

RESCHEDULED REGULAR MEETING OF THE MUIR BEACH COMMUNITY SVCS. DISTRICT
 Community Center July 14, 1982 7:30 P.M.

Present: Myers, Collier, Nelson, Freebairn-Smith and Burke

Absent: None

Meeting called to order by Burke, Chairperson, at 7:32 P.M.

Agenda and minutes of previous meeting approved as submitted.

Collier moved, seconded by Myers, to postpone agenda items 1 thru 5 (Public Hearing/Special Meeting until after the financial report and submitted bills due to lack of people in audience. Ayes were unanimous.

FINANCIAL REPORT: run date 7-1-82

Fund #105166--CSD :

Balance a/o 5-31 -----	\$1,313.32
Current receipts -----	15,318.05
Water revenue 2,227.05 tax monies 172.00	
FEMA disaster relief 3,188.00	
Loan, pump/well 9,731.00	
Current disbursements -----	4,207.22
Transfer of \$25 to fund #105168 Rec.&Center -----	25.00
Balance a/o 6-30 -----	12,388.15 *
* Balance minus 9,731.00 and 3,188.00(special accounts) -	519.85-

Fund #105168--Rec.&Com.Center:

Balance a/o 5-31 -----	\$50.15
Current receipts -----	-0-
Current transfer of \$25 from fund #105166-----	25.00
Current disbursements -----	59.32
Balance a/o 6-30 -----	15.83

Fund #105169--Fire Svc.:

Balance a/o 5-31 -----	\$74.07
Current receipts -----	-0-
Current disbursements -----	-0-
Balance a/o 6-30 -----	74.07

Bills submitted for payment:

Click Pickens, wages -----	\$1,035.00
H. Melo, wages -----	150.00
H. Melo, expenses:postage 30.00, photo copies 11.59 --	41.59
P.G.& E. Co; svc to 6/21 pump house -----	345.39
Community Center -----	30.15
Shoreline Disposal,Inc. 7/1 thru 9/30 Community Center	21.00
P.T.& T. Co; signal channel -----	15.37
Community Center coin box -----	14.56
Co. of Marin Kaiser medical plan for Pickens -----	121.00
Barbara Burke, photo copies, misc. material -----	4.55
TOTAL	<u>\$1,778.61</u>

Freebairn-Smith moved that the bills be paid.

Seconded by Myers. Ayes were unanimous.

Freebairn-Smith then moved, seconded by Collier, to close regular meeting & reopen the public hearing at 7:46 P.M. Ayes were unanimous.

A. Consideration of Special Assessment:

Collier reported on the resolution of the Board of Directors, MBCSD proposing a special tax in the district, establishing a date for election, adopting intended ballot language and requesting the consolidation of said election with the General Election on November 2, 1982 for the provision of revenue to operate the district.

Ordinance #782 imposing a special tax in the district was also explained.

1. \$1,000.00 per parcel per year on commercially zoned and improved property;
2. \$150.00 per separate habitable structure per year on parcels containing residential improvements;
3. \$150.00 per parcel per year on all other parcels;
4. For the purposes of this ordinance, all contiguous lots under common ownership shall be considered a single parcel.

The ordinance will not take effect unless and until it is approved by two-thirds of the voters voting upon such proposition at the election of Tuesday November 2, 1982.

The meeting was then open for public expression and feed-back. Questions on why the Community Center can't be self-supporting? Why the Child Care Program rental being so low? the electric bills? were answered by Board members.

Charles Felix offered to buy the small parcel of property including the shack because of it being a "bloody eyesore" fronting his Inn and the trespassing on his land because of the shack. He suggested this could eliminate the need for the special taxes. He would put it to an appropriate use for storage purposes. A sum of \$12,000.00 was mentioned as the purchase price by Felix. Public hearing closed at 8:52P.M. After a brief recess, then back to regular business resumed at 8:59P.M.

REPORTS:

A. Manager: Pickens stated he was going on his vacation starting last week of July or first part of August for three weeks. Gary Smith (383-3779) to relieve him.

B. Fire Chief: Absent

C. Community Center Committee: Judy Yamamoto presented their proposed budget for 1982-83.

D. Recreation Committee: Nelson had no report at this time.

NEW BUSINESS:

A. Collier moved, seconded by Myers the Board pass the Resolution drawn up by the County Counsel's office proposing the special tax ordinance # 782 for the district. Ayes were unanimous.

