balance Sheet

As of June 30, 2012

Accrual Basis

	Jun 30, 12
Total Equipment	45,678
Roads & Easements	
CC Steps & Walls	31,854
Total Roads & Easements	31,854
Total Fixed Assets	1,733,090
TOTAL ASSETS	2,462,864
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	16,414
Total Accounts Payable	16,414
Other Current Liabilities	
Water Security Deposits	11,300
Rental Security Deposits	1,950
Vehicle Expense Reserve	30
Total Other Current Liabilities	13,280
Credit Cards	
Chase VISA 5153	998
Total Credit Cards	998
Total Current Liabilities	30,692
Total Liabilities	30,692
Equity	
Retained Earnings	2,040,489
Net Income	391,684
Total Equity	2,432,173
TOTAL LIABILITIES & EQUITY	2,462,864

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
Accounting & Bookkeeping			
4/30/2012	Mullin, Sharon	April bookkeeping; postage	340
4/30/2012	Mullin, Sharon	April bookkeeping; postage	1,054
8/31/2011	Mullin, Sharon	August bookkeeping	918
8/31/2011	Mullin, Sharon	August bookkeeping	340
12/31/2011	Mullin, Sharon	December bookkeeping	816
12/31/2011	Mullin, Sharon	December bookkeeping	340
2/29/2012	Mullin, Sharon	February bookkeeping	425
2/29/2012	Mullin, Sharon	February bookkeeping	867
1/31/2012	Mullin, Sharon	January bookkeeping	680
1/31/2012	Mullin, Sharon	January bookkeeping	731
7/31/2011	Mullin, Sharon	July bookkeeping	978
7/31/2011	Mullin, Sharon	July bookkeeping	553
6/30/2012	Mullin, Sharon	June bookkeeping	655
6/30/2012	Mullin, Sharon	June bookkeeping	340
3/31/2012	Mullin, Sharon	March bookkeeping; MV pkg permit	672
3/31/2012	Mullin, Sharon	March bookkeeping; MV pkg permit	765
5/31/2012	Mullin, Sharon	May bookkeeping; postage	1,386
5/31/2012	Mullin, Sharon	May bookkeeping; postage	595
11/30/2011	Mullin, Sharon	November bookkeeping	952
11/30/2011	Mullin, Sharon	November bookkeeping	85
10/31/2011	Mullin, Sharon	October bookkeeping; postage; parking	1,012
10/31/2011	Mullin, Sharon	October bookkeeping; postage; parking	425
9/30/2011	Mullin, Sharon	September bookkeeping	799
9/30/2011	Mullin, Sharon	September bookkeeping	340
Total Accounting & Bookkeeping			16,065
Community Classes & Functions			
Bistro Expenses			
1/1/2012	Richmond, Lonna {v}	Bistro concession fee	1,200
Total Bistro Expenses			1,200
Event Costs			
6/25/2012	Shaffer, Steven	Band for John John's retirement party	450
10/1/2011	Misc Vendor	Children's Faire	14
10/1/2011	Misc Vendor	Children's Faire	34
10/13/2011	Fedex	Day of the Dead poster	3
10/13/2011	Fedex	Day of the Dead posters	19
11/3/2011	CVS	Day of the Dead supplies	13
11/3/2011	Walgreens	Day of the Dead supplies	27
10/31/2011	Stefano's	Halloween party	209
6/21/2012	Smart n Final	Party supplies for JJ Sward event	6
6/21/2012	CVS	Party supplies for JJ Sward event	5
6/21/2012	Dollar Tree	Party supplies for JJ Sward event	4
6/21/2012	Rite Aid	Party supplies for JJ Sward event	7
6/21/2012	Craig's Party Store	Party supplies for JJ Sward event	57
11/4/2011	Pearlman, Harvey - V	Reimb for CC supply; Day of the Dead	28
11/1/2011	Shaffer, Steven	Reimb for Day of the Dead band	300
4/12/2012	Pearlman, Harvey - V	Reimb for Day of the Dead exp	50
10/1/2011	Pearlman, Harvey - V	Reimbursement for Kids Faire purchases	95
Total Event Costs			1,322
Tai Chi Expense			
7/31/2011	Wang, Emiko	Tai Chi instruction	90
8/16/2011	Wang, Emiko	Tai Chi instruction	108
9/30/2011	Wang, Emiko	Tai Chi instruction	81
10/31/2011	Wang, Emiko	Tai Chi instruction	144
11/30/2011	Wang, Emiko	Tai Chi instruction	162
12/31/2011	Wang, Emiko	Tai Chi instruction	18
1/31/2012	Wang, Emiko	Tai Chi instruction	62
2/29/2012	Wang, Emiko	Tai Chi instruction	162
3/31/2012	Wang, Emiko	Tai Chi instruction	126
4/30/2012	Wang, Emiko	Tai Chi instruction	90
5/30/2012	Wang, Emiko	Tai Chi instruction	90
6/30/2012	Wang, Emiko	Tai Chi instruction	108
Total Tai Chi Expense			1,241

