

MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive . Muir Beach, CA 94965 . 415-388-7804 . www.muirbeachcsd.com



**Thu, September 18, 2014
7:00 PM – Regular Meeting**

**Board of Directors
Community Center
19 Seacape Drive
Muir Beach, CA 94965**

SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.

AGENDA

Item 1 CALL TO ORDER

Steve Shaffer, Board President
Scott Bender, Board Vice President
Paul Jeschke, Director
Peter Lambert, Director
Gerry Pearlman, Director

Leighton Hills, District Manager
Sharry Mullin, Meeting Secretary

Item 2 APPROVAL OF MINUTES

As attached: Draft Minutes from August 28, 2014 meeting.

Item 3 DISTRICT MANAGER REPORT

Sunset Water Main Replacement and Road Improvements – A brief update will be provided.

Videotaping of Board Meetings – Gerry has obtained pricing for a third party to videotape and stream our community board meetings (\$425 per meeting plus costs of a PA system). We should discuss this topic when the full board is present. Gerry can thereafter have a representative available to make a presentation.

Parking Lot Issues – We hope to resume discussions with NPS now that their legal counsel has loosened restrictions on communications.

Item 4 COMMUNITY DISCUSSION WITH SUPERVISOR STEVE KINSEY

The primary purpose of tonight's meeting, Steve Kinsey will be present to discuss topics of interest to the community. Scott Bender would like the discussion to include the traffic situation in Muir Beach. In that regard attached is an outline and some notes by Scott to help with the discussion.

Item 5 PUBLIC OPEN TIME – NO ACTIONS MAY BE TAKEN

1. *Topics should be within the jurisdiction of the CSD (water, roads, fire & public recreation).*
2. *The topic should not be elsewhere on the agenda.*
3. *The Board and staff may only briefly respond to statements and questions (legal requirement for items not posted on an agenda which lets members of the community know a topic is up for discussion).*
4. *Public comments are limited to 3 minutes per speaker, unless waived by the Board.*
5. *The period for public open time is limited to 15 minutes, unless waived by the Board.*

Item 6 SELECTION OF DATE FOR NEXT MEETING – Peter would like to select a date in order for a rep from the Marin-Sonoma Mosquito Abatement District to attend.

Item 7 ADJOURNMENT

MUIR BEACH: TRAFFIC & TRANSPORT

SITUATION

- OVER THE PAST FEW YEARS, INGRESS AND EGRESS TO AND WITHIN MUIR BEACH HAS STEADILY WORSENE
- A NUMBER OF EFFORTS MADE TO IMPROVE THE SITUATION APPEAR TO HAVE HAD THE OPPOSITE EFFECT
 - > EXAMPLE 1: TRANSIT BUSES SIGNIFICANTLY IMPEDE TRAFFIC FLOW. THEY STALL UP, FREQUENTLY 2-3 IN A ROW ON ROUTE 1. THEY MEET HEAD TO HEAD ON RTE 1 AND SLOW TO A CRAWL, BEING STUCK BEHIND A BUS TRIPLES TRIP TIME TO/FROM TAM JUNCTION
 - > EXAMPLE 2: PACIFIC WAY. ON SUNNY DAYS PACIFIC WAY BECOMES A STANDING ZONE FOR PEOPLE WAITING TO GET INTO THE BEACH PARKING LOT.
 - > EXAMPLE 3: TOUR BUSES IN THE COMMUNITY. TOUR BUSES NOW FREQUENTLY USE COMMUNITY ROADS

MAUIR BEACH: TRAFFIC & TRANSPORT

ROOT CAUSE DIAGNOSIS: INGRESS AND EGRESS TO ~~MAUIR BEACH~~
MAUIR BEACH

BUS LENGTH

- LONGER BUSES APPEAR UNABLE TO NAVIGATE PARTS OF ROUTE 1 AND MAUIR WOODS ROAD



- SHORTER BUSES

BUS FREQUENCY

- MULTIPLE BUSES STAGE UP
- RIDERSHIP DOES NOT APPEAR TO REQUIRE AS MANY BUSES AS ARE RUNNING



- C.M.U. FREQUENCY

TRANSIT DIRECTION

- BUSES MEETING HEAD TO HEAD ON RTE 1 SLOWS TRAFFIC DRAMATICALLY



- REQUIRE TRANSIT LOOP AROUND PANORAMIC, MAUIR WOODS RD & RTE 1

TURN-OUTS

- ABSENCE OF TURN-OUTS MEANS EVEN DILIGENT BUS OPERATORS CANNOT PULL OVER TO ALLEVIATE BOTTLENECKS



- INSTALL / EXPAND TURN OUTS
- ~~Evening Packet~~ GREATLY HELP

MOIR BEACH: TRAFFIC & TRANSPORT

ROOT CAUSE DIAGNOSIS: TRAFFIC WITHIN MOIR BEACH

TOUR BUSES
IN COMMUNITY

- USAGE OF PACIFIC AND SEACAPE NOT PRECLUDED



- MODIFY ~~USAGE~~ ROAD ACCESS TO EXCLUDE BUSES AND/OR SIGN LOCAL ~~TRAFFIC~~ TRAFFIC ONLY

PACIFIC WAY
TRAFFIC JAM

- NO SIGNAGE PRECLUDING STANDING



- STRIPE & SIGN AFTER RE-PAVING

- INSUFFICIENT ENFORCEMENT



- ENFORCEMENT AT MOUTH OF PACIFIC ON PEAK DAYS (NOT HOURS)

1 Marin County Fire is providing six new fire hydrants for Sunset Way. Since nine are needed, he will see if
2 they can also provide the remaining three.

