

Regular Meeting of the Muir Beach Community Services District

Pervier Residence

August 16, 1977

8:00 P.M.

Present: Moore, Colton and Miller

Absent: Stump and Elliott

Meeting called to order by Moore, Chairman at 8:17 P.M.

Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 8-1-77

Beginning balance	-----	\$11,233.23
Current receipts, \$489.74 water revenue	} Total-----	1,100.29
10.00 SS repmt.		
600.55 tax transfer		
Current disbursements	-----	1,317.41
Balance a/o July 31st.	-----	\$11,016.11

Bills submitted for payment:

Click Pickens, wages 803.75 + 100.00 retroactive	-----	\$903.75
Hazel Melo, wages 114.00 + 14.00	-----	128.00
Peter Smith, vacation relief	-----	402.00
Hazel Melo, expenses.. 6.21 xerox minutes and 19.50 stamps	-----	25.71
Evelyn Pervier, rental fee	-----	10.00
Bell Industries, 6 Mueller curb stops	-----	44.53
Martin Bros. 2 sacks con. mix	-----	5.09
P.T.& T. Co., signal channel	-----	6.00
Creative Merchandisers, Inc., 1 quick-set	-----	6.68
P.G.& E. Co; svc. for pump house 6/21 to 7/21	-----	151.14
Mulugani Tire Co., 2 tires, casings, 1 metal valve stem	-----	65.19
A-1 Auto Parts; WD40, fuel line, oil filter spouts, valvoline, pocket files, cambell chain, sta lube	-----	30.62
" " " ; 2 batteries, 1 power relay cable, GSL hose	-----	68.22
Varneys Hardware; weed cutter blades, bolts, paint roller, paint, spray can, cocking	-----	22.10
	TOTAL	\$1,869.03

Motion # 626: By Miller to pay the bills.

Seconded: By Colton

Ayes: Unanimous

OLD BUSINESS:

Melo reported having spoken and also writing a letter to Dick Beckman regarding the damages at foot of easement, alongside the Keyes' property. He stated he will do the repair in time.

NEW BUSINESS:

A. Passed and adopted was Resolution No. 627 ordering a special election to fill a vacancy on the Board of Directors.(3)

B. Passed and adopted was Resolution No. 628 ordering consolidation of the special election to fill a vacancy on the Board of Directors set for 11-8-77, with the General District Elections set for the same day.

C. Passed and adopted Resolution No.629 requesting the Marin County Board of Supervisors to authorize the County Clerk to render services regarding the election to be held on Tuesday, 11-8-77.

D. Request to use picnic grounds was granted to the Los Vaqueros for their annual show.

CORRESPONDENCE:

1. Letter from Michael Mitchell, Auditor-Controller dated 8-11-77 certifying the assessed valuation of the District for fiscal year 1977-78 : Net Valuation total \$2,025,402; Homeowners Exemption \$140,000; Business Inventory Exemption \$245; Gross valuation \$2,165,647. This reflects an overall increase of 23.6% over the preceding year.

2. Letter from Drought Emergency Task Force dated 8-8-77 re: unavailability of the various equipments from State agencies, for drought problems in Marin County.

3. Copy of Schutz's application for a Use Permit dated July 9, 1977 mailed to Mr. Hall, Zoning Dept., Marin County was discussed and it was decided further input from the Community should be sent in prior to Schutz's next hearing on 8-26-77. Miller to draft a letter to be sent to Mr. Hall.

REPORTS: Due to the absence of Sward and Pickens there is no report.

There being no further business,

Motion # 630: By Colton to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned 9:06 P.M.

Respectfully submitted,

Hazel Melo  
Hazel Melo, Dist. Secty.

Richard O. Moore, Chairman

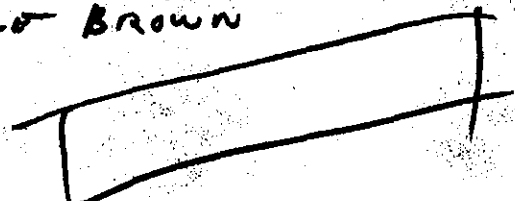
MUIR BEACH COMMUNITY SERVICES DISTRICT BOARD MEETING

