

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**  
2 Minutes of the Board of Directors' meeting held on  
3 Wednesday, **April 27, 2022**

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5 **OFFICIAL MINUTES ONLY UPON APPROVAL**  
6

7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes  
8 are draft only and subject to change. Upon approval by the Board, these minutes become the  
9 Official Minutes of the meeting.

10  
11 **Item 1: Call to Order**

12  
13 David Taylor called the meeting of the Muir Beach Community Services District Board of  
14 Directors to order at approximately 7:04 pm.

15  
16 Board: David Taylor (Board President), Paul Jeschke (Board Vice-President), Leighton  
17 Hills (Director), Steve Shaffer (Director)  
18 Staff: Mary Halley (District Manager), Chris Gove (Fire Chief)  
19

20 Taylor announces that Lisa Eigsti has resigned from the Board, and so that position is now  
21 available. There is an interested person, Christine Lam. A new Director will be appointed at the  
22 May meeting to serve out Eigsti's term.

23  
24 **Item 2: Approval of Agenda**

25 Halley would like to add one thing to the Consent Calendar: Resolution 2022-5, a routine item  
26 which says that this jurisdiction would like to hold an election on November 8, 2022.

27  
28 Jeschke asks about the March meeting minutes indicating that Charlotte's Way would be  
29 addressed at the next meeting, i.e. this meeting, but it's not on the agenda. Hills responds that  
30 the CSD had been asked to address concerns from some residents but has not yet heard back  
31 from those residents who want to discuss it.

32  
33 MOTION: To approve the agenda as submitted.  
34 Moved: Shaffer, seconded by Hills  
35 Vote: AYES: Unanimous  
36

37 **Item 3: Consent Calendar**

- 38  
39 1. Approval of Draft-Minutes from Regular Board Meeting of 3/23/22.  
40 2. Approval of Quarterly Financial Reports dated 3/31/22.  
41 3. Approve Resolution 2022-4 to make the findings that the proclaimed State of Emergency  
42 continues to impact the ability to meet safely in person and declaring that the Board of  
43 Directors will continue to meet remotely in order to ensure the health and safety of the  
44 public for the next 30-day period extending from April 28, 2022 to May 27, 2022 in order  
45 to hold (if necessary) our next regularly scheduled Board Meeting on May 25, 2022. (See  
46 attached MBCSD Resolution 2022-4: AB 361 30-Day Extension 4-28-22 To 5-27-2022.)  
47

48 MOTION: To approve the consent calendar.  
49 Moved: Hills, seconded by Shaffer  
50 Vote: AYES: Unanimous  
51

1  
2 **Item 4: Items Removed from Consent Calendar**

3 None.  
4

5 **Item 5: Fire Department Report**

6 ACTIVITY

7 We continue drilling on a regular basis. We've completed our bi-annual recertification for  
8 Emergency Medical Responders and last week Jackson Moore was certified as an EMT.  
9 So far this year we've responded to 19 calls of which 70% were to the community, NPS/Big  
10 Beach and NPS/Overlook.

11  
12 FIREWISE

13 The Firewise committee continues to make progress informing our community and helping to  
14 reduce the chance of wildfire. There was an excellent article in the most recent Beachcomber.  
15 They are currently working to recertify their membership which includes quantifiable threat  
16 reduction. Over the past two years the community has had 600 cu yards of material removed on  
17 the chipper days in addition to many hundreds of yards removed by residents privately.  
18 The next scheduled chipper days are the week of June 27<sup>th</sup> and the week of September 26<sup>th</sup>. As  
19 in the past you will need to register for a pickup. We will send out regular reminders closer to the  
20 time. On May 28<sup>th</sup> Fire Safe Marin is hosting the Ember Stomp Festival at the Marin County  
21 Fairgrounds -- there will be bands and food and fun for the kids. Find out more at  
22 firesafemarin.org.

23  
24 FIREHOUSE

25 We have received a couple of bids in the \$350-\$500,000 range for the pre-fabricated steel  
26 structure. As you recall the project is coordinated to start once the MERA tower project is  
27 underway. That has been slightly delayed again to mid-September. There are ongoing contract  
28 negotiations with the MERA team regarding the grading of the site for the firehouse. We  
29 anticipate our share of costs for grading would be in the \$60,000 range and would likely be  
30 funded by the MBVFA. As soon as they have a solid start date, we can start finalizing a contract  
31 with a steel fabrication firm for the building itself. That contract process will require CSD  
32 approval. A building permit would also be requested at that time. We should learn whether this  
33 project will receive any State funding when the coming fiscal year budget is presented on June  
34 15<sup>th</sup>.