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
Total Community Classes & Functions			3,763
Document Expense			
6/13/2012	Hills, Leighton	Frame for Chief Sward commendation	119
9/3/2011	Riehl, Leslie	Secretarial - meeting minutes	400
11/6/2011	Riehl, Leslie	Secretarial - meeting minutes	200
2/27/2012	Riehl, Leslie	Secretarial - meeting minutes	200
Total Document Expense			919
Dues & Memberships			
4/19/2012	California Rural Water Assn.	Annual membership dues	303
Total Dues & Memberships			303
Health Ins			
Hills Health Ins			
10/14/2011	CalPers	Emp'ee health; Empr Code 7467	565
11/14/2011	CalPers	Emp'ee health; Empr Code 7467	565
12/14/2011	CalPers	Emp'ee health; Empr Code 7467	574
1/14/2012	CalPers	Emp'ee health; Empr Code 7467	574
2/14/2012	CalPers	Emp'ee health; Empr Code 7467	574
3/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
4/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
4/15/2012	CalPers	Emp'ee health; Empr Code 7467	2
5/15/2012	CalPers	Emp'ee health; Empr Code 7467	574
5/15/2012	CalPers	Emp'ee health; Empr Code 7467	2
6/19/2012	CalPers	Emp'ee health; Empr Code 7467	574
6/19/2012	CalPers	Emp'ee health; Empr Code 7467	2
7/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	565
8/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	565
9/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	565
Total Hills Health Ins			6,853
Pearlman Health Ins			
10/14/2011	CalPers	Emp'ee health; Empr Code 7467	571
11/14/2011	CalPers	Emp'ee health; Empr Code 7467	571
12/14/2011	CalPers	Emp'ee health; Empr Code 7467	610
1/14/2012	CalPers	Emp'ee health; Empr Code 7467	610
4/16/2012	Pearlman, Harvey - V	Kaiser co-pay differential	10
3/27/2012	Pearlman, Harvey - V	Kaiser co-pay differential	10
4/1/2012	Pearlman, Harvey - V	Kaiser premium	99
5/1/2012	Pearlman, Harvey - V	Kaiser premium	99
3/1/2012	Pearlman, Harvey - V	Kaiser premium	99
6/1/2012	Pearlman, Harvey - V	Kaiser premium	99
3/1/2012	Pearlman, Harvey - V	Medicare premium	100
4/1/2012	Pearlman, Harvey - V	Medicare premium	100
5/1/2012	Pearlman, Harvey - V	Medicare premium	100
6/1/2012	Pearlman, Harvey - V	Medicare premium	100
7/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	571
8/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	571
9/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	571
Total Pearlman Health Ins			4,892
Health Ins - Other			
11/14/2011	CalPers	Emp'ee health; Empr Code 7467	-0
3/15/2012	CalPers	Emp'ee health; Empr Code 7467	2
1/14/2012	CalPers	Emp'ee health; Empr Code 7467	4
12/14/2011	CalPers	Emp'ee health; Empr Code 7467	4
2/14/2012	CalPers	Emp'ee health; Empr Code 7467	2
4/15/2012	CalPers	Emp'ee health; Empr Code 7467	5
8/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	-0
9/15/2011	CalPers	Pearlman 571.10, Hills 565.48 / 7467	-0
6/30/2012		To reclass 50% of Employee Health Ins to Water Ops	5,473
6/30/2012		To reclass 50% of Employee Health Ins to Water Ops	-5,473
Total Health Ins - Other			17
Total Health Ins			11,761
Insurance - Prop and Liab			

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
5/15/2012	VFIS	Fire Dept / C36214; VFIS-TR-2056080-05	4,803
6/26/2012	Glatfelter Public Practice	Prop & Liab / C28773; GPPA-PF-6051796-02	7,094
Total Insurance - Prop and Liab			11,897
Legal & Professional			
Legal Fees			
7/14/2011	Marin County Tax Collector	Apr, May, Jun	146
3/19/2012	Bollobokka Land Company	Reimb for CSD legal pd by BLC	300
Total Legal Fees			446
Total Legal & Professional			446
Licenses, Permits & Fees			
5/17/2012	DMV	1988 Chevy truck	18
5/23/2012	Smith Barney Citigroup	Annual fee	150
12/15/2011	Marin County Treasurer	County Administration Fees	562
12/15/2011	Marin County Treasurer	County Administration Fees	240
4/13/2012	Marin County Treasurer	County Administration Fees	150
4/13/2012	Marin County Treasurer	County Administration Fees	562
4/13/2012	Marin County Treasurer	County Administration Fees	80
7/18/2011	Marin County Tax Collector	LAFCO charges - fiscal yr 2011-12	160
6/29/2012	Marin County Tax Collector	LAFCO charges - fiscal yr 2012-13	175
6/30/2012	Marin County Registrar of Voters	Measure E	1,274
3/31/2012	Mullin, Sharon	MV parking permit	60
10/31/2011	Mullin, Sharon	October bookkeeping; postage; parking	60
6/24/2012	DMV Renewal	SE475288; "BANDI"	16
1/30/2012	Marin County Registrar of Voters	Setup fee for Nov 2011 election	250
12/9/2011	California Dept. of Public Health	Sm water syst annual fee; Syst #2100508	936
11/2/2011	State Board of Equalization	Water rights fee; 094-12736	152
Total Licenses, Permits & Fees			4,844
Misc Operating Expenses			
Meeting Expense			
7/13/2011	Peets Coffee & Tea	Refreshments for meeting	17
7/13/2011	Mill Valley Market	Refreshments for meeting	25
10/12/2011	Mill Valley Market	Refreshments for meeting	21
11/16/2011	Mill Valley Market	Refreshments for meeting	19
Total Meeting Expense			82
Bank & Merchant Fees			
12/28/2011	PATTISON, Steve (1032)	Fee for NSF check	-40
10/31/2011		Fee ID=388341739	126
10/31/2011		Fee ID=388341740	10
12/2/2011		Fee ID=389824844	126
11/30/2011		Fee ID=390088898	0
11/30/2011		Fee ID=390088899	20
11/30/2011		Fee ID=390088900	10
12/7/2011		Fee ID=390637278	5
12/28/2011		Fee ID=391560989	3
12/31/2011		Fee ID=391968795	84
12/31/2011		Fee ID=391968796	10
1/31/2012		Fee ID=393966902	20
1/31/2012		Fee ID=393966903	10
2/16/2012		Fee ID=394976724	243
2/19/2012		Fee ID=395095038	8
2/28/2012		Fee ID=395550566	8
2/29/2012		Fee ID=395982417	132
2/29/2012		Fee ID=395982418	10
3/5/2012		Fee ID=396427305	10
3/13/2012		Fee ID=396853426	4
3/28/2012		Fee ID=397615147	124
3/31/2012		Fee ID=398102678	70
3/31/2012		Fee ID=398102679	10
4/22/2012		Fee ID=399487735	2
4/30/2012		Fee ID=400291934	1
4/30/2012		Fee ID=400291935	17
4/30/2012		Fee ID=400291936	110
5/10/2012		Fee ID=401084656	6

