

**Muir Beach Community Services District  
Balance Sheet**

Accrual Basis

As of October 31, 2017

	Oct 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
FNB MMF - General Fund	799,492
FNB Checking	
FNB WCI	166,757
FNB Fire	149,298
FNB General Fund	(224,733)
Total FNB Checking	91,323
Total Checking/Savings	890,816
Accounts Receivable	
Receivables	8,461
Total Accounts Receivable	8,461
Other Current Assets	
Undeposited Funds	2,316
Due from Hills	826
Total Other Current Assets	3,142
Total Current Assets	902,419
Fixed Assets	
Water System Assets	
Storage Tanks	654,493
Land	546,323
Mains and Valves	167,639
Other Water System Assets	58,924
Equipment and Controls	39,313
Wells	21,620
Accumulated Depreciation	(345,401)
Total Water System Assets	1,142,911
Other Fixed Assets	
Buildings	493,534
Playground Upgrades	174,189
Road Improvements	156,370
Equipment	153,535
Land - Fire Station	148,661
Equipment - Fire Trucks	103,871
Land	80,573
Buildings - Fire Station	30,270
Furniture & Fixtures - CC	10,467
Electric Gate	6,967
Shed Roof	3,688
Accumulated Depreciation	(278,336)
Total Other Fixed Assets	1,083,789
Total Fixed Assets	2,226,700
<b>TOTAL ASSETS</b>	<b>3,129,119</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Water Security Deposits	11,000

Muir Beach Community Services District  
Balance Sheet

Accrual Basis

As of October 31, 2017

	Oct 31, 17
Total Other Current Liabilities	11,000
Accounts Payable	
Accounts Payable	2,840
Total Accounts Payable	2,840
Credit Cards	
Credit Card	2,790
Total Credit Cards	2,790
Total Current Liabilities	16,630
Total Liabilities	16,630
Equity	
Retained Earnings	3,158,583
Net Income	(46,094)
Total Equity	3,112,489
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,129,119</b>

**Muir Beach Community Services District**  
**Profit & Loss - Excluding Water**  
**October 2017**

	Oct 17
<b>Income</b>	
Recreational Activities Income	
Rental Income	1,965
Community Functions Income	350
<b>Total Recreational Activities Income</b>	<b>2,315</b>
Interest Income	70
Combined Tax Revenues	
Property Tax Revenues	
Property Tax Revenues	9
<b>Total Property Tax Revenues</b>	<b>9</b>
<b>Total Combined Tax Revenues</b>	<b>9</b>
<b>Total Income</b>	<b>2,394</b>
<b>Expense</b>	
Payroll Expenses	
Wages	10,958
Employer Payroll Taxes	882
Payroll Service	269
<b>Total Payroll Expenses</b>	<b>12,109</b>
Bookkeeping	1,658
Fire Dept Expenses	
Emergency Preparedness	605
Tools/Testing	244
Phone, Radio Link for Bolinas	85
<b>Total Fire Dept Expenses</b>	<b>934</b>
Repairs & Maint (non-water)	763
Health Insurance	738
Supplies (non-water)	486
Utilities	
Refuse Service	197
Telephone	147
Electric	94
<b>Total Utilities</b>	<b>438</b>
Office and Postage	316
Other Operating Expenses	272
Audit Expense	136
Bank Fees & Credit Card Fees	10
Uncategorized Expenses	0
<b>Total Expense</b>	<b>17,859</b>
<b>Net Income</b>	<b>(15,465)</b>

## Muir Beach Community Services District

## Profit &amp; Loss - Water

12/18/17

October 2017

Accrual Basis

	<u>Oct 17</u>
<b>Income</b>	
<b>Combined Water Revenues</b>	
Water Capital Improvement Revs	
Capital Improvement Fees	1,084
<b>Total Water Capital Improvement Revs</b>	1,084
<b>Water Operations Revenues</b>	
Misc Water Revenues	135
Water Service Revenues	117
<b>Total Water Operations Revenues</b>	252
<b>Total Combined Water Revenues</b>	1,336
<b>Total Income</b>	1,336
<b>Expense</b>	
<b>Water Enterprise</b>	
Water Mgmt Team	2,673
Water Expense & Repairs	1,310
Water Treatment	97
Water Testing	48
<b>Total Water Enterprise</b>	4,128
<b>Utilities</b>	
Electric	910
<b>Total Utilities</b>	910
<b>Bookkeeping</b>	663
<b>Payroll Expenses</b>	
Wages	570
<b>Total Payroll Expenses</b>	570
<b>Bank Fees &amp; Credit Card Fees</b>	567
<b>Field for Billing Notices</b>	0
<b>Total Expense</b>	6,838
<b>Net Income</b>	<u><u>(5,502)</u></u>