The Board commended Freebairn-Smith & Collier on all their time and effort put into the resolution and ordinance. A letter of thanks is also to be sent to Tom Hendricks and Pat Faulkner of the County Counsel's office on their work involved in said project.

B. Burke asked for the Board's approval for her to sign and return necessary forms applying for funding from San Francisco Foundation. Freebairn-Smith moved, seconded by Nelson that Burke follow up with the application. Ayes were unanimous.

C. Election of new CSD chairperson for next 6 months: Freebairn-Smith then immediately moved to re-elect Burke for another six months, seconded by Nelson. Ayes were unanimous.

OLD BUSINESS:

A. Burke gave a status report on renovation and replacement of primary well and pump. Weeks Drilling & Pump Co. had been called and attempted to clear and clean both wells and pumps using chemicals; the primary pump is still in trouble, perforated casing could not be cleared. Request for bidders and proposal was placed in the legal notices section of the Independent-Journal 7/10,12,13. If bidding is successful, work will continue to restore primary pump and drilling of a new well on July 19. It is estimated that all work can be completed in one week. Pressure, yield, and satisfactory chemical & bacterial analysis will be done by County Dept. of Public Health while work is being done in new well.

B. Pacific Way Slide: Pickens reported there are hazardous condition signs & cones placed along edge of road slide.

C. Felix's proposal of purchase of shack & property: The issue was opened for discussion by Nelson. He suggested a lease option be offered Felix. It was decided to have further study and talks with Felix and bring back to the Board the results to be put on next month's agenda.

Sharon Pickens requested the minutes of May 19 on the manager's report be corrected to state he asked if the sign posted on Miriam Smith's property at end of Cove Lane is legal? not as "it is illegal". (Stands corrected)HM.

CORRESPONDENCE:

1. The 3 samples for Microbiological examination taken at drinking fountain at the parking lot, lower tanks and 150 Sunset Way were all satisfactory per North Marin County Water District. Samples collected July 6, 1982

2. Resolution #82-271 authorizing temporary transfer of funds, sum of \$8000.00 as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes. Said sum does not exceed 85% of the taxes accruing and shall be replaced from taxes accruing to MBCSD before any other obligations are met from said taxes. Passed and adopted by the Board of Supervisors at a regular meeting on July 6, 1982.

There being no further business,

Nelson moved the meeting be adjourned. Seconded by Myers. Ayes were unanimous. Meeting adjourned 10:31 P.M.

Respectfully submitted,



H. Melo, Dist. Secty.

Barbara Burke, Chairperson

NEXT REGULAR MEETING WILL BE HELD ON AUGUST 18, 1982
Community Center 7:30 P.M. Agenda will be posted on bulletin board.

ORDINANCE NO. 7-82

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
MUIR BEACH COMMUNITY SERVICES DISTRICT
IMPOSING A SPECIAL TAX IN THE DISTRICT

THE BOARD OF DIRECTORS of the Muir Beach Community Services District does hereby ordain as follows:

SECTION I. Pursuant to the provisions of Article 3.5 of Chapter 1, Part 1, Division 1, Title V, of the California Government Code and Article XIII A of the California Constitution this Board of Directors hereby imposes special taxes on the property within the Muir Beach Community Services District for the purposes for which said District is organized.

SECTION II. The amount of and type of said special tax shall not exceed the following rates:

1. \$1,000.00 per parcel per year on commercially zoned and improved property;
2. \$150.00 per separate habitable structure per year on parcels containing residential improvements;
3. \$150.00 per parcel per year on all other parcels;
4. For the purposes of this ordinance, all contiguous lots under common ownership shall be considered a single parcel.

SECTION III. Pursuant to the provisions of ARTICLE XIII B of the California Constitution, the appropriations limit of the Muir Beach Community Services District is hereby increased by an amount equal to the special taxes imposed by this ordinance for a period of four (4) years.

SECTION VI. Said special taxes shall be collected in the same manner and subject to the same penalties as and with other charges and taxes fixed and collected by the County on

behalf of local agencies. The County Auditor may deduct the reasonable costs incurred by the County for this service before remittance of the balance to the local agency.

SECTION V. This ordinance shall be published in the INDEPENDENT-JOURNAL, a newspaper of general circulation published within Marin County, not later than fifteen (15) days after its adoption, but shall not take effect unless and until it is approved by two-thirds of the voters voting upon such proposition at an election to be held on Tuesday, November 2, 1982.

