

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors' meeting held on
3 Wednesday, March 27, 2024
4

5 **OFFICIAL MINUTES ONLY UPON APPROVAL**
6

7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are
8 draft only and subject to change. Upon approval by the Board, these minutes become the Official
9 Minutes of the meeting.
10

11 **Item 1: Call to Order**

12 Christine Murray called the meeting of the Muir Beach Community Services District Board of Directors
13 to order at approximately 7:03 pm and stated that President Hill will not be able to attend the meeting
14 this evening and as Vice-President she will preside over the meeting in his place.
15

16 Board: Christine Murray (Board Vice President), David Taylor (Director), Nikola Tede (Director)
17 Staff: Mary Halley (District Manager), Chris Gove (Fire Chief), Ernst Karel (Meeting Secretary)
18

19 **Item 2: Approval of Agenda**

20 *Item(s) not included in this agenda: None.*
21

22 MOTION: That the agenda is approved as submitted.
23 Moved: Taylor, seconded by Tede
24 Vote: AYES: Unanimous.
25
26

27 **Item 3: Consent Calendar**

28 D. Approval of Quarterly Financial Reports dated 2/29/24. (See attached)
29 E. Approval of Draft Minutes from Regular Board Meeting on 1/24/24. (See attached)
30 F. Approval of Draft Minutes from Special Board Meeting on 2/15/24. (See attached)
31 Taylor: minutes correction: Jan 24 mtg: p. 3 line 15-16, leaves out Jon Rauh, Van Amburgh is spelled
32 wrong
33

34 MOTION: To approve the consent calendar.
35 Moved: Taylor, seconded by Tede
36 Vote: AYES: Unanimous.
37
38

39 **Item 4: Items Removed from Consent Calendar**

40 *None*
41
42

43 **Item 5: NPS Update (Frank Valley Road Construction Project information) – Mia Monroe**
44 Retiring NPS Park Ranger and Marin Community Liaison Mia Monroe will give her last NPS update.
45 "I come to you tonight as Mia Monroe, retired ranger!"
46 Will make sure to let Mary and others know how to be in touch with key park service people as we
47 transition.

1 Wanted to thank you for the long association and give a final report. We track very closely visitation at
2 Muir Woods; this year most months were under expected visitation, down 5% most months. Pro-
3 longued winter, abundant closures. Reservation system working very well to help track, keep within
4 limits, provide advance notice when we do need to close.

5 MW Shuttle starts on March 30, weekends only in the spring and every day in the summer.

6 Salmon are also coming to the park: released salmon were reared in hatchery, released in the creek,
7 and they came up and spawned, and also had wild salmon come up to spawn. That's good news in
8 itself, but what's really significant is that the spawning happened up in the habitat enhancement work
9 area which was worked on last fall. As they emerge from the gravel, they will be growing up in a place
10 that's been specifically improved for their benefit and survival; very excited about that.

11 State Parks received significant funding to enhance the middle section - 1st part done, which is the
12 updates to the Redwood Creek trail, and now they'll be working in the creek, key salmon spawning
13 area, which is moving ahead.

14 This leads to the exciting thing she's most proud of in our association, is the work we did a number of
15 years ago, between National Park, State Park, community of Muir Beach, and Green Gulch: we all
16 worked together on the Redwood Creek Vision. Collaboratively we came up with six principles, and all
17 have been working hard to implement the key parts of the vision in many ways. That vision of collabo-
18 ration and looking at the watershed basin together and seeing how we can live in harmony together
19 and with the many species that also rely on it, has been a really important moment of my career. It
20 also highlights one of my favorite John Muir quotes: "When we try to pick out anything by itself, we
21 find it hitched to everything else in the universe."

22 I'm not moving away, already a NPS volunteer! Will be participating in special program, and now as
23 your neighbor I'm now in that capacity of neighbor and friend.

