

Re-scheduled Meeting of the Muir Beach Community Services District

Pervier Residence

January 23, 1974

8:00 P.M.

Present: Janet Stump, Mike Miller, Stephen Pettigrew

Absent: Doris Clark

Meeting called to order by Mike Miller, Chairman at 8:16 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 1-7-74

Balance a/o November 30th.-----	\$6,834.07
Current receipts -----	4,732.53
Current expenditures -----	914.00
Balance a/o December 31st.-----	\$10,652.60

Bills submitted for payment:

Gordon Mosteller, wages -----	\$525.00
Gordon Mosteller, mileage-393 miles @ 10¢ -----	39.30
Gordon Mosteller, sale of truck to District -----	750.00
Hazel M. Melo, wages -----	75.00
Hazel M. Melo, expenses -----	30.00
Evelyn Pervier, rental fee 1/16 & 1/23 -----	20.00
Collins Marlow Supply Co., misc. items -----	2.76
State Fund Compensation Insurance-----	155.00
Martin Bros., 8 tons crushed rock (Sunset Way)-----	54.60
Great Western Chemical Co; 100# Pittchlor-----	48.96
P.G. & E. CO., 11/16-12/18-----	99.37
Treasurer, Co. of Marin, election costs -----	56.64
Treasurer, Co. of Marin, audit of books -----	140.00
Pacific Tel. & Tel., signal channel-----	4.20

TOTAL \$2000.83

MOTION # 465: By J. Stump to pay the bills.

SECONDED: By Pettigrew

AYES: Unanimous

CORRESPONDENCE: Incoming.

1. Letter from M.M.W.D. dated Jan. 15, 1974 re: request emergency work service agreement. Their legal counsel is in the process of drafting a service agreement covering emergency work in behalf of M.B.C.S.D. A copy will be sent for review in the near future.
2. A notice of Marin Water Conference Steering Committee meeting of Jan. 14th in the Civic Center at 7:30 P.M.
3. Letter of resignation from Richard Bain as Director.
4. Central Valley Total Water Management study, announcement of meeting schedule, 2-4-74 at 7:30 P.M., Civic Center.
5. The five water samples collected on Jan. 8th were all of satisfactory Bacteriological Analysis.
6. Two courtesy notices of hearing from Marin County Planning Dept. re: property outside of the District's boundary.
7. Letter from Mr. & Mrs. L.M. Grant, Sunset Way asking for a compromise in reduction of their high water bill for November.

CORRESPONDENCE: Outgoing.

Letters were sent out to Office of Emergency Services re: work in connection with the disaster agreement; to Messrs. Sooy & Sooy re: the booklet " Things to do While Your Money Works"; to Tom Lammers, District Director of Transportation re: sliding of the highway near Lagoon Bridge; to Mr. Rogers, Supt. Corp Yard, M.M.W.D. re: their starting to work on the transmission line at Muir Beach; three letters to Gordon C. Larkin, Chief O.E.S. re: filing a claim for work done by M.M.W.D. to permanently restore the water transmission line, and change of schedule of dates for the completion of work caused by 1973 floods; reason for Supplement to our claim; to Tom Murphy re: Torre's dog, Gretchen.

MANAGER's Report:

The transmission line has been repaired; has been in contact with Mr. Kirby, Coordinator of Emergency Services re: warning system; suggests the District get a Plectron system; the gage is jumping, could mean a leak; spoke on getting a shed for fire truck for approx. cost of \$2380.; had graded Lagoon road; has been doing odd jobs by use of Harlow's tractor and suggested we pay Banducci for 25 gallons of gasoline used in tractor.

The Directors asked Mosteller to pursue the cost figure for steel beams to compare with pre-fab building...to bring in a bill for the 25 gals. of gasoline to next meeting.

FIRE CHIEF'S Report:

Sward spoke on having been offered a 1949 Studebaker, heavy duty fire truck from Tamalpais Valley Fire Dept. for a nominal fee; has two of the Plectrons in Community, eventually wants one for each volunteer; discussed cost of fire hose to replace the present supply.

MOTION # 466: By Pettigrew to authorize Sward to offer up to \$100.00 to negotiate for the purchase of the 1949 Studebaker truck with the Tam. Vly. Fire Dept. and report back next meeting.

SECONDED: By J. Stump

AYES: Unanimous

UNFINISHED BUSINESS:

Discussion on Hadley's 10 ft. of property for turn-around.. Pettigrew will contact Hadley and report next meeting.

Parking ordinance continued.

Miss Balfour spoke on poor condition of Lagoon Road since the recent grading;and told of the utility trucks refuse to go in to service the property owners. Discussion by Directors on improvement, ie: work,gravel, costs, markers to keep people off ditches.

MOTION # 467: By Janet Stump for Mosteller to order enough gravel(5 tons) to make emergency repairs on Lagoon Road.

SECONDED: By Pettigrew

AYES: Unanimous

H.Melo to pursue getting a County Auditor to come to next meeting to explain breakdown of tax dollar.

The water shed erosion and hillside slipping onto Ahab Drive problem held over to next meeting.

DIRECTOR APPOINTMENT:

There were two applicants present at meeting for consideration.( the other two applicants were absent, one due to illness and one due to work shift) Present were Chas. Prior Hall and Richard Moore who withdrew in favor of Chas. Hall.

MOTION # 468: By Miller to appoint Chas. Hall as Director to fill the un-expired term of Richard Bain, ending December 1975.

SECONDED: By J. Stump

AYES: Unanimous

The selection of a regular chairman held over to next meeting.

The tax base and preparation of a tax increase held over to next meeting.

NEW BUSINESS:

Discussion on restoration of the "Dairy" to be used as housing for fire engine, museum, community center, etc; if able to make arrangements with G.G.N.R.A.

Mrs. Pervier reported the Ocean Riders had State permission to have a horse arena in Franks Valley with a trough for watering the horses and asked for either a hose or pipe be installed to furnish water. They could pay a yearly amount or set up of a temporary meter and the Ocean Riders would furnish the labor...after discussion,

MOTION # 469: By Mrs. Stump to authorize the Ocean Riders and Mosteller to get the trough set up by hose.

SECONDED: By Pettigrew

AYES: Unanimous

Mosteller suggested he take each Director or by group on a field trip and explain the water works and educate them on District boundary lines, pipe line and fire hydrants...appointment was set up for 10:00 a.m. on February 9th. depending on the weather conditions.

There being no further business,

MOTION # 470: By Miller to adjourn the meeting

SECONDED: By Pettigrew

AYES: Unanimous

Meeting adjourned 10:27 P.M.

The chairman, for next meeting to be held on February 20, 1974...8:00 P.M.-- Pervier residence, will be Janet Stump.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Michael Miller, Chairman

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence February 20, 1974 8:00 P.M.

Present: Mrs. Clark, Mrs. Stump, Michael Miller, Chas. Hall

Absent: None

Meeting called to order by Mrs. Stump, Chairman at 8:22 P.M.

Minutes of previous meeting approved as submitted.

Financial report: run date 2-4-74

Balance a/o December 31, 1973 -----	\$10,652.60
Current receipts -----	1,554.53
Current expenditures -----	2,054.56
Balance a/o January 31, 1974-----	\$10,152.57
Bills submitted for payment:	
Gordon Mosteller, wages-----	\$525.00
Gordon Mosteller, gas mileage -----	25.90
Hazel Melo, wages -----	75.00
Hazel Melo, expenses-----	30.00
Evelyn Pervier, rental fee-----	10.00
P.G.&E. 12/18-1/18-----	82.31
Martin Bros. Supply, 1 pr. gloves and crushed rock--	60.49
Valley Hardware, chain bolt & screws -----	4.36
Albert Bender Ins., yearly premium -----	931.00
A-1 Auto Parts, battery charger -----	49.85
P.T. & T., signal channel -----	4.20
TOTAL	\$1798.11

Motion #471: By Mrs. Clark to pay bills.

Seconded: By Mike Miller

Ayes: Unanimous

Guest Ray Wilson, representative from Albert Bender Ins. Co., explained the insurance rates. A committee of Mike Miller, Chas. Hall and Cal Garrison was formed to work together to investigate and study the District's insurance coverage. They then will arrange a meeting with Ray Wilson.

CORRESPONDENCE: read were incoming letters.