PASSED AND ADOPTED by the Board of Directors of the Muir Beach Community Services District at its meeting on the 14th day of JULY, 1982, by the following vote:

AYES: COLLIER, NELSON, MYERS, BURKE, AND FREEBAIRN-SMITH

NOES: NONE

ABSENT: NONE

BARBARA BURKE

Chairman

ATTEST: HAZEL M. MELO

Clerk

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 Community Center August 18, 1982 7:30 P.M.

Present: Burke, Collier, Myers and Freebairn-Smith

Absent: Nelson

Meeting called to order by Burke, Chairperson at 7:49 P.M.

Freebairn-Smith moved, seconded by Myers, that the Agenda and minutes of previous meeting be approved as submitted. Ayes were unanimous.

FINANCIAL REPORTS: run date 8-2-82

Fund #105166 CSD:

	Balance a/o 7-26 -----	\$12,278.15
	Current receipts -----	2,147.07
Water revenue, 1,527.94	election rental fee, 30.00	meter,
box/lid (Pervier) 69.00	donation from McGee 10.00	tax monies
520.13		
	Current disbursements -----	1,671.30
	Balance a/o 7-29 -----	12,753.92
Minus special accounts 9,731 and FEMA'S 3,188	-----	- 12,919.00
	Balance--	165.08-
 Fund # 105168 Rec & Com Center:		
	Balance a/o 7-26 -----	\$15.83
	Current receipts -----	0.00
	Current disbursements -----	65.71
	Balance a/o 7-29 -----	49.88-
 Fund #105169 Fire Svc.:		
	Balance a/o 7-26 -----	\$74.07
	Current receipts -----	0.00
	Current disbursements -----	0.00
	Balance a/o 7-29 -----	74.07

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$1,035.00
H. Melo, wages -----	150.00
H. Melo, expenses -----	85.52
(postage 30.00, 1300 billing cards 19.39, photo copies 11.78	
200 ledger-record cards 7.31, address rubber stamp 9.54 and	
600 legal size envelopes 7.50)	
Independent Journal, bids notice 22.00, ordinance notice 23.37	45.37
P.G. & E. CO; svc to 7-22 pump house -----	319.79
Community Center -----	25.22
No. Marin Co. Water District, samples tested for May, June	24.00
Treasurer, Co. of Marin, legal services rendered 7-1-'81	
thru 6-30-'82 -----	183.75
Pacific Tel. & Tel. Co; signal channel -----	15.35
Coin box, Community Center -----	14.44
Barbara Dawson, refund of deposit -----	20.00
Marsh#Angus, refund of deposit -----	20.00
H. Melo, 13 photo copies of info for directors -----	.97
Treasurer, Co. of Marin, Pickens' Kaiser Plan-----	121.00
Barbara Burke, photo copies -----	11.66
	TOTAL \$2,109.82

Collier moved, seconded by Myers to pay the bills. Ayes were unanimous.

REPORTS:

A. Manager Pickens reported the pump and well project has not been completed. They are waiting for a 250 lb. valve part to arrive. A good well had been dug in the middle of picnic grounds and he is satisfied with the work done so far. We are doing fine in the water department and the quality is good.

The Board commended Pickens for all his work done on the project.

B. Recreation Report; Burke reported for Nelson due to his being absent.

Permit for playing field has been granted by GGNRA (for corner of Franks Valley Road and Highway One). Decision will be made by the Board at the September 15th meeting. Discussion and input are requested from community at this meeting in order that whether or not the Board accepts the permit.

ARGUMENT FOR AND AGAINST MEASURE "M" : Collier reported on the argument for the measure, to be voted on by the voters of the district in the 11-2 election. Of all the alternatives considered in the Board's public hearings it provides the most equitable means of raising the much needed funds since it taxes all non-commercial properties, at a cost to each property owner of only \$12.50 per month. If the proposed measure fails, water rates will have to be increased \$25.00 per month to raise the same needed funds, due to many properties not paying water bills. The argument for Measure M was signed by Directors Myers, Burke, Collier, and Freebairn-Smith (Nelson being absent) and Sward, Fire Chief.

An argument against Measure M was received. They challenge the proposed ordinance because of it's ambiguity and redundancy. They feel the need to require an election for the assessment district at least every two years and not for a period of four years. Involvement of Seacape property owners should be explicitly defined, in view of their increasing financial contribution to the district. Signed by Hester Burn-Callander, Russ Compton, and Ann Balbour-Griffin.

The Board of Directors decided not to write a rebuttal.

NEW BUSINESS:

A. PRESENTATION AND CONSIDERATION OF 1982-83 fiscal budget:

The Directors adopted a \$63,349 budget for 1982-83. The budget includes a 7 per cent across the board pay increase for salaries.

