Muir Beach Community Services District Balance Sheet As of April 30, 2023

Accrual Basis

	Apr 30, 23
ASSETS Current Assets	
Checking/Savings TriC Checking TriC Fire TriC Lower Tank Reserve TriC Pipes & Equip Reserve Prop 68 20% Matching Reserve TriC Water TriC General Fund	356,302 146,667 53,285 (4,501) (55,404) (125,902)
Total TriC Checking	370,447
TriC MMF - General Fund	201,675
Clearing	58
Total Checking/Savings	572,180
Other Current Assets Due from Water Ops to Gen'l Fd Undeposited Funds	55,404 1,766
Total Other Current Assets	57,170
Accounts Receivable Receivables	4,673
Total Accounts Receivable	4,673
Total Current Assets	634,022
Fixed Assets Other Fixed Assets Road Improvements	1,305,973
Land Buildings Playground Upgrades Equipment Land - Fire Station Equipment - Fire Trucks Buildings - Fire Station Furniture & Fixtures - CC Electric Gate Shed Roof Accumulated Depreciation	755,573 615,666 174,189 153,535 147,918 103,871 57,085 10,467 6,967 3,688 (1,176,531)
Total Other Fixed Assets	2,158,401
Water System Assets 100-Year Equipment Post 2008 Historic Water System Equipment 40-Year Equipment Post 2008 Mains and Valves (historic) Other Water System Assets 10-Year Equipment Post 2008 15-Year Equipment Post 2008 Wells (historic) 20-Year Equipment Post 2008 Equipt and Controls (historic) 5-Year Equipment Post 2008 Accumulated Depreciation	652,370 546,323 354,261 60,939 54,217 52,206 44,944 21,620 7,312 6,973 4,084 (766,600)

Accrual Basis

Muir Beach Community Services District Balance Sheet

As of April 30, 2023

	Apr 30, 23
Total Water System Assets	1,038,650
Total Fixed Assets	3,197,051
TOTAL ASSETS	3,831,074
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities Due to Gen'l Fd from Water Ops	55,404
Total Other Current Liabilities	55,404
Accounts Payable Accounts Payable	4,455
Total Accounts Payable	4,455
Credit Cards Credit Card	776
Total Credit Cards	776
Total Current Liabilities	60,635
Total Liabilities	60,635
Equity Retained Earnings Net Income	3,547,447 222,992
Total Equity	3,770,439
TOTAL LIABILITIES & EQUITY	3,831,074

Muir Beach Community Services District Profit & Loss - Excluding Water (Operations, WCI) April 2023

	Apr 23
Income Combined Tax Revenues Property Tax Revenues Property Tax Revenues Refund - Educational Deductions	53,712 37,781
Total Property Tax Revenues	91,492
\$200 Parcel Tax for Fire	16,523
Total Combined Tax Revenues	108,015
Lease Income Interest Income	2,500 3
Total Income	110,519
Expense Payroll Expenses Wages Employer Payroll Taxes Payroll Service	4,808 762 15
Total Payroll Expenses	5,585
Fire Dept Expenses Fire Chief Stipend Phone, Radio Link for Bolinas	2,500 52
Total Fire Dept Expenses	2,552
Repairs & Maint (non-water) Permits & Fees Health Insurance Tree Management Bookkeeping Supplies (non-water) Community Classes & Functions Rental Expense Community Center Functions	1,364 925 917 675 663 595
Total Community Classes & Functions	575
Grounds Maintenance/Gardening	450
Utilities Refuse Service Electric Telephone	281 101 7
Total Utilities	388
Website Hosting & Maintenance Office and Postage Receipts Outstanding CG Receipts Outstanding	305 189
Total Receipts Outstanding	131
Meeting Expense Other Operating Expenses Interest Expense	32 14 1
Total Expense	15,362
Net Income	95,157

2:19 PM 05/08/23 **Accrual Basis**

Muir Beach Community Services District Profit & Loss - Water (Operations, WCI) April 2023

	Apr 23	
Income		0
Expense		
Payroll Expenses Wages	5,151	
Total Payroll Expenses	5	,151
Utilities	1 000	
Electric Telephone	1,089 19	
Total Utilities	1	,109
Water Enterprise	473	
Water Expense & Repairs Water Testing	136	
Total Water Enterprise		609
Bookkeeping Bank Fees & Credit Card Fees		170 47
Total Expense	7	,085
let Income	(7,	085)