35  
36 DISASTER COUNCIL

37 This last quarter has seen a lot of progress with our disaster council and the neighborhood  
38 liaisons. Robin Terra and Susannah Kennedy are the new co-chairs, and they are building on  
39 the work of their predecessors Barbara Piotter and Kasey Corbit. Along with recruiting several  
40 new members and replacing some gear, they have been instrumental in helping to plan and run  
41 an Evacuation drill that we have scheduled for June 11<sup>th</sup>. The June 11<sup>th</sup> drill will be conducted  
42 together with Marin County Fire Department, Southern Marin Fire Department, Marin Office of  
43 Emergency Services, the CHP, Marin County Sheriff, State and NPS Rangers. It will be a great  
44 opportunity to rehearse an evacuation using Alert Marin and public announcements. The  
45 exercise will be to evacuate to Santos Meadow. There will be a debrief at the meadow with lots  
46 of information. This will be completely voluntary but hope all will take part. Expect to see many  
47 announcements in the coming weeks. We encourage everyone to participate.

48  
49 MBVFD ANNUAL BBQ RETURNS

50 After a two-year hiatus we are excited to be on schedule for the annual benefit on May 29<sup>th</sup>.  
51 The volunteer teams are hard at work and some new team leaders are being trained are fully

1 engaged. We're excited to have Andre and his All-stars headlining for 48 years! Every Saturday  
2 in May there will be work teams at the BBQ site and we would encourage as many people to  
3 volunteer as possible. The Saturday night potluck hosted by Cuco Alcala will be another  
4 cherished annual event to resume on May 28<sup>th</sup>.

5  
6 **MWPA**

7 We are continuing to work with the MWPA team, environmental consultants and the NPS on the  
8 project to reduce the fuel load on the side of Hwy 1 in the southwestern extension of the  
9 Banducci Ranch. The process of environmental review has been complicated by the number of  
10 agencies with relevant jurisdiction. The permit will cover the whole multi-year effort, so we hope  
11 that there will not be a need for repeated environmental reviews. We are requesting renewed  
12 funding for the coming fiscal year as a Southern Marin Core Project. This has involved a  
13 collaborative process with Southern Marin Fire, Mill Valley Fire and Marin County Fire.

14  
15 **PARKING RESTRICTIONS**

16 I've received a draft proposal for parking restrictions but it was too late to get it on the agenda  
17 for this meeting so I will be making a presentation next month.

18 Thank you for allowing us to be of service -- Chris Gove

19  
20 Jeschke asks if the evacuation drills will be using materials supplied by Zone Haven, the project  
21 of the Marin Wildfire Protection Agency. Gove replies that Tom from emergency services is  
22 using that to help plan it, but that for the drill they'll use Alert Marin, which they're encouraging  
23 everyone to sign up for.

24  
25 Lam asks for background on why the MBVFD wants to build a new fire station, which is  
26 provided.

27  
28  
29 **Item 9: District Manager Report**

30 District Manager Mary Halley presents brief highlights from her DM report, a written document  
31 which (as always) is included with the monthly meeting packet available online at  
32 <http://www.muirbeachcsd.com/meetings>.

33  
34 Halley applied for an official address for our well site from the county and proposed 3000 Frank  
35 Valley Road.

36  
37 Community Center rentals have started again, and we have four community members  
38 interested in assisting as facilitators.

39  
40 Still on track for work on the Community Center for June.

41  
42 Jeschke asks about the finding of weak pipes on Charlotte's Way, which are the next on the list  
43 to be replaced and asks where the pipes are relative to the newly-paved road. Halley replies  
44 that the one that was found was along the side of the road, not under the pavement. Hills adds  
45 that we're keeping an eye on it. Replacing it would mean cutting a trench down the middle of the  
46 road and replacing a 4" with a 6" main, which would also have benefits for the larger community.  
47 Currently it seems there are no cracks in the pipe.

48  
49 Marilyn Laatsch asks for further clarification of the Community Center construction project,  
50 which Halley provides.

51

1 **Item 7: Public Open Time**

2 Marilyn Laatsch asks for more information about the whale on Little Beach, which Gove  
3 provides. Discussion ensues.  
4

5 **Item 8: Recognitions & Board Member Items**

6 Thanks to Lisa Eigsti for her service on the Board. Taylor thanks Beth Nelson and Chris Gove  
7 for their work on the whale situation.  
8

9 Jeschke would like to ensure that Charlotte's Way is on the agenda for the next meeting.  
10

11 Discussion about whether the next meeting will be in person or on Zoom; it will be held on  
12 Zoom.  
13

14 **Item 9: Adjournment**

15 Under current rules for remote meetings rather than in-person, the next meeting will be held  
16 within 30 days from this one.  
17

18 Next Agenda Meeting Date: Wednesday, May 18, 2022

19 Next Board Meeting Date: Wednesday, May 25, 2022.  
20

21 There being no further business to come before the board, the meeting is adjourned.

22 Meeting adjourned at 19:45.