

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center
 Present: Yost, Colton and Elliott
 Absent: Stump and Garnett
 Meeting called to order by Yost at 8:10 P.M.
 Minutes of previous meeting approved as submitted

August 16, 1978

8:00 P.M.

FINANCIAL REPORT: run date 8-1-78

Beginning Balance a/o June 30th -----	\$16,979.15
Current receipts -----	1,172.18
(Water revenue 453.02, SS repmt 10.00, election 20.00, 1 deposit 20.00, 2 meters/boxes 134.00, property taxes 535.16)	
Current disbursements -----	2,663.88
Balance a/o July 31st -----	\$15,487.45

EDA GRANT: run date 8-1-78

Beginning Balance -----	\$8,249.17
Current receipts -----	-0-
Current disbursements -----	-0-
Balance a/o July 31st -----	\$8,249.17

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Hazel Melo, expenses (postage 22.50, xeroxing 11.66, envelopes 5.24)---	39.40
J.G.McPhee Co; tees, clamps, couplings, adapters-----	16.10
P.T. & T. Co; signal channel -----	6.00
P.G. & E. Co; 19 Seacape, Community Center 6/30-7/21 -----	14.34
Pump house 6/21-7/21 -----	206.22
A-1 Auto Parts, power ready relay, gumout, power ready switch -----	9.19
Art Jorgenson, rebuild temp pole to P.G. & E. specs 195.54, electric svc. Jan 6 thru May 25th 11.76 -----	207.30
Ayers Locksmithing, 15 keys, 8 rings -----	15.16
TOTAL	<u>\$1,431.46</u>

Motion # 677: By Colton to pay the bills.
 Seconded : By Elliott
 Ayes: Unanimous

REPORTS:

- A. Manager: Pickens being on vacation, no report. Peter Smith, his vacation replacement was absent. There were reports of water having too much chlorine (taste and a bad odor) Smith was to be contacted to check at the pump house chlorinator. Hereafter all water test reports are to be sent to Board of Directors; copy going to Pickens and a copy to be kept on file.
- B. Fire Chief: Sward was absent, no report
- C. Community Center: none
- D. Definition of Manager and Secretary duties: Colton gave a brief resume of the committees recommendations on the manager's job description. Final recommendations to be presented at the September 20th meeting. A short discussion followed on the manager's job being a full time or part time job. Melo will submit her schedule of duties.

OLD BUSINESS:

MUIR BEACH PLAN : the M.B.I.A. asked the CSD to approve the Community Plan. It then goes to the County Board of Supervisors, then to the Coastal Commission.
 Allan Meacham, Marin Co. Planning Dept. was present, just sitting in to listen to the plan and the discussion from the audience.
 Yost asked if there were any objections or comments. Dr Lavalley and Dr Faire spoke on their objections. After a lengthy discussion, *
 Colton moved, seconded by Elliott that the CSD adopt the Master Plan as presented by the M.B.I.A.
 By voice vote the motion failed. Nays Yost and Elliott - Ayes Colton
 After further discussion,
 Motion # 678: By Colton that the Board endorse the Plan as submitted.
 Seconded: By Elliott
 Ayes: Unanimous

CORRESPONDENCE:

1. Notice from S.McCormick, Internship Coordinator California State University, Hayward re: their policies and procedures for recreation intern placements. Our district will be listed for a possible internship and considered by their students. The agency selected cooperatively by the student and by their faculty must provide 240 hours of challenging and educationally valuable experience under direct supervision of an experienced, professional supervisor.

* Hester Burn-Callendar also spoke in behalf of the Property Owners Association and their concern.

2. A notice from Michael Mitchell, Auditor-Controller dated 7-24-78 re: their estimated charge for the 1977-78 District Audit and various special reports is \$700.00 which is the same as last years audit fee.
3. Notice of the November 7th General Election precinct to be held at Muir Beach Fire station from Peter Meyer, Marin County Clerk.
Discussion followed if the precinct should be changed to the Community Center. Elliott moved, seconded by Colton, that the precinct be kept at the fire station. The motion was carried unanimously.

