

RESCHEDULED REGULAR MEETING OF THE MUIR BEACH COMMUNITY SVCS.DIST.

Community Center

June 15, 1989

7:30 P.M.

Present: Myers, Wine, Schutz, Shaffer and Brandt

Absent: None

Meeting called to order by Shaffer, Chair at 7:50 P.M. and recessed to finish the special executive session, returning at 7:58 P.M.

- 1. M/S Brandt - Myers to approve the agenda. Ayes all.
- 2. M/S Wine - Schutz to approve the May 17, 1989 meeting minutes. Ayes all.

3. CHAIR'S REPORT:

A. Shaffer asked that all discussions from the floor will be allowed three (3) minutes each and to be kept in order as called.

B. The budget meeting was held on Friday, June 9th. at 9:00 A.M. and will be discussed and ratified at the next regular CSD meeting on July 19, 1989.

C. He then introduced our new Water Manager John Keane.

John Keane spoke briefly on his current status; he has been semi-retired since 1982. Has a Latin American degree in forestry and is a licensed forester.

4. ACTION ITEMS:

A. Scheduled payment for regular bills:

M/S Myers - Brandt that no bills, normal or extraordinary be paid without the Board's approval, the exception being the telephone, and power bills.

Ayes: Wine, Brandt, Myers

Noes: Schutz

B. Approval of regular bills:

Bills submitted May 18-June 14, 1989

James Land, Water Mgr. 4/16 - 5/13 158.5 hrs. @ \$12.00 ea. -----	\$1902.00
routine mileage 427 miles @ 23¢ ea. -----	98.21
Hazel Melo, wages -----	553.84
expenses: postage 23.40, photo copies 23.85 envelopes 3.60--	50.85
Mark Homen, extra hire 6/13-6/14 6hrs. @ 10.00 ea. -----	60.00
(cleaning and clearing water meters)	
P.G. & E. Co; svc to 5/15 pump house -----	278.03
Community Center -----	74.56
Pacific Bell, svc to 5/19 coin box, Community Center -----	32.62
Signal channel -----	28.47
Manager's phone, pump house -----	32.08
Chase Third Century Leasing, pmts. # 17, 18 -----	421.86
Muir Beach Comm. Center Committee, cleaning expense for May--	60.00
Goodman's Supply, 1 brass fastener and hasp -----	9.20
Paradise Pool Svc. 20 gallons liquid chlorine -----	37.00

Total \$3,638.82

M/S Brandt - Schutz to accept bills as paid. Ayes all.

Hunter Electric, labor, special equip and material ----- \$2,441.56

Utility Body Co; MBVFD squad truck equipment ----- 5,033.06

Total ----- \$7,474.62

M/S Brandt - Schutz to pay the bills. Ayes All.

C. APPROVAL OF COMPLETION OF AHAB PROJECT:

M/S Myers - Brandt we complete the Ahab job and have the road repaved. Ayes all.

The unauthorized dumped broken asphalt debris has been removed off the Schoenfeld property as requested per their letter of March 25th.

D. Disposition of Edward J. Hyman claims:

Brandt briefly explained the two claims that the district had received from Stephen Kasdin, Attorney at Law for Hyman and his son Cameron, each for \$100,000.00.

M/S Schutz - Brandt to reject Hyman's claims. Ayes all.

Schutz will be in contact with our insurance SDIA re: the claims and will follow with the necessary procedures in our Claims Manual.

5. DISCUSSION ITEMS:

A. Water rate increase..Schutz

Schutz explained fully why we need to increase the water rates due to spending money for the three budgets; Fire dept., Comm center & the CSD. She will be sending out to all residents a long range plan questionnaire. The present rates have been in effect since 8-1-80.

- 0-200 cubic feet "LIFE LINE" rate of \$8.00
- 201-500 cubic feet ---\$10.00
- 501-1000 cubic feet ---\$3.00 per 100 cubic feet
- 1001-2000 cubic feet ---\$4.00 per 100 cubic feet
- 2001 and up cubic feet -- \$5.00 per 100 cubic feet

B. Meeting Time Questionnaire. D.Brandt

Brandt reported having received 11% response so far and will compile statistics and report back next meeting. It shows a lack of interest of residents.