**Muir Beach Community Services District**  
**Expenditures excl Payroll & Cap Assets**  
**October 2017**

11/30/17

Accrual Basis

Date	Name	Memo	Amount
<b>Audit Expense</b>			
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	136
Total Audit Expense			136
<b>Bank Fees &amp; Credit Card Fees</b>			
10/06/2017		Batch Fee ID=1762402941	447
10/07/2017		Batch Fee ID=1762580621	2
10/13/2017		Batch Fee ID=1769114401	71
10/19/2017		Batch Fee ID=1774957261	27
10/31/2017		Batch Fee ID=1788084821	20
10/31/2017		Service Charge	10
Total Bank Fees & Credit Card Fees			577
<b>Bookkeeping</b>			
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	1,658
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	663
Total Bookkeeping			2,321
<b>Fire Dept Expenses</b>			
<b>Emergency Preparedness</b>			
10/31/2017	CDTFA	Sales tax on FD purchases; SD JH 103-165768	605
Total Emergency Preparedness			605
<b>Phone, Radio Link for Bolinas</b>			
10/26/2017	AT&T	Phone @ fire barn; 415 380-9627	85
Total Phone, Radio Link for Bolinas			85
Total Fire Dept Expenses			690
<b>Office and Postage</b>			
10/10/2017	FedEx Office	Board meeting packet	165
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	29
10/19/2017	Office Depot	Office supplies	112
10/13/2017	Adobe Systems	Software subscription	10
Total Office and Postage			316
<b>Other Operating Expenses</b>			
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	272
Total Other Operating Expenses			272
<b>Health Insurance</b>			
10/16/2017	CALPERS	Halley	736
10/16/2017	CALPERS	Interest	2
Total Health Insurance			738
<b>Repairs &amp; Maint (non-water)</b>			
10/28/2017	Home Depot	Retrofit material	335
10/31/2017	Home Depot	Retrofit material	428
Total Repairs & Maint (non-water)			763
<b>Supplies (non-water)</b>			
10/31/2017	Mullin, Sharon	Monthly bkpg/water billing/audits/OOP	8
10/03/2017	Safeway	Paper towels	19
10/20/2017	Home Depot	Sign board material	96
10/20/2017	Fast Signs	Signs for Community Center	265
10/02/2017	Hagel	Toilet tissue	55
Total Supplies (non-water)			443
<b>Utilities</b>			
<b>Electric</b>			
10/16/2017	SMITH, Brent (1104)	Credit for electricity usage	8
10/25/2017	PG&E at Comm Ctr 019-6	Electric - Community Center (Net of Solar)	74

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11/30/17

Accrual Basis

**Muir Beach Community Services District**  
**Expenditures excl Payroll & Cap Assets**  
**October 2017**

Date	Name	Memo	Amount
10/25/2017	PG&E Firehouse 6226-2	Electric - Firehouse	20
10/25/2017	PG&E Pumping at Lower Tank 623-9	Electric - Pumping from Lower Tank to Upper Ta...	279
10/25/2017	PG&E Pumping from Wells 745-7	Pumping	623
Total Electric			1,003
<b>Refuse Service</b>			
10/01/2017	Redwood Empire Disposal	Refuse Com Ctr; WMD-1180783	197
Total Refuse Service			197
<b>Telephone</b>			
10/08/2017	Ooma	Telephone	4
10/10/2017	Ooma	Telephone	4
10/17/2017	Ooma	Telephone	4
10/26/2017	Ooma	Telephone	2
10/07/2017	Ooma	Telephone	132
Total Telephone			147
Total Utilities			1,348
<b>Water Enterprise</b>			
<b>Water Expense &amp; Repairs</b>			
10/05/2017	Best Buy	Computer replacement for pumphouse	148
10/16/2017	Marin Resource Recovery	Dump fees	50
10/16/2017	Arco	Fuel for rental truck	28
10/20/2017	Best Buy	Projector cord for water rate presentation	44
10/20/2017	Best Buy	Projector for water rate presentation	272
10/16/2017	Home Depot	Returned items	-85
10/02/2017	FedEx Office	Water rate notices	62
10/06/2017	Blank, Stephanie	Water system management	1,753
10/06/2017	Mirra, Helen	Water system management	920
10/25/2017	Goodman Building Supply	Water system repairs	13
10/02/2017	Goodman Building Supply	Water tank repair	60
10/03/2017	Home Depot	Water tank repair	20
10/10/2017	Home Depot	Water tank repair	432
10/16/2017	U-Haul	Water tank repair	254
10/09/2017	Home Depot	Water tank repair	12
Total Water Expense & Repairs			3,983
<b>Water Testing</b>			
10/02/2017	Public Health Laboratory	Water testing; acct. 733	48
Total Water Testing			48
<b>Water Treatment</b>			
10/30/2017	Herb's Pool Service	Chlorine	97
Total Water Treatment			97
Total Water Enterprise			4,128
<b>TOTAL</b>			<b>11,731</b>