3
4 **Item 5 DISTRICT MANAGER REPORT**

5
6 **Water Main Replacement and Road Improvements** – ILS Associates has been engaged to provide the
7 necessary engineering work for the project to upgrade Sunset Way and Cove Lane – replacement of
8 water main, drainage improvements, fire truck turnaround, and repaving. The first draft of engineering
9 drawings should be available next week. Once the plans are available, the CSD will provide comments
10 and meet with neighbors. The engineer will reserve an area in the road width for electrical to go
11 underground at some future date. The work could possibly be completed this season, depending on the
12 length of the bidding process and conclusion of the engineering work. Otherwise, it will take place next
13 spring.

14
15 **State Required Prohibition on Non-Essential Uses of Water** – In July, the State Water Resources
16 Control Board issued a mandate to water providers such as the CSD to implement mandatory restrictions
17 prohibiting “non-essential” uses of water. Leighton reviewed the programs implemented by MMWD and
18 North Marin Water District and has written a proposed resolution that is both a fit for Muir Beach and
19 complies with the mandate.

20
21
22 MOTION: To adopt Resolution No. 2014-8-28
23 Moved: Bender, seconded by Jeschke
24 Vote: AYES: Unanimous

25
26
27 As part of the CSD's obligations under its water rights permit we monitor flow conditions in the creek. The
28 USGS operates several automated stream monitors in the County and is willing to contract with us to
29 install and operate another for Redwood Creek. Cost would be \$7,500 per year for a minimum of three
30 years. The NPS has offered to take half of that cost and the remaining \$3,750 to be paid by us. Without
31 objection from the Board, the District Manager will make arrangements to proceed.

32
33 **Item 6 AGENDA ITEMS BY PAUL JESCHKE**

34
35 **Chipper Program** – Paul researched the history of the chipper program, which began in 2001 with a
36 grant of \$40K from the WUI funds and was initially operated by the Fire Association. Currently, the
37 program is a risk our insurance carrier is not willing to accept. Various scenarios were discussed that
38 might mitigate the insurance risk. Paul and Leighton will explore how other chipper programs are being
39 operated and report back.

40
41 **Size of Buses on Frank Valley Road** – The problems with large buses operating on Frank Valley Road
42 and Highway One continue. Paul spoke with Supervisor Steve Kinsey about it and Steve is poised to
43 introduce legislation to limit vehicle size to 35'. Kinsey is also trying to get the NPS to limit the size of
44 buses they'll accept at Muir Woods. He is further willing to include in an ordinance a prohibition on use of
45 the following roads by tour buses - Muir Beach Overlook, Pacific Way and Seacape Drive. Paul made the
46 following motion:

47
48 *(insert motion here prior to meeting)*

49
50 MOTION:
51 Moved: Paul, seconded by Gerry
52 Vote: AYES: Paul, Gerry, Steve, Peter; ABSTAINED: Scott

53
54 **Vacation Rentals** – Short term rentals in Muir Beach are having a negative impact on the community.
55 Santa Cruz County has passed an ordinance that seems to address the problem well. Paul suggested a

1 community meeting to discuss the issue. The homeowners who are advertising on the vacation rental
2 sites will be encouraged to attend.
3
4

5 **Item 7 AGENDA ITEMS BY GERRY PEARLMAN**

6
7 **Bus Stop** – Resident Matt Bucholz gave a presentation on the proposed bus stops on Highway One and
8 the visual and environmental impact they would have on the area. A letter was received from Frank
9 Dean, General Superintendent of the National Park Service withdrawing the project at present.

10
11 **Spindrif Point** – Gerry has had a conversation with one of the staff at The Nature Conservancy about
12 plans to reopen the preserve to the community once a recently undertaken restoration project is
13 complete. They intend to work with the community to develop a program for community access; they do
14 not want it to become a tourist attraction and are concerned about the preservation of delicate species
15 there.
16

17 **Item 8 RECREATIONAL ITEMS**

18
19 **Community Center Playground Upgrades** – Scott Bender reported that the work is 85% complete.
20 Everything except surfacing should be complete by next week. The next funds request will occur at the
21 next meeting.
22

23 **Item 9 ITEMS REMOVED FROM THE CONSENT CALENDAR**

24
25 No items were removed from the Consent Calendar for discussion.
26

27 **Item 10 PUBLIC OPEN TIME**

28
29 Laurie Piel reported that a Yamaha piano is being donated for the Community Center. The donor has
30 recommended a cover and castors be made for it. \$400 will be spent for the purchase of these items.
31 Laurie would also like to have a ramp built for ease of moving the piano to the stage area. Gerry
32 expressed his appreciation for all that Laurie does for the community that was followed by a round of
33 applause.
34

35 There was some discussion on the subcommittee that was headed by Gerry and its overlap with the work
36 of the Muir Beach Committee. The Board will have it not meet again.
37

38 Laura Chariton, a hydrologist who lives in Mill Valley, spoke about her passion to save the genetically
39 pure coho salmon that originated in, and live in, Redwood Creek. She handed out a spreadsheet to the
40 Board of threats to Redwood Creek and possible remedies, and circled items that are specific to the CSD.
41 She says grant money is available for conservation systems. She offered to facilitate the efforts, and is
42 willing to help with surveying the community, writing grants and other tasks.
43

44 **Item 11 SELECTION OF DATE FOR NEXT MEETING**

45
46 Supervisor Steve Kinsey would like to meet with our community and is available on Thu Sep 18, 2014.
47 This date is sooner than we would typically have another meeting and Steve Shaffer will not be able to be
48 present to chair the meeting. Scott Bender will preside as vice president. The meeting will be focused on
49 the visit from Supervisor Kinsey.
50

51
52 **Item 12 ADJOURNMENT**

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54 The meeting was adjourned at approximately 9:52 PM.