

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**  
2 Minutes of the Board of Directors' meeting held on  
3 Wednesday, November 15, 2023

4  
5 **OFFICIAL MINUTES ONLY UPON APPROVAL**  
6

7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are  
8 draft only and subject to change. Upon approval by the Board, these minutes become the Official  
9 Minutes of the meeting.

10  
11 **Item 1: Call to Order**

12 Leighton Hills called the meeting of the Muir Beach Community Services District Board of Directors to  
13 order at approximately 7:00 pm, and begins the meeting by welcoming new Director, Nikola Tede,  
14 who was sworn in after the last meeting.

15  
16 Board: Leighton Hills (Board President), [SEP]Christine Murray (Director), Steve Shaffer (Director), David  
17 Taylor (Director), Nikola Tede (Director)

18 Staff: Mary Halley (District Manager), Chris Gove (Fire Chief), Ernst Karel [SEP](Meeting Secretary)  
19

20 **Item 2: Approval of Agenda**

21 *Item(s) not included in this agenda: None.*  
22

23 MOTION: That the agenda is approved as submitted.  
24 Moved: Shaffer, seconded by Murray  
25 Vote: AYES: Unanimous.  
26

27 **Item 3: Consent Calendar**

28 *A. Approval of Draft Minutes from Regular Board Meeting of 9/20/23. (See attached)*

29 *Approval of Quarterly Financial Reports dated 9/30/23. (See attached)*

30 *B. Approval of Draft-Audits FY 2022-23 (See at [http://muirbeachcsd.com/wp-](http://muirbeachcsd.com/wp-content/uploads/2023/11/MBCSD-Draft-Audit-Report-6.30.23.pdf)*  
31 *content/uploads/2023/11/MBCSD-Draft-Audit-Report-6.30.23.pdf)*

32 MOTION: To approve the consent calendar.  
33 Moved: Shaffer, seconded by Murray  
34 Vote: AYES: Unanimous.  
35

36 **Item 4: Election of Board Officers (if the Board deems necessary prior to January 2024)**

37 *Board will elect a Board Vice President. Article 2.3 of the CSD Bylaws (available on the CSD website)*  
38 *provides: "The Board President and Board Vice President shall be elected at the first meeting of the*  
39 *calendar year or at another subsequent meeting as determined by the Board of Directors. The term of*  
40 *office shall commence upon election and shall continue for one year and until his/her successor is*  
41 *elected and takes office."*

42 *The Election of Officer(s) will proceed accordingly:*

43 *(1) Nominations – Candidate(s) for Board Vice President should be nominated by any one or*  
44 *more Directors.*

45 *(2) Motion to Close Nominations – A motion should then be made to close the nominations,*  
46 *seconded and voted upon.*

47 *(3) Vote – The Board President should then call a vote for or against each nominated*  
48 *candidate, and declare the outcome of the election.*

1 Hills became Board President with Jeschke's departure, with a term ending in December 2024.  
2 Normally the Directors are in a rotation to be the next President. Shaffer would be next, but he has  
3 offered for Murray to take his place, in line to become President in 2025.

4  
5 The process normally envisions a number of people running for the office, but in this case it is just  
6 one, Christine Murray, so a motion could be made to appoint her as Vice President of the Board. Still  
7 in January 2025 any member could then become President.

8  
9 MOTION: To appoint Director Murray to Board Vice President  
10 Moved: Taylor, seconded by Hills  
11 Vote: AYES: Unanimous.

12  
13 **Item 5: Supervisor Dennis Rodoni – Muir Beach Fall Community Conversation**

14 Rodoni introduces other staff present and starts with presentation from Robert Betts, Director of  
15 Operations and Service Development at Marin Transit. For programs that serve West Marin: West  
16 Marin Stagecoach, Route 68, the North Route, San Rafael through to Pt Reyes/Inverness. In  
17 Southern Marin, there is Route 61, the South Route, that connects the Sausalito Ferry through Marin  
18 City transit hub into Mill Valley, then over Panoramic to Stinson and Bolinas. They also run the Muir  
19 Woods shuttle as a seasonal program, but that's really more of a traffic mitigation effort in partnership  
20 with NPS to give visitors an alternative to driving out to Muir Woods.

21  
22 Maika Llorens Gulati, executive director of Slide Ranch, is present.

23  
24 Rodoni gives a few updates, with URLs.