MUIR BEACH COMMUNITY SERVICES DISTRICT

Regular Meeting                      7:30 PM                      Community Center  
Wednesday July 19, 1989

Steven S. Shaffer, Chair; David Brandt, Warren Myers, Alish Schutz,  
Leba Wine

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF JUNE 15, 1989 MINUTES
4. CHAIRS REPORT
- 9- 5. ACTION ITEMS:    A. Approval of regular bills  
                                  ~~B. Increase in water rates~~  
                                  C. Ratify 1989 - 1990 budget
6. DISCUSSION ITEMS:
  - A. Proposition "P" (To invoke or not to invoke, that is the question.)
  - B. *Increase in H<sub>2</sub>O rates*
7. ANNOUNCEMENTS:
8. CORRESPONDENCE:
9. REPORTS: *Before Action Items*
10. ADJOURN

*M/S Schutz & Brandt ayes. all.*

⑤ *5 mins map  
Mia Munroe  
H<sub>2</sub>O Henry  
John Reale  
Julie West  
Comm Center*

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center

July 19, 1989

7:30 P.M.

Present: Myers, Wine, Schutz, Brandt and Shaffer

Absent: None

1. Meeting called to order by Shaffer, Chair at 7:58 P.M.
2. M/S Schutz - Brandt to approve the amended agenda. Ayes all.
3. M/S Wine - Schutz to approve the meeting minutes of June 15, 1989.  
Ayes unanimous.

4. REPORTS:

- A. Mia Munroe, Park Ranger, presented a large beautiful picture of Redwood Creek. Spoke on the Zen Center meeting where they agreed not to draw water from Redwood Creek this year. The grading causing erosion with other plans in picture. The Coliform count in creek being very high. Have "No fishing" signs up and down creek. Another very important thing is the deterioration of the habitat.
- B. Water Committee:  
Hyde spoke on the needs of the water system at Muir Beach. First priority being water supply at pump and adequate fire-flow to have ample water to fight fires, if needed. Quoted costs of various projects, options available included. Safe Drinking Water Bond Grant up to \$400,000; low interest loans, customer surcharge to finance specific improvements and an increase in water rates. All water revenue should be dedicated for improvements of system. The large tank should be drained and cleaned due to settlement.
- C. Water Manager:  
Keane reported he has been learning the system; there is silt in pipeline, pumped out three hydrants. Has the Ahab Dr. paving estimate. Easements are to be cleared and is asking for extra-hire labor. The upper tank is full. Has some electrical problems and the system needs a lot of work.
- D. Fire Department:  
Leslie Riehl, Administrator, spoke on the money needed over the next five years to update the large fire truck with equipment cost of \$4000. To fully equip the small truck \$8000, asking \$1500 from the CSD in 1989-90 budget. Presently have 9 volunteers, they are all equipped with turn-out gear. Need 5 additional pagers, requesting the \$2000 from CSD. Has applied for a grant to pay off the \$6,309.12 for turn-out gear. Calls are being logged.
- E. Community Center Committee:  
Yamamoto spoke on their budget. The propane tank will have an emergency shutoff valve in case of earthquake. The copier doesn't break even, but the usage is improving. They are looking for a lower rate telephone for center.

5. ACTION ITEMS:

A. Approval of Bills: June 16 - July 19, 1989

The following bills were paid per the Auditor-Controller's request for all bills and revenue on hand due to end of fiscal year.

