

**AGENDA FOR THE MUIR BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' REGULAR BOARD MEETING  
ON WEDNESDAY, MAY 25, 2005 TO BEGIN AT APPROXIMATELY 8:00 PM IN THE  
COMMUNITY CENTER LOCATED AT 19 SEACAPE DRIVE,  
MUIR BEACH, CALIFORNIA.**

**Directors:** President Steve Shaffer; Directors Deborah Kamradt, Leighton Hills, Maury Ostroff, and Peter Rudnick.

- I. President Shaffer** will call the general meeting to order.
- II. Review and consideration of the May 25, 2005 Agenda.** Agenda items may be deleted, postponed, continued, or changed in scheduled sequence from the posted agenda so as to accommodate the needs of the Board and the public in attendance. However, no item can be added to the Agenda, for the purpose of having the Board make a decision, except as defined below under "Public Open Time"
- III. National Park Service:** Representatives from the National Park Service ( N. P. S. ) will offer information on the ongoing Muir Woods and Beach activities relevant to the Muir Beach Community.
- IV. Fire Department, Emergency Disaster Committee:** Chief Sward-will update the Board on the Fire Department activities.
- V. Bills to be paid.** The Board will consider payment approval of the bills received requesting payment during the April 1 through April 30, 2005 period.
- VI. General Manager's Report:** The General Manager's written report follows. The General Manager will be present to answer questions. This report is an integral part of the Agenda and the Board may take action on any or all items within the report.
  - A. Administration:** The following administrative items require Board consideration
    1. Resolution 2005- 5 to continue the monthly water consumption surcharge to accumulate funds for needed water capital improvements.
    2. Reminder:: The current terms of Directors Hill, Kamradt and Rudnick expire with the November 8, 2005 general election. The filing period for the election is July 18 to August 12, 2005. If all incumbents do not file, extension to August 17, 2005 is open for non-incumbents only.
    3. It is time for development of the Budget for fiscal year 2005-06. The deadline for adoption of the budget is August 15, 2005. As it is anticipated that this budget will provide for substantial water capital improvements, it is recommended that two Directors work with the General Manager to develop the water capital improvements section of the budget. In this regard, the Board is reminded that there is a strong probability that the District's general tax revenues will be substantially reduced by the State Legislature's actions to offset the State budget deficit. For example, the CSDA reports "Senator Ortiz is considering a fee on special districts to fund the many state mandated programs contained in Senate Bill 393, including but not limited to the State Controller's audit responsibilities."
  - B. Recreation:** The following items require Board consideration:
    1. The roof and deck roof have been completed, along with several other repairs to the community center: however, there are many areas of the community center property that need consideration for capital improvement., including but not limited to:
      - a. The stairs leading down from the child care room to the main room, including the concrete deck area in front of the copy room.
      - b. Renovation of the landscape and playground area.

- c. Construction of a sizeable storage facility for secure storage of the recreational equipment and furniture.
  - d. A review of the rental policies and rates, particularly in reference to liability insurance.
2. As additional funding will be required, if improvements and substantial repairs to the community center building and grounds are planned for the next fiscal year, some time should be devoted to develop additional funding methods.

**C. Roads and Easements:** The following items require Board consideration:

- 1. As this is budget planning time, consideration should be given to the need for road maintenance. The maintenance of Charlotte's Way will now be scheduled for the next fiscal year, and there is need of repairs on both Pacific and Sunset Ways.
- 2. There is a possibility that some grant funds will be offered during the next fiscal year, to be used for pedestrian ways, bicycle trails, view corridor preservation, etc. To apply for these possible grants, the District should have a plan that specifies its goals in reference to these improvements.

**D. WATER OPERATIONS:**

- 1. Coliform tests taken during April initially showed Coliform (not e-coli) and retesting was required. The retesting found the water free of contaminants and no special measures were required for Coliform abatement.
- 2. Water production analysis is tabulated below:

Comparison of current water production to last year

Description	Statistics
Volume pumped through master meter =	785,139 gallons
Average daily pumping rate	21,970 gallons
Highest pumping day volume pumped on 4/04/05 =	45,580 gallons
Lowest pumping day volume pumped on 3/30/05=	0 gallons
Total volume billed through service meters =	681,061 gallons
Gross unaccounted for water loss =	104,078 gallons
Estimated un-metered maintenance use	25,000 gallons
Estimated leak repair losses	Not determined
Net unaccounted for water loss .(10.07%)	79,078 gallons <sup>1</sup>
Average daily consumption per meter =	147 gallons
Average service billing =	\$32.70

<sup>1</sup> While the unaccounted for water loss declined, it was determined that there was a leak in the system and the leak has been repaired.

