

MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com



Special Meeting of the Board of Directors

Wednesday, July 13, 2016, 7:15 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

TIMING OF AGENDA ITEMS: *The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.*

SPECIAL NEEDS: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

AGENDA

Item:	Description:	Board Action:
01	Call To Order: Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager) Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager), Meeting Secretary	
7:15pm		
02	Agenda	Adopt
7:16pm		
03	Consent Calendar: <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i>	Consider Approval
7:18pm	A. Approval of Draft Minutes from the Regular Board Meeting of 07/06/16.	
04	Resolution for Special Fire Tax: The board will consider adopting <i>Resolution 2016-07-13</i> proposing a special tax for fire protection and establishing a date for election.	Consider Approval
7:20pm		

<p>05</p>	<p>First Reading of Ordinance 2016-07-13: First Reading of <i>Ordinance 2016-07-13</i> approving and adopting the levy of a special tax on the real property located within the District for fire protection and related purposes.</p>	<p>Read ordinance by title only. Schedule a public hearing & second reading for 08/03/16, 7:15PM.</p>
<p><i>7:25pm</i></p>		
<p>06</p>	<p>Ad-Hoc Committee on Sunset Way Project Recommendations: The Board will consider accepting the remainder of the committee’s recommendations that were not covered in the past two meetings. A motion will be considered to do all of the following: 1. Form an <i>Ad-Hoc Committee on Parking, Signage, and Speed Controls</i> to address district-wide concerns on these issues. Topics will include where parking is permitted and specifically prohibited, Google Maps issues, the placing of bollards, posts, or poles where restricted parking is a safety issue, a legally defensible “tow away” policy for illegally parked cars and contractor options for implementation, speed hump review and speed control signage, 2. Form an <i>Ad-Hoc Committee on Easements</i> to work with homeowners on “pinch point” areas of concern, review prior resolutions, and develop/recommend a district easement policy to the Board, 3. Form an <i>Ad-Hoc Committee on Cove Lane</i> to review issues and make recommendations there as a separate project, 4. Form an <i>Ad-Hoc Committee on Grants & Financing</i> to explore options for this capital project and others. Topics will include a review of the Coastal Commission and County rules affecting beach user v. resident parking and explore alternative sources of funding for road improvements. 5. Direct the District Manager to review the storm drainage components of the project with residents who have relevant experience and knowledge of the site conditions, 6. Employ an independent Project Manager for the Project, or assign separate hours & payment to the DM for that purpose. Consult with the Personnel Committee on this matter and the impact on the DM’s workload.</p>	<p>Consider Approval</p>
<p><i>7:30pm</i></p>		
<p>07</p>	<p>Water Rates and Policies Review: The district’s water rates and policies require review to ensure they are legally compliant, properly detailed, and effectively administered. The board will consider directing the DM to consult with an attorney or other experts to make recommendations to the board.</p>	<p>Consider Approval</p>
<p><i>7:50pm</i></p>		
<p>08</p>	<p>Ad Hoc Committee on Capital Projects & Facilities: Chair Jeschke will present the following committee recommendations to the board:</p>	<p>Consider Approval</p>
<p><i>8:05pm</i></p>	<p>a.) Accept the report dated 07/02/16 with its specific recommendations, b.) Approve the Community Center railing project with the understanding that some design details are still unknown and with expenditure not to exceed \$10,000 pending a donation of the project cost by the MB Quilters.</p>	

09	Committee Reports: The following committees may give progress updates to the Board: <i>Ad Hoc Committee on Spindrift Neighbor Issues – Co-Chairs Grose/Friedman</i>	Review
8:20pm	<i>Ad Hoc Committee on Community Skills Inventory – Chair Grose Ad Hoc Committee on Water Education Day – Chair Grose Ad Hoc Committee on Audits – Chair Lambert</i>	
10	Response to the Marin Grand Jury Report on Local Government Websites: The District is required to respond to the Grand Jury Report’s review of the CSD website. The board will discuss options to proceed accordingly and give direction to the DM. The board will also consider directing the DM to revise the website as necessary to comply with the recommendations of the Report.	Provide Direction
8:35pm		
11	Public Open Time: <i>Please note:</i> 1. <i>Topics should be within the jurisdiction of the CSD (Water, Roads, Fire & Recreation).</i> 2. <i>The topic should <u>not</u> be elsewhere on the agenda.</i> 3. <i>The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)</i> 4. <i>Public comments are limited to 3 minutes per speaker, unless waived by the Board.</i> 5. <i>The period for public open time is limited to 10 minutes, unless waived by the Board.</i>	Brief Response As Allowed
8:50pm		
12	Recognitions And Board Member Items of Interest: Board recognitions and pending events of interest to the community.	Review
9:00pm		
13	Request for Future Meeting Agenda Items: Requests to the District Manager for future agenda items by the board and/or the public.	Review
9:05pm		
14	Items Removed from Consent Calendar: Items moved from the Consent Calendar to the Regular Agenda, if any.	Review
9:10pm		
15	Adjournment	Approve
9:15pm		