Marin County Revenue, audit of CSD books-----	\$1,938.00
Discovery Ofc. Systems, contract renewal for year-----	523.25
Pacific Bell, coin box Community Center-----	32.62
P.G.& E. svc to 6/15 pump house-----	408.77
Community Center-----	76.23
No. Marin Water Dist. 2 potable samples for May-----	22.00
Juanita Bertoneclj, reimbursement for mosquito repellent pills for project -----	11.58
James Land, 5/14-6/10 156 hrs. @ \$12.00 ea.-----	1,872.00
mileage, 428.5 miles @ 23¢ ea-----	98.56
Hazel Melo, wages -----	553.84
John Keane, 6/1-6/24 53.5 hrs. @ \$12.00 ea.-----	642.00
mileage 312 miles @ 23¢ ea -----	71.26
	<u>\$6,250.11</u>

The following bills have not been paid:

Pacific Bell, signal channel -----	28.41
Mgr's phone -----	18.09
MB Community Center cleaning expense for June-----	60.00
Public Employee's Social Security charge-----	40.00
Ayers Locksmithing, 6 master locks-----	46.56
Chase 3rd Century Leasing, contract pmt # 19-----	210.93
late charge -----	21.09
Marin County Revenue, radio shop mntc fire dept plectrons-----	194.10
State Comp. Ins. Fund, deposit premuim-----	312.13
Ailish Schutz, reimbursement, copies of budget report -	168.43



REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

COMMUNITY CENTER

AUGUST 16, 1989

7:30 P.M.

Present: Wine, Myers, Schutz and Shaffer

Absent: Brandt

1. Meeting called to order by Shaffer, Chair at 7:57 P.M.  
Shaffer thanked Stevie Bass and Don Cohon for the nice dinner they had served.

2. M/S Wine - Myers to approve the Agenda. Unanimously approved.

3. APPROVAL OF REGULAR MEETING MINUTES, JULY 19, 1989

M/S Wine - Schutz to approve the minutes as distributed.  
Unanimously approved.

Wine wished to explain her reasons why she had voted "Nay" on 2 motions. re: \$10,000 to fire department of 2 \$5000 bills, and \$2000 to the Comm. Center Committee. (Neither of these motions were in July minutes.)

4. CHAIRMAN'S REPORT:

A. ED Hyman's Suit

Shaffer explained briefly regarding the complaint Hyman is bringing against James Land, and MBCSD. He will keep everyone apprised of the proceedings. The Beachcomber will carry the Summons (First Amended Complaint) for residents to read what is happening, so far.

B. CANDIDATES FILED:

Shaffer reported there are five candidates running in the November election. John Teague, Frank Schoenfeld, Judy Yamamoto, Robin Collier, and Steven Shaffer (Inc.).

5. ACTION ITEMS:

A. Approval of current bills: July 20-August 16, 1989

John Keane, wages 6/25-7/22 88 hrs. @ \$12.00 ea. -----	\$1,056.00
Hazel Melo, wages -----	553.84
P.G. & E. svc. to 7/19 pump house -----	392.68
Pacific Bell, coin box Community Center -----	32.55
Signal channel -----	28.41
Manager's phone -----	22.24
Chase Third Century Leasing, payment # 20 for copier ----	210.93
John Keane, expenses: Bay Pacific Health Plan for June, July and August @ \$100 ea. -----	300.00
Misc. items for CSD -----	9.13
Office supplies -----	11.02
Routine mileage, 452 miles @ 23¢ ea. ----	103.96
Hazel Melo, expenses: Postage -----	12.85
photo copies -----	29.68
envelopes -----	5.05
Ayers Locksmithing, lock and keyes -----	15.53
Paulson Excavating, Inc. Ahab Dr. paving -----	1,200.00
SDIA Insurance. annual premium -----	9,801.00
LN Curtis & Sons, Fire Department (Squad Truck) turn-out gear -----	5,000.00
TOTAL	<u>\$18,857.03</u>

M/S Wine - Schutz to approve the bills showing \$5000 towards turn-out gear instead of \$6,309.12 as shown.

(The fire department will pay the \$1,309.12)

Ayes all except Wine who voted "No". Her reason because there could be a conflict of interest on Myers being on Fire Dept. and Myers shouldn't make a motion related to fire dept. bsns.

6. DISCUSSION ITEMS:

A. Measure "M".

This was discussed in length. Ailish Schutz spoke on her concern is to get enough money to upgrade our water system, and all money we collect should be spent on the water system.