# COMPENSATION REPORT

Name		7/1/2016 to 6/30/2017	7/1/2017 to 6/30/2018	Notes
DeGroot	Mike	-	19,936	Annual salary: \$55,000 - Hire date 7/10/17.
Halley	Mary	-	17,003	Annual salary: \$55,000 - Hire date 7/10/17.
Gonzales	Salvador	8,180	2,600	Hourly rate increased 11/13/2012 to \$20/hr from \$17/hr.
Gonzales	Juana	5,886	2,178	Hourly rate increased 11/13/2012 to \$18/hr from \$15/hr.
Hills	Leighton	1,094	1,765	Annual salary increased to \$6,120 from \$120 on 4/21/17.
Pearlman	Harvey	\$ 30,945	\$ 1,588	Change in job desc: water manager to consultant effective June 2017. Annual salary: \$2,400.
Hansell	Bill	42,008	-	Annual salary: \$55,000 - Hire date 11/1/15. Resigned 1/18/17.
		<u>\$ 88,113</u>	<u>\$ 45,070</u>	

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**General - Revenue and Expenses Apportioned To All Departments**

Gen Revenue	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Property Taxes (Unassigned)	102,300	725	1%
	Excess ERAF (Unassigned)	60,000	-	0%
	Interest Income (Unassigned)	800	269	34%
	Other Income (Unassigned)	-	-	-
	<b>Gen Revenue Total:</b>	<b>163,100</b>	<b>994</b>	<b>1%</b>

Gen Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Audit	19,000	25,852	136%
	Bank & Credit Card Fees	500	40	8%
	Bookkeeping	5,000	5,814	116%
	Dues & Memberships	400	-	0%
	Health Insurance (DM)	9,600	2,946	31%
	Insurance (Umbrella)	7,000	-	0%
	Legal Fees	2,500	1,870	75%
	Office & Postage	3,000	832	28%
	Other Operating (incl Minutes)	3,000	1,036	35%
	Insurance (Workers Comp)	2,400	(723)	-30%
	Payroll (District Consultant)	6,000	2,833	47%
	Payroll (DM) - Total	119,600	27,039	23%
	Payroll Employer Taxes (DM)	8,400	2,069	25%
	Payroll Service	1,500	711	47%
	Permits & Fees	4,000	-	0%
	Repair & Maint (non-water)	4,000	249	6%
	Tree Management Program	4,000	-	0%
	Supplies	4,000	178	4%
	Website	4,000	1,335	33%
	<b>Gen Exp Total:</b>	<b>207,900</b>	<b>72,081</b>	<b>35%</b>

**General Balance (Prior to Dept Allocations) :** (44,800) (71,087) 159%

**General Notes:** 1.) Apportionment: General Expenses are assigned to each department with the following percentages: General = 20%, Fire = 10%, Rec = 10%, Roads = 20%, and Water = 40%.



Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Fire Department**

Fire Revenue	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Special Parcel Tax for Fire	33,400	1,683	5%
	Donations for Fire	-	-	
	Grants for Fire (Misc)	-	-	
	Grants for Fire (West Marin)	-	8,400	
	Workers Comp Reimbursement	4,500	-	0%
	<b>Fire Revenue incl Cap Imp Rev:</b>	<b>37,900</b>	<b>10,083</b>	<b>27%</b>
	Deduct Cap Imp Revenue:	-	-	
	<b>Fire Operations Revenue:</b>	<b>37,900</b>	<b>10,083</b>	<b>27%</b>

Fire Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	<b>General Expenses (10% Share):</b>			
	Audit	1,900	2,585	136%
	Bank & Credit Card Fees	50	4	8%
	Bookkeeping	500	581	116%
	Dues & Memberships	40	-	0%
	Health Insurance (DM)	960	295	31%
	Insurance (Umbrella)	700	-	0%
	Legal Fees	250	187	75%
	Office & Postage	300	83	28%
	Other Operating (incl Minutes)	300	104	35%
	Workers Comp	240	(72)	-30%
	District Consultant	600	283	47%
	Payroll (DM)	11,960	2,704	23%
	Payroll Employer Taxes (DM)	840	207	25%
	Payroll Service	150	71	47%
	Permits & Fees	400	-	0%
	Repair & Maint (non-water)	400	25	6%
	Tree Mgmt Program	400	-	0%
	Supplies	400	18	4%
	Website	400	134	33%
	<b>Gen Exp (10% Share) Sub-Total:</b>	<b>20,790</b>	<b>7,208</b>	<b>35%</b>
	<b>Dedicated Expenses:</b>			
	Emergency Preparedness	1,000	605	61%
	Fire Dept: Membership Dues	150	-	0%
	Fire Equip: Uniforms	625	506	81%
	Fire Equip: Tools/Testing	200	244	122%
	Fire Equip: Expendibles	550	-	0%
	Fire Equip: Firefighting Equipment	-	1,477	
	Fire Training: EMT Re-cert	150	-	0%
	Fire Training: First Responder Cert	1,500	-	0%
	Fire Training: Office Supplies/Misc	-	-	
	Fire Training: Specialists/Speakers	500	-	0%
	Fire Truck Maintenance/Repairs	6,000	-	0%
	Insurance (Fire)	6,000	-	0%