25 County budget.

26 <https://www.marincounty.org/depts/ad/divisions/management-and-budget/budget-overview>

27 Reusable foodware ordinance.

28 <https://www.marincounty.org/depts/cd/divisions/environmental-health-services/reusable-foodware-ordinance>

29  
30 Broadband: CalTrans is going to run broadband up the entire length of Hwy1 along the coast of Marin  
31 County, called the Middle-Mile Broadband Initiative.

32 <https://middle-mile-broadband-initiative.cdt.ca.gov>

33 Marin Wildfire Prevention Authority, <https://www.marinwildfire.org/>

34 Shaded Fuel Breaks.

35 <https://www.marinwildfire.org/shaded-fuel-break-planning-project>

36 \$18/hr minimum wage for unincorporated Marin County, going to \$24/hr by 2030.

37 Marin County Housing Element: [https://www.marincounty.org/depts/cd/divisions/housing/housing-](https://www.marincounty.org/depts/cd/divisions/housing/housing-element)  
38 [element](https://www.marincounty.org/depts/cd/divisions/housing/housing-element)

39 Housing component is completed, program still needs to go through coastal permit process.

40 CalTrans projects: paving from Dogtown to Tomales, Pt Reyes Station, Green Bridge replacement in  
41 a couple of years.

42 Frank Valley road is still on track; more definition about that project from federal highways. Spring of  
43 2026. Pacific Way bridge still on the priority list – had hoped it would be end of this year, but now it  
44 looks like next year. Short-term maintenance around there has hopefully been taken care of.

45 Short-Term Rental Planning Page:

46 <https://www.marincounty.org/main/short-term-rental-ordinance-update>

47 Taking it to the board on January 11. All regulations will be similar throughout Marin, not  
48 individualized, except the cap, which will be individualized. For Muir Beach that is projected to be a

1 cap of 19 STRs. Those caps will probably be adjusted downwards, probably to 15 or so, by attrition,  
2 including that licenses don't transfer through sale of property.

3 Comments or questions: [str@marincounty.gov](mailto:str@marincounty.gov) or [str@marincoutnty.org](mailto:str@marincoutnty.org)

4  
5 Christian Riehl asks about the cost of the Frank Valley Road project. Currently around \$8 million but  
6 could easily go over. Rodoni confirms that it's a priority to get it done.

7  
8 Director Tede asks about the large busses traveling down the road to Muir Beach, which are still  
9 affecting the road to Muir Woods. 35-feet is the limit. NPS does allow permits for shuttle operators to  
10 come into the woods that are independent from their program. Mia Monroe contributes that in addition  
11 to shuttle, commercial buses to continue, and have to agree to be at or below the length limit; they  
12 must also make reservations and there is a low limit, and the reservation system is skewed to allowing  
13 smaller vans to come in, so they are regulated as to numbers. If you see buses above the limit, let  
14 them know.

15  
16 Gerald Pearman notes that the Stagecoach used to serve Muir Beach, and asks what the objections  
17 are to starting it up again. Robert Betts notes that it last served MB in 1996, before he joined  
18 CalTrans. He'd have to go back to the history to find out why the changes were made. He doesn't  
19 think there's been much consideration of going back to that old alignment.

20 Pearlman also asks about the bookmobile coming back to Muir Beach. Rodoni replies that there will  
21 be a smaller vehicle for that, but that has been delayed by various factors, and is probably a year off.

22  
23 Robert Betts comments on senior programs. Catch-a-ride: subsidized taxi or Uber voucher program.  
24 Travel Navigators can do applications for all of these programs.

25 <https://marintransit.org/travel-navigators>

26 (415) 454-0902

27 [travelnavigator@marinaccess.org](mailto:travelnavigator@marinaccess.org)

28 weekdays, 8:00 AM - 5:00 PM (closed on holidays)

29

30

31 **Item 6: Transfer of the Terwilliger Grove Property** – Tom Gardali (CEO – ACR)

32 *Tom Gardali (CEO of Audubon Canyon Ranch) will continue the discussion first presented by MB*  
33 *resident Jim White at the September 20, 2023 Board meeting on the topic of transferring the*  
34 *ownership of the Terwilliger Grove property (located on Pacific Way just south of the Pacific Way*  
35 *Bridge) from ACR to the MBCSD. A couple of background comments: From Tom, "For a variety of*  
36 *reasons, Audubon Canyon Ranch is interested in transferring the Terwilliger Grove to another entity*  
37 *that will honor and care for it." And from Jim: "The other information is that for \$34,000 the 10 trees*  
38 *that in my judgement pose a potential risk can be cut down (7) or topped (3) in a fire safe manner so*  
39 *that the liability is small." It might also be possible that the MWPA (Marin Wildfire Protection Authority)*  
40 *could work with ACR to include a portion or all of the needed tree removal in a future MWPA project.*

41

42 ACR has owned since 1970 or 1971 – was under threat of development, and one of ACR's founders  
43 purchased it to protect when it was more important for butterflies. Interested to transfer it to an entity  
44 that will care for it.