1. Copy of letter to Frank Kirby from David O. Hom dated 1-28-74, subject Hazardous Roadway Chemical Spills. The following "panic button" phone numbers should be noted: in the event of an emergency concerning chemical spills--telephone CHEM TREC for immediate advice.... Toll-free number 800-424-9300.

In the event of an emergency concerning pesticide spills-- telephone Pesticide Safety Team Network... 513-961-4300.

2. To M.B.C.S.D. from Frank Kirby dated 2-4-74, subject: Project Application, Compressor Equipment extension of time until 4-30-74 for submitting a final claim against our project application; with copy of letter from the State Office of Emergency Services that an extension of time has been granted; also a copy of their 1-22-74 letter to Mr. Hopkins, Program Mgr., Federal Financial Programs office, Sacramento re: State No. 74-26 DCPA Cal 600-6 (74) Local #1.

3. From Frank Kirby dated 1-6-74 subject: Emergency Info. on Road Conditions To assure widest possible dissemination of impassable road information it is requested we adopt a Standing Operating Procedure for notifying the county Office of Emergency Services whenever the situation warrants.

By telephone, during duty hours: 8-5 weekdays 479-1100, ext. 2136 or 479-8717..after 5 p.m., weekends, holidays: 472-2411 (County Communications) By radio.. Marin Co. Communications Center

4. From Frank Kirby dated 2-13-74 requesting we let them know which direction the District plans to go so they may try to resolve this under matching funds (either compressor or Plectron) appropriated by the federal government for this fiscal year. They have the Plectron printed information and recommended we arrange to confer with the Communications Director and them jointly; and the attached letter from Hopkins dated 2-7-74 stating if M.B.C.S.D. is thinking of going into the Plectron system, in lieu of the out door warning horn, the Project Application Local No.1 should be then cancelled and a new application submitted for the Plectron system, with proper justification. For our information the Federal Govt. will only match funds for the receivers to be assigned to department heads. This would in effect provide one receiver for the Chief of the C.S.D.

5. Letter from Steve Pettigrew dated 2-7-74 submitting his resignation as a director effective 2-20-74 due to his leaving the area.

6. Letter from Mr. Litwiller re: their drainage and erosion problems on Ahab Drive, causing costly repairs. A discussion followed. The County Counsel to be contacted regarding legal determination of responsibility. Chas. Hall will pursue the matter and check out the total drainage system.

7. Letter from Michael Mitchell, Auditor-Controller dated 2-1-74 re: concerning tax data, giving a analysis as to how the property tax dollar is broken down relative to a typical home having a market value of \$36,000. Mrs. Stump will pursue in getting Mitchell out here for a general discussion with residents.

MANAGER'S REPORT:

Needs volunteers to help clean up the debris, etc. of building that is being restored for use as new fire station..suggests we invite the property owner to our next meeting and discuss future of the site.

Discussion followed on Banducci retaining some acreage for a home site. Motion # 472: By Miller the M.B.C.S.D. support Mr. Banducci to keep and build a single family residence, and raise heather on his 17 acres.

Seconded: By Mrs. Stump

Ayes: Unanimous

Mrs. Pervier also asked for a letter of support from the M.B.C.S.D. to enable her to sub-lease the house and the pasture. The local children could pasture their horses. She is to present a proposal to the G.G.N.R.A.

Motion # 473: By Miller the M.B.C.S.D. also support Mrs. Pervier's proposal, pending approval by Board of Directors.

Seconded: By Mrs. Stump

Ayes: Unanimous

FIRE CHIEF'S REPORT:

Presently involved restoring of barn and bringing it up to standards to house the fire trucks..needs volunteers too... this work is being done on Saturdays.. any resident needing kindling wood "come-on-down", it is free to cart away. There has been no response to our offer for the purchase of new truck.

DIRECTOR APPOINTMENT:

Two applicants, Richard Moore and Cal Garrison, spoke on their own behalf. A vote was taken by the Directors, resulting in a unanimous vote for Moore.

Motion # 474: By Miller to appoint Richard Moore to replace Pettigrew.. term to expire December, 1977.

Seconded: By Mrs. Clark

Ayes: Unanimous

Discussion on policy of water shut-off notices and payments of large bills ended with Chas. Hall to pursue the matter and report back next meeting.

NEW BUSINESS:

Discussion on recreation field.. it should be leveled and seeded with grass and fenced per agreement.

Motion # 475: By Hall to authorize up to \$20 for the purchase of grass seed.

Seconded: By Mrs. Stump

Ayes: Unanimous

The appointment of permanent chairman held over to next meeting, when all five Directors are present.

Mrs. Litwiller spoke on her organizing a local newspaper and would like all interested residents to call her.

There being no further business,


Motion # 476: By Miller to adjourn the meeting.

Seconded: By Mrs. Stump

Ayes: Unanimous

Meeting was adjourned 10:56 P.M.

Respectfully submitted,

  
Hazel M. Melo, Dist. Secty.

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Mrs. Janet Stump, Chairman

THE NEXT MEETING WILL BE HELD ON MARCH 20, 1974 ..... 8:00 P.M. ....  
PERVIER RESIDENCE

Richard Moore will chairman the meeting.

(When paying your bill by mail, please stamp the envelope, or put it in the District's locked box unstamped..)

Regular Meeting Of The Muir Beach Community Services District

Pervier Residence March 20, 1974 8:00 P.M.

Present: Moore, Miller, Stump, Clark, and Hall (arrived 9:15P.M.)

Absent: None

Meeting called to order by Moore, Chairman at 8:20 P.M.

Minutes of previous meeting approved as submitted with a correction on Mosteller's gasoline refund from \$25.90 to \$12.41. The total of bills submitted was \$1784.62.

Financial Report: run date 3-5-74

Balance a/o January 31st.-----	\$10,152.57
Current receipts -----	402.01
Current expenditures -----	1,807.31
Balance a/o February 28th. ----	\$8,747.27

Bills submitted for payment:

Gordon Mosteller, wages -----	\$525.00
Gordon Mosteller, refund for gas purchases-----	19.42
Hazel Melo, wages -----	75.00
Hazel Melo, expenses-----	30.00
Evelyn Pervier, rental fee -----	10.00
Ambrosini-Chalmers Co., repair of starter fuse-----	194.83
State Compensation Insurance Fund, for Mgr. & Secty.--	144.00
Weeks Drilling & Pump Co., repair of secondary pump---	63.75
Phillips Petroleum Co., 50 gals. gasoline 2/27-----	19.58
Valley Hardware, metal blade -----	4.19
A-1 Auto Parts, misc. parts for truck -----	7.43
Malugani Tire Center, 1 tire tube & installation ----	5.92
P.T.& T. Co., signal channel-----	4.20
P.G.& E. Co., 1/18 to 2/19 -----	90.34

TOTAL \$1,193.66

Motion # 477: By Mrs. Clark to pay bills.

Seconded: By Mrs. Stump

Ayes: Unanimous

REPORTS:

A. General Manager's Report: Mosteller reported there was a 2" pipe-line failure on Pacific Way causing a washout of pathway; spoke briefly on the 1" distribution line which runs along top of ground along side of highway, being in poor condition and needing attention. (A committee of Moore, Mosteller and Mrs. Stump will pursue the situation and report back at the next meeting with their findings); reported the water over Sunset Way near the recent new digging at Avanzino property. He will contact Avanzino; also to contact Chan of the Health Dept. regarding a open drain tile pipe on Pacific Way in front of Compton's property.

B. Fire Chief's Report: Sward reported he still has no word on new fire truck; has scheduled a meeting and work party for the coming weekend to build a new shed for the Pervier's storage of grain and feed, also to finish the grading; has not held any drills for the past 2 weeks.

C. Status Report on Plectron System: Mrs. Clark reported on the meeting with Kirby attended by self, John Sward and Gordon Mosteller. They will proceed with application and a new project request will be suggested to Kirby and Disaster Fund.

D. Report from Insurance Committee: Mike Miller reported the District's policy is designed as a blanket policy to cover the Community and is fairly much in line; there was a discussion on coverages and Miller will pursue futher on the item.