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
5/27/2012		Fee ID=401935938	120
5/30/2012		Fee ID=402073362	5
5/31/2012		Fee ID=402131154	3
5/31/2012		Fee ID=402555027	72
5/31/2012		Fee ID=402555028	10
6/6/2012		Fee ID=403052809	2
7/24/2011		Fee ID=88078864	120
7/25/2011		Fee ID=88126668	5
8/2/2011		Fee ID=88500709	6
7/31/2011		Fee ID=88764199	110
7/31/2011		Fee ID=88764200	10
8/17/2011		Fee ID=89764915	6
6/14/2012		Fee ID=900120661	3
6/26/2012		Fee ID=900777648	6
6/30/2012		Fee ID=901067139	2
6/30/2012		Fee ID=901335711	10
6/30/2012		Fee ID=901591494	7
8/31/2011		Fee ID=90708048	7
8/31/2011		Fee ID=90708049	1
8/31/2011		Fee ID=90708050	10
10/3/2011		Fee ID=92433600	136
10/6/2011		Fee ID=92814356	18
10/6/2011		Fee ID=92814357	43
10/6/2011		Fee ID=92814358	10
10/18/2011		Fee ID=93732279	7
12/28/2011	Smith Barney Citigroup	NSF check for water payment deposited - Pattison, Steve	25
7/31/2011		Service Charge	10
8/31/2011		Service Charge	10
9/30/2011		Service Charge	40
10/31/2011		Service Charge	10
11/30/2011		Service Charge	10
12/30/2011		Service Charge	10
1/31/2012		Service Charge	10
2/29/2012		Service Charge	10
3/31/2012		Service Charge	10
4/30/2012		Service Charge	10
5/31/2012		Service Charge	10
6/29/2012		Service Charge	10
Total Bank & Merchant Fees			2,044
Total Misc Operating Expenses			2,126
Office Expense			
Office Supply			
12/13/2011	NEBS	checks	114
1/31/2012	Mullin, Sharon	January bookkeeping	20
5/31/2012	Mullin, Sharon	May bookkeeping; postage	22
7/25/2011	Amazon.com	New phones	400
7/24/2011	Frys Electronics	New phones	182
7/23/2011	Amazon.com	Office supply	10
2/24/2012	Amazon.com	Office supply	77
Total Office Supply			825
Postage & Delivery			
4/30/2012	Mullin, Sharon	April bookkeeping; postage	80
1/31/2012	Mullin, Sharon	January bookkeeping	88
10/31/2011	Mullin, Sharon	October bookkeeping; postage; parking	88
Total Postage & Delivery			256
Total Office Expense			1,081
Payroll Expenses			
Payroll Service			
7/1/2011	Paychex, Inc.	Payroll Processing Service	97
7/19/2011	Paychex, Inc.	Payroll Processing Service	84
7/29/2011	Paychex, Inc.	Payroll Processing Service	88
8/12/2011	Paychex, Inc.	Payroll Processing Service	79
8/26/2011	Paychex, Inc.	Payroll Processing Service	79