Terry Onorato asked we get County Counsel to get proper language on how to rescind Measure "M". A petition to be circulated.

Pearlman spoke on there is no need to raise rates or taxes as the CSD is a government body, and it should be up to the new Board coming in charge after the November election, and it is their responsibility to get funds.

Various opinions and suggestions were expressed by other members of the audience. More on this subject to be discussed at next CSD meeting.

B. LESLIE RIEHL'S REPORT ON RAISING WATER RATES:

The revised copy on MBCSD water rate increase analysis to be printed in a special edition of the Beachcomber. The Board urges the residents to be informed and bring all questions to the next CSD meeting. Read it well!!!

7. ANNOUNCEMENTS

Wine announced she is resigning her position as Director effective on the meeting of October 18, 1989. A letter will be submitted to Melo.

8. CORRESPONDENCE:

A letter from Tink Pervier asking the Board to authorize the Manager to relocate their water meter across Shoreline Highway to their side of the road. Has been notified by Cal-Trans Supervisor Jeff Anderson that his crew will be cleaning out the ditches and intends to rip out the pipe from under the culvert. She has made on several previous occasions this request and would like some action because this issue is an emergency.

Myers will contact Tink and make the necessary arrangements.

9. REPORTS:

A. COMMUNITY CENTER COMMITTEE:

Yamamoto reported there will be a Senior Citizen Clinic on 10/11 and a community workparty on 9/11 to renovate the Children's Playground, and digging the propane trenches...every one is invited.

B. Fire Department:

Riehl handed out a Status Report (dated 8/16). Current activities: had ordered a pump and tank for small truck, total cost \$7,426.02 due to be delivered in 30 days; held four fire department meetings focus on hoseplay, search and rescue and a full fire drill; had a post-Bar-B-Que dinner at the Community Center. Donated remaining frozen chickens to the homeless in San Rafael. Set up a savings account for fire department. Listed the seven fire dept. calls. A letter to confirm the terms of her engagement of Consultant to Muir Beach Volunteer Fire Department for agreement to be effective from 7-1-89 to 12-31-89 at the rate of \$1.00 per hour as compensation for her services. She will submit a monthly statement for payment.

C. WATER MANAGER:

Keane reported he had a three man crew working on clearing the road side areas and clearing vegetation around the big tank. Has solved the electrical problems. The potable sample of water taken at State Beach fountain was tested pure. Will start clearing weeds along Pacific Way Thursday.

There being no further business, meeting adjourned 10:26 P.M.

Respectfully submitted,

Hazel Melo

Hazel Melo, Dist. Secty.

Steven Shaffer  
Steven Shaffer, Chair

The next meeting is scheduled for September 20, 1989.  
Community Center 19 Seacape Dr. 7:30 P.M.

MUIR BEACH COMMUNITY SERVICES DISTRICT

Regular Meeting                      7:30 PM                      Community Center  
Wednesday September 20, 1989

Steven S. Shaffer, Chair; David Brandt, Warren Myers, Alish Schutz,  
Leba Wine

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF AUGUST 16, 1989 MINUTES
4. CHAIRS REPORT
5. ACTION ITEMS:    A. Approval of regular bills  
                          B. Funding for water system improvements  
                          C. Ratify John Keane medical plan  
                          D. " Forest as the systems +
6. DISCUSSION ITEMS:  
                          A. Community Center Rentals (with the good  
                                  there is evil).  
                          B. Planting around upper tank.  
                          C. Results from Redwood Creek meeting  
                          D. Questionnaire of meetings  
                          E. pine trees
7. ANNOUNCEMENTS:
8. CORRESPONDENCE:
9. REPORTS:
10. ADJOURN

\* Wicks replacement





Myers reported he had a conversation with County Counsel McBride and she had advised delaying the motion until the following months. According to a letter from Alixis McBride, County Counsel's office the legislative body of a District may make, following notice and public hearing proposed by resolution the adoption of a special tax and shall include the type of tax and rate to be levied, the method of collection and date upon which an election can be held to approve the levy of such tax. Such proposition shall be submitted to voter of District and upon the approval of two-thirds of the votes it may levy such a tax.