CURRENT AND OLD BUSINESS:

A. Bills submitted by M.M.#.D.: Mrs. Clark presented the following bills for emergency repairs.

Repair of December, 1973 break in pipe-----	Meals -----	\$39.00
	Labor - - - -	352.27
	Material - - -	52.90
	Equipment - -	32.00
	Overhead - - -	199.04
	TOTAL COST	\$675.21
Relocating 4" pipeline 1-2-74 -----	Rich Reading-----	\$42.32
	Zappetini -----	300.00
	Basalt-----	375.20
	Labor -----	1,249.84
	Material -----	511.30
	Equipment-----	284.20
	Overhead-----	738.54
	TOTAL JOB COST	\$3,501.40

Total of both bills submitted \$4,176.61

Dick Moore will ask Geo. Silvestri, County Counsel to pursue the \$675.21 bill be paid by the Highway Dept. and the District to be reimbursed, as this portion of debt will not be covered by the Federal Disaster funding..

Motion # 478: By Mrs Clark the M.M.W.D. bill be paid in full.

Seconded: By Mrs. Stump

Ayes: Unanimous

B. Review of status of Recreation Field; Mrs. Clark reported having called Mr. Franklin, owner of field re: fence mentioned in lease. After discussion it was decided Mrs. Clark contact him regarding the District's limited funds and she will report back next meeting.

C. Policy regarding water shut-off notices and disputed water bills; Chas. Hall reported the residents getting the shut-off notices are being properly informed and the present rules will stand, except for the down deposit.

Motion # 479: By Hall the deposit be increased to \$20.00 and both tenant and property owners be notified when shut-offs are due.

Seconded: By Miller

Ayes: Unanimous

D. Report and recommendations regarding erosion and drainage problems: Chas. Hall reported having discussed the erosion and drainage problems on the Litwiller property with Geo. Silvestri, County Counsel; we would have to declare we are in the drainage business and with the current situation, the District would have to hire an attorney, sue Miwok and the County which would be costly. Silvestri is recommending the District stay out of the drainage business.

#### NEW BUSINESS AND CORRESPONDENCE:

Mrs. Stump suggested the District contact Martha Emig regarding the leasing of her beach front property to M.B.C.S.D. due to summer time coming soon and we need that portion of beach to prevent nudism. Secty will send necessary lease forms to Mrs. Emig.

Gerry Pearlman, by Court order, offered his services to the District for one day per month. The Board accepted his offer.

Discussion on recreation chairman for Summer: Mrs. Stump will act as director for the 1974 season and will work with Gerry Pearlman.

#### Incoming Correspondence:

1. Five water samples taken by Dept. of Health Services on 2-26-74 were all of satisfactory bacteriological analysis. ( sampling points, snack bar, Pearlman's, Barsetti, tank, pump)

2. Letter from Mrs. Lucienne O'Brien expressing her wishes for the appointment of Cal Garrison to the water board. (letter was recvd 2-21-74)

3. Letter from Elizabeth Terwilliger, dated 2-28-74 re: vandalism to the sign reading "Elizabeth Terwilliger Butterfly Trees" ( this was posted on bulletin board)

4. Letter dated 3-1-74 from Office of Assessor re: possessory interests. (this was answered on 3-8 due to there being no lessees using property owned by the District)

5. Courtesy notice of hearing dated 3-12-74 re: property at 5 Ridge Lane (not in the district; also posted on bulletin board)

6. Brochure for the up-coming Marin Water Conference being available at the Civic Center. (also posted)

7. Agenda for the 3-9-74 meeting at the Pervier Ranch from the M.B.I.A.

#### Outgoing Correspondence:

1.- 2-24-74 to Geo Gness, Clerk Bd. of Supervisors re: appointment of Moore as Director.

2.- 2-28-74 to Marin Operational Area re: Miller's official designation for representative Category 11, replacing Harlow, for surplus property.

3.- 3-3-74 to Wm. J. Whalen, Supt. G.G.N.R.A. supporting Mr. Banducci and Mrs. Evelyn Pervier to retain their interests in the area.

4.- 3-8-74 to Jack J. Heskett, Chief Mapping Division re: possessory interests.

5.- 3-8-74 to Mrs. Terwilliger re: her sign vandalism with our apology for the vandalism.

6.- 3-8-74 to Mr. Richard Rogers, M.M.W.D. credit dept. re: overdue bill of December, 1973.

7.- 3-8-74 to Mr. Michael Mitchell, Auditor- Controller Marin County re: confirmation of his attending our April 17th meeting.

#### SELECTION OF CHAIRMAN

Motion #480: By Miller to appoint Dick Moore as permanent chairman for meetings.

Seconded: By Mrs. Stump

Ayes: Unanimous

ANNOUNCEMENTS AND COMMUNITY INFORMATION

Mrs. Clark reported a plan is in progress by various groups to establish steelhead salmon to Redwood Creek; she and Judy Yamamoto are on a committee for relocating the parking lot to corner of Pacific Way and highway, moving of refreshment stand, etc.

Gordon Mosteller reported on the gasoline siphoning and vandalism to automobiles in the area and urged all residents to be aware and take all precautions to prevent any further damages.

Moore suggested an informal work shop session be held for Directors and residents. To be held on Saturday 3-23-74 at his residence, 1:00 P.M. Notice inviting everyone to be posted on bulletin board.

There being no further business,

Motion # 481: By Mrs. Stump that the meeting be adjourned.

Seconded: By Chas. Hall

Ayes: Unanimous

Meeting adjourned 10:14 P.M.

Respectfully submitted,

Hazel M. Melo  
Hazel M. Melo, Dist. Secty

Richard Mocre, Chairman

Regular Meeting of the Muir Beach Community Services District  
 Pervier Residence April 17, 1974 8:00 P.M.

Present: Moore, Miller, Hall, Mrs. Clark, and Mrs. Stump

Absent: None

Meeting called to order by Moore, Chairman at 8:06 P.M.  
 Minutes of previous meeting approved as submitted.

Financial Report: run date 4-3-74

Balance a/o Feb. 28th. -----	\$8,747.27
Current receipts -----	347.12
Current expenditures -----	5,354.03
Balance a/o March 31st. -----	\$3,740.36

Bills submitted for payment:

Gordon Mosteller, wages-----	\$525.00
Gordon Mosteller, gasoline purchased-----	23.55
Gordon Mosteller, Diesel horn for truck-----	13.89
Gordon Mosteller, engine mounts for truck-----	13.36
Malugani Tire Center, 1 recap tire -----	19.93
Malugani Tire Center, tire repair & tire-----	24.37
Hazel Melo, wages -----	75.00
Hazel Melo, expenses -----	30.00
Evelyn Pervier, rental fee -----	10.00
P.G.& E. 2/19 to 3/20 -----	74.71
P.T.& T. signal channel -----	4.20
J.G. MacPhee Co., valves, blades, etc. -----	13.05
Ayers Locksmithing, 4 master locks -----	15.20

TOTAL \$842.26

Motion # 482:By Mrs. Stump to pay bills

Seconded: By Mrs. Clark

Ayes:Unanimous

Guests Michael Mitchell, Auditor-Controller, Marin County and his Senior Accountant, Paul Eliopoulos were introduced and welcomed to the meeting. They spoke on the tax structure and budgeting procedures. Mr. Eliopoulos gave a example as to how the property tax dollar is broken down applicable to the Muir Beach area pertaining to a home having a market value of \$36,000.00

Government Entity	Tax Rate 1972-73	Taxes 1972-73	Tax Rate 1973-74	Taxes 1973-74	Increase or (Decrease)
County of Marin	\$ 2.75	\$226.87	\$ 2.58	\$187.05	\$ ( 39.82)
Regional Open Space	-0-	-0-	.10	7.25	7.25
Marin County Flood Control	.01	.82	.01	.72	( .10)
Mill Valley School District	3.605	297.41	3.615	262.08	( 35.33)
Tamalpais Union High School	2.29	188.92	2.192	158.92	( 30.00)
Marin Community College	1.065	87.86	1.056	76.56	( 11.30)
Schools Equalization Fund	.04	3.30	.01	.72	( 2.58)
County School Service Fund	.16	13.20	.177	12.83	( .37)
Marin Transit District	.05	4.12	.05	3.62	( .50)
Air Pollution Control District	.017	1.40	.017	1.23	( .17)
County Structural Fire District	.34	28.05	.34	24.65	( 3.40)
Marin General Hospital	.04	3.30	.04	2.90	( .40)
Muir Beach Community Services	1.02	84.15	1.02	73.95	( 10.20)
County Library District	.245	20.24	.24	17.42	( 2.82)
	<u>\$11.632</u>	<u>\$959.64</u>	<u>\$11.447</u>	<u>\$829.90</u>	<u>\$ (129.74)</u>

NOTE: The above example takes in to account the \$750.00 Homeowners Exemption for 1972-73 and \$1,750.00 for 1973-74. The assessment ratio is 25% and the example is valid only if there has been no change in assessed valuation.