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
9/9/2011	Paychex, Inc.	Payroll Processing Service	79
10/7/2011	Paychex, Inc.	Payroll Processing Service	93
9/23/2011	Paychex, Inc.	Payroll Processing Service	88
10/21/2011	Paychex, Inc.	Payroll Processing Service	84
11/4/2011	Paychex, Inc.	Payroll Processing Service	84
11/18/2011	Paychex, Inc.	Payroll Processing Service	79
12/2/2011	Paychex, Inc.	Payroll Processing Service	84
12/16/2011	Paychex, Inc.	Payroll processing service	79
12/30/2011	Paychex, Inc.	Payroll processing service	84
1/13/2012	Paychex, Inc.	Payroll processing service	183
1/27/2012	Paychex, Inc.	Payroll processing service	79
2/10/2012	Paychex, Inc.	Payroll processing service	84
2/24/2012	Paychex, Inc.	Payroll processing service	79
3/9/2012	Paychex, Inc.	Payroll processing service	79
3/23/2012	Paychex, Inc.	Payroll processing service	79
4/6/2012	Paychex, Inc.	Payroll processing service	93
4/20/2012	Paychex, Inc.	Payroll processing service	79
5/4/2012	Paychex, Inc.	Payroll processing service	83
5/18/2012	Paychex, Inc.	Payroll processing service	87
6/1/2012	Paychex, Inc.	Payroll processing service	87
6/15/2012	Paychex, Inc.	Payroll processing service	87
6/29/2012	Paychex, Inc.	Payroll processing service	93
Total Payroll Service			2,374
Workers Comp			
2/27/2012	State Compensation Insurance Fund	Deposit	-32
4/10/2012	State Compensation Insurance Fund	Qtrly workers comp ins 225711-12	1,067
1/10/2012	State Compensation Insurance Fund	Workers comp ins & deposit increase	181
7/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
7/5/2011	State Compensation Insurance Fund	Workers comp insurance	26
7/5/2011	State Compensation Insurance Fund	Workers comp insurance	41
7/5/2011	State Compensation Insurance Fund	Workers comp insurance	163
8/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
8/5/2011	State Compensation Insurance Fund	Workers comp insurance	18
8/5/2011	State Compensation Insurance Fund	Workers comp insurance	52
8/5/2011	State Compensation Insurance Fund	Workers comp insurance	167
9/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
9/5/2011	State Compensation Insurance Fund	Workers comp insurance	19
9/5/2011	State Compensation Insurance Fund	Workers comp insurance	38
9/5/2011	State Compensation Insurance Fund	Workers comp insurance	165
10/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
10/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
10/5/2011	State Compensation Insurance Fund	Workers comp insurance	48
10/5/2011	State Compensation Insurance Fund	Workers comp insurance	181
11/5/2011	State Compensation Insurance Fund	Workers comp insurance	40
11/5/2011	State Compensation Insurance Fund	Workers comp insurance	35
11/5/2011	State Compensation Insurance Fund	Workers comp insurance	213
11/5/2011	State Compensation Insurance Fund	Workers comp insurance	228
12/5/2011	State Compensation Insurance Fund	Workers comp insurance	27
12/5/2011	State Compensation Insurance Fund	Workers comp insurance	13
12/5/2011	State Compensation Insurance Fund	Workers comp insurance	81
12/5/2011	State Compensation Insurance Fund	Workers comp insurance	142
1/5/2012	State Compensation Insurance Fund	Workers comp insurance	27
1/5/2012	State Compensation Insurance Fund	Workers comp insurance	37
1/5/2012	State Compensation Insurance Fund	Workers comp insurance	89
1/5/2012	State Compensation Insurance Fund	Workers comp insurance	124
1/13/2012	State Compensation Insurance Fund	Workers comp insurance	1,067
Total Workers Comp			4,391
Total Payroll Expenses			6,765
Repair & Maint (non-water)			
11/22/2011	MBVFA	CSD portion of CC tree work	786
10/17/2011	Hazelton Electric Inc.	Electrical evaluation at CC	205
8/30/2011	Home Depot	Finish for CC floor	18
9/4/2011	Home Depot	Floor finish for Comm Center	71
3/19/2012	Martin Bros. Supply	Gravel and Misc	30
2/25/2012	Shoreline Cleaners	Launder CC dish cloths	7