3. The County Environmental Health Services has notified the District that various parts of Title 22, Section 64413.1 of the California code specifies that our water system is now classified as a T2 water treatment facility and requires a Grade T2 or higher treatment operator certificate. Also, that all shift operators must possess the same Grade T2. As for the distribution system, it is classified as Class D1 and requires the chief and shift operators to possess a Grade D1 certification. Harvey, has the proper certifications, but our shift operators do not. This requires correction, as the County will be more diligently enforcing these requirements. Training, at moderate cost, is available and the budget should provide this requirement.

**E. Water Capital Improvements:** The public hearing covered this area for tonight.

This concludes the General Manager's report in the Agenda.

**VII. PUBLIC OPEN TIME:** California State Law prohibits Board action on any item, within its jurisdiction, that has not been listed on the lawfully posted Agenda unless: *1) upon a determination by a majority of the Board that an emergency situation exists; 2) upon a determination by a two-thirds majority of the Board (or by no less than three members, if less than the entire Board is present) that the need to take action arose subsequent to the Agenda being posted; or 3) the item was posted for a prior Board meeting, occurring not more than five (5) days prior to the date action is taken on the item, and at the subject prior meeting, the item was continued to the meeting at which action is being taken. Other items will generally be received as information, or referred to staff for further consideration prior to the next scheduled meeting of the Board. As a matter of procedure, the Board may limit individual presentations to no more than five minutes. Individual presentations should involve non-repetitive items, and non-repetitive supporting information.*

#### **PUBLIC INPUT**

**Old business:** The public may request further consideration, clarification, or modification of business items previously considered and acted upon by the Board. The public must reference the minute item and date of the approved minutes

**New Business:** The public may introduce items of new business, not included in the posted Agenda, that they wish the Board to consider at a future meeting, or they may present substantiating evidence to support emergency consideration. The presentation should include information and details offering a clear understanding of the problem to be considered.

In addition to the foregoing public input, the public has the right and will be invited to comment on any and all items listed on the posted Agenda. Comments are subject to the time and content limitations outlined above.

**VIII. Review of the draft minutes** for the general meeting held on April 27, 2004.

**IX. Next meeting date:** The 4<sup>th</sup> Wednesday in June is the 22<sup>nd</sup>, and there is a 5<sup>th</sup> Wednesday on the 29<sup>th</sup>.

#### **ADJOURNMENT OR CONTINUATION**

**Muir Beach Community Services District**  
**Bills to be Paid**  
 April 2005

	TOTAL	Admin	Water Cap Impr	Fire	Rec	Roads	Water
ABC Consultants, Inc.	3,928.20	678.20	1,500.00	225.00	400.00	400.00	725.00
Harvey Pearlman	2,504.69	0.00	0.00	0.00	480.69	132.00	1,892.00
Jose Alcalá	1,566.71	0.00	0.00	0.00	0.00	1,246.71	320.00
Mullin, Sharon	1,205.00	845.00	0.00	0.00	0.00	0.00	360.00
State Compensation Insurance Fund	1,149.79	0.00	206.00	466.61	142.93	15.72	318.53
Home Depot	665.86	0.00	0.00	0.00	637.11	0.00	28.75
CalPers	362.31	6.11	0.00	0.00	0.00	0.00	356.20
Payroll Taxes	355.30	355.30	0.00	0.00	0.00	0.00	0.00
Salvador Gonzalez	300.00	0.00	0.00	0.00	218.75	43.75	37.50
Juana Gonzalez	288.00	0.00	0.00	0.00	288.00	0.00	0.00
Pearlman, Harvey (exp reimb, mileage)	261.90	45.00	0.00	0.00	60.74	21.16	135.00
Macfarlane, Donovan (exp reimb)	217.43	210.94	0.00	0.00	0.00	0.00	6.49
Psyhex, Inc.	210.64	210.64	0.00	0.00	0.00	0.00	0.00
Lonna Richmond	180.00	0.00	0.00	0.00	180.00	0.00	0.00
SBC	138.59	106.56	0.00	0.00	0.00	0.00	32.03
Waste Management	124.35	0.00	0.00	0.00	124.35	0.00	0.00
Wang, Emiko	108.00	0.00	0.00	0.00	108.00	0.00	0.00
Cingular Wireless	93.74	57.35	0.00	0.00	0.00	0.00	36.39
County of Marin, HHS Public Health Lab	90.00	0.00	0.00	0.00	0.00	0.00	90.00
USPS	74.00	0.00	0.00	0.00	0.00	0.00	74.00
SBC 9969	54.05	0.00	0.00	0.00	54.05	0.00	0.00
Hills, Leighton (exp reimb)	44.11	0.00	0.00	0.00	0.00	0.00	44.11
Knox, Nancy (bistro exp)	35.00	0.00	0.00	0.00	35.00	0.00	0.00
Misc Vendor (bistro exp)	4.80	0.00	0.00	0.00	4.80	0.00	0.00
<b>TOTAL</b>	<b>13,962.47</b>	<b>2,515.10</b>	<b>1,706.00</b>	<b>691.61</b>	<b>2,734.42</b>	<b>1,859.34</b>	<b>4,456.00</b>