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Fire Department**

Fire Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Workers Comp Insurance	4,500	-	0%
	Legal Fees (Fire)	500	-	0%
	Med Supplies: AED machines	2,000	-	0%
	Med Supplies: AED pads/supplies	110	-	0%
	Med Supplies: Epi-pens	-	-	
	Med Supplies: Other	-	193	
	Med Supplies: Perishable	-	-	
	Supplies: Other	180	581	323%
	Utilities: Elec (Fire)	1,300	37	3%
	Utilities: Phone, Radio (Fire)	600	342	57%
	Utilities: Propane (Fire)	-	-	
	Utilities: Refuse (Fire)	-	-	
	<b>Dedicated Expense Sub-Total:</b>	<b>25,865</b>	<b>3,985</b>	<b>15%</b>
	<b>Fire Operations Expense Total:</b>	<b>46,655</b>	<b>11,193</b>	<b>24%</b>
	<b>Fire Ops Balance (Prior to Unassigned Revenue):</b>	<b>(8,755)</b>	<b>(1,110)</b>	<b>13%</b>

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Recreation Department**

Rec Revenue	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Community Center Classes	1,200	-	0%
	Community Center Functions	1,200	781	65%
	Donations for Rec	-	-	
	Christmas Faire Revenues	1,000	-	0%
	Measure A Tax	37,000	17,303	47%
	Rentals	28,000	10,460	37%
	<b>Rec Revenue incl Cap Imp Rev:</b>	<b>68,400</b>	<b>28,544</b>	<b>42%</b>
	Deduct Cap Imp Revenue:	(38,000)	(17,303)	46%
	<b>Rec Operations Revenue Total:</b>	<b>30,400</b>	<b>11,241</b>	<b>37%</b>

Rec Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	<b>General Expenses (10% Share):</b>			
	Audit	1,900	2,585	136%
	Bank & Credit Card Fees	50	4	8%
	Bookkeeping	500	581	116%
	Dues & Memberships	40	-	0%
	Health Insurance (DM)	960	295	31%
	Insurance (Umbrella)	700	-	0%
	Legal Fees	250	187	75%
	Office & Postage	300	83	28%
	Other Operating (incl Minutes)	300	104	35%
	Workers' Comp	240	(72)	-30%
	District Consultant	600	283	47%
	Payroll (DM)	11,960	2,704	23%
	Payroll Employer Taxes (DM)	840	207	25%
	Payroll Service	150	71	47%
	Permits & Fees	400	-	0%
	Repair & Maint (non-water)	400	25	6%
	Tree Mgmt Program	400	-	0%
	Supplies	400	18	4%
	Website	400	134	33%
	<b>Gen Exp (10% Share) Sub-Total:</b>	<b>20,790</b>	<b>7,208</b>	<b>35%</b>
	<b>Dedicated Expenses:</b>			
	Community Center Classes	1,000	104	10%
	Community Center Functions	7,000	2,051	29%
	Legal Fees (Rec)	-	-	
	Other Operating (Rec)	100	500	500%
	Payroll (Rec)	15,000	2,890	19%
	Payroll Employer Taxes (Rec)	1,200	221	18%
	Repairs & Maintenance (Rec)	1,200	2,994	250%
	Supplies (Rec)	2,000	1,113	56%
	Trails Maintenance	1,500	-	0%
	Utilities: Elec (Rec)	1,000	268	27%

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Recreation Department**

Rec Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Utilities: Phone (Rec)	50	-	0%
	Utilities: Propane (Rec)	300	(179)	-60%
	Utilities: Refuse (Rec)	900	395	44%
	<b><i>Dedicated Expense Sub-Total:</i></b>	<b>31,250</b>	<b>10,357</b>	<b>33%</b>
	<b><i>Rec Operations Expense Total:</i></b>	<b>52,040</b>	<b>17,565</b>	<b>34%</b>
	<b><i>Rec Ops Balance (Prior to Unassigned Revenue):</i></b>	<b>(21,640)</b>	<b>(6,324)</b>	<b>29%</b>

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Roads Department**

Roads Revenue	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Fees for Roads	-	-	
	Donations for Roads	-	-	
	Grants for Roads	-	-	
	<b>Roads Revenue incl Cap Imp Rev:</b>	-	-	
	Deduct Cap Imp Revenue:	-	-	
	<b>Roads Operations Revenue Total:</b>	-	-	