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
11/22/2011	Goodman Building Supply	Mosquito abatement @ CC	93
11/22/2011	Daves Appliance	Oven service	102
7/19/2011	United Site Services, Inc.	Portable Restroom - Pumphouse	33
9/30/2011	United Site Services, Inc.	Portable Restroom - Pumphouse	33
1/20/2012	United Site Services, Inc.	Portable Restroom - Pumphouse	33
6/29/2012	Jackson's Hardware	Repair weed eater	84
11/18/2011	Blue Book	Repairs @ CC	34
10/13/2011	Alfresco Heating	Service of heater at CC	524
11/18/2011	Home Depot	Toilet repair @ CC	32
11/18/2011	Forster Pump & Engineering, Inc.	Toilet repairs @ CC	74
8/25/2011	Van Amburgh, Laura	Varnish for CC Kitchen	26
1/31/2012	Pearlman, Harvey - V	Vehicle repair	650
11/21/2011	Martin Bros. Supply	VOID: Gravel and Misc - DID NOT POST	0
Total Repair & Maint (non-water)			2,835
Supplies (non-water)			
2/5/2012	Goodman Building Supply	CC phone back-up equip	11
10/28/2011	Goodman Building Supply	CC supplies	29
8/25/2011	Pearlman, Harvey - V	Comm Center supplies	88
7/10/2011	Smart n Final	Comm Ctr Supplies	12
8/22/2011	Smart n Final	Comm Ctr Supplies	38
9/29/2011	Smart n Final	Comm Ctr Supplies	26
9/29/2011	Container Store	Comm Ctr Supplies	62
10/3/2011	Container Store	Comm Ctr Supplies	32
11/7/2011	Container Store	Comm Ctr Supplies	66
11/21/2011	Container Store	Comm Ctr Supplies	16
7/5/2011	Bed, Bath & Beyond	Dish drainer for CC	6
4/30/2012	Goodman Building Supply	Ear protection	21
2/11/2012	Misc Vendor	Fire starter	19
5/9/2012	Home Depot	Floor finish	73
10/7/2011	Home Depot	Floor mats for CC	70
11/1/2011	Home Depot	Floor products for CC	119
12/13/2011	Woodland Auto Supply	Fuel filter	7
2/20/2012	K&R Supply, LLC	Hardware for upper tank	56
5/14/2012	Office Depot	Ink cartridge at CC	44
6/29/2012	Home Depot	Mop, broom	28
10/6/2011	Alfresco Heating	Patio heater for CC	1,832
6/30/2012		Reclass Uncategorized Expense	18
7/5/2011	Best Buy	Refrigerator for CC	437
12/20/2011	Pearlman, Harvey - V	Reimb for CC supplies	54
11/4/2011	Pearlman, Harvey - V	Reimb for CC supply; Day of the Dead	79
3/31/2012	Pearlman, Harvey - V	Reimb for lic renewal; CC supplies	47
3/9/2012	Flasher, Bob	Reimb for tablecloths for CC	87
2/1/2012	Tomales Bay LAN	Reimb TB LAN for CSD expenditure	108
11/5/2011	Ideal Stationers	Return of CC sign in book	0
1/6/2012	Container Store	Shelving	47
12/16/2011	Goodman Building Supply	Shovel, posthold digger	52
9/2/2011	Goodman Building Supply	Step stool for Comm Center	16
5/31/2012	Goodman Building Supply	Supplies	2
7/5/2011	Home Depot	Supplies for weeder	23
3/18/2012	Amazon.com	Telephone back-up equip @ CC	296
3/18/2012	Amazon.com	Telephone back-up equip @ CC	296
9/22/2011	Office Depot	Toner cartridge for copier	27
12/31/2011	Misc Vendor	VOID: Decorative lights - DID NOT POST	0
4/26/2012	Arco	VOID: Fuel for splitter - DID NOT POST	0
4/30/2012	Arco	VOID: Fuel for splitter - DID NOT POST	0
7/15/2011	Home Depot	Water Dept/CC supplies	10
Total Supplies (non-water)			4,254
Vehicle Expense			
7/31/2011	Pearlman, Harvey - V	Mileage allowance	150
8/31/2011	Pearlman, Harvey - V	Mileage allowance	150
9/30/2011	Pearlman, Harvey - V	Mileage allowance	150
10/31/2011	Pearlman, Harvey - V	Mileage allowance	150
11/30/2011	Pearlman, Harvey - V	Mileage allowance	150
12/31/2011	Pearlman, Harvey - V	Mileage allowance	150
1/31/2012	Pearlman, Harvey - V	Mileage allowance	150
2/29/2012	Pearlman, Harvey - V	Mileage allowance	150

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
3/31/2012	Pearlman, Harvey - V	Mileage allowance	150
4/30/2012	Pearlman, Harvey - V	Mileage allowance	150
5/31/2012	Pearlman, Harvey - V	Mileage allowance	150
6/30/2012	Pearlman, Harvey - V	Mileage allowance	150
Total Vehicle Expense			1,800
Uncategorized Exp			
10/4/2011	MITCHELL, KENNEDY (1005)		0
10/4/2011	BENEDICT, Elizabeth (1090)		0
10/4/2011	RILEY, Michael & Natalie (1103)		0
10/4/2011	STEINBACH (1019)		0
10/4/2011	WYNN, Rob (1089)		0
10/4/2011	STEEL, Brian (1009)		0
12/1/2011	GOSLING, Roland (1049)		0
12/1/2011	RIDLEY, Charles (1114)		0
12/1/2011	STEINBACH (1019)		0
12/1/2011	WYNN, Rob (1089)		0
2/14/2012	HULLEY, Linda (1142)		0
2/14/2012	SAGATELYAN, Levon & Kathleen (1120)		0
2/14/2012	SAMPSON, Scott (1006)		0
3/27/2012	BOWYER, Robert (1143)		0
5/29/2012	BENEDICT, Elizabeth (1090)		0
5/29/2012	GOSLING, Roland (1049)		0
5/29/2012	PRASZKER, Ken (1099)		0
5/29/2012	VEYS, Victoria (1031)		0
6/30/2012		Reclass Uncategorized Expense	-18
8/23/2011	Misc Vendor	related to fraudulent use	-2,500
8/26/2011	Misc Vendor	related to fraudulent use	-75
8/23/2011	Misc Vendor	related to fraudulent use	2,517
8/26/2011	Misc Vendor	related to fraudulent use	76
Total Uncategorized Exp			0
Utilities			
Electric			
7/29/2011	PG&E at Comm Ctr 019-6	Community Center Elec (Net of Solar)	71
8/14/2011	PG&E at Comm Ctr 019-6	Community Center Elec (Net of Solar)	60
9/15/2011	PG&E at Comm Ctr 019-6	Community Center Elec (Net of Solar)	96
10/14/2011	PG&E at Comm Ctr 019-6	Community Center Elec (Net of Solar)	90
11/15/2011	PG&E at Comm Ctr 019-6	Community Center Elec (Net of Solar)	97
12/13/2011	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	124
1/12/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	62
2/12/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	61
3/13/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	54
4/12/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	47
5/14/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	55
6/13/2012	PG&E at Comm Ctr 019-6	Community Center elec (Net of Solar)	69
7/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
8/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
9/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
10/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
11/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
12/16/2011	SMITH, Brent (1104)	Credit for electricity usage	8
1/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
2/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
3/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
4/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
5/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
6/16/2012	SMITH, Brent (1104)	Credit for electricity usage	8
7/29/2011	PG&E Pumping from Wells 745-7	Electric - Pumping fr Well to Lower Tank	354
8/14/2011	PG&E Pumping from Wells 745-7	Electric - Pumping fr Well to Lower Tank	406
9/15/2011	PG&E Pumping from Wells 745-7	Electric - Pumping fr Well to Lower Tank	465
10/14/2011	PG&E Pumping from Wells 745-7	Electric - Pumping fr Well to Lower Tank	436
11/15/2011	PG&E Pumping from Wells 745-7	Electric - Pumping fr Well to Lower Tank	352
7/29/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	209
8/14/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	221
9/15/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	235
10/14/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	248
11/15/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	231

