

# MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive • Muir Beach, CA 94965 • 415-388-7804 • www.muirbeachcsd.com



## Regular Meeting of the Board of Directors

Wednesday, Aug 3, 2016, 7:15 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

**TIMING OF AGENDA ITEMS:** *The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.*

**SPECIAL NEEDS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.*

## AGENDA

Item:	Description:	Board Action:
01	<b>Call To Order:</b> Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director), Bill Hansell (District Manager) Chief Steve Wynn (Fire Department), Harvey Pearlman (Water Manager), Meeting Secretary	
7:15pm		
02	<b>Agenda</b>	<b>Adopt</b>
7:16pm		
03	<b>Consent Calendar:</b> <i>All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).</i>	<b>Consider approval</b>
7:18pm	<b>A.</b> Approval of Draft Minutes from the Regular Board Meeting of 07/13/16. <b>B.</b> Approval of the Financial Report dated 06/30/16.	

<p><b>04</b></p>	<p><b>Second Reading of Ordinance 2016-07-13:</b>          Second Reading of <i>Ordinance 2016-07-13</i> approving and adopting the levy of a special tax on the real property located within the District for fire protection and related purposes. As stated previously by Resolution 2016-07-13:</p> <p><i>“NOTICE IS HEREBY GIVEN that on Wednesday, August 3, 2016 at 7:15 PM at the Muir Beach Community Center at 19 Seacape Drive, Muir Beach, CA 94965, or as soon thereafter as the matter may be heard, the Board of Directors of the Muir Beach Community Services District will consider the adoption of an ordinance which will, if adopted by the Board, and confirmed by two-thirds (2/3) of the votes cast by the voters of the Muir Beach Community Services District, impose a special tax for fire protection, including fuel abatement and emergency preparedness within the Muir Beach Community Services District.</i></p> <p><i>NOTICE IS FURTHER GIVEN that the Ordinance will further provide for the method of collection of said tax and for reasonable costs for collection of such tax.</i></p> <p><i>NOTICE IS FURTHER GIVEN that persons desiring to address the Board regarding the proposed Ordinance should attend the hearing at the above place on the date and time indicated or if they wish to comment on the proposed Ordinance in writing, that they do so no later than 5:00 PM on August 3, 2016.”</i></p>	<p><b>Provide public hearing and consider approval of the Ordinance</b></p>
<p><b>7:20pm</b></p>		
<p><b>05</b></p>	<p><b>Sunset Way Project Status and Scope:</b>          The Board will discuss the necessity of the Sunset Way Project, in particular the conditions of the current water main, road conditions, and storm drainage information available to date. The Board may give direction to the District Manager to acquire updated information from consultants, to evaluate further modifications to the previously assumed scope, or to discontinue any further work.</p>	<p><b>Provide direction to staff</b></p>
<p><b>7:30pm</b></p>		
<p><b>06</b></p>	<p><b>Fire and Safety Concerns on Little Beach:</b>          The Board will discuss residents’ concerns about fires on Little Beach and options to address safety issues or regulations.</p>	<p><b>Review and provide direction to staff</b></p>
<p><b>7:50pm</b></p>		
<p><b>07</b></p>	<p><b>Committee Reports:</b>          The following committees may give progress updates to the Board:  <i>Ad Hoc Committee on Sunset Way Project – Co-Chairs Hamilton-Rivers/Jeschke (unless addressed in Item 05 above.)</i>  <i>Ad Hoc Committee on Spindrift Neighbor Issues – Co-Chairs Grose/Friedman</i>  <i>Ad Hoc Committee on Community Skills Inventory – Chair Grose</i>  <i>Ad Hoc Committee on Water Education Day – Chair Grose</i>  <i>Ad Hoc Committee on Audits – Chair Lambert</i>  <i>Ad Hoc Committee on Current Personnel Matters – Chair Lavine</i>  <i>Ad Hoc Committee on Fire Facilities – formation status</i>  <i>Ad Hoc Committee on Easements – formation status</i>  <i>Ad Hoc Committee on Cove Lane – formation status</i>  <i>Ad Hoc Committee on Grants &amp; Financing – formation status</i></p>	<p><b>Review</b></p>
<p><b>8:05pm</b></p>		

<b>08</b>	<b>Response to the Marin Grand Jury Report on Local Government Websites:</b> The District is required to respond to the Grand Jury Report’s review of the CSD website. The board will discuss options to proceed accordingly and give direction to the DM. The board will also consider directing the DM to revise the website as necessary to comply with the recommendations of the Report.	<b>Provide direction to staff</b>
<b>8:35pm</b>		
<b>09</b>	<b>Water Rates and Policies Review:</b> The district’s water rates and policies require review to ensure they are legally compliant, properly detailed, and effectively administered. The board will consider directing the DM to consult with an attorney or other experts to make recommendations to the board.	<b>Review status and provide direction to staff</b>
<b>8:45pm</b>		
<b>10</b>	<b>Public Open Time:</b> <i>Please note:</i> 1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire & Recreation). 2. The topic should <u>not</u> be elsewhere on the agenda. 3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.) 4. Public comments are limited to 3 minutes per speaker, unless waived by the Board. 5. The period for public open time is limited to 10 minutes, unless waived by the Board.	<b>Brief response as allowed</b>
<b>8:50pm</b>		
<b>11</b>	<b>District Manager’s Report:</b> The District Manager will update the board on any staff activities not covered elsewhere in the meeting.	<b>Review</b>
<b>9:00pm</b>		
<b>12</b>	<b>Fire Chief’s Report:</b> The Fire Chief will update the board on any staff activities not covered elsewhere in the meeting.	<b>Review</b>
<b>9:05pm</b>		
<b>13</b>	<b>Recognitions And Board Member Items of Interest:</b> Board recognitions and pending events of interest to the community.	<b>Review</b>
<b>9:10pm</b>		
<b>14</b>	<b>Request for Future Meeting Agenda Items:</b> Requests to the District Manager for future agenda items by the board and/or the public.	<b>Review</b>
<b>9:12pm</b>		
<b>15</b>	<b>Items Removed from Consent Calendar:</b> Items moved from the Consent Calendar to the Regular Agenda, if any.	<b>Review</b>
<b>9:14pm</b>		
<b>16</b>	<b>Adjournment</b>	<b>Approve</b>
<b>9:15pm</b>		