C. RATIFY JOHN KEANE'S MEDICAL PLAN:

The Board will pay \$100 per month to the Muir Beach Water Manager for a medical health plan of his choice. Payment is contingent on the manager providing proof of enrollment in an existing medical plan of his choice.

D. RATIFY FORESTER ENGINEERING OF SAN RAFAEL :

Hyde reported the change to Forester to replace Weeks due to lack of their interest and response to a bid last March, work has not been done. M/S Wine - Schutz to change to Forester. Ayes unanimous.

6 DISCUSSION ITEMS:

A. Planting around upper tank: Keane

Plans are to use plants that do not use much watering; ground cover to be planted to reduce any possible fire hazard; cost would be \$300 -400 for seedlings for a Monterey Cypress hedge, to be pruned annually.

B. Results from Redwood Creek meeting:

Erin Collier reported the meeting was not what she expected. More like an reorganization of Redwood Creek Friends. Anyone can be a member, a creek walk date to be posted at a later date.

C. Questionnaire of Meeting Dates:

Brandt reported on the survey results taken. 148 questionnaires were mailed with only 30% return. 30% preferred Saturday, 25% Wednesday evening and 16% Monday evening. Of those non-attenders who would come if the CSD meetings were changed to another time. 38% preferred Saturday am and 24% Monday pm. 5 people said they would attend CSD meetings if children care was provided.

D. PINE TREES HYDE had submitted a letter requesting the CSD approval to remove three large pine trees (15-20 ft tall) located on CSD easement. His two neighbors also agree the trees are blocking primary views. The trees had been planted without permission and were not part of the original landscape of the area. They will be cut down by Keane.

ANNOUNCEMENTS:

1. Myers gave an update report on Pervier's meter moving. Had spoken to Rich Danielson, Park Mntc. Supt. and it is being worked on.
2. Ailish Schutz submitted her resignation as Director to be effective at October 16th meeting. Notice will be posted for replacements of Wine and Schutz. Appointments can take place that night of 10/16.

CORRESPONDENCE

- A. Shaffer spoke on a letter received from Jaret, Attorney at law assigned to defende of the MBCSD by SDIA. The case can not be discussed and all information should not be disseminated any further.
- B. A letter from Robin Lantz, Risk Mgr. for SDIA regarding insurance for copier. There were no reported values for the contents of the center. He will send a policy to cover copier.
- C. The SDIA had returned \$150 (75x2 vehicles). This is due to the excess vehicle liability carrier reduced costs per vehicle.
- D. Shaffer reviewed a letter from Alixis McBride, County Counsel's office having had a meeting with Onorato regarding concerns surrounding a certain tax measure passed in 1982. There appears to be some worries that a subsequent Board could impose the enacted tax as a general tax. This is not possible. Any concerns could be alleviated if the Board passed a Resolution declaring that no expenditure for water-related improvements would be made in the fiscal year 1989-90.
- E. A letter from Hester Burn-Callander regarding an overcharge for the CSD Special Tax. She should have been assessed only for one parcel 2 contiguous lots. ( This will be corrected by Auditor-Controller)
- F. A letter from John Barrows, County Admin. with a revised agreement between MBCSD and the County of Marin for funding for 1989-90, attached with lower insurance requirements. We will receive \$10,000. A water system schedule of improvements must be submitted and evidence of insurance required by the Agreement is extended in favor of the "County of Marin, its officers, agents and employees".

REPORTS:

1. WATER MANAGER Keane reported he is using far less chlorine; all tests prove satisfactory. State law does'nt explain any certain amount of chlorine need be used. There had been a break-in at the pump house, lock had been jimmed last Sunday. He noticed the pump was working more often and saw the water level was low. There was water flowing down Seacape where it meets Highway one. An overflow valve had been opened (2 valves).

