

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 Minutes of the Board of Directors' meeting held on
3 Wednesday, December 3, 2025
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5 **OFFICIAL MINUTES ONLY UPON APPROVAL**
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7 Prior to approval of these minutes by the Board of Directors in a public meeting, these minutes are
8 draft only and subject to change. Upon approval by the Board, these minutes become the Official
9 Minutes of the meeting.
10

11 **Item 1: Call to Order**

12 Board: Christine Lam (Board President), Steve Shaffer (Board Vice President), Nikola Tede (Director),
13 David Taylor (Director)
14 Staff: Mary Halley (District Manager), Chris Gove (Fire Chief)
15

16 **Item 2: Approval of Agenda**

17 Item(s) not included in this agenda: None.
18

19 MOTION: To approve the agenda
20 Moved: Shaffer, seconded by Tede
21 Vote: AYES: Unanimous.
22

23 **Item 3: Cross-Connection Control Ordinance**

24 District Manager Mary Halley presented the new MBCSD Cross-Connection Control (CCC) Ordinance
25 for review and approval. The purpose of this ordinance is: to protect the public water supply system
26 from contamination due to potential and actual cross-connections. This shall be accomplished by the
27 establishment of a cross-connection control program as required by State regulations. This ordinance
28 is adopted pursuant to Title 17, Section 7583 – 7605, inclusive of the California Code of Regulations,
29 entitled "Regulations Relating to Cross-Connections". The deadline to submit the approved CCC
30 Ordinance and CCC Plan to the State Water Board is December 31, 2025.
31

32 MOTION: To approve the Cross-connection Control Ordinance 2025-2 as submitted.
33 Moved: Tede, seconded by Shaffer
34 Vote: AYES: Unanimous.
35
36

37 **Item 4: Next Meeting Date and Adjournment**

38 Next Board Meeting Date: Wednesday, January 21, 2026.
39

40 There being no further business to come before the board, the meeting is adjourned.
41 Meeting adjourned at 19:25 pm.