B. CONSIDERATION OF WATER BILL COLLECTION SYSTEM AND CUT-OFF TIME SCHEDULE AND DELINQUENCIES:

After a lengthy discussion the collection procedures are being changed to be more in line with other utilities, effective with the August/September billing periods. Fortunately most of our consumers pay their water bills in a timely manner, however, some bills are outstanding far too long. The new water bill collection procedures are as follows:

1. Your water bills will be delinquent if not paid within thirty (30) days of the billing date shown on the bill. (See "NOTICE" on your bill too).

2. If your account becomes delinquent a second notice will be part of the next month's bill (30 days later) notifying the customer that if balance due is not paid within fifteen (15) days, the water service will be discontinued after that 15 days (45 days from the first bill) and users will be notified the service will be turned off in 48 hours.

If you have any questions or wish to make arrangements for paying the bill call Hazel Melo--388-1313 .

Collier moved, seconded by Myers to adopt the new collection procedures.

Ayes: Burke, Collier, Myers. Abstaining: Freebairn-Smith. Absent: Nelson

C. BARBECUE AREA USE AND FEES FOR USE:

Discussion on if the District should charge a flat fee for the use of the barbecue area for non-residents. No action was taken.

D. COMMUNITY CENTER USE AND FEES FOR USE:

The Committee will discuss this matter at their next meeting.

E. FELIX/HAVSTAD COASTAL COMMISSION & PLANNING DEPT. PERMITS:

Burke reported on the two letters she had sent to Neil Sorenson, Planner, regarding the application expressing our concerns. The Board endorsed the letters. Freebairn-Smith moved, seconded by Collier another letter be sent requesting a full environmental impact report be requested for the proposed development. Ayes were unanimous. More on this at the next meeting.

Discussion followed re: the shed on CSD property adjoining the Pelican Inn. Myers moved that the CSD will either raze the shed or move the structure down to the picnic area. An advisory letter to be sent Felix. Seconded by Collier. Ayes were unanimous.

OLD BUSINESS:

A. PUMP AND WELL RESTORATION UP-DATE: Burke reported FEMA will pay 75% of the actual costs, with the San Francisco Foundation picking up the remaining 25%. FEMA and the San Francisco Foundation have also granted \$2,426 to road repair and with the \$3,188 already received for picnic tables replacement which will be converted into road money, giving the District a total \$5,614. The amount estimated to cover road repair being \$6,000 or more.

B. LITTLE BEACH USE:

The Community and Sheriff Howenstein are to meet to further deal with the problem.

ANNOUNCEMENTS:

Fire Chief Sward announced there will be a fire extinguisher refill and on sale of smoke detectors some time in September at the fire house location. Details will be posted for date, time and costs. Also to be in the Beachcomber.

There being no further business, meeting was adjourned at 10:46 P.M.

H. Melo

H. Melo, Dist. Secty.

Respectfully submitted,

Barbara Burke

Barbara Burke, Chairperson

NEXT MEETING WILL BE HELD ON SEPTEMBER 15, 1982
COMMUNITY CENTER 7:30 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center

October 20, 1982

7:30 P.M.

Present: Burke, Freebairn-Smith, Collier, Nelson

Absent: Myers

Meeting called to order by Burke, Chair at 7:40 P.M.

Minutes of the 9/15 meeting were approved as submitted.

FINANCIAL REPORTS: run date 10-01-82

Fund # 105166 CSD

Balance a/o 8-30 -----	\$ 13,089.65
Current receipts -----	2,547.00
(water revenue 2,527.00 & 1 deposit 20.00)	
Current disbursements -----	1,805.59
Balance a/o 9-30 -----	13,831.06*
* Minus special accts. \$9,731 & 3,188 -----	12,919.00
BALANCE -----	912.06

Fund # 105168 Rec. & CC

Balance a/o 8-30 -----	\$46.02
Current receipts -----	0.00
Current disbursements -----	20.96
Balance a/o 9-30 -----	25.06

Fund # 105169 Fire Svc.