It was reported to the Sheriff's office, as this is a felony charge, tampering with a water supply.

Silt is wearing down the system efficiency.

FIRE DEPARTMENT:

Sward reported they had held two meetings. Focus on training video and inventory of volunteer's equipment. Received the pump and tank for the small truck. Received application for Grant money from the Dept. of Forestry and Fire Protection.

Ending cash balance as of 9/20 \$12,133.06

Had responded to a medical call on 9/02 at the Pelican Inn.

Residents are receiving material on household hazardous waste, a handy reference chart on facts you should know about hazardous materials

Use it up, use something else, or dispose of it safely!!!!

COMMUNITY CENTER COMMITTEE

Yamamoto reported Chase Third Century billed us for County Property taxes and recommends that the CSD not pay the tax.

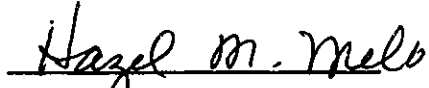
SDIA had not covered equipment in the center so that is being taken care of by SDIA, it being cheaper than Chase.

There will be a Senior Clinic on 10/11. Children's day on Halloween and Candidates night 10/29 at 7pm. Dessert and coffee to be served.


Sward asked there be no editorials on agendas.

There being no further business,  
meeting was adjourned 10:45 P.M.

Respectfully submitted,



Hazel Melo, Dist. Secty.

  
Steven Shaffer, Chairman

NEXT REGULAR MEETING WILL BE HELD ON OCTOBER 19 1989

Community Center - 19 Seacape Drive 7:30 P.M.

The nice mailing labels were the courtesy of Ailish Schutz.

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12  
1304

MUIR BEACH COMMUNITY SERVICES DISTRICT

Regular Meeting                      7:30 PM                      Community Center  
   Wednesday   October 18, 1989

Steven S. Shaffer, Chair; David Brandt, Warren Myers, Alish Schutz,  
Leba Wine

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF SEPTEMBER 20, 1989 MINUTES
4. CHAIRS REPORT
5. ACTION ITEMS:    A. Approval of regular bills  
                                  B. *Revised wording Surecharge Resolution*
6. DISCUSSION ITEMS:
  - A. Robin Collier Subdivision - W. Myers
  - B. Planting around upper tank.
  - C.
7. ANNOUNCEMENTS:
8. CORRESPONDENCE:
9. REPORTS:
10. ADJOURN

REGULAR MEETING OF THE MUIR BEACH COMMUNITY SERVICES DISTRICT

Community Center                      October 19, 1989                      7:30 P.M.

Present: Wine, Shaffer, Brandt, Myers, and Schutz

Absent: None

1. Meeting was called to order at 7:37pm by Chairman Shaffer.

2. APPROVAL OF AGENDA

M/S Wine - Schutz to approve the agenda. Unanimously approved.

3. APPROVAL OF REGULAR MEETING MINUTES OF SEPTEMBER 20, 1989

M/S Wine - Schutz to approve the minutes as written. Ayes all.

4. CHAIR'S REPORT:

Shaffer thanked Janet and Warren Myers for the delicious Soup/Salad dinner.

Both Wine and Schutz had submitted their resignation as Directors effective tonight's meeting. Schutz's letter of resignation was submitted after the close of the September meeting.

Suggested the Community Center Committee consider Colman stoves instead of a propane stove, they being more practicable.

5. ACTION ITEMS:

A. Approval of regular bills. Submitted & paid 9/21-10/18/89

John Keane, Water Manager 8/20-9/16 125.5 hrs. @ \$12.00-----	\$1,506.00
Hazel Melo, wages -----	553.84
P.G. & E. CO; pump house-----	366.88
Community Center -----	68.45
Pacific Bell, svc to 10/7 signal channel -----	29.16
Manager's phone-----	28.22
Coin Box, Comm. Center-----	33.17
Chase Third Century Leasing, pmt # 22, copier contract-----	210.93
No. Marin Water Dist. 2 potable samples tested, Aug.-----	22.00
Total	
<hr/> \$2,785.48	