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
12/13/2011	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	211
1/12/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	244
2/12/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	186
3/13/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	128
4/12/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	115
5/14/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	135
6/13/2012	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Tanks	186
12/13/2011	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	277
1/12/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	330
2/12/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	348
3/13/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	288
4/12/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	295
5/14/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	383
6/13/2012	PG&E Pumping from Wells 745-7	Electric - Pumping from Well to Lower Tank	461
Total Electric			7,726
Propane			
7/6/2011	Chevron	Propane for CC	78
8/31/2011	McPhail's	Propane for CC	157
9/20/2011	Chevron	Propane for CC	43
11/4/2011	Chevron	Propane for CC	42
11/7/2011	Chevron	Propane for CC	28
11/14/2011	Chevron	Propane for CC	48
1/31/2012	McPhail's	Propane for CC	112
1/9/2012	Chevron	Propane for CC	62
Total Propane			570
Refuse Service			
7/1/2011	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	174
10/1/2011	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	174
1/1/2012	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	174
4/1/2012	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	198
Total Refuse Service			721
Telephone			
8/19/2011	Ooma		20
9/8/2011	Ooma		3
9/10/2011	Ooma		3
9/17/2011	Ooma		3
10/3/2011	Ooma		3
10/4/2011	Ooma		3
10/17/2011	Ooma		3
11/17/2011	Ooma		3
11/18/2011	Ooma		3
11/19/2011	Ooma		3
12/3/2011	Ooma		3
12/4/2011	Ooma		3
12/17/2011	Ooma		3
1/9/2012	Ooma		3
1/9/2012	Ooma		3
1/23/2012	Ooma		3
9/26/2011	AT&T	Emergency radio link for fire dept 415 388-0157	62
10/26/2011	AT&T	Emergency radio link for fire dept 415 388-0157	32
11/26/2011	AT&T	Emergency radio link for fire dept 415 388-0157	32
12/26/2011	AT&T	Emergency radio link for fire dept 415 388-0157	39
1/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
2/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
3/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
4/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
5/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
6/26/2012	AT&T	Emergency radio link for fire dept 415 388-0157	36
7/26/2011	AT&T	Gen'l CSD phone line; 415 388-7804	114
8/26/2011	AT&T	Gen'l CSD phone line; 415 388-7804	10
7/2/2011	AT&T Wireless	Harvey's cell phone	32
8/2/2011	AT&T Wireless	Harvey's cell phone	35
9/2/2011	AT&T Wireless	Harvey's cell phone	32
10/2/2011	AT&T Wireless	Harvey's cell phone	32
11/2/2011	AT&T Wireless	Harvey's cell phone	32

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
12/2/2011	AT&T Wireless	Harvey's cell phone	32
1/2/2012	AT&T Wireless	Harvey's cell phone	33
2/2/2012	AT&T Wireless	Harvey's cell phone	37
3/2/2012	AT&T Wireless	Harvey's cell phone	109
4/2/2012	AT&T Wireless	Harvey's cell phone	66
5/2/2012	AT&T Wireless	Harvey's cell phone	64
6/2/2012	AT&T Wireless	Harvey's cell phone	64
8/3/2011	Ooma	New phone service	80
7/26/2011	AT&T	Phone @ fire barn; 415 380-9627	47
8/26/2011	AT&T	Phone @ fire barn; 415 380-9627	47
9/26/2011	AT&T	Phone @ fire barn; 415 380-9627	47
10/26/2011	AT&T	Phone @ fire barn; 415 380-9627	53
11/26/2011	AT&T	Phone @ fire barn; 415 380-9627	47
12/26/2011	AT&T	Phone @ fire barn; 415 380-9627	54
1/26/2012	AT&T	Phone @ fire barn; 415 380-9627	52
2/26/2012	AT&T	Phone @ fire barn; 415 380-9627	51
3/26/2012	AT&T	Phone @ fire barn; 415 380-9627	51
4/26/2012	AT&T	Phone @ fire barn; 415 380-9627	51
5/26/2012	AT&T	Phone @ fire barn; 415 380-9627	51
6/26/2012	AT&T	Phone @ fire barn; 415 380-9627	51
7/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	33
8/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	183
9/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	0
10/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	0
11/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	0
12/26/2011	AT&T	Phone @ pumphouse; 415 381-2614	0
7/26/2011	AT&T	Summary billing services for phone lines	6
8/26/2011	AT&T	Summary billing services for phone lines	4
9/26/2011	AT&T	Summary billing services for phone lines	4
10/26/2011	AT&T	Summary billing services for phone lines	4
11/26/2011	AT&T	Summary billing services for phone lines	4
12/26/2011	AT&T	Summary billing services for phone lines	4
1/26/2012	AT&T	Summary billing services for phone lines	4
2/26/2012	AT&T	Summary billing services for phone lines	4
3/26/2012	AT&T	Summary billing services for phone lines	4
4/26/2012	AT&T	Summary billing services for phone lines	4
5/26/2012	AT&T	Summary billing services for phone lines	4
6/26/2012	AT&T	Summary billing services for phone lines	4
2/11/2012	Ooma	Telephone	2
2/11/2012	Ooma	Telephone	2
2/22/2012	Ooma	Telephone	4
3/2/2012	Ooma	Telephone	4
3/3/2012	Ooma	Telephone	4
2/29/2012	Ooma	Telephone	2
3/16/2012	Ooma	Telephone	4
2/29/2012	Ooma	Telephone	2
4/3/2012	Ooma	Telephone	4
4/2/2012	Ooma	Telephone	4
4/16/2012	Ooma	Telephone	4
5/2/2012	Ooma	Telephone	4
5/3/2012	Ooma	Telephone	4
5/16/2012	Ooma	Telephone	4
6/2/2012	Ooma	Telephone	4
6/3/2012	Ooma	Telephone	4
6/16/2012	Ooma	Telephone	4
8/3/2011	Ooma	Telephone set-up charges	40
8/6/2011	Ooma	Telephone set-up charges	40
7/2/2011	Maxemail	Voicemail Service	21
8/2/2011	Maxemail	Voicemail Service	21
9/3/2011	Maxemail	Voicemail Service	21
10/2/2011	Maxemail	Voicemail Service	21
11/2/2011	Maxemail	Voicemail Service	21
12/2/2011	Maxemail	Voicemail Service	21
2/2/2012	Maxemail	Voicemail Service	21
2/2/2012	Maxemail	Voicemail Service	21
3/2/2012	Maxemail	Voicemail Service	9
4/2/2012	Maxemail	Voicemail Service	9
5/2/2012	Maxemail	Voicemail Service	9