2:20 PM 05/08/23 Accrual Basis

Muir Beach Community Services District Expenditures excl Payroll & Cap Assets April 2023

Date	Name	Memo	Amount
Bank Fees & Cre 04/10/2023 04/30/2023	edit Card Fees Intuit Pymt Soln Tran Fee	Batch Fee ID=-49585569645	27 20
Total Bank Fees	& Credit Card Fees		47
Bookkeeping 04/30/2023 04/30/2023	Mullin, Sharon Mullin, Sharon	Bookkeeping/water billing Bookkeeping/water billing	663 170
Total Bookkeepin	g		833
Fire Dept Expens Phone, Radio 04/11/2023	ses Link for Bolinas CalNet	Phone @ fire barn; 415 380-9627	52
Total Phone, F	Radio Link for Bolinas		52
Total Fire Dept Ex	rpenses		52
Health Insurance 04/14/2023	CALPERS	Halley	917
Total Health Insur	rance		917
Office and Posta 04/12/2023	ge USPS	Stamps	189
Total Office and F	Postage		189
Other Operating 04/30/2023 04/30/2023	Expenses Mullin, Sharon	Balance Adjustment Parking & tolls	0 14
Total Other Opera			14
Permits & Fees 04/13/2023 04/13/2023	Marin County Treasurer Marin County Treasurer	County Administration Fees County Administration Fees	846 79
Total Permits & F	ees		925
Repairs & Maint 04/13/2023 04/04/2023 04/06/2023 04/07/2023 04/07/2023	(non-water) Eleazar Ortega Goodman Building Supply Goodman Building Supply Alcala, Jose - v Alcala, Jose - v	CC grounds/garden maintenance CC walkway light & post CC walkway light & post Clear drains and mudslides on Sunset & Charlott Repair walkway lights at CC	450 166 28 450 270
Total Repairs & M	laint (non-water)		1,364
Supplies (non-way) 04/07/2023	ater) Alcala, Jose - v	MBCC firewood	595
Total Supplies (no	on-water)		595
Utilities Electric 04/16/2023 04/26/2023 04/26/2023 04/26/2023 04/26/2023	SMITH, Brent (1104) PG&E at Comm Ctr 019-6 PG&E Firehouse 6226-2 PG&E Pumping at Lower Tank 623-9 PG&E Pumping from Wells 745-7	Credit for electricity usage Electric - Community Center (Net of Solar) Electric - Firehouse Electric - Pumping from Lower Tank to Upper Ta Pumping	8 66 35 283 798
Total Electric			1,190
Refuse Servio 04/14/2023 04/01/2023	ce United Site Services, Inc. Recology	Portable restroom - Volleyball court Refuse service	38 243
Total Refuse S	Service		281

2:20 PM 05/08/23 **Accrual Basis**

Muir Beach Community Services District Expenditures excl Payroll & Cap Assets April 2023

Date	Name	Memo	Amount
Telephone 04/01/2023 04/04/2023 04/17/2023 04/29/2023	Ooma Ooma Ooma Ooma	Telephone Telephone Telephone Telephone	6 7 7
Total Telepho		releptione	26
Total Utilities			1,497
Water Enterprise Water Expensions 04/07/2023 04/26/2023		Clear clogged drain at upper water tank shed Water quality rpts, agenda for Board	375 98
Total Water E	xpense & Repairs		473
Water Testing 04/11/2023	g Brelje and Race Laboratories, Inc.	Monthly bacs	136
Total Water T	esting		136
Total Water Enter	rprise		609
TOTAL			7,042

COMPENSATION REPORT

7/1/2021 to 7/1/2022 to 6/30/2022 4/30/2023 Notes

Name

Mary 79,137 68,250 Thiemo 13,767 12,501 Stephanie 11,275 10,852 Juana 5,967 4,617 Harvey 2,400 2,000 Ernst 3,749 2,110 Christopher 2,500 0	Hire date 7/10/17. Salary incr to \$72,000 eff 6/1/19. Incr to \$78,000 7/21. 5% CPI incr to \$81,900 eff 5/22.	\$486/month for daily monitoring, \$354 if meter reading done, \$39.75/hour for additional hours.	\$486/month for daily monitoring, \$354 if meter reading done, \$39.75/hour for additional hours.	Hourly rate increased 11/13/2012 to \$18/hr from \$15/hr.	Change in job desc: water manager to consultant effective June 2017. Annual salary: \$2,400.	\$972/month for daily monitoring, \$354 if meter reading done, \$39.75/hour for additional hours.	Hire date 6/1/21. Salary \$30,000. 8/1/21 change to independent contractor. No change in de minimus pay.
5	68,250	12,501	10,852	4,617	2,000	2,110	0
Mary Thiemo Stephanie Juana Harvey Ernst	79,137	13,767	11,275	2,967	2,400	3,749	2,500
	Mary	Thiemo	Stephanie	Juana	Harvey	Ernst	Christopher
Halley Blank Blank Gonzales Pearlman Karel	Halley	Blank	Blank	Gonzales	Pearlman	Karel	Gove