NEW BUSINESS:

Yost reported he is checking into the formation of a fire district and will report with details at the next meeting.

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Marilyn Laatsch spoke for Joseph Segal re: T'AI CHI CHIH teachers training schedule. Asked if the Center could be used 9/12-9/15 7-10 P.M. and on 9/16,17 9-4:30 P.M. A usage fee will be paid to the district.

Martha Freebairn-Smith spoke on starting a homework center with Karla Billings for the local children. Monday, Tuesday and Thursday evenings 7-9 P.M. at the center. More on this project to be reported at a later date.

There being no further business,

Motion #679: By Elliott to adjourn the meeting.

Seconded: By Colton

Ayes: Unanimous

Meeting was adjourned at 10:43 P.M.

Respectfully submitted,

Hazel M. Melo

Hazel Melo, Dist. Secty.

Steve Yost, Chairman

NEXT MEETING WILL BE HELD ON SEPTEMBER 20,1978 8:00 P.M. Community Center

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center September 20, 1978

8:00 P.M.

Present: Stump, Yost, Elliott Colton

Absent: Garnett

Meeting called to order by Yost, Chairman at 8:14 P.M.

Minutes of previous meeting approved as submitted.

FINANCIAL REPORT: run date 9-1-78

Beginning balance a/o July 31 -----	\$16,979.15
Current receipts -----	918.23
(water revenue 888.23, SS repmt 10.00, deposit 20.00)	
Current disbursements -----	1,486.99
Balance a/o August 31 -----	\$14,918.69

EDA GRANT: run date 9-1-78

Beginning balance a/o July 31 -----	\$8,249.17
Current receipts -----	-0-
Current disbursements -----	8,081.24
Unencumbered balance a/o August 31 -----	\$167.93

Bills submitted for payment:

Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Peter Smith, wages for vacation relief -----	402.00
Hazel Melo, expenses (mtg. minute pages 6.78, postage 23.04, mileage 2.70, photo copies of minutes 11.66) -----	44.18
Albert Bender Co. Inc; insurance on Community Center to end of policy year (commercial package) -----	419.00
Pacific Tel & Tel. Co., signal channel -----	6.00
P.G.& E. Co., svc. 7/21-8/21 Franks Valley Rd. -----	151.61
Community Center -----	17.45
Ayers Locksmithing, 7 keys, 4 rings (Community Center) -----	7.10
No. Marin C. Water Dist. 2 bacterial tests -----	6.00
Mitchell, Michael, Data processing svcs. a/o 8/78 assessment roll -----	10.49
Royal Petroleum, 8/10 65 gallons gasoline -----	41.48
TOTAL	\$2,023.06

Motion # 680: By Elliott to pay bills.

Seconded: By Stump

Ayes: Unanimous

Guests Dick Hardin, Unit Mgr. GGNRA, Steve Perkins, YACC and Arthur Tracey, Park Ranger were present. Hardin spoke on their design plans for the beach area. Presented were 2 views and he explained their phasing plan. (1) Parking (2) New plantings (3) Trails, picnic group areas, fencing, etc. (4) Toilet and dumpster enclosures. The plan was informally approved by the Board. Any suggestions for further improvements of the beach area should be given to Arthur Tracey. Box 302

REPORTS:

A. Manager: Pickens reported on the 2 bacterial water tests being satisfactory. He is working on the installation necessary for the underground gasoline tank and will rent a backhoe to dig the hole. Wants to panel a section of the recycle center to use as a storage area for tools, etc. With winter coming asked about putting AB gravel on the Lagoon Road, Pacific Way and Charlotte's Way. Has been cleaning ditches. Has decided to get Keyser Plan insurance. Forms will be requested for registration.

B. Fire Chief: Sward reported he has to have help to do his paper work. There are dollars to be had by Grant Funds and meetings must be attended. He wants to eventually get a structural type fire truck.

Gerry Pearlman offered to submit necessary forms for the Grant Funds for 10% of amount received. Jane Colton will go to the meetings to follow through.

Yost reported re: formation of a fire district. County Counsel advised him we are not chartered to be a fire district. (a) calls for a special election, (b) go next General Election. Adopt a resolution we wish to become a fire district then go (a) or (b). The discussion was tabled.

