



MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive Muir Beach, CA 94965 415 383 9969 www.muirbeachcsd.com

AGENDA

Regular Meeting of the Board of Directors

Wednesday, July 5, 2017 at 7:00 PM

Muir Beach Community Center

19 Seacape Drive

Muir Beach, CA 94965

SPECIAL NEEDS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Manager at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.

7:00pm	Item 1: Call to Order
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Board: Gary Friedman (President), Victoria Hamilton-Rivers (Vice President), Lynda Grose (Director), Paul Jeschke (Director), Peter Lambert (Director).

Staff: Mary Halley (Interim District Manager,) Chris Gove (Fire Chief.)

7:03pm	Item 2: Agenda
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Adopt

7:05pm	Item 3: Consent Calendar
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Consider Adoption

All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single blanket action of the Board. Upon request from a Board member or any member of the public, individual items may be removed from the Consent Calendar in which case they will be discussed later in the meeting (under Items Removed from the Consent Calendar).

- A. Approval of Draft Minutes from Special Board Meeting of 05/25/17.
- B. Acknowledgement of receipt of the Financial Report dated 05/31/17.

7:08 pm	Item 4: November Election
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Announcement

Deadlines for Board Elections this November 7, 2017:

Candidate Applications available – 7/17/2017

Candidate Applications due – 8/11/2017

7:10pm	Item 5: Interim District Manager Report
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Discuss and Direct

Interim District Manager, Mary Halley, will present her report.

7:20pm	Item 6: Fire Department	Confirmation
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Fire Chief, Chris Gove, will present his report.

7:30pm	Item 7: Committee Reports	No Reports
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Background: Over the years, Ad Hoc Committees were formed to allow community members to share their expertise and have their voices heard on various community issues. Benefits are numerous: Ad Hoc Committee Members can participate actively through research, provide in-depth reflections and discussions with their group that a Board meeting wouldn't be able to schedule. The Ad Hoc Committees share their conclusions and make recommendations to the Board. Please consider joining a committee that matches your expertise.

The following committees may give progress updates to the Board:

- a. Ad Hoc Committee on Sunset Way Project – Silva/Hamilton-Rivers
- b. Ad Hoc Committee on Spindrift Neighbor Issues –Grose/Friedman
- c. Ad Hoc Committee on Community Skills Inventory – Grose
- d. Ad Hoc Committee on Water Education Day – Grose
- e. Ad Hoc Committee on Audits – Lambert
- f. Ad Hoc Committee on Current Personnel Matters – Lavine
- g. Ad Hoc Committee on Fire Facilities – Rauh/Lambert
- h. Ad Hoc Committee on Grants & Financing – John Murray/ Don Cohon
- i. Ad Hoc Committee on Trails – Mackenzie
- j. Ad Hoc Committee on Community Center – Jeschke

7:30 pm	Item 8: MBCC Rental Policy and Rates	Discuss & Direct
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Board to review Community Center rental policy as it pertains to new rental rate structure with four rate categories including: Non-Resident, Resident, Non-Profits, and Friends of Residents.

7:40pm	Item 9: Dog Park Ad-Hoc Committee	Discuss & Approve
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A recommendation has made by the Trails Committee to form a Dog Park Ad-Hoc Committee to explore the extent of community interest and logistics to creating a Dog Park for MB residents.

7:50pm	Item 10: MBCC Propane Tank and Generator	Discuss & Approve
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Approve moving the propane tank and purchasing a generator as a MBCC project for this year.

8:00 pm	Item 11: Water Rate Increase Resolution Procedures	Discuss & Direct
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Board will discuss the procedural steps and timeline for implementation of a MBCSD Water Rate Increase Resolution. Board will direct for a 45-day public comment period and noticing for a Public Hearing for the Water Rate Increase at the regularly scheduled September 6th Board meeting. The increase is necessary to ensure that the water system will be financially solvent and able to provide safe drinking water to the residents of Muir Beach securely into the future as there is currently no other alternative sources of safe water. The increase will cover the ongoing fixed and variable costs incurred by producing, distributing, managing and maintaining the capital infrastructure of the MBCSD Water System. The rate increase is also to meet a California State requirement that the MBCSD no longer operate at an unsustainable financial deficit and to stay in compliance with State regulations. The increase will double the current rates as it has been over seven years since there has been even a marginal rate increase and over 12 years since there has been any kind of sufficient rate increase to keep up with expenses that have been tracking steadily higher due to increased treatments and testing, electricity, payroll and staffing, and overhead insurance and legal costs, and just overall inflationary pressures. The proposed water rate increase should cost the average Muir Beach household an additional \$24.96 per month and will still be billed on a bi-monthly basis. The Water Rate Increase Resolution will include a hardship clause similar to what is incorporated into the MB Fire Tax. The water rate increase will be part of a series of first steps towards building the Muir Beach Strategic Plan.

8:30 pm	Item 12: Public Open Time	Brief Responses
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Please note:

1. Topics should be within the jurisdiction of the CSD (Water, Roads, Fire Protection, & Recreation).
2. The topic should not be elsewhere on the agenda.
3. The Board and staff may only briefly respond to statements and questions (i.e. the legal requirement for items not posted on an agenda which otherwise informs community members that a topic is up for discussion and/or action.)
4. Public comments are limited to 3 minutes per speaker, unless waived by the Board.
5. The period for public open time is limited to 10 minutes, unless waived by the Board.

8:40 pm	Item 13: Board Closed Session	Discuss & Approve
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Personnel matters concerning the District Manager(s) hire. Reconvene and report results.

9:20 pm	Item 14: FY 17/18 Draft-Budget	Discuss & Approve
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The Board will discuss and recommend for approval a FY17/18 Draft-Budget based on the contingency that a Water Rate Increase Resolution will be approved and passed at the September 6, 2107 Board Meeting as part of a State mandated requirement that the Board pass a fiscally sound and balanced budget to keep the MBCSD in compliance with State law.

9:40pm	Item 15: Recognitions & Board Member Items	Review
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Board recognitions and pending events of interest to the community.

9:45 pm	Item 16: Request for Future Meeting Agenda	Review
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Requests to the District Manager for future agenda items by the board and/or the public.

9:55 pm	Item 17: Items removed from consent calendar	Review
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Items moved from the Consent Calendar to the Regular Agenda, if any.

10:00 pm	Item 18: Adjournment	Approve
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