Roads Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	<b>General Expenses (20% Share):</b>			
	Audit	3,800	5,170	136%
	Bank & Credit Card Fees	100	8	8%
	Bookkeeping	1,000	1,163	116%
	Dues & Memberships	80	-	0%
	Health Insurance (DM)	1,920	589	31%
	Insurance (Umbrella)	1,400	-	0%
	Legal Fees	500	374	75%
	Office & Postage	600	166	28%
	Other Operating (incl Minutes)	600	207	35%
	Workers' Comp	480	(145)	-30%
	District Consultant	1,200	567	47%
	Payroll (DM)	23,920	5,408	23%
	Payroll Employer Taxes (DM)	1,680	414	25%
	Payroll Service	300	142	47%
	Permits & Fees	800	-	0%
	Repair & Maint (non-water)	800	50	6%
	Tree Mgmt Program	800	-	0%
	Supplies	800	36	4%
	Website	800	267	33%
	<b>Gen Exp (30% Share) Sub-Total:</b>	<b>41,580</b>	<b>14,416</b>	<b>35%</b>
	<b>Dedicated Expenses:</b>			
	Legal Fees (Roads)	-	-	
	Payroll (Roads)	-	1,033	
	Payroll Employer Taxes (Roads)	-	79	
	Repairs & Maintenance (Roads)	12,000	13,254	110%
	Supplies (Roads)	-	-	
	<b>Dedicated Expense Sub-Total:</b>	<b>12,000</b>	<b>14,366</b>	<b>120%</b>
	<b>Roads Operations Expense Total:</b>	<b>53,580</b>	<b>28,782</b>	<b>54%</b>
	<b>Roads Ops Balance (Prior to Unassigned Revenue):</b>	<b>(53,580)</b>	<b>(28,782)</b>	<b>54%</b>

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Water Department**

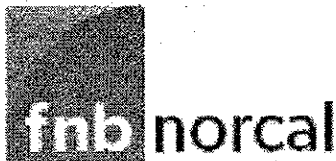
Water Revenue	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	Water Service Revenue	154,000	33,623	22%
	Water Service Revenue (Misc)	500	400	80%
	Cap Impr Fee	50,000	1,988	4%
	Cap Impr (25% of Service)	38,300	8,417	22%
	Donations for Water	-	-	
	Grants for Water	-	-	
	<b>Water Revenue incl Cap Imp:</b>	<b>242,800</b>	<b>44,428</b>	<b>18%</b>
	Move Cap Impr to Reserves:	(50,000)	(1,988)	4%
	Move 25% Service to Reserves:	(38,300)	(8,417)	22%
	<b>Water Operations Revenue:</b>	<b>154,500</b>	<b>34,023</b>	<b>22%</b>

Water Expense	Category	FY17/18 Budget	FY17/18 Actual	% of Budget
	<b>General Expenses (40% Share):</b>			
	Audit	7,600	10,341	136%
	Bank & Credit Card Fees	200	16	8%
	Bookkeeping	2,000	2,326	116%
	Dues & Memberships	160	-	0%
	Health Insurance (DM)	3,840	1,178	31%
	Insurance (Umbrella)	2,800	-	0%
	Legal Fees	1,000	748	75%
	Office & Postage	1,200	333	28%
	Other Operating (incl Minutes)	1,200	414	35%
	Workers' Comp	960	(289)	-30%
	District Consultant	2,400	1,133	47%
	Payroll (DM)	47,840	10,816	23%
	Payroll Employer Taxes (DM)	3,360	828	25%
	Payroll Service	600	284	47%
	Permits & Fees	1,600	-	0%
	Repair & Maint (non-water)	1,600	100	6%
	Tree Mgmt Program	1,600	-	0%
	Supplies	1,600	71	4%
	Website	1,600	534	33%
	<b>Gen Exp (40% Share) Sub-Total:</b>	<b>83,160</b>	<b>28,832</b>	<b>35%</b>
	<b>Dedicated Expenses:</b>			
	Bank & Credit Card Fees (Water)	3,300	1,539	47%
	Bookkeeping (Water)	13,500	1,624	12%
	Dues & Memberships (Water)	1,340	-	0%
	Insurance (Water)	6,000	-	0%
	Health Insurance (WM)	-	-	
	Legal Fees (Water)	2,000	600	30%
	Payroll (Compromise - WM)	6,000	6,000	100%
	Payroll (Water)	-	2,175	
	Other Operating (Water)	4,000	98	2%

