

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors' meeting held on
3 Wednesday, **March 23, 2022**

4
5 **OFFICIAL MINUTES ONLY UPON APPROVAL**
6

7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes
8 are draft only and subject to change. Upon approval by the Board, these minutes become the
9 Official Minutes of the meeting.

10
11 **Item 1: Call to Order**

12
13 David Taylor called the meeting of the Muir Beach Community Services District Board of
14 Directors to order at approximately 6:36 pm.

15
16 Board: Steve Shaffer (Board President), David Taylor (Board Vice-President), Lisa Eigsti
17 (Director), Leighton Hills (Director), Paul Jeschke (Director)
18 Staff: Mary Halley (District Manager).
19 Not present in closed session: Chris Gove (Fire Chief), Ernst Karel (Meeting
20 Secretary)
21

22 **Item 2: Public Comment (if any) for Closed Session**

23 None.
24

25 **Item 3: Closed Session (Directors, District Manager, and Legal Counsel)**

26 *The California Government Code provides that certain matters such as litigation, personnel matters, and*
27 *real estate negotiations may be conducted in closed session. The matters shall be identified as set out*
28 *below. After any closed session, the legislative body shall reconvene in open session prior to*
29 *adjournment and make disclosure of action taken during the closed session – pursuant to CA*
30 *Government Code Section 54956.9(d)(2) and (e)(1). Conference with Legal Counsel to discuss facts and*
31 *circumstances unknown to a potential plaintiff(s) that creates a significant exposure to litigation. 1 matter.*
32

33 *Authorized by CA Government Code section 54957(b)(1) Public Employment – Title: District Manager*
34

35 **Item 4: Reconvene in Open Session**

36 Meeting reconvened at 7:02 p.m. Taylor reports from the closed session: they had a
37 performance evaluation of the District Manager and discussed making an adjustment to her
38 salary according to inflation.

39
40 MOTION: To adjust the District Manager's salary by the April CPI percentage that
41 will be posted in April.
42 Moved: Shaffer, seconded by Eigsti
43 Vote: AYES: Unanimous
44

45 Charlotte's Way was not discussed during closed session, so that will be deferred to next
46 meeting.
47

48
49 **Item 5: Approval of Agenda**

50 Nothing added.
51

1 MOTION: To approve the agenda as submitted.
2 Moved: Hills, seconded by Shaffer
3 Vote: AYES: Unanimous
4
5

6 **Item 6: Consent Calendar**

- 7 1. Approval of Draft-Minutes from Regular Board Meeting of 2/23/22.
8 2. Approve Resolution 2022-3 to make the findings that the proclaimed State of Emergency
9 continues to impact the ability to meet safely in person and declaring that the Board of
10 Directors will continue to meet remotely in order to ensure the health and safety of the
11 public for the next 30-day period extending from March 29, 2022 to April 27, 2022 in
12 order to hold (if necessary) our next regularly scheduled Board Meeting on April 27,
13 2022. (Please see attached MBCSD Resolution 2022-3: AB 361 30-Day Extension 3-29-
14 22 To 4-27-2022)
15 3. Approval of FY21/22 Budget – March 2022 Revision (Please see attached FY21/22
16 Budget – March 2022 Revision)
17

18 MOTION: To approve the consent calendar.
19 Moved: Hills, seconded by Shaffer
20 Vote: AYES: Unanimous
21
22

23 **Item 7: Items Removed from Consent Calendar**

24 None.
25
26

27 **Item 8: NPS Update – Mia Monroe**

28 *(Monroe was invited to come at 7:30, and so this agenda item was skipped and returned to at*
29 *7:30 p.m.)*
30

31 Mia would like to acknowledge those who have asked for things like a stop sign at MB Overlook,
32 signs on Shoreline directing people to the beach, the memorial at the Overlook to the late
33 fisherman, and that a bench at the beach needs attention.
34

35 With the return of good weather and fewer restrictions for Covid safety, visitation at Muir Woods
36 is back to normal, in some ways. They can book at previous levels, although because the
37 shuttle only runs on weekends and no big buses, the levels are lower.
38

39 Chinook run, otters returning, frogs are happy, banana slugs are slimy, and Earth Day 30th
40 Anniversary, Sunday April 24, will be held at Muir Woods, dedicated to Shirley Nygren who was
41 present for the first one. The Dairy House is being fixed up, due to Covid restrictions being lifted,
42 we will soon be inviting the community to use it for meetings or trainings, etc., for it to be an
43 additional facility for them.
44

45 Taylor asks about Muir Beach signs, three of which have disappeared in recent years. Those
46 are Caltrans signs.
47

48 Jeschke asks more about the big busses returning. Mia doesn't know about that; it may be that
49 bus companies have changed their practices post-covid.
50
51

1 **Item 9: District Manager Report**

2 District Manager Mary Halley presents brief highlights from her DM report, a written document
3 which (as always) is included with the monthly meeting packet available online at
4 <http://www.muirbeachcsd.com/meetings>.