Muir Beach Community Services District  
 Bills to be Paid  
 April 2005

Total paid out of the Water Capital Improvements Fund	1706.00
Total paid out of the General Fund	12,256.47
	<u>13,962.47</u>
Total paid out of the Rental Security Deposit Trust	0.00
Total paid out of the Water Security Deposit Trust	0.00
Total paid out of the Shaffer Medical Trust Fund	371.31
Total checks issues	<u><u>14,333.78</u></u>

The above bills were approved for payment by the Muir Beach Community Services District Board of Directors on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

**MUIR BEACH COMMUNITY SERVICES DISTRICT**

\_\_\_\_\_  
 Deborah Kamradt, President

\_\_\_\_\_  
 Donovan Macfarlane, General Manager

**Muir Beach Community Services District  
P&L Budget vs. Actual  
July 2004 through April 2005**

Accrual Basis

	Jul '04 - Apr 05	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Water Operations Income	52,990	73,050	73%
Consumption Surcharge	13,514	18,500	73%
Recreational Activities Income	11,650	13,850	84%
Donations	26,365		
Grant Income	41,842	45,641	92%
Tax Income	75,449	106,843	71%
Other Income	22,575		
<b>Total Income</b>	244,386	257,884	95%
<b>Expense</b>			
Accounting & Bookkeeping	15,640	19,000	82%
Administration Fees	37,500	45,000	83%
Bank Service Charges	52		
Bistro Expenses	518	750	69%
Employee Benefits	3,621	4,380	83%
Event Costs	140	975	14%
Insurance	22,112	28,071	79%
Interest Expense	20		
Legal & Professional	0	13,000	0%
Licenses, Memberships & Fees	1,767	6,220	28%
Meeting Expense	274	1,000	27%
Misc Operating Expenses	-5	4,850	-0%
Office Expense	1,760	1,575	112%
Outside Services	2,447	5,440	45%
Payroll Expenses	54,679	64,232	85%
Postage & Delivery	957	1,250	77%
Printing & Photocopies	68		
Repair & Maintenance	32,479	11,400	285%
Supply	780	500	156%
Telephone	2,425	3,400	71%
Travel Expense	2,860	3,340	86%
Utilities	7,738	7,784	99%
Water Testing & Expense	2,428	8,500	29%
<b>Total Expense</b>	190,260	230,667	82%
<b>Net Ordinary Income</b>	54,126	27,217	199%
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income	4,703	3,500	134%
<b>Total Other Income</b>	4,703	3,500	134%
<b>Other Expense</b>			
Other Expenses	0	183,000	0%
<b>Total Other Expense</b>	0	183,000	0%
<b>Net Other Income</b>	4,703	-179,500	-3%
<b>Net Income</b>	58,829	-152,283	-39%

Accrual Basis

Muir Beach Community Services District  
Statement of Revenues and Expenditures  
April 2005