\$ 118,795 \$ 100,330

General - Revenue and	Expenses Apportion	ned To All Departments

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			4/30/2023		
Gen Revenue	Category	T	FY22/23 Budget	FY22/23 Actual	% of Budget
	Property Taxes (Unassigned)		131,500	132,892	101%
	Excess ERAF (Unassigned)		100,000	98,765	99%
	Grants/donations (Unaassigned)				
	Interest Income (Unassigned)		40	34	85%
	Other Income (Unassigned)		-	2,500	
	Gen Revenue Total:		231,540	234,191	101%
Gen Expense	Category	Ι	FY22/23 Budget	FY23/23 Actual	% of Budget
	Audit (incl fees+bookkeeping)	*	9,500	9,751	103%
	Bookkeeping		15,000	9,571	64%
	Dues & Memberships		1,700	2,191	129%
	Insurance (DM Health)	*	10,100	8,883	88%
	Insurance (Umbrella)		5,500	5,078	92%
	Insurance (Board Workers Comp)		110		0%
	Insurance (DM Workers Comp)	*	1,580	(535)	-34%
	Interest Expense		3,621	3,624	100%
	Legal Fees		1,000	396	40%
	Meetings (inc Minutes)	*	3,500	168	5%
	Office & Postage	*	2,500	3,950	158%
	Other Operating		300	273	91%
	Payroll (DM) - Total	*	82,000	68,250	83%
	Payroll Employer Taxes (DM)	*	6,273	5,221	83%
	Payroll Service	*	1,800	1,575	88%

General Expenses (Net of Dept Allocations Total:	107,333	82,742	77%
General Balance (Prior to Dept Allocations) :	77,106	112,386	146%
Gen Balance (After Dept Allocations):	124,207	151,449	122%
Loan Payment(Marin County 12/5/19-3yr):	(103,460)	(103,460)	100%
Gen Balance (After Loan Payment):	20,747	47,989	

General Notes:

Permits & Fees

Supplies

Repair & Maint (non-water)

Tree Management Program

Utilities (Telephone-RingCentral)

Website & Document Managment *

General Expense Total:

1.)Apportionment: General Expenses are assigned to departments by the following percentages:
General = 60%, Water = 40% *(DM Salary, DM Payroll taxes + service, DM Healthcare, DM WC,
Audits, Website, Postage and Office, Board Meeting Expenditures incl Minutes) Capital
Improvement Projects: Fire = 10%, Rec = 10%, Roads = 10% (DM Salary, DM Payroll taxes + service,
DM Healthcare, DM WC)

2,500

500 6,000

50

400

500

154,434

78%

0%

11%

0%

100%

79%

79%

1,939

675

400

395

121,805

	Fire	Department		
		4/30/2023	T	
Fire Revenue	Category	FY22/23 Budget	FY22/23 Actual	% of Budget
	Special Parcel Tax for Fire	41,308	39,478	96%
	Grants/Donations for Fire (Misc)			0000
	Grants for Fire (Measure C)	12,000	7,440	62%
	Grants for Fire (Measure W)	50,000	32,700	65%
	Grants for Fire (FVA Firehouse)	50,000		
	Grants for Fire (West Marin)	8,400		0%
	Fire Revenue incl Cap Imp Rev:	161,708	79,618	49%
	Deduct Cap Imp Revenue:	(50,000)	-	
	Fire Operations Revenue:	111,708	79,618	71%
Fire Expense	Category	FY22/23 Budget	FY22/23 Actual	% of Budget
	General Expenses (0% Share):	NA	NA	NA
	Dedicated Expenses:			
	Credit Card Receipts Outstanding		6,829	
	Emergency Preparedness	2,500		0%
	Dues: Membership	330	316	96%
	Fire Chief Stipend	30,000	25,000	83%
	Fire Equip & Tools	10,000	1,134	11%
	Fire Training/Certification	2,100		0%
	Fire Truck Maint & Repair	8,000	1,745	22%
	Grant Spending	9,000		0%
	Insurance: VFIS	5,611	5,611	100%
	Insurance: Workers Comp	2,500		0%
	Legal	500		0%
	Other Operating (Fire)	1,500	3,612	241%
	Supplies: Medical	1,000		0%
	Supplies: Sta wear/Turnouts	2,000	837	42%
	Utilities: Electric	300	140	47%
	Utilities: Phone, Radio	600	518	86%
	Dedicated Expense Sub-Total:	75,941	45,742	60%
	Fire Operations Expense Total:	75,941	45,742	60%
	Fire Operations Balance:	35,767	33,876	95%
	Fire Station Donations/Grants	40,000		
	Fire Station Expenditures	26,815		
	Funds Remaining	13,185		