Balance a/o 8-30 -----	\$74.07
Current receipts -----	0.00
Current disbursements -----	0.00
Balance a/o 9-30 -----	74.07

BILLS SUBMITTED:

Click Pickens, wages -----	\$1,107.45
H. Melo, wages -----	160.50
H. Melo, expenses: postage 31.93, photo copies 19.56 -----	51.49
P.G.& E.: svc to 9-21 pump house -----	334.49
Community Center -----	34.64
Pacific Telephone: signal channel -----	15.35
coin box, Community Center -----	14.44
Co. of Marin, Pickens' Kaiser medical plan, October coverage -	121.00
6 renewal "Little Beach" leases 10-08-82 to 10-08-83 @1.00 --	6.00
Shoreline Disposal, Inc., Community Center pickups -----	93.00
(adjustments 30.00, extra pickup 6.00, 3can lx 57.00 for	
10/1/82 to 12/31/82)	
North Marin Co. Water Dist., 1 Alpha Radioactivity 12.75	
and 2 potable Coliform samples 10.00 -----	22.75
TOTAL =	\$1,961.11

Collier moved, Freebairn-Smith seconded, to pay bills.

Ayes were unanimous.

REPORTS:

Manager Pickens reported all is well. Needs to clean ditches, black-top portions of roads where needed and get some gravel & rock. After a brief discussion, Freebairn-Smith moved, seconded by Collier, to authorize Pickens the sum of \$500 to start with getting gravel. Ayes were unanimous.

Fire Chief: Sward being absent... no report

Community Center: Kathy Sward reported the Committee had a great meeting. The time of meetings, so far, will still be the regular time for those interested in attending. An occasional evening meeting may be scheduled. The rental fees not yet determined, will be discussed again at their next meeting in November and at a P.M. meeting, then to come up with their decision. Anyone using the Center please leave it clean when leaving. Harvey Pearlman will be the liaison re: projects for Child Care Center. Herb Arnold donated a sculpture of a fire engine which will be placed top-side of Center in front of window. The fire department will pay for the structure to house the sculpture.

The Quilting Bee group asked for help of Child Care Center group...75% of their proceeds over \$500 will go into the space room for Child Care Center. Idgi Remington reported on the successful work party held on Sat. 10/16. Ground cover planted on sides of hill within fence. A small vegetable plot planted. Mopped and cleaned inside Center. Their schedule was changed: Tues. and Thurs. 9:30-2:30 PM. They now have 11 children, some not full time. The infants 8 mos. up to 2 yrs. of age will start on 11/1 with more requests than they have space for infants. 16 or 17 is full enrollment. The "Lunch Bunch" are happy.

RECREATION COMMITTEE: Nelson reported they are writing up a budget, etc. and will have a full report for next meeting. Had sent a letter to Pierre Joske, Dept. of Parks & Recreation re: proposed endowment funds needed of \$4,250.00... for maintenance & signage for trails \$500. playground for extra wood chips,

maintenance & repair, equipment & replacement \$1,000...Little Beach clean up & signs \$500...Picnic grounds annual maintenance \$250... Muir field weeding, clearing, leveling, seeding, irrigation, mowing, cleaning and the signage & maintenance \$2,000. On 10/23 they will start to level and scrape area. Seeding after 1st rains.

NEW BUSINESS:

(A.) FEMA funding of new well, pump, etc.: Burke reported FEMA funding is 95% completed on project. A bill for \$14,319.00 was given them, which is 75% of total bill. No confirmation as yet received. Weeks submitted an additional bill for \$346.15 which totals their bills to \$20,075.17. 75% of 346.15=\$259.61 which will also be submitted to FEMA for payment.

(B.) VOTE FOR "M"-Muir Beach: Freebairn-Smith reported on the brunch and strategy public meeting held on 10/9..decided how to inform the residents .. flyers were made to hand out and post. A big "thank you" to Larry Yamamoto for the flyers. The Beachcomber will put a copy of their paper in every mailbox with information on "M" with an article written by Nelson.

(C.) PACIFIC WAY SLIDE: Pearlman reported a letter sent to the GGNRA on May 20th had no response as yet from them. A copy of this letter will be sent to John Davis, General Superintendent, and inquire why no response as of this date.

After discussion, Collier moved, seconded by Freebairn-Smith to authorize \$95.00 be spent to hire a truck, if unable to get Sward's truck, to dump dirt on Pacific Way where the hazardous part of road exists. Ayes were unanimous.

OLD BUSINESS:

(A.) Felix/Havstad Coastal Permit Hearing 10-10-82: Freebairn-Smith reported there had been a very impressive display of residents attending. Burke, Bill Stirling, Rand, 5 Priests from Zen Center, Tink and self. Felix was not present. Schwartz was confident the permit would go thru, but H. Borgwardt, Environmental Coordinator, decided to delay the hearing due to 1.possible increase in flooding of field area, 2. increase sewage, 3. the home opportunity of potential Bed/Breakfast usage and 4. assurance that the Inn only be used in present capacity, garage not to be used for storage. The 7.2 acres disposition of donation to a conservancy has not been put in writing. The next hearing to be held at 9:00 am at the Planning Chambers on 11/15 with Felix and Schwartz to attend.