OLD BUSINESS:

A. COMMUNITY CENTER -- Kathy Sward said she would take calls and co-ordinate schedules if she has some guide lines to follow.

After discussion Yost appointed a committee of Stump, Chairman, Ted Elliott, Kathy Sward, Andre Pessis, Barbara Burke, Sharon Pickens, and Art Tracey. A notice of meeting will be posted on the bulletin board for Tuesday, Oct. 3rd--8:00 P.M. at the Community Center.

B. Manager and Secretary's job description-- Elliott had prepared a job description for the district manager but it was tabled to next meeting agenda. Melo's presentation of her job was accepted by the Board.

C. ELLSBERG PLAN and TOUR BUSES: Bob Boyer reported having written to Giacomini re: the extremely dangerous situation regarding large tour buses on our county roads in and out of Muir Woods.

He had a Grant Deed for necessary signature giving Daniel and Patricia Ellsberg permission to put their leach field within the easement along their property line, thus being able to build the house 10 feet back from the cliff edge. Will start with leach field within 2 to 3 weeks and the house in the Spring.

D. FINAL FUNDING OF EDA GRANT MONIES: Yost reported on a letter received from Alene Pettee re: the EDA reversing the informal decision. The \$2,593.50 (left-over paint money) planned to buy building materials for the fireplace cannot be used for this project. The funds may be used for any addition to the Center as long as it includes both wages and materials. Discussion followed on whether the money should be spent on a floor, landscaping or the fireplace.

It is necessary to conduct some kind of informal bidding procedure, and submit a letter to Pettee which describes the bids received and the person or persons to whom a mini-contract will be awarded. At that point, Pettee will take over by informing EDA and setting up a contract for the work.

CORRESPONDENCE:

1. Letter from Elizabeth Terwilliger dated 9-7 re: her concern of the fire hazard at the Muir Beach Overlook. A barbecue grill in the pine trees could cause a fire when the winds are strong. GGNRA does not seem worried and she thinks it is a problem.

2. Notice to all Special Districts dated 8-4 from County Counsel of Marin Co. re: Brown Act-Requirement of Open Meetings.

3. Intra-Company Memo to Melo from Francisco Paniagua, Coin Tel. Consultant suggesting a semi-public service is the best suited to meet the District's needs. Melo will pursue in getting the coin box installed at the Center.

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

1. Gerry Pearlman reported there is a Fund for undergrounding utility poles in the unincorporated areas of the county. He will draft a letter to be sent to Giacomini.

2. The Ocean Riders will be putting on a horse show on Oct. 9th. Requested to use the picnic area for their lunch.

3. Stump reported Doris Clark was donating some pieces of furniture, which could be used at the Center. She will make the arrangements for transport.

There being no further business,

Motion # 681: By Colton to adjourn the meeting.

Seconded: By Stump

Ayes: Unanimous

Meeting adjourned at 11:42 P.M.

Respectfully submitted,



Hazel Melo, Dist. Secty.

Steve Yost, Chairman

NEXT MEETING WILL BE HELD ON OCTOBER 18, 1978 8:00 P.M. COMMUNITY CENTER
AGENDA WILL BE POSTED ON THE BULLETIN BOARD.



**MUIR BEACH COMMUNITY SERVICES
DISTRICT**

BOX 221 • STAR ROUTE • SAUSALITO, CALIFORNIA • 94965

BOARD OF DIRECTORS

Steven Yost, Chairman 383-5838
Janet Stump
Ted Elliott
Jane Colton
Steve Garnett

September 25, 1978

To whom it may concern,

Steven Yost is the Chairman of the MUIR BEACH COMMUNITY SERVICES DISTRICT BOARD of DIRECTORS.

Yours truly,

Hazel M. Melo

Hazel M. Melo,
District Secretary

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

NAME

ADDRESS

CITY & STATE

SPACE ABOVE THIS LINE FOR RECORDER'S USE

MAIL TAX STATEMENTS TO

NAME

ADDRESS

CITY & STATE

Documentary transfer tax \$.....
 Computed on full value of property conveyed, or
 Computed on full value less liens & encumbrances remaining thereon at time of sale.