45

46 Hills: Former discussion focused on the immediate costs. Our concern is that we don't want to take  
47 something on that would have an immediate expense. Parkland is something we have done, and it  
48 doesn't change our insurance. If ACR doesn't have an immediate deadline, we would be much  
49 happier to move forward if we can do this after the trees come down.

1  
2 ACR does not currently have the resources to cut down the trees. We've been talking about  
3 transferring the land and they would like to do it.  
4  
5 Christian Riehl: doesn't see the point  
6 Mia Monroe: NPS interest is with monarch butterflies. Hoping to bring Xerxes and others to restore  
7 habitat value. NPS did take down 10 Monterey Pines already and so have already contributed. They  
8 are committed to the bigger values of public safety and also species.  
9  
10 Gordon Bennett, former resident of Muir Beach, and current member of ACR advisory board: for many  
11 years Monarchs gathered in great numbers. But there was not enough land to protect the entire  
12 process. A landowner immediately above cut down some trees immediately adjacent to the property,  
13 and they were a wind buffer that was thus eliminated, which eliminated the entire monarch habitat.  
14 From ACR's perspective, the Terwilliger Butterfly Refuge essentially doesn't exist. The trail between  
15 Sunset and Pacific Way is an important route for residents and there is an interest in protecting it,  
16 which is in the interest of the CSD, and it is no longer in the interest of ACR, so he would urge  
17 MBCSD to take it on and is willing to contribute \$1000 from Tomales Bay Watershed Foundation to a  
18 matching grant to reduce costs to the CSD.  
19  
20 Fire Chief Gove: would like to see CSD take possession of the property, but is concerned about the  
21 immediate need. 4 or 5 100-ft trees fell on the road in the recent past, luckily in the middle of the night  
22 and noone was hurt. There are 5-8 trees that are dead and standing, and apt to go down in a big  
23 storm. Need to think of the short term solution that protects health and safety of visitors and residents.  
24  
25 Steve Shaffer comments that he is uncomfortable with taking on a financial responsibility for this, and  
26 wants to be sure it would benefit the community.  
27  
28 Ernst Karel comments that the property has a high use value for the MB community. We've been  
29 talking for years about having a proper safe way to walk up from Lagoon/Pacific to Sunset. This  
30 should take the form of a pedestrian trail with steps (and a separate trail for mountain bikes). We've  
31 been waiting on this until MB has the property. This is about community access.  
32  
33 Hills adds that the easement is only 10 feet, as opposed to many other easements which are 20 feet,  
34 and very steep, and so a benefit to taking title to this is that we could create a pathway that could  
35 meander, which would also slow down bikes.  
36  
37 David Taylor: Since it's a county right-of-way that the trees would fall across, is there any potential for  
38 Marin County to look into this? Rodoni: First time he's heard about it. There is an emergency permit  
39 process for dangerous things.  
40  
41 Christine Murray asks whether the property could go to developers. Discussion continues confirming  
42 that there are deed restrictions that the land could not be developed.  
43  
44  
45 **Item 7: Item 7: Muir Beach – Marin Water Intertie** – Mary Halley  
46 *As has been previously discussed, the federal government is providing funding for the repaving and*  
47 *upgrading of Frank Valley Road from Muir Woods to Hwy 1. There will be a 5-10 year moratorium on*  
48 *any subsequent cutting into the road (or the federal funding must be returned). There is interest by*  
49 *several agencies and organizations, including NPS, Marin Conservation League, CalTrout, Marin*

1 *Municipal Water District, and Marin County, in having an intertie between our water system and Marin*  
2 *Water's (their mains now reach Muir Woods) such that during dry periods, we could receive water*  
3 *from Marin Water, allowing us to temporarily cease pumping from our creek-adjacent wells.*

