



MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive Muir Beach, CA 94965 415 383 9969 www.muirbeachcsd.com

AGENDA

Special Meeting of the Board of Directors

Thursday, May 25th 2017, 7:00 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

SPECIAL NEEDS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.

7:00pm	Item 1: Call to Order
---------------	------------------------------

Board: Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director).

Staff: Mary Halley (Interim Co-District Manager,) Chris Gove (Fire Chief.)

7:03pm	Item 2: Agenda
---------------	-----------------------

Adopt

7:05pm	Item 3: Consent Calendar
---------------	---------------------------------

Consider Adoption

All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).

- A. Approval of Draft Minutes from Board Meeting of 05/03/17 and Special Meeting 05/10/17 and Special Meeting 5/17/17.
- B. Acknowledgement of receipt of the Financial Report dated 04/30/17.

7:10 pm	Item 4: Proposal for District Manager(s) Position
----------------	--

Approval

The Personnel Committee will give an update and presentation of the District Manager hiring process over the past four months and present their recommendation and proposal for a motion to split the current District Manager's position into a two-person position as necessary.

7:50 pm	Item 5: Proposal for extension of Interim DM
----------------	---

Discuss & Approval

The Board needs to temporarily extend the contract for the Interim District Manager to cover the remaining interim period before the permanent District Manager(s) hiring process is finalized.

8:10 pm	Item 6: Water Service Rate Adjustment	Discuss & Approval
----------------	--	-------------------------------

The Board will discuss the current fiscal need for a water service rate increase to cover the ongoing fixed and variable costs incurred by producing, distributing, managing and maintaining the capital infrastructure that is necessary to stay compliant with current State regulations, and also, to ensure that the water system will be financially solvent to provide and maintain a public water system into the future and no longer run an unsustainable financial deficit.

8:30 pm	Item 7: MBCC Rental Policy and Rates	Discuss & Direct
----------------	---	-----------------------------

Board to review Community Center rental policy as it pertains to how the rentals are structure distinguishing between MB residents and outside rentals for rates and compliance.

8:50 pm	Item 8: November Election	Approval
----------------	----------------------------------	-----------------

Board to approve a resolution to hold Board elections this November.

9:00pm	Item 9: Interim Co-Directors Report	Discuss and Direct
---------------	--	---------------------------

Mary Halley presents her report.

9:10pm	Item 10: Fire Department	Confirmation
---------------	---------------------------------	---------------------

Fire Chief, Chris Gove will present his report.

9:20pm	Item 11: Committee Reports	
---------------	-----------------------------------	--

Background: Over the years, Ad Hoc Committees were formed to allow community members to share their expertise and have their voices heard on various community issues. Benefits are numerous: Ad Hoc Committee Members can participate actively through research, provide in-depth reflections and discussions with their group that a Board meeting wouldn't be able to schedule. The Ad Hoc Committees share their conclusions and make recommendations to the Board. Please consider joining a committee that matches your expertise.

The following committees may give progress updates to the Board:

- a. Ad Hoc Committee on Sunset Way Project – Silva/Hamilton-Rivers
- b. Ad Hoc Committee on Spindrift Neighbor Issues –Grose/Friedman
- c. Ad Hoc Committee on Community Skills Inventory – Grose
- d. Ad Hoc Committee on Water Education Day – Grose
- e. Ad Hoc Committee on Audits – Lambert
- f. Ad Hoc Committee on Current Personnel Matters – Lavine

- g. Ad Hoc Committee on Fire Facilities – Rauh/Lambert
- h. Ad Hoc Committee on Grants & Financing – John Murray/ Don Cohon
- i. Ad Hoc Committee on Trails – Mackenzie
- j. Ad Hoc Committee on Community Center – Jeschke

9:40 pm	Item 12: Public Open Time	Brief Responses
----------------	----------------------------------	------------------------

Please note:

1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire Protection, & Recreation).
2. The topic should not be elsewhere on the agenda.
3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)
4. Public comments are limited to 3 minutes per speaker, unless waived by the Board.
5. The period for public open time is limited to 10 minutes, unless waived by the Board.

9:50pm	Item 13: Recognitions & Board Member Items	Review
---------------	---	---------------

Board recognitions and pending events of interest to the community.

9:52 pm	Item 14: Request for Future Meeting Agenda	Review
----------------	---	---------------

Requests to the District Manager for future agenda items by the board and/or the public.

9:55 pm	Item 15: Items removed from consent calendar	Review
----------------	---	---------------

Items moved from the Consent Calendar to the Regular Agenda, if any.

9:57 pm	Item 16: Adjournment	Approve
----------------	-----------------------------	----------------