Signature of declarant or agent determining tax - firm name
 Unincorporated area City of.....

Grant Deed

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

MUIR BEACH COMMUNITY SERVICES DISTRICT

hereby GRANT(S) to

DANIEL ELLSBERG AND PATRICIA ELLSBERG,
his wife, as Community Property

the following described real property in the
county of **Marin**, state of California:

Description attached hereto and
made a part hereof

Dated

9/20/78

[Handwritten Signature]
Chairman - CSD

STATE OF CALIFORNIA
COUNTY OF _____

} SS.

On _____ before me, the under-
signed, a Notary Public in and for said County and State, personally
appeared _____

_____, known to me
to be the person _____ whose name _____ subscribed to the within
instrument and acknowledged that _____ executed the same.

Signature of Notary

FOR NOTARY SEAL OR STAMP

Title Order No. _____

Escrow No. _____

DESCRIPTION

AN EASEMENT for the installation and maintenance of Leaching Fields in a strip of land 20 feet in width lying Westerly of and contiguous to that portion of the Westerly line of that certain parcel of land described as Parcel One in the Deed from Charles V. W. Brooks to Daniel Ellsberg, et ux, recorded April 7, 1977 in Book 3179 of Official Records at Page 395, Marin County Records, described as North 09° 22' East 134.54 feet.

Said strip of land being a portion of a 20' Lane as shown on that certain Map entitled, "Map of Bello Beach, Subdivision One, Marin County, California, filed February 6, 1923 in Book 5 of Maps at Page 17, Marin County Records."

Said easement to be appurtenant to the Lands of the Grantee herein, described in the Deed from C. V. Brooks, recorded April 7, 1977 in Book 3179 of Official Records at Page 395, Marin County Records.

This easement is granted and accepted upon the condition that the surface of said easement will not be paved or covered over with concrete, asphalt or hard surface material of any kind.

REPORT OF SPECIAL FUNDING FROM BD. OF SUPERVISORS: Colton briefly reported having attended the Supervisors October 3rd meeting with Stump. They will receive \$227,468 of additional State Surplus funds to be allocated at their discretion to special districts in Marin. They had been recommended by the County Administrator to allocate monies to the Marin Co. Library and Marin Co. Transit District.

COMMITTEE REPORT ON COMMUNITY CENTER: Stump reported the committee came up with recommendations for a manager but if another alternative idea can come up it would be considered. After pros and cons, it was decided Stump will revise the plan and bring it back to next meeting. Kathy Sward will also bring ideas at the next meeting on keeping the center going on a volunteer basis. Colton reported the informal bidding for flooring is in the process. Vinyl is the only feasible type.

REPORTS:

Manager's: Pickens reported he has been installing the gas tank and working on the storage shed.

FIRE CHIEF'S: Sward being absent, no report.

Gerry Pearlman spoke on organizing a fund raising benefit to buy a piano for the center. A concert would be held on October 29th 4 to 7 P.M. and if not enough money is raised he asked the Board's opinion on their paying any remaining balance on cost of \$600. He also voiced his opinion on the structure of the Board.

CORRESPONDENCE:

1. Letter from Bala & Strandgaard dated Sept. 29th re: Ellsberg residence. A drawing showing the leach lines in the easement which the Board granted to the Ellsbergs.
2. Notice to Special Districts from John Cohan, Deputy County Counsel dated 9-8-78 re: Senate Bill 2223 pertaining to districts which perform duties in the distribution of water. The bill was killed in committee on 9-1-78, thus this bill or a counterpart will not be considered this year.
3. Letter from Geo. Davison, Principal Engineer Marin County Dept. of Public Works dated 10-9-78 re: Undergrounding of overhead utility lines. He will arrange for the district to receive notification of the Underground Committee's next meeting.

There being no further business,

Motion #684: By Colton to adjourn the meeting.

Seconded: By Elliott

Ayes: Unanimous

Meeting adjourned 11:30 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Steve Yost, Chairman

NEXT MEETING WILL BE HELD ON NOVEMBER 15, 1978

Community Center

8:00 P.M.