	Recreation Department				
		4/30/2023			
Rec Revenue	Category	FY22/23 Budget	FY22/23 Actual	% of Budget	
	Community Center Classes	-	-		
	Community Center Functions (+XF)	1,000	12		
	Grants/Donations for Rec	177,952	11,000		
	Measure A Tax	16,393	24,316	148%	
	Rentals	6,000	3,775		
	Rec Operations Revenue Total:	201,345	39,091	19%	
	Rec Ops non-Measure A Total:	184,952	14,775	8%	
Rec Expense	Category	FY22/23 Budget	FY22/23 Actual	% of Budget	
	General Expenses (0% Share):	NA	NA	NA	
	Dedicated Expenses:				
	Community Center Classes		4.240	F 40/	
	Community Center Functions	8,000	4,310	54%	
	Grant Spending (Rec)	177,952	12,623	7%	
	Legal Fees (Rec)	-		F20/	
	Measure A Projects	16,393	8,702	53%	
	Other Operating (Rec)	100		0%	
	Grounds Maintenance	11,400	8,100	71%	
	Payroll (Rec)	7,500	6,617	88%	
	Payroll (Rental Coordinator)	4,200	3,500	83%	
	Payroll Employer Taxes (Rec)	574	506	88%	
	Payroll (WC-Rec)	600		0%	
	Rental Expenses (CC)	500		0%	
	Repairs & Maintenance (Rec)	1,500	1,539	103%	
	Trails Maintenance	1,800	250	14%	
	Supplies (CC)	500	957	191%	
	Utilities: Elec (CC)	800	632	79%	
	Utilities: Phone (CC-Ooma)	65	61	94%	
	Utilities: Propane (CC)	150	70	47%	
	Utilities: Refuse (Rec)	1,800	1,330	74%	
	Dedicated Expense Sub-Total:	233,834	49,197	21%	
	Non-Measure A Expense Total:	217,441	40,495	19%	
Rec Ops Ba	lance(including Restricted Revenue):	(32,489)	(10,106)	31%	
•	Rec Ops Balance(non-Meassure A)):	(32,489)	(25,720)	79%	
	Budget for Capital Spending: Measure A: CC Deck/Siding-Oil Measure A: CC Deck Curtains Measure A: Trail Improvement-SC Prop 68: Parking Project	8,000 8,000 19,000 192,952	8,702		
	Total Spending:	227,952			

Muir Beach Community Services District: Budget vs. Actual - year-to-date

	Roads	Department		
		4/30/2023		
Roads Revenue	Category	FY22/23 Budget	FY22/23 Actual	% of Budget
	Fees for Roads	90	-	
	Donations for Roads	-	-	
	Grants for Roads	-	~	
	Roads Operations Revenue Total:	-	Œ	
Roads Expense	Category	FY22/23 Budget	FY22/23 Actual	% of Budget
	General Expenses (0% Share):	NA	NA	NA
	Gen Exp (10% Share): p/project			
	Dedicated Expenses:			
	Compromise Agreement			
	Legal Fees (Roads)	1,000		
	Other Operating (Roads)	_,	15	
	Pay (Maintenance Sub-Contractor)		==	
	Payroll (Roads)	-		
	Payroll Employer Taxes (Roads)	-	-	
	Payroll (WC-Roads)	.=	-	
	Repairs & Maintenance (Roads)	10,000	2,965	30%
	Supplies (Roads)	-	-	
	Dedicated Expense Sub-Total:	11,000	2,980	27%
	Roads Operations Expense Total:	11,000	2,980	27%
	Roads Operations Balance:	(11,000)	(2,980)	27%
	Capital Spending:			
	Capital Expenditures			

