

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors meeting held on
3 Wednesday, May 3, 2017
4

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6 **OFFICIAL MINUTES ONLY UPON APPROVAL**
7

8 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are draft
9 only and subject to change. Upon approval by the Board, these minutes become the Official Minutes of
10 the meeting.

11
12 **Item 1 Call to Order:**
13

14 Gary Friedman called the meeting of the Muir Beach Community Services District Board of Directors to
15 order at approximately 7:04 PM.
16

17 Directors present: Gary Friedman, Victoria Hamilton-Rivers, Lynda Grose,
18 Peter Lambert
19

20 Directors absent: Paul Jeschke
21

22 Staff present: Mary Halley and Vanessa Workman, Co-District Managers
23

24 **Item 2 Adoption of Agenda:**
25

26 MOTION: To approve the agenda as submitted.
27 Moved: Hamilton-Rivers, seconded by Lambert
28 Vote: AYES: Unanimous
29

30 **Item 3 Approval of Consent Calendar:**
31

32 The following corrections/amendments to the April 5 and April 26 (not on Consent Calendar) minutes
33 were made by directors Hamilton-Rivers and Lambert:
34

35 April 5, Page 1, Line 47 – End the sentence after the word “strategies”, deleting the words “which she has
36 been developing with John Lavine and Jane McAlevy.”
37

38 April 5, Page 3, Line 33 – Change the word “water” to “easement.”
39

40 April 5, Page 1, Line 33 – The correct names are Janice Kubota and Brent Smith.
41

42 April 5, Page 2, Line 47 – Delete the incomplete sentence.
43

44 April 26, Page 1, Item 3, second sentence – Change “Harvey Pearlman’s” to “the water management’s.”
45

46 April 26, Page 2, Item 3, first sentence – It should read “Two members of the Board couldn’t recall...”
47

- 48 A. Draft Minutes from the Regular Meeting of 4/5/17.
49 B. Draft Minutes from the Special Meeting of 4/13/17.
50 C. Financial Report dated 3/31/16.
51

52 MOTION: To approve Item A above, as corrected, and Items B and C above.
53 Moved: Hamilton-Rivers, seconded by Gross
54 Vote: AYES: Unanimous
55
56

1 **Item 4 Dennis Rodoni:**

2
3 Marin County Supervisor Dennis Rodoni was present to answer questions. He made it clear that he
4 wants his staff and himself to be available to the community.

5
6 He reported, and answered questions, on a variety of topics of importance to Muir Beach including road
7 maintenance due to excess usage of Frank Valley Road during the closures; bus traffic issues; the
8 installation of a rumble strip on Highway 1; his relationship with the new Coastal Commissioner,
9 Supervisor Aaron Peskin; the use of the Transient Occupancy Tax that is assessed to owners of rental
10 properties; affordable housing; governance of Muir Beach – how other CSDs manage; the Brown Act;
11 availability of County funding for Muir Beach projects; County reimbursement of funds spent for a parcel
12 of land that was to hold a new fire house; the Local Coastal Plan; tourism and traffic; his relationship with
13 the NPS and an NPS emergency preparedness plan for Muir Woods.

14
15 **Item 5 Draft Budget 2017/2018:**

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17 The meeting to adopt the 2017/2018 budget will take place on May 24. Mary Halley gave an overview of
18 the draft budget she has prepared. She designed the budget so that each department would have its
19 own revenue source, the goal being for each department to be self-supporting, if possible. She
20 suggested a possible rate increase for rental of the Community Center and also a water rate increase,
21 which is an agenda item. Holding funds in a reserve account is a priority.

22
23 The CSD will receive ~\$37,000 in Measure A funds for fiscal year 2017/2018. Measure A funding was to
24 be for a period of 10 years and 5 of those 10 have passed. The funds can be spent on anything
25 recreational such as the Community Center, parks and open space.

26
27 Hamilton-Rivers reported for Jeschke, who was absent, that the facilities committee had contacted
28 several contractors for estimates, but none were willing to create an estimate without a commitment to
29 have the work done.

30
31 Gross relayed that Matt Silva had looked over the engineer's report for Sunset Way and identified items
32 that are not needed.

33
34 **Item 6 Water rates:**

35
36 Halley reported that the Water Department's revenues are insufficient to cover its operating expenses and
37 that legally it cannot borrow from the General Fund to pay its operating costs. The last rate increase was
38 in 2005. She has talked to other water boards and the norm is to implement rate increases on a regular
39 basis. Expenses of the Water Department have risen more than 63% in the 12 years since the last raise.
40 Doubling the basic rate is what is needed in order to cover current operating expenses.

41
42 The floor was opened to public questions, which included issues surrounding swimming pools in the
43 community and whether the Board could prohibit the building of pools in the future; whether the CSD
44 should require a separate meter for each residence given that there are multi-family structures, two-on-
45 ones and mother-in-law units in the community and whether the work to be done on Frank Valley Road
46 will affect the water system.

47
48 **Item 7 Committee Reports:**

49
50 Due to time constraints, no committee reports were given. Some written reports are available.

51
52 **Item 8 Public Open Time:**

53
54 Chris Gove corrected the previous announcement about Highway 1 reopening stating that it will open on
55 the afternoon of May 13.

1 **Item 9 Recognitions and Board Member Items of Interest:**

2

3 Hamilton-Rivers offered thanks to Mary Halley for her efforts in preparing the budget.

4

5 **Item 10 Request for Future Meeting Agenda Items:**

6

7 Water rates will again be an agenda item for the next regular meeting.

8

9 **Item 11 Items Removed from Consent Calendar:**

10

11 No items were removed from the Consent Calendar.

12

13 **Item 12 Adjournment:**

14

15 MOTION: To adjourn the meeting.

16 Moved: Hamilton-Rivers, seconded by Gross

17 Vote: AYES: Unanimous

18

19 The meeting adjourned at approximately 9:22 PM.