Muir Beach Community Services District: Budget vs. Actual - year-to-date

**Water Department**

<b>Water Expense</b>	<b>Category</b>	<b>FY16/17 Budget</b>	<b>FY16/17 Actual</b>	<b>% of Budget</b>
	Water Mgmt Team	25,000	8,163	33%
	Payroll Employer Taxes (Water)	-	166	
	Permits & Fees (Water)	2,500	-	0%
	Repairs & Maintenance (Water)	25,000	4,452	18%
	Supplies (Water)	-	-	
	Testing (Water)	5,000	576	12%
	Treatment (Water)	6,000	275	5%
	Vehicle Expense (WM)	-	-	
	Utilities: Elec (Water)	10,000	3,684	37%
	Utilities: Tel (WM)	-	-	
	<b>Dedicated Expense Sub-Total:</b>	<b>109,640</b>	<b>29,352</b>	<b>27%</b>
	<b>Water Operations Expense Total:</b>	<b>192,800</b>	<b>58,184</b>	<b>30%</b>
	<b>Water Ops Balance (Prior to Unassigned Revenue):</b>	<b>(38,300)</b>	<b>(24,161)</b>	



FIRST NATIONAL BANK  
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MUIR BEACH COMMUNITY SVCS DIST  
19 SEACAPE DR  
MUIR BEACH CA 94965-9701

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PREMIER BANKING  
975 EL CAMINO REAL  
SOUTH SAN FRANCISCO, CA 94080

TELEPHONE: 650-875-4826

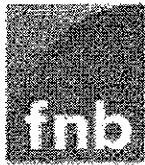
Beginning July 12, 2017, the fee for each Bill Pay Overnight Rush check payment will be \$19.95. The fee for each Second-Day Rush check payment will be \$14.95. The fee remains \$4.95 for each Second-Day Electronic Delivery.

REGULAR PUBLIC ACCOUNT [REDACTED]

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/29/17	104,119.81
INTUIT PYMT SOLN ACCT FEE 524771000199232				
	20.00		10/02/17	104,099.81
PAYCHEX INC. PAYROLL 73188100006514X				
	9,090.09		10/04/17	95,009.72
PAYCHEX EIB INVOICE X73189400008884				
	134.32		10/05/17	94,875.40
PAYCHEX TPS TAXES 73190400001472X				
	3,319.87		10/05/17	91,555.53
INTUIT PYMT SOLN DEPOSIT 524771000199232		57.48	10/10/17	91,613.01
INTUIT PYMT SOLN DEPOSIT 524771000199232		12,679.06	10/10/17	104,292.07
INTUIT PYMT SOLN TRAN FEE 524771000199232				
	2.20		10/10/17	104,289.87
INTUIT PYMT SOLN TRAN FEE 524771000199232				
	447.30		10/10/17	103,842.57
DEPOSIT		5,294.53	10/12/17	109,137.10
DEPOSIT		4,218.25	10/16/17	113,355.35
INTUIT PYMT SOLN DEPOSIT 524771000199232		2,102.86	10/16/17	115,458.21
PGANDE WEB ONLINE 81410158092817	57.82		10/16/17	115,400.39
INTUIT PYMT SOLN TRAN FEE 524771000199232				
	70.60		10/16/17	115,329.79
PGANDE WEB ONLINE 81378973092817	249.28		10/16/17	115,080.51
CHECK # 1388	98.00		10/16/17	114,982.51
CHECK # 1394	140.25		10/16/17	114,842.26

\* \* \* C O N T I N U E D \* \* \*





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FIRST NATIONAL BANK OF NORTHERN CALIFORNIA

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MUIR BEACH COMMUNITY SVCS DIST

REGULAR PUBLIC ACCOUNT

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
PGANDE WEB ONLINE 81633428100217	659.48		10/17/17	114.182.78
CHECK # 1396	2.573.96		10/17/17	111.608.82
CHECK # 1399	197.37		10/18/17	111.411.45
CHECK # 1393	1.568.85		10/18/17	109.842.60
MISC PAY DOI TREAS 310 RMR*IV*METER #1071*PI*99.92\		99.92	10/19/17	109.942.52
MISC PAY DOI TREAS 310 RMR*IV*METER #1059*PI*99.92\		99.92	10/19/17	110.042.44
MISC PAY DOI TREAS 310 RMR*IV*METER #1060*PI*115.23\		115.23	10/19/17	110.157.67
ATT Payment XXXXX4011BPAYO	86.20		10/19/17	110.071.47
CHECK # 1397	17.75		10/19/17	110.053.72
CHECK # 1400	2.880.00		10/20/17	107.173.72
INTUIT PYMT SOLN DEPOSIT 524771000199232		811.60	10/23/17	107.985.32
INTUIT PYMT SOLN TRAN FEE 524771000199232	27.08		10/23/17	107.958.24
CHECK # 1403	104.40		10/24/17	107.853.84
COUNTY OF MARIN COM PAY 7108		8.55	10/25/17	107.862.39
DEPOSIT		2.864.08	10/26/17	110.726.47
CHASE CREDIT CRD AUTOPAYBUS 000000000434782	2.376.33		10/30/17	108.350.14
BALANCE THIS STATEMENT			10/31/17	108.350.14
TOTAL CREDITS (11)	28.351.48	MINIMUM BALANCE		91.555.53
TOTAL DEBITS (21)	24.121.15	AVG AVAILABLE BALANCE		104.532.27
		AVERAGE BALANCE		105.144.04

YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
10/16	1388*	98.00	10/17	1396	2.573.96	10/20	1400*	2.880.00
10/18	1393	1.568.85	10/19	1397*	17.75	10/24	1403	104.40
10/16	1394*	140.25	10/18	1399	197.37			

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

3:04 PM

11/03/17

### Muir Beach Community Services District

## Reconciliation Summary

FNB Checking, Period Ending 10/31/2017

	<u>Oct 31, 17</u>
Beginning Balance	104,119.81
Cleared Transactions	
Checks and Payments - 29 items	-24,208.35
Deposits and Credits - 14 items	28,438.68
Total Cleared Transactions	<u>4,230.33</u>
Cleared Balance	<u>108,350.14</u>
Uncleared Transactions	
Checks and Payments - 15 items	-18,287.34
Deposits and Credits - 5 items	1,394.67
Total Uncleared Transactions	<u>-16,892.67</u>
Register Balance as of 10/31/2017	<u>91,457.47</u>
New Transactions	
Checks and Payments - 4 items	-995.31
Total New Transactions	<u>-995.31</u>
Ending Balance	<u>90,462.16</u>

## Muir Beach Community Services District

## Reconciliation Detail

FNB Checking, Period Ending 10/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						104,119.81
<b>Cleared Transactions</b>						
<b>Checks and Payments - 29 items</b>						
Check	08/31/2017	CCADJ		X	-20.00	-20.00
Bill Pmt -Check	09/13/2017	1388	Public Health Labor...	X	-98.00	-118.00
Bill	09/26/2017		AT&T	X	-86.20	-204.20
General Journal	10/01/2017		Misc Vendor	X	-1.00	-205.20
Check	10/05/2017	DD 208	Michael J DeGroot	X	-3,573.97	-3,779.17
Check	10/05/2017	DD 211	Mary C Halley	X	-3,384.87	-7,164.04
Check	10/05/2017	PR	Payroll taxes	X	-3,319.87	-10,483.91
Bill Pmt -Check	10/05/2017	1400	RJ Ricciardi, Inc. CP...	X	-2,880.00	-13,363.91
Bill Pmt -Check	10/05/2017	1396	Mullin, Sharon	X	-2,573.96	-15,937.87
Bill Pmt -Check	10/05/2017	1393	CALPERS	X	-1,568.85	-17,506.72
Check	10/05/2017	DD 207	Michael J DeGroot	X	-677.29	-18,184.01
Check	10/05/2017	DD 209	Juana Gonzalez	X	-515.31	-18,699.32
Check	10/05/2017	DD 212	Leighton J Hills	X	-439.15	-19,138.47
Check	10/05/2017	DD 210	Salvador Gonzalez	X	-315.63	-19,454.10
Bill Pmt -Check	10/05/2017	1399	Redwood Empire Di...	X	-197.37	-19,651.47
Check	10/05/2017	DD 213	Harvey Pearlman	X	-183.87	-19,835.34
Bill Pmt -Check	10/05/2017	1394	Campbell, Linda	X	-140.25	-19,975.59
Check	10/05/2017	PR	Paychex, Inc.	X	-134.32	-20,109.91
Bill Pmt -Check	10/05/2017	1403	Wang, Emiko	X	-104.40	-20,214.31
Bill Pmt -Check	10/05/2017	1397	PG&E Firehouse 62...	X	-17.75	-20,232.06
Check	10/06/2017	CCADJ		X	-447.30	-20,679.36
Check	10/07/2017	CCADJ		X	-2.20	-20,681.56
Bill Pmt -Check	10/13/2017	EFT	PG&E Pumping at L...	X	-249.28	-20,930.84
Check	10/13/2017	CCADJ		X	-70.60	-21,001.44
Bill Pmt -Check	10/13/2017	EFT	PG&E at Comm Ctr ...	X	-57.82	-21,059.26
Bill Pmt -Check	10/16/2017	EFT	PG&E Pumping fro...	X	-659.48	-21,718.74
Bill Pmt -Check	10/18/2017	EFT	AT&T	X	-86.20	-21,804.94
Check	10/19/2017	CCADJ		X	-27.08	-21,832.02
Check	10/28/2017	EFT	Chase Card Services	X	-2,376.33	-24,208.35
<b>Total Checks and Payments</b>					<b>-24,208.35</b>	<b>-24,208.35</b>
<b>Deposits and Credits - 14 items</b>						
Bill	09/26/2017		AT&T	X	86.20	86.20
Check	10/05/2017	1404	Misc Vendor	X	0.00	86.20
Deposit	10/07/2017			X	12,679.06	12,765.26
Deposit	10/09/2017			X	57.48	12,822.74
Deposit	10/10/2017			X	5,294.53	18,117.27
Deposit	10/12/2017			X	4,218.25	22,335.52
General Journal	10/13/2017	R	Misc Vendor	X	1.00	22,336.52
Deposit	10/13/2017			X	2,102.86	24,439.38
Deposit	10/19/2017			X	99.92	24,539.30
Deposit	10/19/2017			X	99.92	24,639.22
Deposit	10/19/2017			X	115.23	24,754.45
Deposit	10/20/2017			X	811.60	25,566.05
Deposit	10/24/2017			X	8.55	25,574.60
Deposit	10/24/2017			X	2,864.08	28,438.68
<b>Total Deposits and Credits</b>					<b>28,438.68</b>	<b>28,438.68</b>
<b>Total Cleared Transactions</b>					<b>4,230.33</b>	<b>4,230.33</b>
<b>Cleared Balance</b>					<b>4,230.33</b>	<b>108,350.14</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 15 items</b>						
Bill Pmt -Check	07/24/2017	1342	Shaffer, Steven		-400.00	-400.00
General Journal	09/30/2017				-1.00	-401.00
General Journal	09/30/2017				-1.00	-402.00
Bill Pmt -Check	10/05/2017	1402	Gove, Chris		-1,600.00	-2,002.00
Bill Pmt -Check	10/05/2017	1401	Vanessa Workman		-750.00	-2,752.00
Bill Pmt -Check	10/05/2017	1395	Gove, Chris		-288.81	-3,040.81
Bill Pmt -Check	10/05/2017	1398	Public Health Labor...		-124.00	-3,164.81
Bill	10/25/2017		PG&E Firehouse 62...		-19.72	-3,184.53
Bill Pmt -Check	10/30/2017	1407	ILS Associates, Inc.		-8,338.00	-11,522.53
Bill Pmt -Check	10/30/2017	1409	Mullin, Sharon		-2,500.00	-14,022.53