The following bills need approval:

Hazel Melo, expenses: postage 5.45, envelopes 7.31 and photo copies 31.87 -----	\$44.63
John Keane, medical plan for October -----	100.00
Calif. Special Dist. Association, annual dues, membership	100.00
Debra Dybsky, reimbursement for 37 Ahab repair, plants	401.65
Tresch Electrical Co. replace burned out Xo, 60A3 ----	605.73
Shoreline Disposal, Inc. Comm. Center svc 10/01-12/31- -	78.00
Ayers Locksmithing, locks and keys-----	51.73
S.D.I.A. property loss Comm. Center copier insurance	79.00
Marin Co. Rvenue, legal services, advise & meetings---	132.00
Discovery Office Systems, periodic maintc on copier	282.09
S.D.I.A. deductible on general liaibility property damage for loss paid Sward \$902.52 -----	500.00
Total	
<hr/> \$2,374.83	

Total bills \$5,160.31

M/S Schutz - Brandt to approve the bills, Unanimously approved.

B. REVISED WORDING "SURCHARGE RESOLUTION" - Wine

M/S Wine - Schutz the adoption of the following resolution :  
For imposing a Surcharge of \$15.00 per water connection, which will be added to each water bill every month for a period not to exceed six years beginning in November bills.

Ayes: Brandt, Schutz, and Wine Noes: Myers. The Ayes have it and motion is adopted.

The money generated by this Surcharge will be dedicated entirely to the improvement of the water system. The Board will evaluate this action each year during the Budget process. This resolution is authorized by Government Code Sec. 61621, which does permit revisions of charges for service.

6. DISCUSSION ITEMS:

A. ROBIN COLLIER SUBDIVISION + Myers

Myers spoke on the known amount of hook-ups in district and he questioned if the district has sufficient water for new subdivisions as there are still 10 undeveloped lots in Seacape area. A lengthy discussion followed.

Collier asked for a letter from the Board to Planning Dept. to confirm the availability of water to accommodate the new lot, which will be created by this land division.

7. ANNOUNCEMENTS:

A. Nancy Knox will consult with Keane re: plants to use around the tank.

B. Brandt commended Shaffer on his part of Chairperson performance.

C. Shaffer gave his thanks and appreciation to the Board for all their help and time spent on matters.

2. Increase communication between CSD and community by:

- A. Recording CSD meetings
- B. Hiring a Minutes Secretary to write more comprehensive minutes
- C. Reading letters at CSD meetings (or publishing them in preceding Beachcomber)
- D. Answering letters

3. Eliminate the oral reports given by District Manager, MBVFD, CCC, and Water Committee, substituting agenda space when items require discussion and action.

4. Designate the District Secretary to attend closed sessions and keep a record of topics discussed and decisions reached at the meeting. This minutes book would not be a public record.

5. Develop CSD files in the CC office, including:

- A. CSD minutes
- B. District Manager, MBVFD, CCC and Water Committee Reports
- C. County run sheets
- D. Special reports
- E. Reference materials

6. Investigate (seminars, libraries, etc.) ways to improve the operation of our CSD (planning, financial management, persennel policy, community and inter-governmental relations, etc.).

7. Establish a rotating CSD chairmanship

C. Board Appointments:

Teague had the applications received read by Gordon Bennett, Erin Pinto, & F. Schoenfeld. Peter Rudnick from the Zen Center was eliminated due to his not living within our District map boundaries. Selection of appointment will be held at end of meeting before adjourning the meeting.

D. New Copier :

Yamamoto read a memo from the Community Center Committee re: copier. At their monthly meeting they had voted unanimously to urge the CSD to upgrade the current copier from a Sharp 8100 to a Sharp 8500. At the risk of repeating many of the arguements for the change in copiers they mention the two most important in their consideration.

1. The continued printing of the Beachcomber in house which allows it to remain an unlimited open forum for the community.

2. Continued service to the users in the community that is capble of expansion to include more intra-community communication.

Browning spoke on it being a question of over-the-hill or staying in Muir Beach, for the Beachcomber.

