

5/3/17 DM Report - Water, Roads, Infrastructure, and Finance

Water:

Water manager Position – helping to coordinate the current Water Management Team hiring proposal. One month trial period start 4/21 with evaluation to follow-up 5/24/17.

Water Permit Modification – working with Misha Anderson from the SWQCB to meet the requirements for a permit modification. We have hired a civil engineer Jon Terry to add 4-log virus inactivation to the permit and engineered plans for the Banducci extension. We had first onsite visit with engineer's assistant 4/11 and should be completed within 30 days.

MBCSD Stream Monitoring system – working with NPS Aquatic Ecologist Darren Fong (after much input from Aquatic Biologist Mike Podlech who had been recommended by water attorney Peter Kiel) to set-up a volunteer stream monitoring plan that will coordinate with new stream monitoring system from In-situ, Inc. Muir Beach Internet Technician, Leighton Hills, is working with In-situ technician on test prototype that can run over MB LAN to meet our Adaptive Management Plan/ Water Permit requirements. In-situ demo equipment arrived 4/29/17. I will meet with Darren in June to walk creek. We are also looking into "critter cams".

The summer 'monitoring and stream walking program' will need to be developed with the participation of community volunteers to make it work but could create a lot of community goodwill in the process.

Water System – submitted our request for full panel water testing (required every 3 years) and submitted Annual Water Report to State that was due by April 30, 2017. Working on Confidence report due in June.

Water committee – working with the Water Committee to outline water challenges and how better to conserve water, stabilize revenues, and improve leak detection and to begin researching solutions, using both current pricing and storage strategies, along with alternative future methods. Investigating the possibility of a test pilot project for real-time water metering and leak detection. Committee will be meeting on 5/1/17 to discuss water rates.

Roads:

Highway 1 – North – is currently closed due to emergency work - CalTrans Quick Map as of 4/28/17 says it does not expect to open until October 20, 2017.

Highway 1 – South – is currently closed due to retaining wall repair – CalTrans as of 4/28/17 is expecting it to reopen June 1, 2017.

Frank Valley Road – Marin County PWD is unable to get proper or reasonable clearance from the SWRCB and Ca Fish and Wildlife to go into Redwood Creek to stabilize current erosion near our waterline. We are now exploring re-routing about 200' of waterline to the other side of the road and the County will help expedite the permits. I will contact Toby with Stinson Beach Water System (now that Harvey is retiring) to locate exactly where the water line is located so we know how urgent the re-route needs to be. If the line is far enough under the pavement towards the center of the road, and thus more protected, than we can most-likely wait until summer 2019 when PWD repaves FVR, or if it is on the

edge in the dirt easement, we will have contractor Linscott do the re-route. We have met with Bruce Linscott and asked for a quote either way because I will be submitting for Cal OES Storm Grant for funds/reimbursement. As of 4/28, I am still waiting for estimate.

Sunset Way Project – have been coordinating with ILS, LTD Engineering, and Sunset Way committee, along with neighborhood stakeholders, to modify and scale back the current plans to be ready to go out to bid. Did a walk-through with Michael Evans and Irving Schwartz to review drainage, turnarounds, and scale back of project scope to get a new proposal for a revision of existing plan to be ready to go out to bid in November - which we've been informed by ILS is the best time to get the lowest quote. Also, need to designate two work staging areas to keep the bid price down as well. (Pump house? /NPS worksite?) MBCSD Board approved ILS Revision proposal on 4/13 and it was submitted to ILS on 4/18, so will now take an estimated 6 weeks and 2 more onsite visits to complete along previews of concept designs before putting into CAD.

Pacific Way Bridge – PWB water line re-route is complete. I will be submitting the cost of repairs to Cal OES for Storm grant reimbursement.

Infrastructure:

Cove Lane Culvert – Gary Miksis did video scoping and analysis of condition of culvert to be able to have a Dynaliner. Gary is currently preparing quote. I have requested an additional quote from Linscott for cleaning, installing self-leveling grout to fill voids, and add new extension before Dynaliner can be installed. Still waiting for both cost estimates. I will be submitting estimate for Cal OES Storm grant.

MBCSD District properties – continuing to gather information, photos, maps and other data to create a page on the new website to be dedicated to district land management and tree policy.

Trees – trying to locate trees that may become hazardous. Greg Kidd, a property owner adjacent to the CSD property next to where the Lower Water Tank and where one remaining Cypress that didn't fall in the winter storms, has been granted permission from the CSD to remove the Cypress tree and mill it along with the already fallen tree on CSD property. He will need to provide a Certificate of Liability and planned safety measures while conducting the operation for downing the standing tree and milling both trees on the CSD property.

Trails – CSD staff are busy trying to weed whack extensive growth on trails due to rainy winter. Trail Committee requested an Annual Trail budget. \$1500 is included in the budget for this year.

Community Center – working with Facilities Com. and Vanessa to prioritize necessary repairs and discuss long-term funding possibilities and dedicated revenue to ensure Community Center improvements in the future. Vanessa has updated the Community center rental site and there will be a Facilities Committee meeting 5/15 to discuss rental fee increases and enhancements.

Finance:

Measure A Funding – have submitted the MBCSD Measure A Work Plan for 17/18. It continues to dedicate the funds to replenish the Playground project expenditures'. Spoke with Marin County Fund Administrator, Kevin Wright, to discuss what projects we can put the funds towards. Next year will require a new proposal. Funds can be used for Community Center, trails, parks and open space.

Audits – monitoring progress between Sharry and R.J. Ricciarardi, Inc. auditor, Michael O’Connor, as required information is being transmitted for now year 2014 and keeping the progress moving forward so that they can finish year 2014 by May 2017. It seems to be taking about two months per year, so I have budgeted for 2015 and 2016 in FY17/18.

Budget 17/18 – have submitted Revised Draft Budget for May 3, 2017 meeting.

Strategic Planning – starting to create outline for short-term and long-term analysis and goals.

MBCSD Insurance – researching current Glatfelter policy and have contacted another insurance agent at MOC who specializes in commercial and district packages for additional competitive quotes or management strategies in advance of July 1, 2017 policy renewal date. Water Policy has already renewed as of April 1, 2017 because it has been put into a new special water insurance pool program which should save cost and runs April to April each year.

Insurance Claims – have submitted claim for \$4,359.24 for waterline damage and repair after a car hit the waterline going into the creek at Pacific Way Bridge. Storm tree damage claim submitted by residents Bender was denied by MBCSD insurance company - no negligence was found.

Cal OES – have filed for State Storm Relief Grant for reimbursement for Pacific Way Bridge Waterline Re-route project, Cove Lane Storm Drain repair project, and Frank Valley Road Waterline re-route project – occurring for both January 8-12 and February 1 – 23 storm events.

District Business – processing all District mail, working with Sharry to make sure employee payroll timesheets, routine/event reimbursements, Credit Card expenditures, incoming payments and outgoing checks are all processed and expedited between agencies, employees, and other persons promptly.

County ADA Grant - may not be used due to lack of a viable project that meets the ADA permit requirements and can be done before June 30, 2017.

General:

Board Elections – preparing and submitting forms for November election and will submit for change of election years from odd to even to comply with AB 2550. Currently we have 3 Directors (Lynda Grose, Peter Lambert, and Paul Jeschke) terms expiring and the CSD will need to know if they will be sitting for election along with any other candidates for this November. The Directors elected in November will have 5 year terms verses 4 year terms and current members with terms expiring in 2019 will now be extended to serve for another 3 years until 2020 - due to election year change.