

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**

2 Minutes of the Board of Directors' meeting held on  
3 Wednesday, November 16, 2022

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5 **OFFICIAL MINUTES ONLY UPON APPROVAL**

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7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes  
8 are draft only and subject to change. Upon approval by the Board, these minutes become the  
9 Official Minutes of the meeting.

10  
11 **Item 1: Call to Order**

12 David Taylor called the meeting of the Muir Beach Community Services District Board of  
13 Directors to order at approximately 7:00 pm.

14  
15 Board: David Taylor (Board President), Paul Jeschke (Board Vice-President),  
16 Christine Murray (Director), Leighton Hills (Director), Steve Shaffer (Director)  
17 Staff: Mary Halley (District Manager), Chris Gove (Fire Chief), Ernst Karel  
18 (Meeting Secretary)

19  
20 **Item 2: Approval of Agenda**

21 Item(s) not included in this agenda:

- 22 A. Requested item that the Board "discuss sending a letter to our Supervisor asking that  
23 Pacific Way be paved from Highway 1 to just past the bridge" was not included in the  
24 agenda as Pacific Way and Pacific Way Bridge were discussed with Supervisor Rodoni at  
25 the September 28 Board meeting during the Supervisor's MB Office Hours. The District  
26 Manager has sent an email to Supervisor Rodoni's aide Rhonda Kutter passing along the  
27 paving request.
- 28 B. Requested item to discuss "with the rainy season approaching the issue of who is  
29 responsible for keeping the drains on our roads and the county roads" was not included in  
30 the agenda as the responsibility of road maintenance is set. The CSD has been keeping  
31 clear the street drains on the portion of upper Pacific Way that is not County, the drainage  
32 grates and street drainage ditch on Sunset Way and on Starbuck extension, and now  
33 since adopting this year, the street drainage ditch and grates on Charlotte's Way. The  
34 County of Marin maintains, and sweeps monthly, the streets and drainage grates on Ahab  
35 Drive, Seacape Drive, Starbuck Drive, and the County's portion of Pacific Way along with  
36 the Overlook, and also did come out last year during the storm to unplug a clogged drain  
37 at the Starbuck cul-de-sac.
- 38 C. Requested item asking "for a railing on the steps going down to little beach" will need the  
39 property owner's permission before the CSD can take it under consideration.

40 MOTION: To approve the agenda as submitted.  
41 Moved: Hills, seconded by Shaffer

42  
43 Vote:

44  
45  
46 AYES: Unanimous

1  
2 **Item 3: Consent Calendar**

- 3 A. Approval of Draft-Minutes from Regular Board Meeting of 9/28/22. (See attached)
- 4 B. Approve Resolution 2022-10 to make the findings that the proclaimed State of Emergency  
5 continues to impact the ability to meet safely in person and declaring that the Board of  
6 Directors will continue to meet remotely in order to ensure the health and safety of the  
7 public for the next 30-day period extending from November 16, 2022 to December 15,  
8 2022 in order to hold (if necessary) our next regularly scheduled Board Meeting on  
9 August 24, 2022. (See attached MBCSD Resolution 2022-10: AB 361 30-Day Extension  
10 11-16-22 to 12-15-2022)
- 11 C. Approve Resolution 2022-11: Groneman Contiguous Lots for Fire Tax w/ Exhibits(See  
12 attached)

13 MOTION:

14 To approve the consent calendar.

15 Moved:

16 Hills, seconded by Shaffer

17 Vote:

18  
19  
20  
21  
22 AYES:

23 Unanimous

24  
25  
26 **Item 4: Items Removed from Consent Calendar**

27 None.

28  
29 **Item 5: Proposal for TV and Sound System at MBCC** – Bob Jacobs

30 Proposal for a TV Project for the Muir Beach Community Center will be presented as a  
31 donation sponsored by the Muir Beach Friends & Neighbors (See attached TV Project 10-31-  
32 2022)

33  
34 Donor clearly indicated that there was an interest in donating this year. We are planning the  
35 installation for January,

36  
37 Discussion follows about aspects of the installation which are yet to be finalized (e.g. the sound  
38 system). Committee members comment on the generosity of the contribution and the value of  
39 the system.