SEPTEMBER 21, 1977

Reg 11,016 Bul  
Rev  
8/29 9,796.02

1. Call to order.
2. Approval of minutes of August 17, 1977 Board meeting.
3. Financial report: Hazel Melo
4. Wages and billings submitted for payment.
5. Old business:
  - A. Clarification of number of Board vacancies to be filled at the November 8, 1977 election and recommendation to Marin County Board of Supervisors on appointment of Director to fill short term vacancy. **3 FULL TIME VACANCIES.**  
**1 ~~TEAM~~ ~~DEC~~ ~~SHORT TERM~~ - 54MRS - 79**
6. New business:
  - A. Discussion - Senate Bill 430 and on-site sewage maintenance district zones. **-BILL DESIGNED SECT. OF ENVIRONMENTAL HEALTH. ? of MDCSD JURISDICTION - RESPONSIBILITY**
  - B. Action regarding sewage disposal system permit for 24 Seacape Drive and tentative permit for 183 Sunset Way. **MRS LUCILLE BROWN**  
**MARGARET**
7. Reports:
  - A. Correspondence
  - B. District Manager's report: Click Pickens
  - C. Fire Chief's report: John Sward
8. Announcements and community information.
8. Adjournment.

Permit State



REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Pervier Residence October 19, 1977 8:00 P.M.  
 Present: Stump, Miller, Elliott, Colton  
 Absent: Moore  
 Meeting called to order by Stump, Acting Chairperson at 8:10 P.M.  
 Minutes of previous meetings, regular and special, approved as submitted.

FINANCIAL REPORT: run date 10-3-77

Beginning balance a/o 8-31 -----	\$9,756.02
Current receipts (S.S repayment 10.00, taxes 25.06, water revenue 324.97) -----	360.03
Current disbursements -----	1,470.71
Balance a/o 9-30 -----	\$8,670.40

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Evelyn Pervier, 2 rental fees (9/29 and 10/19) -----	20.00
A-1 Auto Parts, arc welding rod, GE bulbs -----	14.10
P.G. & E. Co., pump svc. 8/19-9/20 -----	174.95
Pacific Tel. & Tel. Co., signal channel -----	6.00
Big 4 Rents, compressor rental, hammer, hose, spade, chisel, paint -----	71.02
Stump, High, Kosovitz, Smith, "Little Beach" lease renewal @ \$1.00 10/8/77 to 10/8/78 -----	4.00
Hazel Melo, expenses-- 1000 billing cards 39.17, xeroxing of minutes of 2 meetings and "alert letter" 19.08, 290 13¢ stamps 37.70, special envelopes for census cards 3.24 -----	99.19
Martin Bros. 100 ft. 1/2 re-bar steel -----	12.72
TOTAL	\$1,319.73

Motion # 637: By Colton to pay the bills.  
 Seconded: By Elliott  
 Ayes; Unanimous

FIRE CHIEF'S REPORT: Sward reported the extinguishers would be serviced on Oct. 29. There will be smoke alert detectors and fire extinguishers for sale; purchased two plectrons, now have 6, and has ordered 2 more; 3 men are going to attend a Fire Class, given by the government department, to update fire drills; is going to submit a written report to the county for a grant of \$7000; is looking into getting private maintenance to service the fire vehicles; has a proposal in for a newer truck within a year.

MANAGER'S REPORT: Pickens reported the water has maintained at same level as reported last meeting; 2" lower than normal; the water in creek is holding since last rains; the Park Service is working on the parking lot, widening the lot and putting a culvert down at Pacific Way to divert the water away from the lot; Mrs. Keyes had requested "black top" be put at bottom of her driveway. (after discussion on driveways it was determined it is the owner's responsibility to maintain their roads and driveways, per County Counsel's advice); questioned the billing of water to be used on Lot # 49 on Ahab Dr. for watering the seeding done recently to repaired slide. (the lot owner must pay for the water used); had checked into other wells or sources and according to Mr. Thompson of Weeks Well Drilling Co. it would not be practical to dig another well adjacent to present wells, it would pump from same source, unless a well could be drilled further up the valley; water from the Zen properties would be used for their purposes first; will check further and report back next meeting.

REVIEW OF WATER USAGE: Elliott reported we had, so far, received 66 responses to the census cards; 2/3 rds. used less than 40 gallons of water per day; hold usage at the present level on a voluntary basis and monitor ourselves; THE SECRETARY WILL POLICE HIGH USERS;

Discussion followed on what lands we have if to drill another well; trucking in water; digging in a dam; desaltization on long range plan; a follow-up with feed back to continue at next meeting. Mandatory rationing will not go into effect at this time!