	<u>Apr 05</u>
Ordinary Income/Expense	
Income	
Water Operations Income	5,054
Consumption Surcharge	1,298
Recreational Activities Income	264
Tax Income	<u>28,628</u>
Total Income	35,244
Expense	
Accounting & Bookkeeping	1,205
Administration Fees	3,750
Bistro Expenses	40
Employee Benefits	356
Insurance	1,150
Interest Expense	6
Licenses, Memberships & Fees	45
Meeting Expense	36
Office Expense	166
Outside Services	319
Payroll Expenses	4,999
Postage & Delivery	89
Repair & Maintenance	927
Supply	61
Telephone	232
Travel Expense	313
Utilities	178
Water Testing & Expense	<u>90</u>
Total Expense	13,962
Net Ordinary Income	<u>21,281</u>
Net Income	<u><u>21,281</u></u>

Muir Beach Community Services District

**Balance Sheet**

As of April 30, 2005

Accrual Basis

	<u>Apr 30, 05</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Smith Barney General Funds	10,448
428 Gen'l Fd	50,560
429 Inv Fd	
Water Capital Improvement Fund	293,712
Fire Station Reserve Fund	14,637
General Investments	90,829
Total 429 Inv Fd	<u>399,179</u>
Petty Cash Fund	38
Total Checking/Savings	<u>460,224</u>
Accounts Receivable	
Receivables	7,476
Total Accounts Receivable	<u>7,476</u>
Other Current Assets	
Undeposited Funds	401
Deposits	1,333
Total Other Current Assets	<u>1,734</u>
Total Current Assets	469,434
Fixed Assets	
Building	16,518
Machinery & Equipment	34,979
Roads & Easements	
CC Steps	376
Easement Lighting	5,103
Total Roads & Easements	<u>5,479</u>
Water System Improvements	
Water Well	16,256
Total Water System Improvements	<u>16,256</u>
Total Fixed Assets	<u>73,232</u>
<b>TOTAL ASSETS</b>	<u><u>542,666</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	28
Total Accounts Payable	<u>28</u>
Other Current Liabilities	
Rental Security Deposits	1,250
Shaffer CalPers Trust	1,471
Water Security Deposits	7,000
West Marin Funds on Deposit	8,331
Total Other Current Liabilities	<u>18,052</u>
Total Current Liabilities	<u>18,080</u>
Total Liabilities	18,080
Equity	



Muir Beach Community Services District  
**Balance Sheet**  
As of April 30, 2005

Accrual Basis

	Apr 30, 05
Retained Earnings	465,757
Net Income	58,829
Total Equity	524,585
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>542,666</b>

**RESOLUTION NO. 2005 - 5**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MUIR BEACH COMMUNITY SERVICES DISTRICT  
APPROVING AND ADOPTING A SURCHARGE  
ON WATER CONSUMPTION TO BE RESERVED FOR  
WATER CAPITAL IMPROVEMENTS**

**WHEREAS**, the Muir Beach Community Services District has been empowered by its' voters to supply water service to the District residents; and

**WHEREAS**, recent water system failures, problems with raw water supply, and marginal water quality conditions caused the District to authorize the development of a long term capital improvement plan to mitigate these problems; and

**WHEREAS**, the District subsequently received and has adopted a comprehensive "Twenty Year Plan" for water system capital improvements to resolve raw water supply problems, upgrade the water distribution system and increase the water storage capacity; and

**WHEREAS**, the District's water rights permit requires the development and adoption of an Adaptive Management Plan to govern the diversion of water, including a water conservation plan, a stream flow monitoring program and devices, and the installation of cost effective water storage facilities, and

**WHEREAS**, such services and the maintenance and improvement of the equipment and facilities required to provide such services are of benefit to all parcels within the District to which they are made available, whether or not the service is actually used, and offering but not limited to increasing the value of the land, improvements, and their possible future uses and by reducing the risk of their destruction by fire; and

**WHEREAS**, the present water service charges and connection fees neither raise the revenue necessary to pay the costs of improving this service nor equitably distribute the costs to all those who benefit from it; and

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MUIR BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

**SECTION 1:** The purpose and intent of the Board with respect to the water consumption surcharge are:

- (A) To provide funds for implementation of the capital improvements necessary to fulfill the recommendations of the "Twenty Year Plan" and the requirements of the District's water rights permit.
- (B) To annually prioritize and implement the actions needed to provide the capital improvements within the guidelines of the "Twenty Year Plan", as deemed fiscally prudent within the funds provided by this tax measure and other possibly available

District and grant funds.