Our current tax rate is \$1.02 per \$100.00 assessed valuation. This is our statutory maximum under SB-90.

If a tax rate increase is considered, the fact that should be kept in mind is that for every one cent of a tax rate increase, \$100.00 is raised; a tax rate increase of ten cents raises \$1,000.00 etc.



## REPORTS:

A.- General Manager's Report: Mosteller reported having made 3 gate valve keys to be placed on Sunset Way; a minor accident at bridge on Pacific Way caused a break in the water pipe; has been screening around small tanks and the rotted boards on top must be replaced; Jack Hadley donated poison oak spray to the District; placed a new horn and motor mounts on the company truck.

B.- Fire Chief's Report: Sward reported work will start on barn after the weather clears; has scheduled a work party on Saturday to grade out the barn; although not official, the Tamalpais Fire Board has agreed to sell the truck for \$100.00, probably on a lease basis first then to a sale to the District; housing to store truck has to be ready; is checking into State Compensation through the County to have women in the volunteer fire department for weekday patrol; has had a pool table donated for fire dept; the raffle tickets will be out soon for sale in the Community.

C.- Correspondence: a notice from Mitchell, County Auditor-Controller re: necessary budget forms which are to be completed and returned by 8-1-74. (3/29)  
2. a notice dated 4/3 from the U.S. Department of the Interior re: a water conference scheduled for various locations and dates, inviting any one that is interested to attend.  
3. a notice dated 4/4 from Standard Oil, Western Commissioner, re: the District's application for a credit card.  
4. a notice dated 4/10 from State Compensation Insurance Fund re: there is a increase of 6.2% for our next year's comp. insurance.

## CURRENT and OLD BUSINESS:

A. Recreation Field: Mrs. Clark reported having called Mr. Franklin re: the fence, barrier or delineation of property line; there are some valid rights of easement with Mr. Garrison and Mr. Magruder as to ingress and egress. Discussion followed as to type of fence, if lease should be renewed or to search for another recreation site.

Motion # 483: By Mrs. Stump that if we can locate free posts and labor and only the expenditure up to \$50.00 be for wire to fence the Eastern and the Southern borders, then keep the field.

Seconded: By Mike Miller

Ayes: Unanimous

B. Committee recommendation regarding standards for over-all water system: Mrs. Stump spoke on the water connections having different size pipe connections and a need to have a map of system up to date with: 1. existing and size of pipes and 2. easements to District.

A map to be drawn up; Mrs. Stump, chairman of "Standards Committee"... Chas. Hall also appointed to join committee of Moore, Mosteller, & Stump.

C. Parking and associated problems on Sunset and Pacific Ways: Moore spoke on having called Geo. Silvestri, County Counsel re: subject., discussion followed. Silvestri will draft the ordinance for the District... Moore will report next Board meeting.

A message from Sward re: debris, grass cuttings, etc. the residents are leaving piled around being fire hazards.. please clear?

Moore to contact the State Highway Dept. re: the 2 bad road slippages on Highway 1. (in back of Garrison's and up near Seacape where it is now 1-way passage)

Melo to contact P.T. & T. re: open trenches on Starbuck Drive.

Hall to call County re: loose gravel on Starbuck Drive.

Re: Emig's property lease for beach.. Melo to contact Mrs. Emig.

Re: culvert at Cove Lane and Sunset Way.. after discussion,

Motion # 484: By Hall to take necessary steps to put drain tile and widen the turn in road with expenditures up to \$50.00

Seconded: By Mrs. Stump

Ayes: Unanimous

Discussion on the Joseph Lemon house being built on Seacape Drive.. the Draft which was to be approved by County Counsel as to the easement and size of building per plans reviewed by Directors, as not yet received.

Moore to contact Geo. Silvestri.

## NEW BUSINESS:

Mrs. Clark reported on a meeting re: water shed of Redwood Creek. restore creek to fishing and the original state of creek... a very good report in book form was shown. after discussion,

Motion # 454: By Mrs. Stump to authorize Mrs. Clark spend not more than \$10.00, to duplicate the report, be allocated in order to have a copy for the District.

Seconded: By Miller

Ayes: Unanimous

AGENDA

MUIR BEACH COMMUNITY SERVICES DISTRICT BOARD MEETING  
MAY 22, 1974

1. Approval of minutes of April 17, 1974 Board meeting.
2. Financial Report: Hazel Melo
3. Wages and other billings submitted for payment.
4. Reports:
  - A. General Manager's Report
  - B. Fire Chief's Report
  - C. Correspondence
5. For discussion and action:
  - A. Recreation field
  - B. Little Beach
    1. Lease status
    2. Meeting re. policing of Little Beach
    3. Garbage collection
  - C. Fire truck
  - D. Vacation replacement for General Manager
  - E. Standards Committee
  - F. Parking ordinance
6. New business.
7. Announcements and community information.
8. Adjournment.

Rescheduled Meeting of the Muir Beach Community Services District

Pervier Residence May 22, 1974 8:00 P.M.

Present: Mocre, Miller, Mrs. Clark and Hall

Absent: Mrs. Stump

Meeting called to order by Moore, Chairman at 8:20 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 5-3-74

Balance a/o March 31st -----	\$3,740.36
Current receipts-----	3,404.45
Current expenditures -----	896.87
Balance a/o April 30th-----	\$6,247.94

Bills submitted for payment:

Hazel Melo, wages -----	\$75.00
Hazel Melo, expenses-----	30.00
Gordon Mosteller, wages-----	525.00
Evelyn Pervier, rental fee-----	10.00
Tony Spadarella, deposit refund-----	10.00
Ayers Locksmithing, 2 master locks, 6 keys-----	12.02
Valley Hardware, nails, shovel handle, gloves, chain -	16.45
A-1 Auto Parts, horn relay, case oil, welding rod-----	31.13
A to Z Rental Center, stapler and staples -----	2.65
Mill Valley Color Center, 4 qts. red paint-----	17.81
J.G. MacPhee Co., curb cocks, pipe, unions, etc.-----	131.61
P.G. & E. Co., 3/20 to 4/18 -----	75.46
P.T. & T. Co., signal channel-----	4.20
Little Beach lease from Martha Lozer -----	1.00

TOTAL \$942.33

Motion # 487: By Mrs. Clark that bills be paid.

Seconded: By Miller

Ayes: Unanimous

REPORTS:

A.-General Manager's report: Mosteller reported the Big tank still has to calked, the delay being his waiting for the non toxic substance compound; there are a few remaining reference points of curb cock locations for new connections in the Seacape area that have to be resolved, as they presently can not be located. And it being costly for the contractors, their having to get a permit to cut road. (the Engineering Dept. of M.M.#D. will be contacted for their help on location of points); the District should apply for a use agreement or sub-lease on the barn to be used to house the fire trucks.

B.- Fire Chief's report: Sward reported on the cement slab having been installed in the barn; has gotten the "OK" from the Tamalpais Valley Fire Chief on the sale of truck... papers have to be drawn up; the truck will be leased for \$100.00 for the period of one year or sixteen months and then can be purchased for the token price of \$1.00.. discussion followed on the disposal of the old truck; the annual barbecue to be held on May 26th.

CORRESPONDENCE

- 1.- Courtesy notice (recv'd 4/25) from Marin County Planning Dept. re: public hearings to consider amendments to Title 22 (zoning) which would reclassify properties in the Muir Beach area on May 7th. (This had been posted on bulletin board)
- 2.- A notice from the Board of Supervisors of Marin County dated May 15th re: a schedule on the findings, conclusions and recommendations of the consulting firm of Baxter, McDonald & Smart on the Economic Impact of the Marin Countywide Plan. (Posted)
- 3.- Agenda from County of Marin Operational Area Emergency Services dated May 17th re: Disaster Council meeting on May 29th., Planning Chambers, Civic Center, 8:00 P.M. (Posted)
- 4.- Notice from Division of Environmental Control dated May 7th re: water quality emergency notification to our customers of any determination by the state department that the quality of domestic water fails to comply with the standards of the state department. This will be done by door to door contact in person by me (Hazel Melo) if and when the analysis shows any significant rise in the bacterial count of water, as required by Sec. 4029 of the Health and Safety code.
- 5.- Four of the 5 water samples taken on 4-24-74 were of satisfactory Bacteriological Analysis and the unsatisfactory sampling point has been notified.