4  
5 *We have participated in several meetings on this topic. Dennis Rodoni recently arranged for the*  
6 *County to fund a feasibility study that is now underway by Marin Water, which would be used to*  
7 *support a grant from NOAA for this project. The grant application has a deadline of Nov 17 (as in 2*  
8 *days after our meeting) and we need to provide some information to the Marin Conservation League,*  
9 *who has agreed to write the grant application for this intertie project. Here are some key points for*  
10 *which we are seeking your support:*

- 11 *1. CalTrout may be able to be the lead agency under CEQA – if not we would recommend*  
12 *MBCSD be willing to take this role, with all the work to be prepared for us by other agencies.*
- 13 *2. MBCSD would agree to use this water source in lieu of pumping from our wells when agreed-*  
14 *upon conditions warrant. To document this, there would be a letter of intent, a forbearance*  
15 *agreement, and other documents to be entered into by MBCSD.*
- 16 *3. We would attempt to have the water provided to us at no charge as a condition to moving*  
17 *forward (via a donation from Marin Water, payment for water to be included in the grant, or*  
18 *possibly delivering water to Marin Water during the rainy season to be drawn back later at no*  
19 *charge).*
- 20 *4. We would envision taking ownership of the constructed pipeline (constructed by others), which*  
21 *eventually could result in some maintenance expenditures. The pipeline would be installed in a*  
22 *professional manner, and we don't expect this to require any significant maintenance.*

23 *If this is acceptable to the Board, we would like authorization for Leighton and Mary to continue*  
24 *negotiations on behalf of the MBCSD, and to provide a letter of support for the NOAA grant*  
25 *application.*

26 Halley comments that the discussions about a possible intertie have been ongoing for years, but now  
27 that the road is going to be worked on, there will be a 10-year moratorium on work after that is done,  
28 and so the time to do anything is before the road work. Benefits of the project include resiliency for the  
29 Muir Beach community, in the form of a backup to our water supply. It would also benefit the creek to  
30 not have our wells drawing water from the underflow of the creek at late summer times when the  
31 creek benefits from the maximum flow it can achieve at that time. Other possible benefits include  
32 educational programs about restoring some habitat in what was traditionally Miwok territory. The  
33 question is whether we want to support this project, or be a lead agency on it. Currently in a feasibility  
34 study to be done by February of 2024. It's here before the board to see if the board wants to support  
35 exploring this project and possibly putting forth a letter of intent to parter in this project, and possibly  
36 be the lead agency. Terri Thomas is also here tonight from Marin Conservation League, and Rodoni  
37 has been supporting the concept and project as well.

38 Hills thinks we would not take a lead role, but a supportive one. Marin Water would be putting in the  
39 pipeline, but it's outside their district, so one canditate to be the lead agency would be CalTrout, and  
40 the other is the CSD. CSD does not have experience writing grants etc. themselves, but would be  
41 willing to collaborate. We would not do any of the project management. This pipeline would be used

1 only when we're on noticed conservation, when we stop drawing from the wells. But we're not in a  
2 position to be buying water from Marin Water; we've looked into it in the past and the cost is  
3 prohibitive. Marin Water's daily production is 22 million gallons a day, while ours is 35,000 gallons a  
4 day. So even if they have a very tight system, they still may be leaking a million gallons per day, we  
5 would like to have them donate this water, which wouldn't even be noticable compared to their leaks.  
6

7 Rodoni: Mary's been meeting with water managers and myself during the drought, and how to build  
8 resiliency. Can the small water districts on the coast somehow participate in what Marin Water is  
9 doing, acquiring water from elsewhere. This timeline is tough but project looks worthwhile. Talked  
10 DPW to take up the feasibility study, and Marin Water has agreed to manage the consult. For the  
11 county he is supportive of the project. Part of the conversation around being more resilient came  
12 directly from Cong. Huffman: projects need to be shovel-ready for water resiliency projects.  
13

14 Terri Thomas: The reason that MCL stepped up is that it seemed hard for anyone to write a grant  
15 together quickly enough to take advantage of the NOAA grant. Climate infrastructure and fish habitat  
16 – this project fit perfectly. We wrote the grant proposal because we know how to do that, and have  
17 gotten nothing but support, local-regional-state-national. Problem is: what we need from you all right  
18 now is that the urgency of the road being fixed makes us want to try to get this grant. Everything  
19 depends on the feasibility study. If it comes out unfeasible, then the application ends up stopping. So  
20 that's why we're asking for support tonight, and the caveat that it all depends on the feasibility study.  
21