24
25 Many board members and community members chime in with THANKS to Mia for her long service.
26
27

28 **Item 6: Fire Department Report** – Fire Chief Chris Gove

29 Fire Chief Chris Gove will give his quarterly report including Firehouse update. *(See attached)*

30 FIREHOUSE. Following the last CSD meeting a deposit was placed with Metacero Build. The commit-
31 tee has reviewed engineered drawings for the new building and some requested changes are in pro-
32 cess. As soon as the new version is approved by the team we will submit for a building permit.

33 MWPA. In preparation for the upcoming fiscal year, we have submitted proposals for work to the
34 MWPA board. The local proposals involve maintaining and expanding the evacuation route clearance
35 along Hwy 1 and Pacific Way. The chipper program will now be available 6 times a year. Upcoming
36 dates are the weeks of 4/22, 5/21 and 7/1. You must preregister at: reserve.chipperday.com

37 DISASTER COUNCIL. The group will be holding an event on 4/21 at the community center between
38 10 and 12 to offer guidance on what to prepare in the event of an evacuation. They are also planning
39 a service for refilling fire extinguishers to be announced shortly.

40 FIREWISE. The committee plans to apply for another \$10,000 grant for fuel reduction from PG&E.
41 The plan is to expand the covered area along Sunset and Pacific Way.

42 FIREMANS BBQ. 50th annual should be a great one. Make plans to join the work parties on the Satur-
43 days leading up to the event on 5/26. Vinyl and Andre and his All-Stars are the two bands.

44 Thank you for allowing us to be of service.

45 Chris Gove Chief MBVFD
46
47

1 **Item 7: District Cybersecurity** – Christine Murray/Leighton Hills
2 *Cybersecurity Ad hoc subcommittee to provide a brief progress report on this continuing research*
3 *project.*
4

5 Murray goes over aspects of the progress that's been made, which include a site visit with Edward
6 Castor, Cybersecurity and Infrastructure Security Agency (CISA) — did an audit of the pumphouse
7 and the well location. We are anticipating a report coming to us shortly where he will report
8 observations and suggestions. Evaluating on-site security needs is one element, and another is our IT
9 security needs. We've had a risk assessment put in place, monitoring and putting in checks to our IP
10 addresses. The other update is that we had a minor incident over the holidays, and so made a
11 decision to update security of the main office. The other part is that Halley will be implementing
12 multifactor authorization on some of our IT assets. A broader project is about Muir Beach's future from
13 a redundancy perspective. We are logging our IT/OT assets on a spreadsheet, so that as we receive
14 reports from CISA and a recommended roadmap, we can bring that into budget planning etc.
15

16
17 **Item 8: District Manager Report** – Mary Halley

18 A. District Manager Mary Halley will present brief highlights from her DM report including Prop 68 Per
19 Capita Grant Project update. (See attached) Her report as always is available in full as part of each
20 meeting packet at <https://muirbeachcsd.com/meetings/> .
21

22 Marin Water Seasonal Intertie possibility. Will all come back before the board for review before
23 anything happens.
24

25 Further discussion of aspects of the report.
26

27 **Item 9: Public Open Time**

28 *None*
29
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31 **Item 10: Recognitions & Board Member Items**

32 *None*
33

34 Taylor: 1. would be nice if the board could send a letter to Mia Monroe thanking her for her years of
35 service to the community. She will be missed. 2. The community lost its most senior resident when
36 Bob Winkelman died, age 95. He was a sweet man.
37

38 Various tributes made to Bob Winkelman. Chris Gove mentions the song by Alex Call, Winkelman's
39 Farm:
40

41 <https://americanroad.bandcamp.com/track/winkelmans-farm>
42

43 Murray and others like the idea of a letter for Mia Monroe.
44

45 **Item 11: Next Meeting Date and Adjournment**

46 Next Agenda Meeting Date: Wednesday, May 15, 2024.

47 Next Board Meeting Date: Wednesday, May 22, 2024.
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49 There being no further business to come before the board, the meeting is adjourned.

Meeting adjourned at 8:27 pm.