AGENDA:

Appointment of director to fill the vacancy

Manager's job description (final copy)

Community Center guide lines

AGENDA

MUIR BEACH CSD BOARD MEETING OF NOVEMBER 15, 1978

1. Call to order and roll call.
2. Approval of the October 18, 1978 meeting minutes.
3. Financial report: Melo
4. Wages and bills submitted for payment.
5. Appointment of Director to fill the vacancy.
6. Community Center report: Stump
7. Insurance report: Elliott
8. Community Center Capital expenditure EDA Grant: Colton
9. Final report of Manager's job description: Elliott
10. Reports:
 - A. Manager: Pickens
 - B. Fire Chief: Sward
11. Correspondence
12. New Business
13. Announcements and Community information.
14. Adjournment

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center November 15, 1978 8:00 P.M.

Present: Yost, Stump, Colton and Elliott

Absent: None

Meeting called to order by Yost, Chairman at 8:15 P.M.

Minutes of previous meeting approved with correction to show under the Report of Special Funding from Board of Supervisors; appropriation of \$4,190.00 to Muir Beach CSD approved by the Board of Supervisors, 10-3-78.

FINANCIAL REPORT: run date 11-1-78

Balance a/o 9-30 -----	\$13,419.48
Current receipts -----	774.15
(SS repmt 10.00, 3 \$20 deposits, CC rental 9/15 25.00, & 9/16, 17 50.00, water revenue 534.16, unsecured taxes 94.99)	
Current disbursements -----	2,312.28
Balance a/o 10-31 -----	\$11,881.35

EDA Grant: run date 11-1-78

Balance a/o 9-30 -----	\$37.13
Current receipts -----	-0-
Current disbursements -----	-0-
Balance a/o 10-31 -----	\$37.13

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$803.75
Hazel Melo, wages -----	114.00
Hazel Melo, expenses-- postage 22.50, envelopes 3.35, photo copies 11.77 -----	37.62
Martin Bros., 16.2 tons AB gravel -----	144.24
Varneys Hardware, hinges, couplings, bolts, nuts, stain ----	34.06
J.G. MacPhee Co; 100' 3/4 " 160 PSI pipe, nipp, etc. ----	58.49
P.G. & E. Co. syc. 9/20-10/19 pump house -----	198.71
" Community Center -----	12.78
Pacific Telephone, signal channel -----	6.00
John Cunha, Exxon Co; 530 gallons gasoline -----	333.59
Royal Petroleum Co; 68 gallons gasoline -----	44.40
A-1 Auto Parts, plugs, rotors, coil, pt. condenser cap ----	36.58
Albert Bender Co; insurance 11/2-1/01/79 -----	982.00
TOTAL	\$2,806.22

Motion # 685 By Colton to pay the bills.

Seconded: By Stump

Ayes: Unanimous

APPOINTMENT OF DIRECTOR:

There were three applicants for the interview. Barbara Rohan, Jim White, and Gerry Pearlman. A petition having been circulated for Jim White to be considered as a Director was presented. After a brief interview with each applicant, Pearlman withdrew his application in favor of White. The Board then left the room to discuss and vote in privacy. The returned ballots were read aloud by Melo: 3 for Rohan and 1 for White. Rohan will replace Garnett.

COMMUNITY CENTER REPORT:

Stump reported there is a division in thinking of the management of the center. She presented her report. Judy Yamamoto reviewed the plans of the Volunteer Community Center Committee, a coalition of those who are very interested and involved in the center and are willing to give their time and energy to make it run. All interested residents are encouraged to join. After discussion it was agreed by the Board to have the Volunteer C.C. committee take over the management of center. Martha Freebairn-Smith will be their reporter.

COMMUNITY CENTER CAPITAL EXPENDITURE EDA GRANT:

Colton reported having received two bids for the floor. Rafael Floor Covering bid was \$3011.00 and Dana Floors was \$3110.00. Colton will meet with Beckman and the Vol. CC Committee regarding the project. The \$2,593.50 left over paint money will be used for the floor. Stump reported to take care of the heating problem of the center, Bob Boyer had offered a Franklin stove he is willing to loan the District or sell it with an option of buying it back when the stove is replaced by other means. After a brief discussion, the Board authorized the Vol. CC committee to go ahead and have a furnace installed.

