

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors meeting held on
3 Wednesday, August 3, 2016
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6 **OFFICIAL MINUTES ONLY UPON APPROVAL**
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8 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are draft
9 only and subject to change. Upon approval by the Board, these minutes become the Official Minutes of
10 the meeting.
11

12 **Item 1 Call to Order:**
13

14 Gary Friedman called the meeting of the Muir Beach Community Services District Board of Directors to
15 order at approximately 7:20 PM.
16

17 Directors present: Paul Jeschke, Peter Lambert, Gary Friedman,
18 Victoria Hamilton-Rivers, Lynda Grose
19

20 Staff present: Bill Hansell, District Manager
21 Harvey Pearlman, Water Manager
22 Steve Wynn, Fire Chief
23

24 **Item 2 Adoption of Agenda:**
25

26 MOTION: To adopt the agenda as submitted.
27 Moved: Hamilton-Rivers, seconded by Lambert
28 Vote: AYES: Unanimous
29

30 **Item 3 Approval of Consent Calendar:**
31

- 32 A. Draft Minutes from the Regular Meeting of 7/13/16, as submitted.
33 B. Financial Report dated 6/30/16, as submitted.
34

35 MOTION: To approve Items A and B above.
36 Moved: Hamilton-Rivers, seconded by Grose
37 Vote: AYES: Unanimous
38

39 **Item 4 Second Reading of Ordinance 2016-07-13:**
40

41 Gary opened the floor to public comment, after which the following motion was made:
42

43 MOTION: To adopt Ordinance 2016-07-13.
44 Moved: Lambert, seconded Hamilton-Rivers
45 Vote: AYES: Friedman, Hamilton-Rivers, Lambert, Grose
46 NOES: Jeschke
47

48 **Item 5 Sunset Way Project Status and Scope:**
49

50 Hansell provided a progress report since the last meeting. Hamilton-Rivers and Jeschke, co-chairs of the
51 Ad Hoc Committee on Sunset Way Project, offered opinions based on their investigations. The ensuing
52 discussion reiterated the main reasons for the project: Sunset Way is slipping, water flow volume would
53 be improved, water quality would be improved. Leighton Hills gave some history to the project, the timing
54 of which was due to Lambert's offer to share the cost of repaving Sunset Way due to damage caused
55 during construction of his house. If the CSD is going to repave the road, it would be sensible to replace

1 the water main at the same time. Leighton believes the current water main functions well: there is
2 enough flow for fire protection, water quality is good, and there are not very many leaks.

3
4 Hansell received a proposal from CSW/Stuber-Stroeh to analyze the existing ILS plan at a cost of \$5,000.
5 Lambert asked that the scope of the proposal include consideration of only replacing the pipe. The Board
6 directed Hansell to move forward on the CSW/Stuber-Stroeh proposal.

7
8 **Item 6 Fire and Safety Concerns on Little Beach:**

9
10 Many ideas were discussed to address safety concerns about fires on Little Beach which are currently
11 legal. Ideas included signage, parking restrictions, and fire rings. The Marin County Sheriff's Department
12 is who should be notified when there are problems on the beach.

13 Chris Gove says he did research and that all intertidal areas belong to the state. The mean high tide line
14 is the border of private property.

15
16 Tayeko Kaufman wondered if an ordinance could be passed to require a fire permit. Leighton Hills
17 related that a County ordinance was passed in Bolinas requiring a permit in order to camp on the beach.
18 Since Muir Beach's situation is similar to that in Bolinas, the same thing could be done in Muir Beach.
19 Permits for residents could be obtained from Throckmorton or from Fire Chief Steve Wynn. Posted
20 signage stating "Fire by permit only" would deter others.

21
22 **Item 7 Committee Reports:**

23
24 Ad Hoc Committee on Spindrift – Friedman reported. The committee has a meeting scheduled for
25 October 4 with The Nature Conservancy. Hamilton-Rivers requested that Pacific Way be added to the
26 agenda as a discussion point for that meeting.

27
28 Ad Hoc Committee on Community Skills Inventory – Grose reported. Two training sessions have been
29 held. She named the people who helped with the trainings and offered a thank you to them.
30 Questionnaires have been issued throughout the community to assess skills and interest.

31
32 Ad Hoc Committee on Water Education Day – Grose reported. There's been one meeting - an
33 informational session. She acknowledged that there is lots of talent on the committee.

34
35 Ad Hoc Committee on Audits – Hansell reported. Due to the summer travel schedules of the bookkeeper
36 and the auditor, things have gotten off to a slow start. The audits were originally scheduled to be
37 completed in October. The auditor is now saying they will be completed in December. Hansell strongly
38 emphasized the importance of staying on schedule.

39
40 Ad hoc Committee on Current Personnel Matters – there was nothing to report at this meeting.

41
42 Ad Hoc Committee on Fire Facilities – Friedman and Lambert will be meeting tomorrow and assembling a
43 committee. Eleven people have expressed interest in being on it.

44
45 There was nothing to report on with the committees that are in information status.

46
47 **Item 8 Response to the Marin Grand Jury Report on Local Government Websites:**

48
49 The foreperson of the jury is being aggressive about our mandatory compliance. Mostly changing the
50 website to add additional information. If we don't agree with that why? When will we be able to do it?
51 They're trying to achieve transparent government. Hansell had asked previously to bring someone on to
52 help with the website. Friedman would like to recruit volunteers if they exist in the community.
53 Suggested to put on Next Door. Hansell would like to have this handled in the most expedient way, his
54 suggestion is to hire someone to get it done. Friedman will talk to them. Hansell included a list of
55 deficiencies in the Board packet. Bolinas got an A grade. If it were updated to a template form, it would
56 save Bill's time. Paul will call to find out who designed Bolinas's site.

1
2 **Item 9 Water Rates and Policies Review:**

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4 This was continued to the next meeting.

5
6 **Item 10 Public Open Time:**

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8 There were no comments during public open time.

9
10 **Item 11 District Manager's Report:**

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12 The most recent set of water reports are posted on the website. The 2002 well still has the presence of
13 coliforms so treatment at a greater rate is continuing.

14
15 Harvey Pearlman described the major leak that occurred on Pacific Way and told how it was repaired.

16
17 Paul asked if any bids on the community center deck windows had been received. Hansell will address
18 that task once the 2016-17 budget has been completed.

19
20 **Item 12 Fire Chief's Report:**

21
22 There was discussion about the limited funds that the CSD receives for its fire department. Brent Smith
23 looked into getting more money a few years ago and was disappointed with the results. There was
24 agreement that the effort needed to continue and that a case needed to be made for the importance of
25 the Muir Beach Volunteer Fire Department. The time the VFA is putting in is increasing each year as
26 more people visit the area and more accidents and injuries occur.

27
28 Hansell mentioned that some coordination is needed for the November ballot measure, the deadline of
29 which is in 2 ½ weeks.

30
31 **Item 13 Recognitions and Board Member Items of Interest:**

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33 Jeschke complimented Laurie Piel on the clean-up of the kids room.

34
35 **Item 14 Request for Future Meeting Agenda Items:**

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37 Jeschke raised two questions, one on grant-writing and the other on Mary Halley's question from another
38 meeting regarding land management, but no items were requested for a future meeting agenda.

39
40 **Item 15 Items Removed from Consent Calendar:**

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42 No items were removed from the Consent Calendar.

43
44 **Item 16 Adjournment:**

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46 MOTION: To adjourn the meeting.
47 Moved: Hamilton-Rivers, seconded by Jeschke
48 Vote: AYES: Unanimous

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50 The meeting was adjourned at approximately 9:26 PM.