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
6/2/2012	Maxemail	Voicemail Service	9
	Total Telephone		2,433
	Total Utilities		11,450
Water Expenses			
Water Dept. Expense			
8/16/2011	Amazon.com		43
3/27/2012	Misc Vendor	Buckeye Roadhouse	211
2/5/2012	AT&T	Cell phone for Harvey	43
2/4/2012	Apple Store	Cell phone for Harvey	54
8/14/2011	Best Buy	Computer for pumphouse	515
7/6/2011	Walgreens	Copy paper	5
4/5/2012	WW Grainger	Dolly for drums	520
9/4/2011	Home Depot	Electrical box covers - Water Dept.	16
7/20/2011	Advantage Laser Products	Envelopes	55
12/6/2011	Nova Tech International	Equipment for water system	646
8/31/2011	Goodman Building Supply	Fittings for water system	11
7/19/2011	Goodman Building Supply	General Hardware	7
7/28/2011	Martin Bros. Supply	Gravel	10
11/21/2011	Martin Bros. Supply	Gravel	14
10/26/2011	Martin Bros. Supply	Gravel and Misc	15
10/27/2011	Martin Bros. Supply	Gravel and Misc	23
5/30/2012	Martin Bros. Supply	Gravel and Misc	12
8/19/2011	West Marine	Harvey	39
1/19/2012	Goodman Building Supply	Ladder	113
1/19/2012	Goodman Building Supply	Ladder	103
8/12/2011	Goodman Building Supply	Light bulbs for sheds	60
8/1/2011	Nova Tech International	Metering pumps	554
8/19/2011	Home Depot	Misc Water Dept purchases	67
9/7/2011	Home Depot	Misc Water Dept. supplies	19
7/20/2011	Pace Supply Corp.	Misc water system parts/ 13575-00	136
11/2/2011	Pace Supply Corp.	Misc water system parts/ 13575-00	4
3/8/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	20
3/23/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	578
5/24/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	-65
6/6/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	174
6/6/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	153
6/8/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	145
6/8/2012	Pace Supply Corp.	Misc water system parts/ 13575-00	193
8/14/2011	Office Depot	Monitor, paper, chair	218
8/3/2011	Ooma	New phone service	40
7/25/2011	Amazon.com	New phones	200
7/24/2011	Frys Electronics	New phones	91
6/8/2012	Goodman Building Supply	Paint	18
3/23/2012	Office Depot	Printer cartridge	81
5/30/2012	Home Depot	PVC parts	7
3/31/2012	Pearlman, Harvey - V	Reimb for lic renewal; CC supplies	60
1/16/2012	Hills, Leighton	Reimp for cell phone purchase for Harvey	142
1/23/2012	Goodman Building Supply	Sm parts for water system	9
12/10/2011	Goodman Building Supply	Sm parts for water system	34
2/14/2012	Goodman Building Supply	Sm water system supplies	90
11/1/2011	Goodman Building Supply	Small water dept parts	4
8/5/2011	Goodman Building Supply	Small water system supplies	18
8/10/2011	Goodman Building Supply	Small water system supplies	8
8/9/2011	Jackson's Hardware	Small water system supplies	20
5/14/2012	Home Depot	Supplies	25
5/30/2012	Goodman Building Supply	Supplies	15
5/31/2012	Goodman Building Supply	Supplies	4
12/31/2011	Kidd, Greg	Tree work @ lower tank	300
5/30/2012	Zoro Tools	Two compressor/vacuum pumps	529
3/11/2012	Goodman Building Supply	Upper tank expense	14
11/5/2011	Office Depot	Water Dept office supplies	15
10/26/2011	JIT Lab Supply	Water Dept repair parts	602
2/3/2012	JIT Lab Supply	Water Dept repair parts	603
7/15/2011	Home Depot	Water Dept/CC supplies	27
6/22/2012	Fedex	Water quality report	147
3/12/2012	Ambery Corp	Water system controls	527

