

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors meeting held on
3 Wednesday, June 29, 2016
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6 **OFFICIAL MINUTES ONLY UPON APPROVAL**
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8 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are draft
9 only and subject to change. Upon approval by the Board, these minutes become the Official Minutes of
10 the meeting.
11

12 **Item 1 Call to Order:**
13

14 Gary Friedman called the meeting of the Muir Beach Community Services District Board of Directors to
15 order at approximately 7:15 PM.
16

17 Directors present: Paul Jeschke, Peter Lambert, Lynda Grose, Gary Friedman,
18 Victoria Hamilton-Rivers
19

20 Directors absent: None
21

22 Staff present: Bill Hansell, District Manager and Meeting Secretary
23

24 **Item 2 Adoption of Agenda:**
25

26 MOTION: To adopt the agenda as submitted.
27 Moved: Hamilton-Rivers, seconded by Jeschke
28 Vote: AYES: Unanimous
29

30 **Item 3 Approval of Consent Calendar:**
31

32 A. Draft Minutes from the Regular Meeting of June 1st, 2016, as submitted.
33

34 MOTION: To approve Items A above.
35 Moved: Lambert, seconded by Grose
36 Vote: AYES: Unanimous
37

38 **Item 4 Ad Hoc Committee on Sunset Way Project Recommendations:**
39

40 Director Hamilton-Rivers reported on the results of the committee's work and Director Jeschke presented
41 recommendations to the Board on the committee's behalf. The full report was included in the Board
42 Packet for public review. The following motions were considered and discussed with extensive comments
43 by the Board and attending public:
44

45 MOTION 4a: Repave the entrance to Sunset within the current footprint with the
46 possible addition of a curb on the lower side and ask CalTrans to
47 consider no right turn from Highway 1 onto Sunset and post the
48 appropriate signage.

49 Moved: Jeschke, seconded by Lambert
50 Vote: AYES: Unanimous
51

52 MOTION 4b: To improve vehicle turnaround at the intersection of Sunset/Cove, pave
53 according to current ILS specifications to include a slight widening of the
54 roadway over the creek and, with the permission of the homeowner on
55 the uphill side, paving a small area of the two driveways and widening

1 where possible. Designate the Sunset/Cove intersection as “no parking -
2 fire lane” and reposition the fire hydrant to facilitate turnarounds.

3 Moved: Jeschke, seconded by Grose

4 Vote: AYES: Unanimous

5
6 MOTION 4c: Continue to study storm drain condition, water line extension and paving
7 of Cove Lane independently of the Sunset project and form a committee
8 to address Cove Lane issues.

9 Moved: Jeschke, seconded by Grose

10 Vote: AYES: Unanimous

11
12 MOTION 4d: Construct a turnaround at the end of Sunset sufficient to accommodate a
13 three-point turn of a fire truck and ambulance and engineer the
14 turnaround to maximize level areas and minimize elevation changes and
15 the height of retaining walls. The enlargement of the turnaround at the
16 end of Sunset by ILS engineers shall be designed on an axis that
17 expands the roadway equitably toward adjacent property owners.

18 Moved: Jeschke, seconded by Lambert

19 Vote: AYES: Unanimous

20
21 MOTION 4e: The turnaround at the end of Sunset shall be signed to prohibit parking
22 as a fire lane.

23 Moved: Jeschke, seconded by Hamilton-Rivers

24 Vote: AYES: Unanimous

25
26 MOTION 4f: Appoint a group to find technical expertise as appropriate to assess the
27 adequacy of proposed storm drainage.

28 Moved: Jeschke, seconded by Grose

29 Vote: AYES: Unanimous

30
31 **Item 5 Public Open Time:**

32
33 Tayeko Kaufman thanked the Sunset Way Committee, especially Victoria and Paul, for their work in
34 moving the project forward.

35
36 Robin Collier raised questions about the ownership of Sunset Way and requested that all roads that the
37 CSD maintains should be treated equally in terms of the District covering the expenses for work.
38 President Friedman requested that Collier locate any old documents relating to ownership that is referring
39 to.

40
41 **Item 6 Recognitions and Board Member Items of Interest:**

42
43 President Friedman repeated appreciation to Hamilton-Rivers and Jeschke for the work they did on the
44 Sunset Way project.

45
46 Hansell noted that there will be a number of special meetings to address the Fire Tax Ballot measure and
47 the FY16-17 budget. The schedule will be posted and noticed as required.

48
49 **Item 7 Request for Future Meeting Agenda Items:**

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51 Tayeko Kaufman requested that fires on Muir Beach be discussed at a future meeting.

52
53 Misti Norton requested that trees planted on CSD property that affect views be reviewed and acted on by
54 the Board.

1 Hamilton-Rivers requested that the Water Policy be on the next agenda and that the policy be reviewed
2 by an attorney.

3

4 **Item 8 Items Removed from Consent Calendar:**

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6 No items were removed from the Consent Calendar.

7

8 **Item 16 Adjournment:**

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10 MOTION: To adjourn the meeting.
11 Moved: Hamilton-Rivers, seconded by Grose
12 Vote: AYES: Unanimous

13

14 The meeting was adjourned at approximately 9:25 PM.