FOR DISCUSSION AND ACTION:

A.-Recreation Field: Mrs. Clark reported having spoken to Mr. Franklin regarding the Motion # 483 of the April 17th meeting: Geo. Silvestri, of County Council's office had received a letter from Franklin's attorney and they both agreed the lease should not be renewed. Discussion followed on potential locations for other recreation field area. Gerry Pearlman (not present) will be asked to locate new field and report back.  
Motion # 488: By Miller not to renew the lease and remove nets, etc.  
Seconded: By Mrs. Clark  
Ayes: Unanimous

B.-LITTLE BEACH: lease status :

1.- H. Melo has received and processed the lease agreement from Martha Lozer Emig for the period of one year, May 2nd. 1974 to May 1, 1975 for her property on Little Beach.

2.-Meeting re: policing of Little Beach

A meeting has been scheduled for May 24th at Civic Center.

3.- Garbage collection:

Discussion on the pick up and cleaning Little Beach. This will be resolved by next meeting. Mr. Hatch and Mr. Pachelli to be contacted for their aid and support.

C.-FIRE TRUCK

After discussion on Sward's report of same,

Motion # 489: By Hall to have papers drawn up by County Counsel and to lease the Tam Valley Fire Dept. truck in question for a 12 month period for the sum of \$100.00 with agreement to purchase same at end of year.

Seconded: By Mrs. Clark

Ayes: Unanimous

D.-Vacation replacement for General Manager :

After a brief discussion,

Motion # 490: By Miller that Mosteller's vacation with pay for 2 weeks starting June 15th through June 29th be relieved by Wm. Hybert (not present) at salary.

Seconded: By Hall

Ayes: Unanimous

E.- Standards Committee:

The subject of Havstad's meters and connections in Alder Woods field, with only a 1" pipeline, to be investigated by committee.

OLD BUSINESS:

The gravel on road in Seacape area has been cleared away; the trenches on Starbuck Drive have been repaired.

NEW BUSINESS

Mrs. Clark is to draft a job discription of the District's two employees, with report back next meeting.

Announcements and community information:

The annual Volunteer Firemen's barbecue on Sunday, May 26th at Recycle station area.

Mr. A. Schoefield, a past president of Board of Directors of M.B.C.S.D. passed away. A sympathy card to be sent Mrs. Schoefield.

There being no futher business,

Motion # 491: By Hall to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 9:40 P.M.

Respectfully Submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Richard O. Moore, Chairman

NEXT REGULAR MEETING WILL BE HELD ON JUNE 19, 1974

PERVIER RESIDENCE

8:00 P.M.

Regular Meeting of the Muir Beach Community Services District

Pervier Residence June 19, 1974 8:00 P.M.

Present: Moore, Miller and Mrs. Stump

Absent: Mrs. Clark and Hall

Meeting called to order by Moore, Chairman at 8:15 P.M.

Financial Report: run date 6-5-74

Balance a/o April 30th.-----	\$6,247.94
Current expenditures -----	890.12
Current receipts -----	1,523.00
Balance a/o May 31st.-----	\$6,880.82

Bills submitted for payment:

Gordon Mosteller, wages -----	\$525.00
Hazel Melo, wages -----	75.00
Hazel Melo, expenses -----	30.00
Evelyn Pervier, rental fee -----	10.00
P.P.& T., signal channel -----	4.20
Great Western Chemical Co., 4-25# Pittchlor -----	80.77
J.G. MacPhee Co. 63 ft. 3/4 galv. pipe -----	31.76
Phillips Petroleum Co., 54 gals. gas -----	23.07
Phillips Petroleum Co., 5 gals. diesel fuel -----	2.40
P.G.& E. 4/18-5/20 service -----	87.35
Bill Hybert, 2 weeks pay (Mosteller's vacation relief) -----	262.50
TOTAL	\$1132.05

MOTION # 492: By Stump to pay bills.

Seconded: By Miller

Ayes: Unanimous

FIRE CHIEF'S REPORT:

Sward reported on the success of the annual Volunteer Firemen's Bar-B-Q. With sale of food and T-shirts they took in approximately \$2000 and after expenses are taken out, there should be \$500 left; the fire barn has to be completed and a "roof raising" fund party to be scheduled; The time has come to service the fire extinguishers purchased by all Muir Beach residents a year ago, and Fire Master to be contacted... a date to be set and perhaps residents wishing to purchase one of the extinguishers may do so at same time. (By Motion # 441 on meeting of June 20, 1973, effective at once, and for the next five year period the Board of Directors will underwrite the cost of the re-charging of extinguishers, on a yearly basis. The cost not to exceed \$5.00 per family); is also working on the paperwork re: the lease acquisition of truck.

Dick Moore commended the fire department because all the money going into the fire barn has been raised by firemen and not from the tax money. A contract drawn up by Geo. Silvestri, County Counsel's office re: Lease-purchase-agreement of fire truck was read by Janet Stump. After discussion, MOTION # 493: By Miller that the Board of Directors execute the lease.

Seconded: By Stump

Ayes: Unanimous

LITTLE BEACH:

A lease agreement with Martha Lozar has been completed and in order. Mrs. Stump reported on the meeting with Mr. Courteau, Deputy in District Attorney's office and Lt. Godino from Sheriff's office with no problems on the policing of Little Beach forseen. We will have surveillance by patrols, either by jeep or on horses; 700 hours set aside in new budget of Sheriff's Dept.; the cleaning of garbage on Little Beach was done by a small work party and no problems seen; there will be three cans set along beach for refuse.

CORRESPONDENCE:

Reported by Dept. of Health Services of the five drinking water samples taken on 5-29 at various locations, 2 were unsatisfactory and 3 were O.K.; the six taken on 6-12 were of all satisfactory analysis. Letter to Geo. Silvestri, County Counsel's office from Joseph L. Lemon with Grant of Easement for a drainfield replacement area granted by the District Board.

FOR DISCUSSION AND ACTION:

1. Budget: after short discussion a special meeting will be held on July 9th. 8:00 P.M. at Pervier residence for drawing up the fiscal 1974-75 Budget.
2. Personnel policy and job description tabled to next regular meeting on July 17th.

3. Moore reported on commercial water connections and rates; discussion on Felix's proposal for his Inn followed.

NEW BUSINESS:

With Mrs. Clark checking on personnel job descriptions she learned that Marin City is applying for a Federal Grant for Marin City unemployed and they are looking for support from surrounding communities... a Muir Beach committee to pursue this idea will be chaired by Doris Clark and Janet Stump, as the District is interested and can give work to some unemployed too.

There being no further business,

MOTION # 494: By Mrs. Stump to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 9:45 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

\_\_\_\_\_  
Richard O. Moore, Chairman

Special Budget meeting-----July 9th. 8:00 P.M. Pervier's residence

Regular meeting ----- July 17th. 8:00 P.M. Pervier's residence

Re-scheduled Regular Meeting Of The Muir Beach Community Svcs. Dist.

Pervier Residence

July 24, 1974

8:00 P.M.