Total Capital Project Balance:

Water Department					
		4/30/2023			
Water Revenue	Category	FY22/23 Budget	FY22/23 Actual	% of Budget	
	Water Service Revenue	159,600	120,799	76%	
	Water Conservation Discount	(49,500)	(39,185)	79%	
	Meter Reading Fee	8,260	6,726	81%	
	Water Service Revenue (Misc)	2,000	450	23%	
	Water Service fee Net Revenue	120,360	88,790	74%	
	Meter Charge (CIP Reserves)	74,835	62,994	84%	
	Connection Fees	-	-		
	Donations & Grants	=	=		
	Water Revenue incl Meter Charge:	195,195	151,784	78%	
	Move Meter Charge to Reserves:	(74,835)	(62,994)	84%	
	Water Operations Revenue:	120,360	88,790	74%	
	Water CIP (PE Reserves):	34,835	29,660	85%	
	Water CIP (LT Reserves):	40,000	33,333	83%	
Water Expense	Category	FY22/23 Budget	FY22/23 Actual	% of Budget	
ko za	General Expenses (40% Share):*	47,101	39,063	83%	
	Audit	3,800	3,900	103%	
	Health Insurance (DM)	4,040	3,553	88%	
	Insurance (Workers Comp)	632	(214)	-34%	
	Meetings (incl Minutes)	1,400	67	5%	
	Office & Postage	1,000	1,580	158%	
	Payroll (DM) - Total	32,800	27,300	83%	
	Payroll Employer Taxes (DM)	2,509	2,088	83%	
	Payroll Service	720	630	88%	
	Website & Doc Management	200	158	79%	
	Gen Exp (Water Ops 40% Share):	47,101	39,063	83%	
	Dedicated Expenses:				
	Bank & Credit Card Fees(Customer)	4,500	3,872	86%	
	Bookkeeping (Water)	5,860	3,774	64%	
	Debt (Due to DT - 10yrs/no int)	1,000		0%	
	Debt (Due to GF - 20yrs/no int)	2,600	.=	0%	
	Dues & Memberships (Water)	475	(149)	-31%	
	Grant Spending	₩.	-		
	Insurance (Water)	3,000	2,734	91%	
	Legal Fees (Water)	1,000		0%	
	Other Operating (Water)	500		0%	
	Pay (Maintenance Sub-contractor)				
	Payroll (Compromise - WM)				
	Payroll (Water Team)	29,400	25,463	87%	
	Payroll (Other water salaries)	=	\ <u></u>		

Water Dep	artmont		
water Dep	The same of the sa		
Deurell Condense Tour (MALL)	4/30/2023	4.040	
Payroll Employer Taxes (Water)	2,249	1,948	87%
Payroll Employer (WC)	1,600		0%
Permits & Fees (Water)	1,650	1,837	111%
Rep & Maint incl Grant Spending	10,000	10,763	108%
Supplies (Water)	-	-	
Testing (Water)	6,000	1,250	21%
Treatment (Water)	5,000	912	18%
Utilities: Electric (Water)	11,000	9,159	83%
Utilities: Telephone (Water-Ooma)	420	328	78%
Dedicated Expense Sub-Total:	86,254	61,891	72%
Water Operations Expense Total:	133,355	100,954	76%
Water Conservation Reserve (Beginning Balance):	49,500	49,500	
Water Conservation Reserve (Discounts):	(49,500)	(39,185)	79%
Water Conservation Reserve (Ending balance):		10,315	
Water Operations Balance :	(12,995)	(12,164)	94%
Water Capital Improvements (Beginning PE Balance):	40,375	40,375	
Water Capital Improvement (Balance to PE Reserves):	34,835	29,660	85%
Water Capital Improvement (Capital spending):	-	(16,750)	
Water Capital Improvement (Change to PE Reserve):	75,210	53,285	71%
Water Capital Improvements (Beginning LT Balance):	113,335	113,335	100%
Water Capital Improvement (Balance to LT Reserves):	40,000	33,333	83%
Water Capital Improvement (Change to LT Reserve):	153,335	146,668	96%
Water Capital Improvement (Net PE and LT Reserves):	228,545	199,953	87%

Notes:

Meter Reading Charge (\$2400) + Water Bookkeeping (\$5860) = \$8260