Discussion followed on the Master Plan and the Alder Woods being preserved.

(B.) BUDGET REVIEW: Collier gave a report on the present budget. After a lengthy discussion, Collier moved, seconded by Nelson, it is the intent of the Board of Directors to reduce the \$150.00 proposed tax measurement , depending on amount of funding received from FEMA and S.F.Foundation to \$75.00..Ayes were unanimous.

CORRESPONDENCE:

Notice from Gerard J. Quinn, Payroll Project Coordinator, dated 9-27-82 to advise the District a change in the County of Marin's payroll system. The County will convert to a bi-weekly payroll system effective July 1, 1983. The first pay day to be 7-15-83. Subsequent payrolls every other Fri. There being no further business, Burke adjourned the meeting at 10:16 P.M.

Respectfully submitted,

H.M. Melo
H.M. Melo, Dist. Secty.

Barbara Burke
Barbara Burke, Chair

NEXT REGULAR MEETING WILL BE HELD ON NOVEMBER 17, 1982
COMMUNITY CENTER 7:30 P.M.

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 Community Center November 17, 1982 7:30 P.M.
 Present: Burke, Collier, Nelson, Myers and Freebairn-Smith
 Absent: None
 Meeting called to order by Burke, Chairperson, at 7:42 P.M.
 Agenda and the October 20th meeting minutes were approved as submitted.

FINANCIAL REPORT: run date 11-01-82

Fund # 105166 CSD
 Balance a/o 9-30 -----\$13,831.06
 Current receipts ----- 2,464.07
 (water revenue 2,030.60 2 deposits @20.00
 tax monies 393.47)
 Current disbursements ----- 1,781.05
 " transfer to Acct. #105168 ----- 314.00
 " " " Kaiser Plan ----- 121.00
 Balance a/o 10-31 ----- 14,079.08
 Minus special accounts of 9,731 and 3,188 ----- 12,919.00
 BALANCE ----- \$1,160.08

Fund # 105168 Rec and Community Center
 Balance a/o 9-30 ----- \$25.06
 Current receipts ----- 0.0
 Transfer from Acct. # 105166 ----- 314.00
 Current disbursements ----- 144.01
 Balance a/o 10-31 ----- \$195.05

Fund # 105169 Fire Svc.
 Balance a/o 9-30 ----- \$74.07
 Current receipts ----- 0.0
 Current disbursements ----- 0.0
 Balance a/o 10-31 ----- \$74.07

BILLS SUBMITTED FOR PAYMENT:

C.Pickens, wages ----- \$1,107.45
 H. Melo, wages ----- 160.50
 H. Melo, expenses: photo copies 14.97, postage 30.71 ---- 45.68
 Pacific Telephone: signal channel ----- 15.35
 Community Center coin box ----- 14.44
 P.G.and E.:svc to 10-20 : pump house ----- 246.53
 Community Center ----- 32.20
 Varneys Hardware, nipples,tee,roof patch and gate valve-- 12.66
 A-L Auto Parts, 1 lamp, 2 cans paint ----- 12.32
 John Cunha, 296 gallons gasoline @119.9 ----- 376.19
 Co.of Marin, Pickens' Kaiser Plan insurance ----- 121.00
 B.Burke, Misc. photo copies ----- 17.74
 Vian Collier, 8 hours labor at \$7.50 per hour. ----- 60.00
 (cleared trees in creek at picnic area.) TOTAL \$2,222.06

Collier moved, seconded by Freebairn-Smith to pay the bills.

Ayes were unanimous.

RE: Weeks Drilling and Pump Co. bill of \$20,175.17 Freebairn-Smith moved, seconded by Myers, we pay \$9,731.00 on account, remainder to be paid when we get funds from FEMA and S.F.Foundation grants. Ayes were unanimous.

Collier moved, seconded by Myers, the No. Marin Co. Water September bill of \$115.00 for samples of General mineral at new well be paid. Ayes were unanimous.