Present: Moore, Miller, Mrs. Stump, and Mrs. Clark

Absent: Hall

Meeting called to order by Moore, Chairman at 8:10 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 7-19-74

Balance a/o 5-31-74	-----	\$6,880.82
Current receipts	-----	850.16
Current expenditures	-----	1,036.26
Balance a/o 6-30-74	-----	\$6,694.72

Bills submitted for payment:

Gordon Mosteller, wages	-----	\$603.75
Hazel Melo, wages	-----	86.25
Hazel Melo, expenses	-----	30.00
Doris Clark, booklet "Land Use in Redwood Creek Watershed"	-----	10.50
Evelyn Pervier, rental fee 7/12 & 7/24	-----	20.00
Pacific Tel. & Tel., signal channel	-----	4.20
P.G. & E. Co., 5/20-6/20	-----	92.79
Phillips Petroleum Co., 53 gals. gas	-----	23.20
Valley Hardware, ells, couplings	-----	2.04
No. Bay Electric Works, 50 Amp. receptacle	-----	4.94
Tam Sewers, Inc., 6' of 24" concrete	-----	50.00
		<hr/>
	TOTAL	\$927.67

General Manager's Report:

Mosteller requested the Recycle Center be cleaned and needs policing; the District may lose the gasoline supply contract with Phillips Petroleum Co. due to the selling of their property and moving further North. They will not service less than a 1000 gallon tank capacity. Approximate cost of a underground tank would be \$1000.; will investigate other source of supply in less quantity by other gas companies and report back next meeting; recommended to the Board a concrete retaining wall be installed on either side of culverts at top of Cove Lane and place tile in ditch from Vidart's property down to culvert, then cover with dirt; road paving in front of recently built houses on Sunset Way and Ahab Drive still not completed; County Counsel to be contacted.; spoke on existing problem of several water connections in Seacape, where the connection points can not be located. Moore will contact Geo. Silvestri and report back next meeting.

After discussion:

MOTION # 498: By Mrs. Clark to authorize up to \$100 be spent for the culvert project at Cove Lane and Sunset Way.

SECONDED: By Miller

AYES: Unanimous

FIRE CHIEF'S Report:

Sward announced the new fire truck is now housed in the barn and all set for service; Wm. Hybert is holding drills with ladies and Zen Center; the fire extinguisher fill and sale to be held Saturday, 10 am, July 27th. at Recycle Center. (Telephone tree to notify residents); a dance to be scheduled to raise money to build a new roof for fire engine barn; will price Airpacks (to be purchased) and report back next meeting.

CORRESPONDENCE:

1. Preliminary Agenda, California Coastal Zone Conservation Commission, to be held at Petaluma on July 25th. re: removal of sand in creek to be used on surface of parking lot at State Beach.
2. Letter from Geo. Silvestri, Deputy County Counsel, dated June 21, 1974 re: Emig vs M.B.C.S.D. Marin Superior Court # 65125. The case is closed with Emig's request for dismissal without prejudice as to entire action. (Amen)
3. Letter from M.M.W.D. dated July 11, 1974 re: Emergency Work Agreement -File 545. They returned the proposed Emergency Work Agreement because their Board of Directors had made a slight change in paragraph 5.

MOTION # 499: By Mrs. Stump to execute the agreement with M.M.W.D.

SECONDED: By Mrs. Clark

AYES: Unanimous

FOR DISCUSSION AND ACTION:

1. Adoption of Budget for fiscal year 1974-75

Discussion followed on the budget adopted at the special meeting held on July 12, 1974. Those present were: Miller, Hall, Mrs. Clark and Mrs. Stump.

Absent: Moore

MOTION # 495: By Mrs. Stump to increase the salaries of employees by 15%.

SECONDED: By Hall  
 AYES: Unanimous

Muir Beach Community Services District Budget - Fiscal Year 1974-1975

EXPENDITURE CLASSIFICATION	ITEMIZED AMOUNTS	TOTAL AMOUNTS
<u>SALARIES</u> Manager (@ \$603.75 per mo.) Secretary (@ \$86.25 " " ) Vacation Relief (Manager's ) Social Security	\$7245.00 1035.00 302.00 508.00	\$9090.00
<b>TOTAL SALARIES</b>	XXXXXXXXXXXXXXXXXXXXX	
<u>MAINTENANCE</u> Telephone 60.00 Power 1,200.00 Rent 150.00 Office supplies 350.00 Mileage & Routine Travel 500.00 Compensation Insurance General Insurance Structure - Grounds Building & Plant Publication, Legal Ads. Professional Services Publicity	300.00 1,300.00 2,500.00 4,000.00 75.00 200.00 50.00	\$10,685.00
<b>TOTAL MAINTENANCE</b>	XXXXXXXXXXXXXXXXXXXXX	
<u>CAPITAL OUTLAY (ITEMIZE)</u> Community Center Equipment (misc.) Fire Station (improvements)	4,000.00 1,000.00 1,500.00	\$6,500.00
<b>TOTAL CAPITAL OUTLAY</b>	XXXXXXXXXXXXXXXXXXXXX	
<u>RESERVE</u>		\$26,275.00
<b>TOTAL BUDGET</b>		\$6,000.00 **
<b>LESS: ESTIMATED REVENUE OTHER THAN CURRENT TAXES</b>		
** (This figure does not reflect additional income due TOTAL AMOUNT TO BE RAISED THROUGH TAXES MBCSD from Disaster Relief Fund.)		\$13,500.00

DISTRICT DESIRES TO RESERVE THE JUNE 30, 1974 BALANCE Yes ( ) No (X )  
 ( \$7,020.00 )

REMARKS CONCERNING BUDGET AND/OR TAX RATE: Our current level of expenditure does not warrant any increase over the present tax rate of \$1.02 per \$100 of assessed valuation.

MOTION # 496: By Hall to adjourn special meeting.  
 SECONDED: By Mrs. Clark  
 AYES: Unanimous  
 Meeting adjourned 9:20 P.M.

2. Approval resolution for funds available through State Park Bond Issue of 1974  
 After discussion the following resolution was passed.



RESOLUTION # 500

WHEREAS: Funds are available through the State Beach, Park Recreational and Historical Facilities Bond Act of 1974 for local park and recreation projects; and

WHEREAS: A priority list must be prepared by the County in accordance with the above legislation; and

WHEREAS: Marin County's share of these funds will be divided on a 50% basis between the County and its jurisdictions which provide local park and recreation services; and

WHEREAS: Each eligible local jurisdiction will receive an amount proportionate to its population; and

WHEREAS: Muir Beach Community Services District is eligible for an amount of \$ 695.00

NOW, THEREFORE, BE IT RESOLVED: That Muir Beach Community Services District submits the following project for inclusion in the County's priority list:

1. To assist on the development of a Mini-Park.
2. On land owned by the M.B.C.S.D.

BE IT FURTHER RESOLVED; That Muir Beach Community Services District approves the County's priority list which will include the above projects, and projects of other local jurisdictions.

PASSED AND ADOPTED at a regular meeting of Board of Directors of the Muir Beach Community Services District held on the 24th day of July, 1974, by the following roll call vote:

AYES: Moore, Miller, Stump, and Clark

NOES: None

ABSENT: Hall

NEW BUSINESS:

Discussion followed on the necessary clean-up of existing easements, paths and trails.

The Board was asked to pay for the rented chemical toilet rented for the July 4th. picnic. (Bill not yet received)

MOTION # 501: By Mrs. Clark to pay the bill on the portable toilet used at July 4th. picnic.

SECONDED: By Mrs. Stump

AYES: Unanimous

There being no further business,

MOTION # 502: By Mrs. Stump to adjourn the meeting.

SECONDED: By Mrs. Clark

AYES: Unanimous

Meeting adjourned 10:15 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

\_\_\_\_\_  
Richard O. Moore, Chairman

NEXT MEETING WILL BE HELD ON AUGUST 21, 1974  
PERVIER RESIDENCE ---- 8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence August 21, 1974 8:00 P.M.

Present: Moore, Mrs. Stump, Mrs. Clark and Hall

Absent: Miller

Meeting called to order by Moore, Chairman at 8:20 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 8-05-74

Beginning Balance a/o 6-30-74	\$6,694.72
Current receipts	953.22
Current expenditures	1,230.54
Balance a/o 7-31-74	\$6,417.40

Bills submitted for payment:

Gordon Mosteller, wages-----	\$603.75
Hazel Melo, wages -----	86.25
Hazel Melo, expenses -----	30.00
Phillips Petroleum Co., gasoline-55 gals. -----	25.83
Michael Mitchell, assessment data processing----	10.60
Michael Mitchell, plectron repair-----	8.00
Firemaster, annual service-19 extinguishers ----	95.00
Martin Bros. Supply, concrete -----	1.82
Western Sanitary Co., rental 1 unit, 20 days---	28.23
P.G. and E; 6/20-7/22 -----	93.56
P.T. and T; signal channel-----	4.20
Evelyn Pervier, rental fee -----	10.00
Tam Valley Fire Dept., fire truck lease-----	100.00
TOTAL	<u>\$1,097.24</u>

REPORTS:

Manager's Report... Mosteller reported he needs 6 or 8 volunteers to help him remove a chain link fence donated by Mr. Elliott, 185 Sunset Way. The Telephone Tree will call residents and a date will be set; a recently installed culvert on a lot between Sunset Way and Pacific Way could cause erosion problems in future years; having problem locating water connection points in Seacape on lot #2; has found tile for the Sunset & Cove Lane project, drainage ditch, but it has to be hauled from the East Bay. Needs a heavier truck for hauling tile; needs hardware for overhead door for the fire barn. After discussion,

MOTION # 504: By Mrs. Stump to amend Motion # 498 of the July 24th. meeting thus authorizing Mosteller to spend the amount necessary to cover truck rental, bridge fare, and mileage in addition to the cost of tile.