- (C) To methodically upgrade the District's water supply and distribution system so as to meet the requirements and reliably provide potable water in compliance with the District's water rights permit, the laws of the State of California and the Federal Safe Drinking Water Act.
- (D) To fairly allocate a reasonable portion of the capital improvement costs in proportion to the consumers use of the volume of water consumption.

**SECTION 2:** to accomplish the objects of this Resolution,, the District will levy a monthly water service surcharge not to exceed an amount of twenty-five percent (25%) of the monthly billing for water service consumption. Funds from the surcharge will be used for exclusively reserved for implementation of the water system capital improvements.

**SECTION 3:** This Resolution shall become effective immediately upon the adoption of the Board of Directors and shall remain in effect until such time as the Board of Directors rescinds this Resolution.

**SECTION 4:** If any part of this resolution is held to be invalid for any reason, such decision shall not affect the remaining portion of this Resolution and the Board hereby declares that it would have passed the remainder of this Resolution as if such invalid portion thereof had been deleted.

**SECTION 5:** The District Secretary shall post a certified copy of the full text of this Resolution, as adopted by the Board, along with the names of the board members voting for and against the Resolution in accord with Government Code Section 36933.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2005 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
District Secretary

1                                   **MUIR BEACH COMMUNITY SERVICES DISTRICT**  
2                                   **MINUTES OF THE BOARD OF DIRECTORS' MEETING**  
3                                   **HELD ON WEDNESDAY, APRIL 27, 2005**  
4  
5  
6

7                   **CALL TO ORDER**  
8

9                   Director Shaffer called the regular meeting of the Muir Beach Community Services District  
10                  Board of Directors to order at 7:15 pm on Wednesday, April 27, 2005 and then assumed his  
11                  roll as incoming president.  
12

13                  **ROLL CALL**  
14

15                  PRESENT: DIRECTORS: Hills, Ostroff, Shaffer, Rudnick  
16                  PRESENT: OFFICIALS: General Manager Macfarlane, Secretary/Treasurer Mullin  
17

18                  **REGULAR AGENDA**  
19

20                  **I. Review and consideration of the April 27, 2005 Agenda:**  
21

22                  MOTION: To approve the Agenda as submitted.  
23                  Moved: Hills, seconded by Ostroff  
24                  Vote: AYES: Unanimous  
25

26                  **II. National Park Service:**  
27

28                  No National Park Service personnel were present.  
29

30                  **III. Fire Department, Emergency Disaster Committee:**  
31

32                  No fire department personnel were present as the EMT recertification class was in session.  
33

34                  **IV. Bills to be paid:**  
35

36                  MOTION: To approve the March report as submitted including a total of \$11,761.58 in  
37                                  General Fund expenditures, \$2,465.65 in Water Capital Improvement Fund  
38                                  expenditures, and \$621.31 in checks issued from the trust funds, for a total of  
39                                  \$14,848.54 in warrants issued.  
40                  Moved: Ostroff, seconded by Hills  
41                  Vote: AYES: Unanimous

1  
2 **V. General Manager's Report:**  
3

4 **A. Administration:**  
5

- 6 1. November election of Directors: The current terms of Directors Hills, Kamradt  
7 and Rudnick expire with the November 8, 2005 general election. Director Hills  
8 and Rudnick indicated they will each file to be included on the November ballot.  
9
- 10 2. Resolution 2005-04-01 which consolidates the District's election of Directors  
11 with the County's general election:  
12

13 MOTION: To formally approve Resolution 2005-04-01.  
14 Moved: Rudnick, seconded by Ostroff  
15 Vote: AYES: Unanimous  
16

- 17 3. Capital Improvements Special Assessment tax: The District has until August 12  
18 to file an ordinance for voter approval of the special assessment tax. A properly  
19 advertised public hearing must be held at least seven days prior to adoption. If the  
20 ordinance is not properly adopted, it cannot be included in the November election  
21 and the special assessment will expire with the beginning of the 2005-2006 fiscal  
22 year. Director Hills suggested holding the public hearing at the regular May  
23 Board of Directors meeting. He also requested that the water surcharge not be  
24 included in the ballot measure but be continued through the passing of a  
25 resolution.  
26

27 **B. Recreation:**  
28

- 29 1. Community Center fire sprinkler system: The control system and the pipe from  
30 the wall back to the hydrant are in need of replacement. Two proposals have been  
31 received and a third is pending from Burkell Plumbing. The cost should be no  
32 more than \$3,000.  
33