22 Steve Shaffer: CalTrout's only interest is about the creek, so that would be the best partner for us.  
23 Shaffer would be 100% behind the program if they could take the lead.  
24

25 Chief Gove asks if it would affect MBCSD's water autonomy. Hills replies that we would not lose any  
26 autonomy and it wouldn't affect our water rights permit.  
27

28 Gordon Bennett speaks as member of the Lagunitas Technical Advisory Committee, which advises  
29 Marin Water on its salmon projects. Marin Water has other interties, like one with North Marin Water  
30 District which allows NMWD to request water in the case of a drought. The condition is that that its  
31 customers must conform to Marin Water's conservation requirements. He points out that MBCSD's  
32 current water restriction guidelines allow for higher usage than what Marin Water's 55-  
33 gallons/day/person guidelines would allow. Also the restaurant in MB uses an enormous amount of  
34 water. He is also willing to contribute \$1,000 to the intertie effort.  
35

36 Hills: water usage has been lower. In the 1970's it was 50,000 gal/day. Usage now is under 30,000.  
37 Target under permit is 38,000, so rarely going above that. Residents using a lot of water is for their  
38 landscaping. That can be addressed.  
39

40 Ernst Karel: as a water operator and member of water team for MBCSD, thinks it would be a historic  
41 mistake not to pursue this. Despite Hills' comments, we still could go further with conservation among  
42 our highest users and the Pelican Inn.  
43

44 Kristin Shannon: In recent meetings with federal highways people, there was no consideration of the  
45 possibility of running the pipeline down the road. It's a recent development. Terri Thomas has had  
46 meetings with federal highway people, and Marin County engineers, and project manager, and FLAP  
47 coordinator, so that we understand all the limitations and all that is transparent within the grant  
48 language. Rodoni: DPW engineers have been in contact with FLAP engineers about this. It's clear this

1 project has to be separate from theirs, and completed before they begin theirs, and that's part of the  
2 tight timeline, and why moving ahead quickly is important.

3  
4 Harvey Pearlman: one benefit could be that the old pipe from the pumphouse along Hwy 1 would be  
5 replaced.

6  
7 MOTION: To authorize Leighton and Mary to continue negotiations on behalf of the  
8 MBCSD, and to provide a letter of support for the NOAA grant application.

9 Moved: Shaffer, seconded by Taylor

10 Vote: AYES: Unanimous.

11  
12 **Item 8: Development of Activity Court** – Chris Vallee

13 *Muir Beach resident Chris Vallee will present for discussion his request for the CSD to consider*  
14 *development of a community court that would be tennis court size so that it is capable of being utilized*  
15 *as a multi-sport space, i.e. tennis, pickleball (4 courts fit on one tennis court), basketball, badminton*  
16 *etc.*

17  
18 POSTPONED

19  
20 **Item 9: Pacific Way – Initial Steps towards Full Upgrade** – Leighton Hills

21 *We recently performed some patching work on Pacific Way to address roadway damage that had*  
22 *occurred over the last few years. Pacific Way will need a full upgrade, similar to what we did for*  
23 *Sunset Way (with the exception that 6" water mains have already been installed). As we all recall, the*  
24 *design and planning process for Sunset took many years. We would like the Board's input regarding*  
25 *undertaking the initial steps for this project in the near future. We would like to get bids for the*  
26 *engineering work, and to do so we will need to have a topographic survey prepared. We have asked*  
27 *the surveyor for the Sunset Way project to provide us with a bid for that work – it is likely the bid*  
28 *amount will be available by the time of the meeting. If so, it would be good if the Board could consider*  
29 *authorizing the work, so we would be in a position to have the engineering work bid.*

30  
31 Hills explains the scope of the project. The bid from Meridian for the topographic work was \$18,300. It  
32 would also be good to get a bid from ILS, but then we'd be locked into using ILS. Would like to explore  
33 getting bids from other civil engineers.

34  
35 The patching work on Pacific Way came to a total of \$9200 and was covered by a resident whose  
36 construction work had contributed to the road's condition.

37  
38 MOTION: To get approval to enter into the agreement with Meridian for \$18,300, but will  
39 see if we can do better with other firms.

40 Moved: Shaffer, seconded by Tede

41 Vote: AYES: Unanimous.

42  
43  
44 **Item 10: Fire Department Report – Chris Gove**

45 ACTIVITY. We have run 62 calls year to date. 55% were in the community and adjacent NPS lands.  
46 We have run 26 drills so far this year.