SECONDED: By Mrs. Clark

AYES: Unanimous

Fire Chief's report... Sward reported he has not completed report of the Air-pack costs; needs a roof, door and siding on fire barn before start of the winter rains. Discussion followed on prices of needed materials; he will report back next meeting on alternatives and prices.

MOTION # 505: By Hall to authorize Sward to install the roof on fire barn, limit up to \$800 for materials and it to be installed by volunteer labor. Before actual start Sward is to get some reciprocal agreement with G.G.N.R.A. for proposal of support.

SECONDED: By Mrs. Stump

AYES: Unanimous

Mrs. Stump to pursue in getting a formal agreement on a unconditional lease for fire barn to M.B.C.S.D. from parties involved. Will also contact Geo. Silvestri, County counsel re: lease term, etc.

Report on audit of billing submitted for emergency repair reimbursement: Jan. 13, 1973 to Jan. 10, 1974.

Mrs. Clark reported the District had submitted a claim for reimbursement in the amount of \$5,051.99. Subject to final audit and approval by the Federal Govt. the payment of \$3,780.70 would be proper, per John E. Morrison, Supervisor of Field Audits and Austen D. Smart, Deputy State Controller in final report sent to Houston I. Flournoy, State Controller on August 2, 1974.

CORRESPONDENCE: read were letters,

- From Michael Mitchell, Auditor-Controller, Marin County dated 8-15-74 the assessed valuation of the District for fiscal year 1974-75 net valuation total \$1,327,146.. Homeowners Exemption \$98,700 .. Business Inventory Exemption \$152... Gross Valuation \$1,425,998. This reflects an overall increase of 42.02 % over the preceding year.
- From Hester Burn-Callander dated 8-19-74 re: concern over unnecessary speed of vehicles on Sunset Way by both residents and non-residents, and asking for installation of "bumps" be installed without further delay.

3. Preliminary Agenda for August 22nd. from North Central Coast Regional Conservation Commission re: consent calendar permit #460 (claim of exemption) for Jack Moldenhour, single-family dwelling, 77 Starbuck Dr. Seacape.
4. Houston I. Flournoy, Controller of State of Calif. 8-19-74 re: official responsible for reporting local agency property tax rates.
5. Notice from Communications Dept., County of Marin re: electronic maintenance agreement. Monthly billing will be on a time and material basis.
6. Memorandum from Marin Local Agency Formation Commission re: time and date of regular commission meetings will be on the third Wednesday of each month at 8:00 P.M.
7. Copy of letter to Geo. Silvestri from Chas. Felix dated 8-7-74 re: for Silvestri to confirm the fact to the agreement with M.B.C.S.D. to supply water to the site of his Inn at Muir Beach... Silvestri's response dated 8-16-74 states where he discussed this matter with Richard O. Moore, M.B.C.S.D. director who confirms that the district is prepared to honor it's commitment to supply water to the subject property as indicated in its board motion # 357, adopted 12-15-71. Silvestri is also sending a copy of this letter to Mr. Ross Gibson, permit analyst for the Coastal Commission who has indicated a concern on this point. ( a public hearing of Calif. Coastal Zone Conservation Commission was to be held on August 22nd.)
8. Pierre Joske, Director, Dept. of Parks & Recreation of 7-25-74 re: state Bond issue of 1974 asking for the Board approve the new distribution of funds as suggested by the various Cities... this would make the District now eligible to \$875.00... We sent our "notice of intent" to be filed for our project "Mini-park".
9. Seven of the ten water examination samples of drinking water were of satisfactory bacteriological analysis.

FOR DISCUSSION AND ACTION:

A. Water connection problem on Lot #44 and other lots in Seacape... A letter from John Buttress to Mike Miller dated 7-5-74 confirming their conversation of agreement to have his contractor to secure a water connection for his lot at the expense of the M.B.C.S.D... another letter dated 8-9-74 with a partial bill for the hook-up, the costs of repaving the street were not included. The total costs to locate water line for residence were \$368.58... after discussion, Hall will contact Silvestri and follow thru to get advice on what recourse we have to take regarding laterals at points on other lots in Seacape area. Mosteller will contact M.M.W.D. for their help with equipment to locate and place these laterals.

MOTION # 506: By Hall the bill for \$368.58 for the water connection on the Buttress pipeline be paid.

SECONDED: By Mrs. Stump

AYES: Unanimous

Mr. Buttress spoke on his intention to pave the driveway in next few days and that bill will be presented for the repaving of street costs.

B. Hester Burn-Callander's letter re: "bumps" on Sunset Way was discussed... Silvestri is to be contacted regarding the legal problems and it is to be investigated further before the installation of "bumps".

NEW BUSINESS:

A letter sent to M.B.I.A. in response to a call re: parking of autos at the mailboxes... a "No Parking" zone will be extended southerly to include the area adjacent to the mail boxes. Discussion followed.

A question was raised on the recharging of fire extinguishers every year being necessary... ALL RESIDENTS PLEASE NOTE, regardless of what the gauge tells you of pressure, the extinguishers should and must be checked once a year... and keep them placed where the temperature is constantly same if at all possible. The chemical will harden and cake.

A letter is being sent to the Marin County Sheriff's office in appreciation for their services these past weeks on Little Beach.

Ronald Colburn, 180 Sunset Way (The Lighthouse) telephone # 388-1867 has offered his home available for parties, music sessions, meetings, etc.

There being no further business,

MOTION # 507: By Mrs. Stump to adjourn the meeting.

SECONDED: By Mrs. Clark

AYES: Unanimous

Meeting adjourned 10:10 PM

Respectfully submitted,

Hazel M. Melo  
Hazel M. Melo, Dist. Secty.

Richard O. Moore, Chairman

AGENDA

MUIR BEACH COMMUNITY SERVICES DISTRICT BOARD MEETING

(2695-40)  
800  
707  
1500

OCTOBER 23, 1974

1. Approval of minutes of September 18, 1974 meeting.

2. Financial Report: Hazel Melo. - ~~\$~~ 549,41 - <sup>rec</sup> 547,80  
494, water

3. Wages and other billings submitted for payment. 4923-

4. Reports:

A. General Manager's Report -

B. Fire Chief's Report -

C. Correspondence -

5. For discussion and action:

A. Water tank maintenance and system improvement <sup>Communication -  
pressure reducer -  
8" by pass -  
valve -  
Tester =  
For top =</sup>

+ B. Water connection request <sup>1,400  
450 gal/hr</sup> - Check den -

6. New Business.

7. Announcements and community information. <sup>Commercial  
399/100ft.</sup>

8. Adjournment. <sup>100 32000  
4/1 50  
0-500</sup> 10.9 hours <sup>5  
3 room / 1500 gal/hr  
50  
25</sup>

Revised - Continue to growth of Coliform Bacteria?

103  
106  
109

Rescheduled Meeting of the Muir Beach Community Services District

Pervier Residence November 26, 1974 8:00 P.M.

Present: Moore, Mrs. Clark, and Mrs. Stump.

Absent: Miller and Hall

Meeting called to order by Moore, Chairman at 8:15 P.M.

Minutes of previous meeting approved as submitted.