40  
41 MOTION: To accept the donation of this AV system to be installed in the CC and  
42 to follow the guidelines outlined in the document submitted by the MB  
43 Friends & Neighbors.

44 Moved:

45 Taylor, seconded by Shaffer  
46

1  
2 Vote:

3  
4  
5 AYES:

6  
7 Unanimous

8  
9 **Item 6: Rainwater Collection Barrels at the Community Center** – Beth Begault

10 Discuss proposal to install one or more rainwater collection barrels at the Community Center,  
11 culminating in a community-participation workshop led by Sarah Phillips, Marin Urban Streams  
12 Program. (See attached Muir Beach CC Rainwater Catchment Proposal 11-16-2022)

13  
14 Durand Begault introduces the proposal. Recent update: Sarah Phillips informed of possible  
15 funding from the State of California Dept of Water Resources. The deadline is within the next  
16 month. Would the board be willing to examine this and potentially form a committee to  
17 determine if it's appropriate? The proposal has to come from the CSD.

18  
19 Beth Begault continues, going over the different possibilities in the attached document for  
20 scales of projects. She would be taking the lead on organizing and grant-writing. Sarah Phillips  
21 would continue to consult, providing expertise on the grant. So what a group could do is to  
22 decide what scale of project to go for.

23  
24 Conversations are to be had with landscape designer Brad Eigsti and the garden club.

25  
26 Hills suggest passing a resolution tonight and then appointing Taylor to approve the specific  
27 grant proposal, in consultation with Halley.

28  
29 MOTION: That we approve this project and delegate the submission authority to  
30 Director Taylor in consultation with DM Halley and Beth Begault

31 Moved:

32  
33 Hills, seconded by Schaffer

34  
35 Vote:

36  
37  
38 AYES:

39  
40 Unanimous

41  
42  
43 **Item 7: Volleyball Grounds Improvements** – Aran Moore

44 Request for funding to help out with continuing volleyball grounds improvements including fixing  
45 and improving the electrical outlets and lights and adding more sand. (See attached MBVA-  
46 Court Improvement Funding Request)

47  
48 Aran Moore discusses the attached request for ~\$790 for what's already been spent, and for  
49 items on the wish list. Hills proposes adding an ongoing budget item for ongoing maintenance  
50 on the volleyball court.

1 MOTION:

2  
3 That we reimburse Aran for the out-of-pocket expenditures, and encourage Halley to put  
4 a recurring budget item on the current budget and going forward.

5 Moved:

6  
7 Hills, seconded by Murray

8  
9 Vote:

10  
11  
12 AYES:

13  
14 Unanimous

15  
16 **Item 8: MWPA HWY 1 Evacuation Corridor/Banducci Ranch Vegetation Management**  
17 **Project**

18 Michael St John is a retired Southern Marin firefighter and presents the project.

19  
20 This will be a multi-year project, and will start next week. It would include all pine trees in the  
21 buffer, but it's uncertain whether the eucalyptus trees would be included.

22  
23 **Item 9: District Manager Report**

24 District Manager Mary Halley presents brief highlights from her DM report, a written document  
25 which (as always) is included with the monthly meeting packet available online at  
26 <http://www.muirbeachcsd.com/meetings>.

27  
28 Water in the creek with second rain – went off mandatory water order for the time being. Our  
29 nonessential use resolution will stay in effect as long as the state's order is in place.

30  
31 We are now a member of the emergency management organization CalWARN.

32  
33 **Item 10: Public Open Time**

34 No items.

35  
36 **Item 11: Recognitions & Board Member Items**

37 Taylor would like to recognize Chief Gove for the work he has put in to successfully repair  
38 Engine 276 over the last two weeks.

39  
40 Jeschke recognizes Christine Murray's new arrival with congratulations

41  
42 **Item 12: Adjournment**

43 Next Agenda Meeting Date: Wednesday, January 25, 2023

44 Next Board Meeting Date: Wednesday, January 18, 2023.

45  
46 There being no further business to come before the board, the meeting is adjourned.

47 Meeting adjourned at 21:18.