CORRESPONDENCE:

1. Letter from Joseph Lemon (Seacape resident) dated 10/13 re: the census card sent to him and he expressed that the Seacape residents are in a somewhat different position with regard to water allocation than the other members of the community. The contract between the C.S.D. and the Seacape property owners, former shareholders in the Seacape Mutual Water Co., is valid and binding. The C.S.D. has not the authority to impose a mandatory limit on the amount of water to be used by Seacape residents, especially a limit less than 1000 c.f. per month and is obligated to take care of their needs first.
2. Letter from Audrey Teixeira, Transportation Supervisor, Mill Valley School District dated 9/28 re: her request for a resident who might be willing to act as a supervisor at the bus stop so that no children will get hurt. There are about 40 children and she notices them running back across the road to check their mailboxes, a very dangerous

situation. After discussion it was decided to send her letter to the Beachcomber for publication. A letter will be sent to Teixeira of our decision.

3. Letter from the M.B.I.A. dated 10/19 re: their directors resolved to urge the C.S.D. to allocate the sum of \$2500 to Richard Beckman for his phase of the work necessary before the community receives the \$40,000 Federal Grant for building the Community Center. ie: prepare drawings and specifications, survey of the lot and a structural engineer must analyze and approve the plans. This is for up-front costs.

4. Two requests for water hookups. One for Richard Avanzino at 224 Sunset Way and the other for Martha Freebairn-Smith on the property she recently purchased from Paula Havstad on Sunset Way.

5. Letter from E.C. Winterhalder, Engineering Geologist, dated 10/10 re: Muir Beach water supply wells. Presenting information developed through monitoring of the water supply wells in Redwood Creek. They have observed the surface flow in the creek periodically over the past several months and noted a gradual decrease and finally no flow near the wells during August. Rainfall in late September restored the surface flow in the creek, and the water level in the wells returned to near normal within about five days thereafter. This confirms their previously expressed opinion that the capacity of the wells to produce water depends directly on the surface flow in the creek; only relatively small amounts of ground water are stored and available to the wells in the alluvium.

6. A sample Ballot and Voters' pamphlet for the 11-8-77 Consolidated General District Elections from Peter Meyer, Marin County Clerk.

#### COMMUNITY CENTER REPORT:

Alene Pettee, Administrative Analyst from the office of County Administrator, Marin County was introduced to the audience. She spoke re: the allocation process of Local Public Works Program Funds to be distributed to and by the Marin County Board of Supervisors, \$40,000 was endorsed to the M.B.C.S.D. for completion of the Community Center. The County of Marin is to act as the fiscal and administrative agent for our award; construction must begin by 1-6-78, at the latest; revision of the original drawings are necessary so that prospective contractors may have complete information to formulate bid proposals; if lowest bid is more than the \$40,000, we lose out on the Grant. After a lengthy and informative discussion.

Motion# 638: By Colton the District enter into an agreement with Richard Beckman for fees necessary to complete bid documents on the Community Center in the amount of \$2500. Details to be worked out with the Building Committee.

Seconded: By Miller

Ayes: Unanimous

#### ANNOUNCEMENTS:

Garnett spoke on the M.B.I.A. being in the process of a "Development and Direction Plan". meetings will be held for ideas and residents' feelings on the plan to be adopted by Marin County within the next six months. Watch the Bulletin Board for dates of meetings and locations.

A letter is to be sent to Wm. Desmond to attend our next meeting for explanation on the Senate Bill #430 re: on-site sewage maintenance district zones.

There being no further business,

Motion # 639: By Miller to adjourn the meeting.

Seconded: By Colton

Ayes: Unanimous

Meeting adjourned at 10:10 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel M. Melo, Dist. Secty.

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Janet Stump, Acting Chairperson

NEXT MEETING WILL BE HELD ON NOVEMBER 16, 1977 PERVIER RESIDENCE 8:00 P.M.

THINK WATER!!!!!!!!!!!! BE A "WATER WATCHER" TOO. !!!!!!!!!!!!!

Regular Meeting of the Muir Beach Community Services District  
 Pervier Residence November 16, 1977 8:00 P.M.  
 Present: Moore, Stump, Elliott, Colton and Miller  
 Absent: None  
 Meeting called to order by Moore, Chairman 8:16 P.M.  
 Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 11-1-77

Balance a/o Sept. 30 -----	\$8,670.40
Current receipts -----	1,583.95
( S.S. repmt.10.00, water revenue 521.95, conn. fee with meter/box 467.00, open space tax monies in lieu of Federal tax dollars 585.00)	
Current disbursements -----	1,446.08
Balance a/o October 31 -----	\$8,808.27

(EDA Grant \$40,000.00 a/o 10-28-77 )