Freebairn-Smith moved, seconded by Collier, to pay the No. Bay Electric Works bill of \$48.23 for new fuses at new pump. Ayes were unanimous. (These two bills are being submitted to FEMA for reimbursement to the district)

REPORTS:

Manager Pickens reported he had ordered 3 loads of A/B rock. Two for Pacific Way and one load for Lagoon Rd. Had rented a chain saw and hired Vian Collier to help saw, clear and haul fallen trees in creek at Picnic grounds. Requested more rock or gravel for creek bank at Picknic grounds. Collier moved, seconded by Myers, to authorize another \$500 to Pickens for the requested rock/gravel. Ayes were unanimous.

Fire Chief Sward reported all was well, nothing to report. No calls. Brief discussion on Emergency Plan to be put into effect soon.

Community Center Committee : Kathy Sward reported that Nancy Knox is the new Child Care Coordinator on 10 hours a week basis, and her new task is also going to take all telephone calls, if any necessary work to be done around the center. The center belongs to all Muir Beach residents. At their meeting the question of raise in rents, based of needing more money in their account; had much discussion on fees. Set up a night time meeting. Requested that the CSD meeting in December have on their agenda "Fees for Center"; results to be taken back to committee for final results;

Only 3 cans of garbage allowable per month, if more the Community Center Committee will pay the extra charge. Tickets will be sold for the quilt raffle and a variety show on Dec. 12th .. 1 PM to 6 PM.

Child Care Center: Freebairn-Smith reported for Idgi Remington. Bruce Fortin replaces Lon Richmond on their Board of Directors. The Co-op is working on an interim report for the San Francisco Foundation.

Recreation Committee: Nelson reported the play field has been leveled by a rubber tired tractor, thanks to the Zen Center, fire department, and the committee members. Seeding to start after the fine-rake-harrow is used on field. The Use Policy and Budget was presented; the Rec. Committee will set up their own bank account; a draft form for discussion was presented. Freebairn-Smith moved, seconded by Myers, that Nelson write a letter to Cal-Trans requesting that they consider 3-way stop signs at the junction of Frank Valley Road and Hwy. 1 or some other measure to make the area safely for pedestrians. Ayes were unanimous.

OLD BUSINESS:

A. Burke reported re: FEMA communication: recommending approval and payment to State of California pending receipt of assurance of insurance on the new well and pump.

B. Letter from Jardine Ins. Brokers, Inc. confirming in-force insurance coverage for pump and well had been sent to Mr. Eldon Powther, FEMA, per their request.

C. A letter from GGNRA, John H. Davis, General Supt. stating they can not assist, but perhaps assist informally. This is on the Pacific Way slide which collapsed and is not on Park property and does not serve Park visitors, they can not expend Park funds to restore the road.

D. Total costs for new pump and well, including testing costs for use permit. After a brief discussion on total bill of \$20,175.17, Nelson moved. Collier and Myers review the complete charges prior to paying remaining balance of bill. Seconded by Freebairn-Smith. Ayes were unanimous.

E. Nelson reported on the success - Measure M being passed by a 80% yes vote. A special vote of thanks given to the Yamamotos for their posters & flyers.

F. Freebairn-Smith reported on the Felix/Havstad Coastal Permit hearing held on November 15th. Felix was given a coastal permit to build a single family residence, with certain conditions to be met. He has 5 days to appeal.

NEW BUSINESS:

A. Assessment procedures and time frame - Measure "M" : Collier reported on the assessment and suggested we pass the measure.. bills will be sent out after the 1st of the year. Details of final procedure will be explained at the December 15th CSD meeting.

CORRESPONDENCE:

A letter from Ralph Frey, Sr. of 75 Seacape Dr. Re: condition of the roadway to his property and requesting the CSD to properly pave it before any more heavy rains occur.

Due to there being no funds to pave every roadway in the district, Fire Chief Sward and Manager Pickens will review the condition, and Collier will come back to the Board with their recommendations.

Nelson moved, the Board of Directors make a special commendation to the five (5) year anniversary of the Artisans. Seconded by Freebairn-Smith. Ayes were unanimous.

There being no further business, Burke adjourned the meeting at 10:22 P.M.

H. M. Melo
H. M. Melo, Dist. Secty.

Respectfully submitted,
Barbara Burke
Barbara Burke, Chairperson

NEXT CSD MEETING WILL BE HELD ON DECEMBER 15, 1982
COMMUNITY CENTER 7:30 P.M.
AGENDA WILL BE POSTED ON BULLETIN BOARD

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT
 Community Center December 15, 1982 7:30 P.M.

Present: Burke, Nelson and Collier

Absent: Freebairn-Smith and Myers

Meeting called to order by Burke, Chairperson at 7:42 P.M.