34 MOTION: To approve an expenditure of up to \$3,000 for repair of the Community Center  
35 sprinkler system.  
36 Moved: Hills, seconded by Ostroff  
37 Vote: AYES: Unanimous  
38

- 39 2. Community Center fence: The playground fence is in need of repair and/or  
40 replacement.  
41

42 MOTION: To replace the westerly fence and shore up the southerly fence.  
43 Moved: Ostroff, seconded by Hills  
44 Vote: AYES: Unanimous

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36

**C. Roads and easements:**

1. 296 Sunset Way: Per the last Board of Directors meeting, a letter was sent to resident Tom Crawford. He has since removed the illegal retaining wall and begun reforming the hill with dirt he brought in. Although he has made an effort at restoring the hill to its original condition, there are still issues surrounding the changes he made to the hillside. The Board will continue to monitor the situation.
2. Charlottes Way: No action has taken place on Charlotte's Way maintenance due to continuing inclement weather.

**D. Water operations:**

1. Water leak relief policy: Director Ostroff reported on several options that have been suggested for revising the District's water leak relief policy.

**MOTION:** To approve the following: a) The property owner will pay the average of the previous 12 months water bills, or the average of all of the water bills in the case of ownership of less than 12 months, including the surcharge; and b) There is no limit to the number of times relief can be sought but relief will only be granted after the leak has been verified as having been repaired.

**Moved:** Ostroff, seconded by Rudnick

**Vote:** AYES: Unanimous

2. Recent water repair on Pacific Way: Harvey suggested that the District have some way to thank those who volunteered their time to repair the Pacific Way leak. This led to a discussion about arranging with the Buckeye Roadhouse to accept diners that the CSD sends there and billing the CSD. Director Shaffer will contact the Buckeye.

**E. Water Capital Improvements:** The special assessment tax was covered in A(3) above.

**F. Water Rights:** All work on water rights should be completed by the time of the next Board of Directors meeting.

14

1  
2 **VI. Public open time:**  
3

4 Judith Yamamoto gave an update on the Comprehensive Transportation Management Plan.  
5 The County has cancelled the Memorandum of Understanding. The GGNRA is moving  
6 forward on a capacity study. The County will put in a trial pilot shuttle run – nonstop from  
7 the Manzanita commuter lot to Muir Woods. Greater Muir Beach Neighbors has written  
8 Steve Kinsey to let him know they would like to be kept in the information loop. The West  
9 Marin Stage has been very successful. GMBN would like to see the Stage be expanded and  
10 run on weekends. The State is going to connect the trails. There is talk of putting fencing up  
11 on Pacific Way and at Muir Woods to control parking.  
12

13 Judith received a call from Scott Tye of Stinson Beach who, together with David Kimball of  
14 Bolinas, is sending a letter to the Marin County Planning Department encouraging them to  
15 address the Local Coastal Program, which has not been revamped in 23 years. This is tied to  
16 the Coastal Commission and is separate from the Marin County Plan, which is currently in  
17 the review process. Scott and David are concerned that the Coastal Commission is in  
18 jeopardy. They feel the goals of the Coastal Act are generally supported, but the Act itself is  
19 structurally bad. The Muir Beach Community Plan was adopted as part of the Local Coastal  
20 Program.  
21

22 Kathy Sward reported that a thank you dinner was held at the Pelican Inn last night for Keith  
23 of County Fire who has given much support as well as equipment to the MBVFD over the  
24 years. He is being transferred to Tomales.  
25

26 **VII. Review of minutes:**  
27

28 MOTION: To approve the draft minutes of the March 30, 2005 Board of Directors'  
29 meeting as submitted.

30 Moved: Hills, seconded by Rudnick

31 Vote: AYES: Unanimous  
32

33 **VIII. Next meeting date:** The next meeting date is scheduled for Wednesday, May 25, 2005  
34 and will include a public hearing for the Capital Improvements Special Assessment tax.  
35

36 The meeting was adjourned at 8:41 pm.  
37

38 These minutes were approved by the Muir Beach Community Services District Board of  
39 Directors, during their meeting on \_\_\_\_\_.  
40

41  
42  
43 \_\_\_\_\_  
Steve Shaffer, President

\_\_\_\_\_  
Sharon Mullin, Secretary