Financial Report: run date 11-06-74

Balance a/o September 30th.-----	\$4,943.12
Current receipts-----	517.85
Current expenditures-----	1,964.83
Balance a/o October 31st. -----	\$3,498.14

Bills submitted for payment:

Gordon Mosteller, wages -----	\$603.75
Hazel Melo, wages -----	86.25
Hazel Melo, expenses-----	30.00
Evelyn Pervier, rental fee -----	10.00
P.G.& E., electric service 10/18-11/19 -----	89.85
P.T.& T., signal channel-----	6.00
Phillips Petroleum Co., 47 gallons gasoline -----	19.58
North Bay Electric Works, #42 Eagle Cap..plug -----	7.24
J.G.MacPhee Co., ells and adapters -----	16.30
M.M.W.D. , flanges, valve and 7 meter box with lids-----	85.39
Martin Bros., 1 nylon broom -----	6.62
John Bransten, refund of deposit-----	10.00

TOTAL \$970.98

Motion # 514: By Mrs. Stump to pay bills.

Seconded: By Mrs. Clark

Ayes: Unanimous

MANAGER'S REPORT: Given by Moore, due to Mosteller's absence.; the residue tester is on order but as yet not received; re: installation of the pipe between the two small tanks, a purchase of 3 valves is necessary with approximate cost of \$100 for each valve. This was deferred to next meeting; one tank roof needs to be replaced before tar and gravel can be installed; discussion followed on the two bids received for the tar and gravel of the 3 tanks; Morris Roofing Co. submitted a bid of \$1270. and De Mello Roofing quoted a bid of \$1345.

Motion # 515: By Mrs. Clark for Mosteller to repair or replace the one tank roof, the structural expenditure up to \$300 and in the meantime, get other bids for the tar and gravel, reporting back next meeting.

Seconded: By Mrs. Stump

Ayes: Unanimous

The chain link fence has to be installed; post holes have to be dug, then cement and metal poles be installed before fence can be put up; discussion followed.

Motion # 516: By Mrs. Stump to authorize Mosteller to get the necessary material, and with a work party, get the fence installed.

Seconded: By Mrs. Clark

Ayes: Unanimous

FIRE CHIEF'S REPORT: Sward reported three of the volunteer firemen are leaving and seeks 3 temporary replacements; the airpacks are installed on truck; firebarn door has to be installed, when money is available.

CORRESPONDENCE:

Letter dated 11-22-74 from Wm. G. Kirkman, Mgmt. Systems officer, State Clearinghouse, office of Planning and Reserch re: Minipark, M.B.C.S.D. the review has been completed and verifies our compliance with environmental requirements.

The water samples taken by Marin County Dept. of Health at the well, tank, Souza and Burn-Callander locations were all of satisfactory bacteriological analysis.

Letter from Chas. Felix dated 10-30-74 showing the computations of the projected water use by his project being based on a rational method, using actual rates obtained from water use records obtained from water districts in Stinson Beach and Mill Valley; also material on low water saving plumbing fixtures.

Mrs. Stump reported on the Felix figures being out-of-date, based much lower than those M.M.W.D. gave her; the Coastal Commission had denied Felix's request and he had until 11-28-74 to appeal; we will assure a connection, but postpone any action until next meeting, after appeal is known and more up-to-date information is received from Felix.

NEW BUSINESS:

Mrs. Stump reported that with the inflation and due to our money squeeze we consider the raise of the water rates; gave examples of water rates at Stinson Beach and Bolinas in comparison to Muir Beach rates; discussion followed on the raise of our basic rate or a special assessment; a study should be made and come up with a recommendation. Geo. Silvestri's replacement to be contacted and have him define our exact powers and ask him to our meeting, possibly in January, to get acquainted with our community.

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Residents, please note and be alerted to the hazard we face on the highway.... there are motorcycle races on Sunday mornings during the hours of 7:30 am and 9:00 am... they start at Tam Junction Arco station, over the hill, through Muir Beach, to Bolinas. Drive carefully and if possible stay off the road during these hours. (Jack Moldenhour reported his Impala was "creamed" to the tune of \$1700 damage.)

This is a very serious and dangerous situation. A letter will be sent to the California Highway Patrol Department commending them for what they have done to help out for our safety...any ideas?

Mrs. Stump reported on Supervisor Gary Giacomini's proposal re: changes in the boundaries of County Supervisorial Districts and a letter is to be sent Board of Supervisors to urge them to include Muir Beach in the West Marin District, as our problems are much more compatible with West Marin.

There being no further business,

Motion # 517: By Mrs. Clark to adjourn the meeting.

Seconded: By Mrs. Stump

Ayes: Unanimous

Meeting adjourned 9:55 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Richard O. Moore, Chairman

NEXT REGULAR MEETING WILL BE HELD ON DECEMBER 18, 1974

PERVIER RESIDENCE

8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence December 18, 1974 8:00 P.M.  
 Present: Moore, Miller, Stump and Clark  
 Absent: Hall  
 Meeting called to order by Moore, Chairman at 8:27 P.M.  
 Minutes of previous meeting approved as submitted.

Financial Report: run date 12-5-74  
 Balance a/o October 31st.-----\$3,496.14  
 Current receipts ----- 1,436.37  
 Current expenditures ----- 730.37  
 Balance a/o November 30th. -----\$4,202.14

Bills submitted for payment:  
 Gordon Mosteller, wages -----\$603.75  
 Hazel Melo, wages----- 86.25  
 Hazel Melo, routine expenses----- 30.00  
 Evelyn Pervier, rental fee----- 10.00  
 P.G.& E. electric service 10/18-11/19 ----- 86.57  
 Phillips Petroleum, 55 gals.- gasoline ----- 19.58  
 Albert Bender Co., insurance package policy ----- 1,386.00  
 A-1 Auto Parts, misc. articles for truck ----- 15.07  
 Hazel Melo, filing supplies ----- 16.45  
 Jackson's Hardware, bolts and washers----- 66.82  
 TOTAL \$2320.49

Motion #518: By Mrs. Clark to pay bills.  
 Seconded: By Mrs. Stump  
 Ayes: Unanimous

MANAGER'S REPORT: Mosteller reported having finished putting the new lid on tank, the fence around large tank still has to be installed; the system is working smoothly; had been told there are free funds from the government via HUD for small communities; ( which Dick Moore will pursue) had called four more roofing companies for estimates, to no avail; will contact M.M.W.D. to get their estimates on digging of ditches and the connection charges when we are ready to install the valves; the residue tester not as yet received; Discussion followed on Mr. Banducci's concern regarding the water pouring across the highway onto his flower fields from Seacape properties on top side of highway; when he changed the old system over to plastic pipeline, noticed many service lines were rotten and property owners should consider replacing the older lines with new pipe.

FIRE CHIEF'S REPORT: Sward reported the barn roof is installed and when more money is available, the garage doors will be installed; the training has been done on the use of Airpicks.

CORRESPONDENCE:

A program announcement for managers in the public sector was received from University of California to be held on January 14, 1975 at the Claremont Hotel, Berkeley. (Conference on Fair Labor Standards Act)

The five water examination samples taken by the Dept. of Environmental Services at various locations on 11-25-74 were reported.

OLD BUSINESS: Mrs. Stump reported her findings of our road control as to the parking and blocking the roads where emergency vehicles can not get through; she will get a copy of the Stinson Beach ordinances on blocking of access to roads and will pursue getting the problems in our district solved by the forming of M.B.C.S.D. ordinances.

Miller will send a letter to the Marin County Public Works Dept. re: the street improvements which have not been completed at recent and new building sites in the district. Moore will also direct a letter on same subject to the M.B.I.A. for their information.

Mosteller will contact both Bolinas and Stinson Beach service districts re: the rental or borrowing of their backhoes, when needed in the district.

Moore reported he had been asked about the status of the building of the community center; discussion followed... since there is a poor attendance at the M.B.C.S.D. meetings this will be put on the agenda at a future meeting, to be announced.

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Gary Giacomini, Supervisor, has a practice to meet with each community within the boundaries of his Supervisorial District, of which now includes Muir Beach; he has been invited to a community meeting, January 13th. at Dorothy Hughes' residence on Starbuck Drive, to get acquainted with the local residents...time will be posted.

There being no further business,

Motion # 519: By Mrs. Stump to adjourn the meeting.

Seconded: By Mrs. Clark.

Ayes: Unanimous

Meeting adjourned at 9:55 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Richard O. Moore, Chairman

NEXT REGULAR MEETING WILL BE HELD ON JANUARY 15, 1975

Pervier Residence 8:00 P.M.