## Muir Beach Community Services District

## Reconciliation Detail

FNB Checking, Period Ending 10/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	10/30/2017	1405	Blank, Stephanie		-1,752.50	-15,775.03
Bill Pmt -Check	10/30/2017	1406	CALPERS		-1,571.31	-17,346.34
Bill Pmt -Check	10/30/2017	1408	Mirra, Helen		-920.00	-18,266.34
Check	10/31/2017	CCADJ			-20.00	-18,286.34
General Journal	10/31/2017				-1.00	-18,287.34
Total Checks and Payments					-18,287.34	-18,287.34
<b>Deposits and Credits - 5 items</b>						
General Journal	09/30/2017				1.00	1.00
General Journal	09/30/2017				1.00	2.00
Bill	10/25/2017		PG&E Firehouse 62...		19.72	21.72
Deposit	10/30/2017				1,371.95	1,393.67
General Journal	10/31/2017				1.00	1,394.67
Total Deposits and Credits					1,394.67	1,394.67
Total Uncleared Transactions					-16,892.67	-16,892.67
Register Balance as of 10/31/2017					-12,662.34	91,457.47
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	11/13/2017	EFT	PG&E Pumping fro...		-622.86	-622.86
Bill Pmt -Check	11/13/2017	EFT	PG&E Pumping at L...		-278.84	-901.70
Bill Pmt -Check	11/13/2017	EFT	PG&E at Comm Ctr ...		-73.89	-975.59
Bill Pmt -Check	11/13/2017	EFT	PG&E Firehouse 62...		-19.72	-995.31
Total Checks and Payments					-995.31	-995.31
Total New Transactions					-995.31	-995.31
Ending Balance					-13,657.65	90,462.16



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10/31/2017

MUIR BEACH COMMUNITY SVCS DIST  
19 SEACAPE DR  
MUIR BEACH CA 94965-9701

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PREMIER BANKING  
975 EL CAMINO REAL  
SOUTH SAN FRANCISCO, CA 94080

TELEPHONE: 650-875-4826

Beginning July 12, 2017, the fee for each Bill Pay Overnight Rush check payment will be \$19.95. The fee for each Second-Day Rush check payment will be \$14.95. The fee remains \$4.95 for each Second-Day Electronic Delivery.

PUBLIC MARKET ACCOUNT

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/29/17	799,432.30
Ecorp Fee MAINTENANCE	10.00		10/18/17	799,422.30
INTEREST AT .100000 %		70.09	10/31/17	799,492.39
BALANCE THIS STATEMENT			10/31/17	799,492.39
TOTAL CREDITS (1)		70.09	MINIMUM BALANCE	799,422.30
TOTAL DEBITS (1)	10.00		AVC AVAILABLE BALANCE	799,427.92
INTEREST THIS STATEMENT		70.09	AVERAGE BALANCE	799,427.92