Approval of agenda: Collier moved, seconded by Nelson, to approve the agenda with reports of Fire Chief, Community Center, and Child Care Center be removed due to their absence. Ayes were unanimous.

Collier moved, seconded by Nelson the November 17th meeting minutes be approved as submitted. Ayes were unanimous.

FINANCIAL REPORT: run date 12-01-82

Fund # 105166 CSD

Balance a/o 10-31-82 -----	\$14,079.08
Current receipts -----	2,789.22
(1 conn fee, meter/box \$469.00 1 deposit \$20.00 water revenue \$2,207.35 State Fund dividend \$92.87)	
Current tax monies \$542.00 minus \$284.89--	257.11
(\$135.92 & \$121.00 Kaiser Plan Bad check \$27.97)	
Current disbursements -----	12,018.25
Balance a/o 11-31 -----	5,107.16*
* Minus \$3,188.00 special account -----	3,188.00-
Balance -----	\$1,919.16

Fund # 105168 Rec. & Com Svc.

Balance a/o 10-31-82 -----	\$195.05
Current receipts -----	-0-
Current disbursements -----	46.64
Balance a/o 11-31 -----	\$148.41

Fund # 105169 Fire Svc.

Balance a/o 10-31-82 -----	\$74.07
Current receipts -----	-0-
Current disbursements -----	-0-
Balance a/o 11-31 -----	\$74.07

BILLS SUBMITTED FOR PAYMENT:

Click Pickens, wages -----	\$1,107.45
Hazel Melo, wages -----	160.50
Hazel Melo, expenses: photo copies 16.37, postage 30.71 150 envelopes 4.15, 37 miles @ 25¢ 9.25 to deliver CSD books for audit -----Total--	60.48
Varneys Hardware, 2 pkgs. light bulbs for Center, tacks, 1 qt. Henry's roof patch -----	16.12
Kaiser Plan, December premium for Pickens -----	135.92
P.G. & E. CO; svc. to 11-18 pump house-----	214.18
Community Center -----	50.84
Martin Bros. 50.40 tons AB rock -----	715.88
Big 4 Rents, chain saw rental -----	44.52
State of Calif. Soc. Security for Manager-----	20.00
Treasurer, Co. of Marin, election charges -----	133.92
Pacific Telephone, signal channel -----	15.35
Community Center coin box -----	14.44
TOTAL -----	\$2,689.60

Collier moved, seconded by Nelson, to pay the bills. Ayes were unanimous.

REPORTS:

Manager Pickens reported he had ordered AB rock for Charlotte's Way and Lagoon Road; cleaned the ditch on Sunset Way near Casa Del Sol; he will order more rock to put on roads where needed; bought some black top for some pot-holes on roads; had a call regarding Juminith Way being repaired.

Discussion followed on minor road maintenance.

Recreation Committee: Nelson reported the work is moving right along on the field; will further level and grade field area, then seed.

OLD BUSINESS:

A. FEMA & S.F. Foundation update: Burke reported she had written a letter to Supervisor Gary Giacomini regarding the loan re-payment made by the County to the CSD, amount of \$9,731.00. We are awaiting FEMA reimbursement and some from the S.F. Foundation for a Grant in order for the District to pay further costs of the new well and pump

repairs. Federal money applications have been in process; it is still anticipated that the money will be forthcoming.

B. ASSESSMENT PROCEDURES AND TIME FRAME -- MEASURE M : Collier reported he will draft a letter to be mailed to residents and after a brief discussion, Collier moved we tax the property owners 50% of amount authorized by passage of Measure M to be due and payable by January 31, 1983. The Board reserves the right to impose all or part of remaining 50 % if other funds are not available. Seconded by Nelson. Ayes were unanimous.

C. TELEPHONE TREE: Sharon Pickens spoke on the present condition and the importance it be re-designed and brought up to date. She suggested it be designated for emergencies only. After discussion, it was agreed that the telephone tree be developed and incorporated with the Emergency Plan to be implemented by John Nelson and John Sward.

Burke expressed her appreciation of everyone's helping make the past year so successfully and the Board thanked the Community for it's support. Wished all Muir Beachers a happy and healthy 1983.

There being no further business, Burke adjourned the meeting at 8:52 P.M.

Respectfully submitted,

H. M. Melo
H.M. Melo, Dist. Secty.

Barbara Burke
Barbara Burke, Chairperson

THE NEXT REGULAR MEETING OF THE CSD WILL BE ON JANUARY 19, 1983
COMMUNITY CENTER 7:30 P.M.
AGENDA WILL BE POSTED ON BULLETIN BOARD.