47  
48 GRANTS. We have acquired 8 SCBA packs and additional supply bottles and put the new equipment  
49 into service. The cost of this was 90% covered by a grant submitted by the coastal fire departments.

1 We attended a training with Marin County Fire on the new gear and we will continue to train with it. It  
2 has numerous additional safety features and is more intuitive to use. All the departments in West  
3 Marin are now using the same equipment as the county.

4  
5 FIREHOUSE. The firehouse committee reconvened on 11/07 to review and discuss bids that we have  
6 obtained. The most promising in terms of cost and practicality is a prefabricated steel building from  
7 General Steel, Inc. Next steps that the committee has directed will be to have a preliminary  
8 discussion with the county about this type of structure and a more detailed bid and scope of work from  
9 General Steel. Bids from Allied Steel and Tuff Shed were not acceptable by comparison.

10  
11 MWPA . Over the past few months we have participated in a working group of the coastal fire  
12 departments. The Marin Wildfire Prevention Authority (MWPA) has initiated drafting of a Public Works  
13 Plan (PWP) that will provide a streamlined framework for reviewing and authorizing individual  
14 vegetation management and fire resilience projects in the coastal zone. As part of this process, the  
15 MWPA is coordinating with the California Coastal Commission, Marin County planning staff, and land  
16 management agencies, notably State Parks. The intent is for the MWPA and member agencies to be  
17 able to use the PWP framework and templates to process projects that are covered project types and  
18 activities rather than applying for individual coastal development permits for each project. The MWPA  
19 is simultaneously funding and coordinating a planning effort with Bolinas FPD, Inverness PUD, Muir  
20 Beach CSD, Stinson Beach FPD, and Marin County Fire Department to identify a suite of fuel  
21 reduction projects that these coastal agencies would like to pursue in the coming years to make  
22 coastal communities in Marin safer from wildfire. These coastal fuel reduction and evacuation route  
23 projects will be processed through a Project Specific Analysis and Addendum, as later activities under  
24 the California Vegetation Treatment Program (CalVTP) EIR.

25  
26 We are expanding the AB747 designated evacuation routes to include all the roadways in Muir Beach.  
27 This is necessary for any projects we propose that are not on NPS lands – as those areas are exempt  
28 from Coastal Commission oversight and are managed according to federal NEPA memoranda.  
29 This process will delay any project implementation. The MWPA has had a preliminary discussion with  
30 Audubon Canyon Ranch about developing a plan to treat the Terwilliger Grove to protect evacuation  
31 routes and reduce fire risk. We will be submitting a proposal for FY 24-25.

32  
33 CSD Board member Murray has been appointed to the MWPA board to replace outgoing member  
34 Jeschke. We are very pleased to have her involvement at that level.

35  
36 FIREWISE. We received a \$10,000 grant from PG&E to remove vegetation that is adjacent to power  
37 lines and we completed that work along Sunset and Pacific Way earlier this fall.

38  
39 MVFA, The association is preparing an MOU to cover the transfer of funds to the CSD to start  
40 firehouse construction.

41  
42 NPS. New signage and parking lot management at Big Beach have been implemented.

43  
44 DISASTER COUNCIL. We are grateful to Kerry Wynn for taking over the leadership of the Disaster  
45 Council and we want to thank Susanna Kennedy and Robin Terra for their work as community  
46 leaders.

47  
48 Thank you for allowing us to serve you. Respectfully,  
49 Chris Gove, Chief MBVFD



1  
2  
3 **Item 11: District Cybersecurity – Christine Murray/Leighton Hills**

4 Cybersecurity Ad hoc subcommittee to provide a brief progress report on this continuing project.

5  
6 Christine Murray: Next steps, without being able to disclose very much: looking to have them come  
7 out again to look at infrastructure, then complete an assessment and recommendations. Target date  
8 will be Q1 of 2024. Luckily there's not much that needs to be done, thanks to work that Hills and  
9 Halley have already done. We're happy with how things are going, and it will continue through the  
10 next year.

11  
12 Hills comments that this is Murray's area of expertise and is grateful for her good work here.

13  
14  
15 **Item 12: District Manager Report**

16 Halley provides some highlights from the report, which as always is available in full as part of each  
17 meeting packet at <https://muirbeachcsd.com/meetings/> .