Motion # 686: By Elliott to appropriate \$700 to be spent on putting in a heating element.

Seconded: By Stump

Ayes: Unanimous

INSURANCE REPORT:

Elliott explained the breakdown of items causing higher insurance rates, an increase of \$6000 due to coverage of the center and raise in premium rates. He will check to get lower rates, if possible. Colton and Rohan will also check for other insurance carriers on their rates for same coverage.

REPORTS:

Manager Pickens reported cleaning ditches, gave the two lab results being satisfactory on water. Has been doing some road work.

A note will be sent Daniel Ellsberg with a bill of \$25.00 for CSD damages of road bumps when their general engineering contractor drove the heavy equipment down Sunset Way to Cove Lane.

Fire Chief: Sward was absent

CORRESPONDENCE:

1. Letter from Elizabeth Terwilliger re: the steps on up the easement through the Butterfly Grove to the road above. The pine needles are so slippery that steps would help and she wondered if a way could be found from our group to build steps.

A note will be sent telling her Pickens is working on the path. He will also work on the easement from Sunset Way down to Cove Lane.

2. An agenda of GGNRA Citizen's Advisory Commission meeting to be held on November 18, 1978 at Tamalpais High School Student Center. 9:30 A.M.

Art Tracey, Park Ranger asked if there was any feedback on the plans presented at the September 20th meeting. The Board is opposed to showers. Phase 3 was approved. Phase 4 should be discussed. Dick Hardin, Unit Mgr. GGNRA and Steve Perkins, YACC will be asked to come to the next CSD 12/20 meeting (1st item on the agenda)

Yost asked Paul of the Zen Center if he had anything to report on their activities. He reported they are shutting their fields down for the winter. Have planted Bishop Pines for wind breaks and are planting oats where the Banducci trailer was located.

NEW BUSINESS:

Gerry Pearlman presented an itemized bill re: piano benefit expenses.

After a brief discussion,

Motion # 687: By Stump that Pearlman be reimbursed for the amount of \$233.15 he fell short to purchase a piano for the Community Center.

Seconded: By Elliott

Ayes: Unanimous

Jim White thanked Pearlman and Colton for having a super concert. All those attending had a beautiful evening.

ANNOUNCEMENTS AND COMMUNITY INFORMATION:

Elliott asked if the Path Saddle down to Corral Beach could be added to the District easements. This will be discussed at the next meeting.

There being no further business,

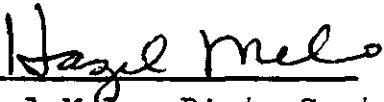
Motion# 688: By Stump to adjourn the meeting.

Seconded: By Colton

Ayes: Unanimous

Meeting was adjourned at 10:20 P.M.

Respectfully submitted,



Hazel Melo, Dist. Secty.

Steve Yost, Board Chairman

NEXT MEETING WILL BE HELD ON DECEMBER 20, 1978
COMMUNITY CENTER 8:00 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center December 20, 1978 8:00 P.M.
 Present: Elliott, Stump, Rohan and Yost
 Absent: Colton
 Meeting called to order by Yost, Chairman at 8:09 P.M.
 Minutes of previous meeting accepted as submitted.

FINANCIAL REPORT: run date 12-01-78
 Balance a/o 10-31 ----- \$11,881.35
 Current receipts ----- 1,028.93
 (water receipts 658.93, SS repmt 10.00,
 meter box/lid 5.00, prop taxes current
 secured 355.00)
 Current disbursements ----- 3,116.05
 Balance a/o 11-30-78 ----- \$9,794.23

EDA GRANT: run date 12-01-78
 Balance a/o 10-31 ----- \$37.13
 No receipts, no disbursements ----- -0-
 Balance a/o 11-30 ----- \$37.13