Karla Andersdatter spoke on not wanting her tax monies to subsidize the Beachcomber and copier.

Shaffer then called a recess at 9:20 P.M. for the coffee break, back at 9:30 P.M.

E. Availability of New Loan:

Hyde reported the DWR has informed MBCSD that the Water System Loan application is now within funding range. The CSD needs to submit a Phase 2 application package to become eligible for the loan. We have 90 days to respond. The loan require \$28,000 to \$50,000 in additional cost depending upon the time 6 to 20 years, signifcant bureacratic red tape. For \$88,000 at 3.43 % for 20 years we pay \$6000 a year=\$120,000. A Grant Fund would be a good deal, but a loan is not practicabale at the rate of interest, the engineering costs of \$18,000 and Administrator costs.

The recmmendation is to reject the loan application, and we look for a professional money finder.

8. Reports:

Water Committee:

Hyde gave his report on water system project status. The following items of work to improve water supply reliability have been completed in November and December as authorized by the Board.

- 1. Removal and disposal of the fuel storage tank.
- 2. Installation of pump controls in well # 2 (backup)
- 3. Installation of sand removal unit on well discharge line.
- 4. Rehabilitation of well #1, pump is O.K.
- 5. Installation of an emergency switch gear to plug in a generator, when needed.
- 6. Installation of the lower tank booster pump that will service the upper zone in the event of a problem with upper tank.

7. Repairs to the chlorinator system including a stand-by chlorine injection pump.  
The last item of work to drain, clean out and inspect the upper Tank will be completed in January or February 1990.

WATER COMMITTEE STATUS:

Hyde reported the Water Committee requested the Board determine the Committee's need and status for the coming year. Items that the COMMITTEE could assist with include :

1. oversee the water system improvement program.
  2. Upgrade the system operation and maintenance reliability.
  3. Address outstanding issues including water rights & conservation.
- The committee requests that a Board member be assigned as a liason to attend committee meetings and assist with necessary Board action. Suggested they hold every-other-month meetings instead of every month. Asked the Board to authorize \$705.00, the additional amount over the \$15,000 allocation allocated previously.  
M/S Yamamoto- Teague the \$705.00 be authorized to be paid. Ayes all.

FIRE DEPT:

Leslie Riehl left a status report.

- A. Estimated ending cash balance \$5,396.91  
Disbursements \$3,645.49  
Receipts ( shirt sales) \$1,792.80
- B. Calls:  
2 auto accidents, 1 fire call

COMMUNITY CENTER COMMITTEE:

They are reserching ways to make the copier funds break even.  
The work party was very good, ditches were done.

9. CORRESPONDENCE:

- A. Karla Andersdatter requested the drainage ditch dug out and gravel spread on Juminith Whale road before it rains. There has been no service since 3 years ago, except one pot-hole filled. Teague requested to put off this project as an action item next meeting.
- B. A letter from Inverness Public Utivity District re: Special District Augmentation Fund Legislation Proposal: They asked we execute the Concurrence form and return one copy. The "allocation = contriution" formula is currently used in Marin County. The <sup>mechanics</sup> ~~mechies~~ of the proposed legislation would be to freeze the current "allocation = contribution" formula into State law, applicable to Marin County independent special districts only.

10:06pm

Shaffer called for a closed session to determine, after discussion, and select the applications for Board member to fill the vacancies. Returned at 10:18 pm, announcing Erin Pinto and Gorden Bennett had been selected. to fill the two year terms.

~~Also Judy Yamamoto was unanimouly chosen to chair the meetings for the next six months.~~

There being no further business, meeting was adjourned 10:30 pm.

*Removed in Jan minutes*

Hazel Melo  
Hazel Melo, Dist. Secty.

Respectfully submitted,

Steven Shaffer  
Steven Shaffer, Chair

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NEXT REGULAR CSD MEETING WILL BE HELD ON JANUARY 17, 1990  
COMMUNITY CENTER 19 SEACAPE DRIVE 7:30 P.M.