

1 (3) Vote – The Board President should then call a vote for or against each nominated
2 candidate, and declare the outcome of the election.
3 The process should be repeated for the Board Vice President.
4 The new Board President should chair the remainder of the meeting.

5
6 MOTION: David Taylor for President, and Paul Jeschke for Vice President
7 Moved: Hills, seconded by Taylor
8 Vote: AYES: Unanimous
9

10 The election is completed.
11
12

13 **Item 7: Consent Calendar**

- 14 A. Approval of Draft-Minutes from Regular Board Meeting of 12/7/21.
15 B. Approval of Quarterly Financial Reports dated 12/31/21. (See attached or view at
16 <http://muirbeachcsd.com/wp-content/uploads/2022/01/2021-12-Financial-Reports.pdf>)
17 1. Approval of Draft-Audits FY 2021 (See [http://muirbeachcsd.com/wp-](http://muirbeachcsd.com/wp-content/uploads/2022/01/MBCSD-Rev-Draft-Audit-Report-6.30.21.pdf)
18 [content/uploads/2022/01/MBCSD-Rev-Draft-Audit-Report-6.30.21.pdf](http://muirbeachcsd.com/wp-content/uploads/2022/01/MBCSD-Rev-Draft-Audit-Report-6.30.21.pdf))
19 2. Approve Resolution 2022-1 to make the findings that the proclaimed State of Emergency
20 continues to impact the ability to meet safely in person and declaring that the Board of Directors
21 will continue to meet remotely in order to ensure the health and safety of the public for the next
22 30-day period extending from January 27, 2022 to February 25, 2022 in order to hold our next
23 regularly scheduled Board Meeting on February 23, 2022. (Please see attached MBCSD
24 Resolution 2022-1: AB 361 30-Day Extension 1-27-22 To 2-25-2022)
25

26 MOTION: To approve the consent calendar.
27 Moved: Shaffer, seconded by Hills
28 Vote: AYES: Unanimous
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30

31 **Item 8: Items Removed from Consent Calendar**

32 None.
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35 **Item 10: Muir Beach Christmas Fair Report – Laurie Piel**

36 A successful event. The fair was only one day this year, with only MB artists as participants, and
37 no publicity. As a result, while great fun was had by all, fees were a little less than half than last
38 year. On the other hand, there were more cash donations than usual, so in sum, about the
39 same amount of money went to the CSD as did in 2019.
40
41

42 **Item 9: Charlotte’s Way – requested by Charlotte’s Way Property Owners**

43 *[9:50 on the audio recording]*

44 Property owners on Charlotte’s Way would like to discuss the Charlotte’s Way road/slide issue.
45

46 John Schick reports that there is a new wall, two new culverts, and new pavement; some
47 pavement patching yet to happen. The neighbors are interested to hear what’s going on with the
48 legal consultations. Hills notes that legal counsel has said that anything that happens in closed
49 session is confidential, and so they really can’t yet say anything further about it.
50

1 Robin Collier reiterates his view that until 2010, the CSD helped maintain and treated
2 Charlotte's Way the same as all other roads in the district. He has been on the board, two
3 different times, and the guidance was that if a road served more than two people, it was a CSD
4 road. Somehow between 2010 and 2012 the CSD seems to have decided that CW simply
5 wasn't a CSD road. The criteria decided in 2012, he had no notice of. It was designed to
6 exclude CW. There was never any explanation of how that determination was made. Also, since
7 1970, nobody on Sunset Way has contributed any money to maintain the road. In contrast to
8 SW, CW was dedicated to the public from the very beginning.

9
10 Kathie Fischer wants to back up and say something about community. It's a precious
11 commodity that cannot be quantified. As we live in a semi-rural environment, we really depend
12 on each other. Situations like this – there's bad juju in conversations with neighbors about some
13 faction in the community taking more than their share or acting unfairly towards others. That
14 kind of thing is erosive (not only of roads) but of community. She would hope that in the interest
15 of fairness, whoever goes forward with this conversation with the legal counsel, that there is a
16 fair process for choosing the members of the board to be in that conversation with John.

17
18 Bev asks when the results of the meeting with the legal counsel will be disclosed. Hills clarifies
19 that they have gotten advice, not an opinion. He says that the advice received is confidential.

20
21 Paul Jeschke appreciates and echoes Fischer's comments.

22 23 24 **Item 11: Fire Department Report**

25 Chief Gove prefaces his report by announcing that the MBVFD fundraising barbecue will
26 happen this year, and also by noting the sad loss of Kathy Sward, who has been important to
27 the Fire Department over many years.

28 29 **ACTIVITY**

30 Last year we had a total of 69 calls of which 62% were in the community, beaches and
31 Overlook. Fifty three percent of our calls were medical emergencies. This month we responded
32 to the tsunami warning and coordinated that emergency response with the other coastal fire
33 departments.