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Evelyn Pervier, rental fee -----	10.00
P.T.& T. Co.; signal channel -----	6.00
Hawkins Co. , 150 white ceramic road markers-----	73.49
Public Employee's Retirement System, basic assessment	20.00
Treasurer, County of Marin, radio svc.- repair plectron	22.75
Hazel Melo, expenses-- 150 13¢ stamps 19.50, xerox minutes 10.60, envelopes 2.93, 66 routine miles of 2 trips to Sausalito and Civic Center @ 15¢ 9.90 -----	42.93
Albert Bender Co., on account annual premium pmt. -----	1000.00
Fire Master, recharge 26 fire extinguishers @ 5.00 -----	130.00
Bell Industries, 6 meters, 50 Fibre meter washers -----	305.26
A-1 Auto Parts, 23-4028starter (fire dept) -----	29.91
Royal Petroleum Co., 113 gallons gasoline -----	66.36
P.G.&E.Co; svc. 9/20-10/19 pump -----	146.70
Martin Bros. Supply, 1 wedge, 8.2 tons 3/8 AC black top ----	202.09
Varney's Hardware, 1 simer Geyser pump, 100' outdoor ext. cord, rustoleum, spray enamel, 20' chain, S hooks -----	114.83
Bell Industries, PVC male adapters, PVC 90° SXS elbows, PVC primer -----	9.84
Richard Beckman, initial payment Community Center svcs. ----	1000.00
TOTAL	<u>\$4,097.91</u>

Motion # 640: By Stump to pay the submitted bills.  
 Seconded: By Colton  
 Ayes: Unanimous

REPORTS:

A. District Manager: Pickens reported the water level is still maintaining as we go into the second year of draught; there is water in the creek now; installed four meters for new connections; Krimowa had a culvert installed by her contractor, with curbing on each side of driveway, off Sunset Way at top of Cove Lane.

B. FIRE CHIEF: Sward was absent. Pickens announced there will be another fire extinguisher charge day on 12-3 at the fire station; are holding fire drills; getting more volunteers. Sharon Pickens requested the first-aid kits carry supplies for poisoning control.

CORRESPONDENCE:

1. A newspaper clipping from Bruce Harlow, a former Director, re: plans to use 2 Boeing hydrofoil in the state ferry system on Vashon Island being shelved because of the residents wanting to enjoy the natural life of the tidelands. The government bureaucracy listened seriously to the "citizen input" for which they had requested.
2. Notice from Marin County Office of Employment and Training dated 11-4-77 re: a new youth employment questionnaire in order to formulate a plan to serve economically disadvantaged youth better.
3. A letter from Ted Elliott dated 11-2-77 requesting a letter that water meters are available to property on Charlotte's Way.
4. Copy of letter to Board of Supervisors from Department of Public Works re: Plans and Specifications Muir Beach Community Center Building dated 11-10-77. The project to be advertised 11/21, 28 and 12/5; bids to be opened 12/14 at 2:00 P.M. in room 304-B, Civic Center.

OLD BUSINESS:

Stump reopened the subject of Sunset Way parking and road conditions; nothing resolved after brief discussion.

NEW BUSINESS:

A. - Discussion of insurance per letter on contract and billing from the Albert Bender Co. dated 11-3-77. Elliott reviewed the package liability and property policy; the structures values have been increased by 8% to reflect current inflationary trends; increase in Melo's bond 57 to 77, tanks 153 to 162, water works 1400 to 1800, Little Beach 430 to 610, auto coverage 950 to 1200..the total due \$3933.00.

Stump suggested dropping the Little Beach to save on that cost..after discussion,

Motion # 641: By Elliott to pay \$1000.00 towards the bill, attempt to defer the balance until after tax monies revenue come in, and review the policy and approach the beach lessees as to their views on the cancelling of the leases.

Seconded: By Stump

Ayes: Unanimous

B. - Resolution in support of name for easement off Shoreline Highway between Sunset Way and Seacape Drive in honor of former CSD Director, Richard White.

Motion # 642: By Stump to approve "Juminith Whale" and/or "Great White Way" as the name for easement, with a sign to be put up by Pickens.

Seconded: By Elliott

Ayes: Unanimous

ANNOUNCEMENTS:

Garnett expressed a "thank you" to Moore and Miller for being part of C.S.D. and having done a good job as directors.

Muir Beach Christmas party on December 18th at the Hughes residence on Starbuck Drive. Muir Beach directory will be for sale.

There being no further business,

Motion # 643: By Colton to adjourn the meeting.

Seconded: By Miller

Ayes: Unanimous

Meeting adjourned at 10:10 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

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Richard O Moore, Chairman

WATCH FOR NOTICE OF THE REGULAR MEETING TO BE POSTED ON BULLETIN BOARD.