18  
19 Doing winter preparedness, raised the Ocean Riders water meter which floods every year, took out  
20 many dead old trees on Charlotte's Way, will monitor to make sure hillsides are stable.

21  
22 Group of water districts that went in together to apply for a NOAA climate resilience regional  
23 challenge, and we were denied: they prioritized disadvantaged and tribal communities.

24  
25 Glass has arrived for the roof at the Community Center, repairing handrail, and so on. Prop 68 project  
26 is nearly finished. The other side will be done as a separate project, a phase 2.

27  
28 Several directors express appreciation for Halley's excellent work.

29  
30  
31 **Item 13: Public Open Time**

32 Kristin Shannon: The last public scoping meeting was held in October for the Frank Valley Road. The  
33 first was 2016, the second was shortly thereafter, the third was in October, held in Mill Valley with  
34 noone there from Muir Beach or from Rodoni's office. She thought there should also be a meeting at  
35 Muir Beach. Came away from an hour's meeting with engineers and project leaders with three sets of  
36 questions:

37 1. That it would be valuable to have a public meeting so that people understand the implications  
38 of two years of construction.

39 2. Would be great to have more transparency and clarity for the protections for Redwood Creek  
40 Watershed. The road is parallel to the creek, and the engineers explained that they were planning to  
41 grind up the old asphalt, regurgitate it and put it down as a bed again for the new road. Are there  
42 sufficient protections in place?

43 3. Evacuation plans. NPS said they had no plans to reduce buses or reservations during the  
44 peak construction season, which is also during the peak visitor season, and also peak fire season.  
45 What would happen if there were a fire emergency during that confluence of peaks?

46  
47 Hills advises to organize meetings independently and bring in the CSD later, as this is not really a  
48 CSD issue.

1 Mia Monroe: As Mary knows, the county and federal highways tried to have the meeting in Muir  
2 Beach Community Center, and had assistance in promoting it, and she and Mary made a summary of  
3 that meeting at the October meeting. Unfortunately FHWA couldn't come to that meeting but I'm sure  
4 they could come and share things more if you chose to invite them. There has been much discussion  
5 about emergency access, coordinating with fire departments and the state park. The project is  
6 federally funded because of the connection between Muir Woods and Muir Beach, but it is a county  
7 project and the state park is on either side so they are fully involved in the design and implementation  
8 and are taking into consideration many of the points that Kristin brought up, and we'd welcome the  
9 opportunity to discuss that.

10  
11 Halley confirms that Monroe wanted to have the meeting at the Community Center, but that we were  
12 mid-construction at that point so there was no parking available there and the building was closed.

13  
14 Terri Thomas is probably a good contact on this. The conservation league is really grilling them on all  
15 those issues of protecting the ditches and the whole construction. They specialize on doing road  
16 repairs in very sensitive areas, and they spoke to their techniques and how they have to design  
17 around environmental considerations.

18  
19 Mia Monroe's NPS Report to MBCSD, delivered via the chat:  
20 1) welcome the newest Muir Beach resident: tidewater goby that joins other "listed" species re-  
21 establishing such as red-legged frog, western pond turtle, river otter, peregrine falcon and steelhead  
22 trout, silver salmon....2) salmon enhancement work for nursery habitat at Muir Woods has concluded  
23 for this season 3) adult salmon will return to Redwood Creek as part of Coho Jumpstart in  
24 December: will invite you to welcome them back to spawn 4) Progress on Muir Beach visitor issues:  
25 gate fixes, locks replaced as needed; temporary signage up for beach hours, fire regs; two volunteer  
26 groups work to do cleaning, break down rock fire rings (including Greg Stone who also has Adopted  
27 sections of Shoreline and Frank Valley Rd PLUS worked with MB Emergency Team to get new  
28 signage at Shoreline-PanHwy junction to better direct tourists to Muir Woods ...watch for monarchs  
29 and wish some may still overwinter at Muir Beach refuges!

30  
31 Laurie Piel asks about the PG&E work being done. It's for a new transformer and upgraded power  
32 lines throughout upper Muir Beach.

33  
34  
35 **Item 14: Recognitions & Board Member Items**  
36 None

37  
38  
39 **Item 12: Adjournment**  
40 Next Agenda Meeting Date: Wednesday, January 17, 2023  
41 Next Board Meeting Date: Wednesday, January 24, 2023.

42  
43 There being no further business to come before the board, the meeting is adjourned.  
44 Meeting adjourned at 8:45 pm.