34 We held 31 drills last year and continue to train on a regular basis although this month we
35 canceled two indoor medical training drills because of the present COVID surge. We are in the
36 process of working on our EMR continuing education program with Otis Guy. This weekend we
37 are doing an outdoor chainsaw drill and we will be testing everyone prior.

38 So far our operations have not been disrupted by COVID though this remains a major concern
39 given our limited pool of fully trained personnel.

40 Last year David Taylor was promoted to Captain in acknowledgement of his contributions to the
41 management of the department.

42 43 **FIREWISE**

44 The Firewise committee has been busy these last few months. They are in the process of
45 reevaluating our progress as a community. You may have noticed some of the team members
46 roaming the area taking stock of any changes the community has implemented since our last
47 survey. Progress must be documented to continue membership in the program.

48 One of our goals is to run a virtual evacuation drill. The plan is to conduct this exercise in the
49 springtime and more announcements will follow.

50 51 **FIREHOUSE**

1 The MERA tower and building is starting to take shape. Our architect, engineer and myself
2 have been meeting with the MERA team about how best to coordinate the construction
3 together. We expect them to do most of the site grading while they are up there with their
4 equipment. A MOU is being drafted to outline this collaboration.
5 I'm continuing to seek bids on the firehouse. Prices are very high. I will provide a more detailed
6 update in the next few months.

7 8 MAINTENANCE

9 We have replaced the anti-corrosion anodes in the tank on Engine 676. This involved removing
10 900 feet of heavy supply line and the hose racks.

11 At the request of County EMS I have completed maintenance, cleaning and inventory of the
12 disaster trailer.

13 We obtained replacement SCBA bottles and a RIT rescue kit pending grant funding to upgrade
14 the SCBA system as a whole.

15 We have obtained a stair chair to help evacuate and move people in and out of our many steep
16 hillside properties.

17 18 GRANTS

19 We have re-applied for a grant to replace the SCBA system. Stinson Beach FD is the lead
20 agency on this grant.

21 We were awarded a small grant to upgrade the sirens on the trucks to get them in compliance
22 with a upcoming push from the state for a special tone to use in the case of an evacuation. This
23 is particularly helpful to us as the siren and PA system on 660 have been malfunctioning for
24 over a year.

25 26 MWPA

27 We are continuing to work with the Marin Wildfire Prevention Authority (MWPA) team,
28 environmental consultants and the NPS on the project to reduce the fuel load on the side of
29 Hwy 1 in the southwestern extension of the Banducci Ranch. Because the project overlaps
30 several jurisdictions addition review is required. The permit will cover the whole multi-year
31 effort, so we hope that there will not be a need for repeated environmental reviews.

32 A new application portal is being developed by the MWPA. David Taylor and myself are on the
33 MWPA committees that participate in these developments and will work on a second year
34 application for funding. Proposals are due in April.

35 36 PARKING RESTRICTIONS

37 I've been meeting with the Sheriff's office and the County on the ongoing struggle to discourage
38 illegal parking and ensure adequate emergency access. They have been researching past
39 resolutions and rules in this area and are trying to help with solutions. As soon as they have a
40 draft proposal I will be presenting it to the CSD for approval.

41 42 43 **Item 12: District Manager Report**

44 District Manager Mary Halley presents brief highlights from her DM report, a written document
45 which (as always) is included with the monthly meeting packet available online at
46 <http://www.muirbeachcsd.com/meetings>.

47 48 Highlights:

49 Due to the omicron variant, we'll continue to do CSD meetings via Zoom for now.

50

1 MMWD has asked how water districts can collaborate on conservation and supplies. Halley is
2 looking to see if there's anything that could benefit our district.

3
4 We do have a coordinator for the Community Center but have postponed any events at least to
5 the beginning of February because of omicron. In any case there will be no rentals for June
6 because that's when the construction work will be done.

7
8 Work on paths is ongoing in the community.

9
10 A question came up about whether district boundaries should continue to include GGNRA land
11 (which accounts for approx. 63%). Hills responds that it's mostly Green Gulch and Slide Ranch,
12 which are valuable parts of our community. The question will be put on the agenda for next
13 meeting. (Hills also notes that a previous LAFCO director had suggested expanding the district
14 to include the Banducci area.)

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17 **Item 13: Public Open Time**

18 None

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21 **Item 14: Recognitions & Board Member Items**

22 Steve Shaffer notes that in addition to Kathy Sward, mentioned earlier, we have also lost Shirley
23 Nygren. Both were pillars of the community and will be greatly missed.

24
25 Hills reports that Deborah Kamradt has also died; she was a board member for many years.

26
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28 **Item 15: Adjournment**

29 Under current rules for remote meetings rather than in-person, the next meeting will be held
30 within 30 days from this one.

31
32 Next Agenda Meeting Date: Wednesday, February 16, 2022

33 Next Board Meeting Date: Wednesday, February 23, 2022.

34
35 There being no further business to come before the board, the meeting is adjourned.

36
37 Meeting adjourned at 20:00.