6:24 PM

11/28/12

Accrual Basis

Muir Beach CSD
Expenditures excl Payroll & Cap Assets
July 2011 through June 2012

Date	Name	Memo	Amount
3/15/2012	Batteries Plus	Water system controls	217
4/5/2012	Pace Supply Corp.	Water system equipment & parts	293
2/2/2012	Misc Vendor	Water Treatment Plant Op certification	112
2/6/2012	Forster Pump & Engineering, Inc.	Well booster pump repairs	238
Total Water Dept. Expense			9,202
Water Testing			
7/14/2011	Marin County Public Health Laboratory	Lab Tests	30
8/9/2011	Marin County Public Health Laboratory	Lab Tests	30
8/9/2011	Brelje and Race Laboratories, Inc.	Lab tests	464
8/31/2011	Brelje and Race Laboratories, Inc.	Lab tests	658
10/11/2011	Marin County Public Health Laboratory	Lab Tests	30
9/7/2011	Marin County Public Health Laboratory	Lab Tests	30
10/31/2011	Marin County Public Health Laboratory	Lab Tests	30
12/2/2011	Marin County Public Health Laboratory	Lab tests	30
1/9/2012	Marin County Public Health Laboratory	Lab tests	30
1/24/2012	Brelje and Race Laboratories, Inc.	Lab tests	168
3/9/2012	Marin County Public Health Laboratory	Lab tests	40
2/14/2012	Marin County Public Health Laboratory	Lab tests	40
4/2/2012	Marin County Public Health Laboratory	Lab tests	40
4/18/2012	Brelje and Race Laboratories, Inc.	Lab tests	98
5/1/2012	Marin County Public Health Laboratory	Lab tests	40
6/7/2012	Marin County Public Health Laboratory	Lab tests	40
7/13/2011	LabSafe	Water testing equipment	185
3/2/2012	LabSafe	Water testing equipment	359
Total Water Testing			2,341
Water Treatment			
7/15/2011	Herb's Pool Service	Chlorine	56
8/30/2011	Herb's Pool Service	Chlorine	61
10/13/2011	Herb's Pool Service	Chlorine	61
11/28/2011	Herb's Pool Service	Chlorine	61
1/24/2012	Hach Company	Chlorine	200
2/1/2012	Herb's Pool Service	Chlorine	22
2/29/2012	Herb's Pool Service	Chlorine	51
4/5/2012	Herb's Pool Service	Chlorine	51
5/9/2012	Herb's Pool Service	Chlorine	51
6/8/2012	Herb's Pool Service	Chlorine	51
2/10/2012	Brenntag Pacific	Return of empty sodium silicate drums	-160
7/28/2011	Brenntag Pacific	Return of empty sodium silicate drums	-200
6/5/2012	Brenntag Pacific	Sodium Silicate for Water Treatment	2,207
Total Water Treatment			2,513
Total Water Expenses			14,056
Other Expenses			
8/15/2011	Jon Rauh & Danny Hobson, Trustees	VOID: Deposit Per PSA Aug 15, 2011	0
Total Other Expenses			0
TOTAL			94,366

COMPENSATION REPORT

Name		Current Year Jul-Oct 2012	Prior Year FY 2011-12	Notes
Pearlman	Harvey	\$ 6,550.00	\$ 23,950.00	Hourly rate increased 16% 11/13/2012 to \$29/hr from \$25/hr.
Hills	Leighton	6,461.56	25,000.00	Salary
Gonzales	Juana	1,440.00	4,890.00	Hourly rate increased 20% 11/13/2012 to \$218/hr from \$15/hr.
Gonzales	Salvador	2,091.00	7,123.00	Hourly rate increased 18% 11/13/2012 to \$20/hr from \$17/hr.
Gove	Chris	240.00	60.00	Hourly rate \$30/hr.
Alcala	Jose	780.00	4,000.00	Hourly rate increased 25% 11/13/2012 to \$25/hr from \$20/hr.
Pearlman	Ely	300.00	195.00	Hourly rate \$10/hr.
		<hr/> \$ 17,862.56	<hr/> \$ 65,218.00	

1:36 PM

12/02/12

Accrual Basis

Muir Beach CSD
Capital Asset Expenditures Fiscal YTD
As of June 30, 2012

Date	Num	Name	Memo	Amount
Fire Station				
Land				
8/16/2011	2516	Fidelity Title	Deposit per PSA Aug 15, 2011	4,000
9/13/2011	wire	Fidelity Title	Purchase of land for new fire barn	128,867
10/17/2011		Grant Barbour, Esq.	Legal counsel: Fire station lot	400
11/8/2011	0501039544	Fidelity Title	Refund from escrow account	(97)
5/22/2012	12360	Miller Pacific Engineering Group	Geotechnical svcs - firehouse	5,800
Total Land				138,970
Total Fire Station				138,970
Fire Truck-cost				
6/2/2012		Aaron Jarvis	Skywalker truck: 1989 International 4800	260
6/24/2012	2661	DMV	New Fire Truck - Transfer Fee	15
Total Fire Truck-cost				275
TOTAL				139,245