5
6 On LAFCo, she received answers to the questions that came up regarding district boundaries
7 from the previous meeting. The park parcels that we serve that lie outside our boundaries came
8 into the district prior to the 2001 enactment of State Government Code Section 56133, thus the
9 connections do not require an outside service agreement and do not need to be annexed into
10 our district. They are currently waiving LAFCo fees for changing boundaries, but not waiving
11 state and other fees.

12
13 Our Municipal District Review came out and it was very favorable. Taylor comments that it was
14 very informative to read.

15
16 On Charlotte's Way water main, workers there say it's looking to and so on. Replacing that pipe
17 has already been at the top of the list of future work for the district, so this report supports that.

18
19 We just had an update yesterday on the fire house. Dennis Rodoni said that he had put the
20 project on a list of potential infrastructure projects to be supported at the state level, and Mark
21 Levine thought the project looked good, and so Rodoni contacted us immediately for a budget
22 request, so Halley and Chris Gove turned around a budget request within a day. Halley thought
23 the board should be aware that we have submitted this letter.

24
25 Further update about progress on the work at the Community Center – parking spaces to be
26 postponed, funicular project to be abandoned due to cost. Other CC work planning proceeds.

27
28 On parklands and trails, Cuco has finished upgrading Dusty's Trail.

29
30 Question: Jeschke asks if the LAFCo report can be added to the website; everyone agrees.

31
32
33 **Item 10: MBCC Rental Rate**

34 As part of the previous discussions to help recruit and fund the new (Board approved) paid
35 MBCC Rental Coordinator position, it was proposed that there be a Resident rental rate
36 increase to help offset the cost for this essential position needed to be able to continue rentals
37 at the MBCC. Resident rentals are 95% of all rentals and the rate has been \$10 p/hour for any
38 available weekday or weekend with a 4-hour minimum since anyone can remember, so it was
39 proposed that the rate be increased to \$25 p/hour still for any available weekday or weekend
40 with the same 4-hour minimum. All other rental categories will remain unchanged as there
41 currently are few other types of rentals other than Residents – with the Friends of Muir Beach
42 rentals being the other category that produces a few rentals each year. Note, that the increased
43 rate for the Non-residents rentals several years ago reduced the demand greatly leaving most
44 days open for residents. For reference, currently the Friends of Muir Beach rate is \$75 p/hour
45 for any weekday or weekend with 4-hour minimum, the Non-profit rate is \$750 p/day for select
46 weekdays or \$500 for half day, and the Non-Resident rate is either \$1,000 p/weekday or half
47 day, \$3,000 p/day for Friday or Saturday, and \$2,000 p/day for Sunday. All rentals require a
48 refundable \$750 deposit to ensure the MBCC rules are followed and that everything is left clean,
49 organized, and undamaged. The MBCC is currently not open for rentals either Mondays or after
50 4pm on Wednesdays due to ongoing community groups and activities.

1 There are not many external rentals, ever since the price was raised to current levels. The new
2 Rental coordinator, Joani, has been very enthusiastic, and has been getting ready to start
3 rentals in April. We have received enquiries for others to help as Facilitators. That position pays
4 \$25/hr, which is charged extra for certain kinds of events (e.g., attendance over 25, alcohol
5 served, etc.). That is not changing; the only proposal now is to increase the base rate.
6

7 MOTION: To raise the cost of resident rentals to \$25/hr with 4-hr minimum.
8 Moved: Shaffer, seconded by Hills
9 Vote: AYES: Unanimous

10
11
12 **Item 11: Public Open Time**

13 Halley mentions that for those who are interested in knowing when events are happening at the
14 Community Center, there is an active calendar linked from the main MBCSD website.
15

16 Gerald Pearlman asks about the transportation situation: for seniors it would good if the bus
17 service came back. It's not under the jurisdiction of the CSD. Gerry will reach out and see if the
18 County will reconsider.
19

20
21 **Item 12: Recognitions & Board Member Items**

22 At the MBVFD Barbeque David Taylor was glad to see younger people stepping up for roles
23 that older people were stepping down from. Grateful to see people getting involved.
24
25

26 **Item 15: Adjournment**

27 Under current rules for remote meetings rather than in-person, the next meeting will be held
28 within 30 days from this one.
29

30 Next Agenda Meeting Date: Wednesday, April 20, 2022

31 Next Board Meeting Date: Wednesday, April 27, 2022.
32

33 There being no further business to come before the board, the meeting is adjourned.
34 Meeting adjourned at 19:45.