Bills submitted for payment:
 Click Pickens, wages ----- \$803.75
 Hazel Melo, wages ----- 114.00
 Hazel Melo, expenses (stamps 23.48, photo copies 11.66,
 envelopes 3.35, mileage to Civic Center 2 rnd.
 trips & Ram-Insta Print Shop 7.20) ----- 45.69
 Martin Bros. Supply, 8 sks asphalt, 2 sks concrete, 17 tons
 3/4 rock for Charlotte's Way, 1 handle ----- 195.12
 Treasurer, Co of Marin, Audit of District books ----- 700.00
 Jackson's Hardware, 1 pr. knee pads, 1 skill saw ----- 43.45
 Ayers Locksmithing, 12 keys, 6 key rings ----- 13.36
 Tamalpais Lumber Co, 20 pc 8" lath, 2 pc 5/8 CDX, 27' 2x4--
 Pacific Telephone, signal channel ----- 50.48
 P G & E, svc. 10/19-11/17 pump ----- 6.00
 Community Center ----- 183.25
 State Comp. Ins. Fund, balance due for 1978 ----- 18.78
 ----- 27.19
 TOTAL \$2,195.07

Motion #689: By Elliott to pay the bills.
 Seconded: By Rohan
 Ayes: Unanimous

REPORTS:

Manager Pickens reported he has been fixing broken water pipes, putting rock on Charlotte's Way and blacktop where needed to fill chuck holes, working on the storage shed, fixing signs, picking up trash and checking all the trucks.

Fire Chief Sward being absent, Pickens reported on the two recent fire calls. A smoke alarm at the Johnston residence on Seacape Dr. and a near disaster at the Adams residence on Starbuck Dr. caused by a self-cleaning oven automatic timer malfunction. As a precaution it is advisable for all residents to have a fire extinguisher and a hose ready for use if needed when your smoke alarm warns your family. Also invest in a smoke alarm if you now do not have one in your home.

Community Center-- Sharon Pickens reported the volunteer committee had a meeting with lot of discussion on the floor and heating. The Zen Center is going to donate a "Ashley" wood stove. Due to the high cost of monthly bills to maintain an electric forced air heat furnace, it was decided the committee should go ahead to have the donated stoves installed.

Anyone wishing to be put on the agenda for CC volunteer community meetings call SharowPickens, the "agenda person", 383-1517. Notice of meetings will be posted on bulletin board.

Miriam Smith reported \$75.00 collected. \$26.62 paid out, \$11.62 of this for paper items and soap supplies, etc. leaving a balance of \$48.38.

CORRESPONDENCE:

1. A note from the Muir Beach Quilting Bee expressing their thanks for extra time and energy Hazel put into the distribution of the quilt raffle tickets.
2. The results of samples for Microbiological examination of drinking water collected on 11-29-78 at 19 Seacape Dr. and 9 Ahab Dr. being both satisfactory.

Insurance rate report:

Rohan had checked with her agents Alexander & Alexander but because of the present policy due date, no bid can be quoted in time. The same for Colton's agent Glenn Hansen Ins. Brokers. The rates will be checked for comparison before the next renewal period.

Elliott asked for the Board's consideration regarding his dedication of the paths from Charlotte's Way to Corral Beach and along the Saddle to Brooks. They will be 4 to 5 ft. wide floating easements or foot paths. In his asking the County on Jan. 8th the right to rezone his land, the requirement is to leave the paths open to the public.

After discussion,

Motion # 690: By Stump that since the Board is all in favor, the CSD will accept the paths instead of having a public agency take them.

Seconded: By Rohan

Ayes: Yost, Stump, Rohan

Rohan reported she had complaints of automobiles getting stuck in the ditches on either side of Krimowa's driveway on Sunset Way, top of Cove Lane. Asked if reflectors on posts should be placed to warn the motorist. Pickens will pursue the problem.

There being no further business,

Motion # 691: By Stump to adjourn the meeting.

Seconded: By Elliott

Ayes: Unanimous

Meeting was adjourned at 9:13 P.M.

Respectfully submitted,

Hazel Melo
Hazel Melo, Dist. Secty.

Steve Yost, Chairman

NEXT MEETING WILL BE HELD ON JANUARY 17, 1979
COMMUNITY CENTER ----- 8:00 P.M.